

Burwell Parish Council
Land, Buildings & Facilities Group
Meeting of 17.03.2026, 7.30 pm at Mandeville Hall
Agenda

Members:
 Lea Dodds (Chair), Richard Jenkins
 (Vice Chair), Chris O'Neill, Linda
 Kitching, Jim Perry, Liz Swift,
 Geraldine Tate, Paul Webb

- LBF/170326/01** Apologies for absences and declarations of interests.
LBF/170326/02 Approval of the minutes of the meeting held on 16.12.2025.
LBF/170326/03 Property items for discussion:

Issue/Update	Actions
1) Gardiner Memorial Hall	
a) Loft insulation b) Leaks c) Exit/Entrance d) Solar panels	
2) Mandeville Hall	
1. Net zero work update 1.1. Screen 1.2. Distribution Board (see additional information) 2. Redecoration	
3) Jubilee Reading Room	
a) Asbestos and electrical work	
4) Pavillion/Recreation Ground and Tennis Courts	
a) Path leading to pavilion b) Edging to trim track path c) Skatepark maintenance	
5) Cemetery and chapel	
a) Flooring update b) Window replacement c) Ceiling - painting	
5) Allotments	
a) Request to relocate the tree nursery from Priory Meadow to a vacant allotment site.	
6) Margaret Field	
7) Westhorpe Play area	
8) Jubilee Green Play area	
9) Priory Orchard and Spring Close	
10) The Lock up – Newnham Lane	
a) New roof	
11) Pauline's Swamp Nature Reserve	
a) Legal update	

- LBF/170326/05** Benches – Spring Close/Burwell ex-service club verge
LBF/170326/06 Fire Safety Contract and fixed wire testing
LBF/170326/07 Approval to be sought for David Bracey to conduct the annual park inspections, required by law. Cost £450 plus VAT, no increase on last years fee.
LBF/170326/08 Any other urgent matters
LBF/170326/09 Date of the next meeting