

Burwell Parish Council Children, Young People and Vulnerable Adults Protection Policy

Safeguarding Children, Young People and Vulnerable Adults

Introduction

Everyone has a duty to safeguard children, young people and vulnerable adults. This policy outlines practice that will promote the safety of children, young people and vulnerable adults using Burwell Parish Council facilities. The policy will be reviewed by the Parish Council every 2 years.

Definitions

Children and young people:

Anyone under the age of 18 years

Vulnerable Adult:

Anyone over 18 who is:

- Unable to care for themselves
- Unable to protect themselves from significant harm or exploitation
- Or may be in need of community care services

Employees and Councillors:

Anyone working for, or on behalf of Burwell Parish Council whether paid or voluntary

Substantial Access

- Where an individual is regularly caring for, training or supervising a child, young person or vulnerable adult
- Where an individual has sole charge of children, young people or vulnerable adults

Promoting a safe environment

In order to promote a safe environment for children, young people and vulnerable adults, Burwell Parish Council wishes to promote a safeguarding culture in its premises and activity areas. In order to achieve this, Burwell Parish Council will:

- Provide safe facilities and undertake regular safety assessments.
- Ensure that employees, councillors and group leaders of activities in parish facilities, are aware of the safeguarding culture
- Require employees and councillors who come into regular unsupervised contact with children, young people or vulnerable adults during the course of their duties, to undergo appropriate DBS checks. These checks to be repeated every 3 years. The Clerk will keep a record of employees and councillors who have undergone DBS checking. They will be included in the 3 year rolling programme of renewal.

Employees and councillors have a duty to protect children, young people and vulnerable adults but are not responsible for deciding whether abuse is taking place. If they have concerns, these should be passed on to the Social Services Duty Officer.

Hiring of facilities to groups for use with children, young people or vulnerable adults when group leaders have a regular and substantial access and parents/carers are not present

Burwell Parish Council will require the hirer to:

- Have membership of a National Governing Body (NGB) or similarly recognised body
- Have public liability insurance
- Have a suitable safeguarding children, young people and vulnerable adults policy or agree to work to BPC's policy
- Have a register giving the name of the group members' , parental and carers contact details for use in emergencies and any details of allergies or medical condition which parents or carers feel group leaders need to know about
- Ensure group leaders have valid DBS checks
- Comply with the NGB Coach/Pupil ratios
- Carry out risk assessments for individual activities as advised by the National Governing Body or similarly recognised body
- Ensure group leaders are aware of the whereabouts of the first aid box

Hiring of facilities for children's parties

Hirers must satisfy the lettings clerk that:

Adequate adult supervision is to be provided

They are aware of the guidelines for using parish facilities and are prepared to comply with them.