

Burwell Parish Council
Land, Buildings & Facilities Group
Meeting of 16.12.25, 7.30 pm at Mandeville Hall

Members:

Lea Dodds (Chair), Richard Jenkins (Vice Chair), Chris O'Neill, Linda Kitching, Jim Perry, Liz Swift, Geraldine Tate, Paul Webb, Ian Woodroffe

Agenda

- LBF/161225/01** **Apologies for absences and declarations of interests.**
LBF/161225/02 **Approval of the minutes of the meeting held on 28.10.2025.**
LBF/161225/03 **Property items for discussion:**

Issue/Update	Actions
1) Gardiner Memorial Hall	
a) Loft insulation b) Leaks c) Exit/Entrance	
2) Mandeville Hall	
a) Net zero work update	
3) Jubilee Reading Room	
a) Electrical work a. Sign and parking lights b. Emergency lighting and store room lights b) Public toilet door	
4) Pavillion/Recreation Ground and Tennis Courts	
a) Public toilet b) Play area fencing c) Tennis Court Netting d) Reinstating equipment around fit track	
5) Cemetery and chapel	
a) Flooring b) Window replacement	
5) Allotments	
a) Asbestos Sheeting – consideration of quotes for removal of 8 sheets of asbestos: Quote 1: £650, Quote 2: £495, Quote 3: £350	
6) Margaret Field	
7) Westhorpe Play area	
8) Jubilee Green Play area	
9) Priory Orchard and Spring Close	
a) New grass cutting regime b) Benches c) Chalk Stream Pollution at Spring Close d) Spring Close Management Group minutes 13.11.25	
10) The Lock up – Newnham Lane	
a) New roof	
11) Pauline's Swamp Nature Reserve	
a) Pauline's Swamp NR Minutes 18.09.25	

- LBF/161225/05** **Tree Report update and to consider quotations on work required.**
LBF/161225/06 **Grass Cutting – change of schedule and proposed costs**
LBF/161225/07 **Any other urgent matters**
LBF/161225/08 **Date of the next meeting**