

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99, The Causeway, Burwell Cambridge. CB25 0DU
Telephone/Fax 01638 743142
E Mail burwellpc@burwellparishcouncil.gov.uk

Notice is hereby given that a Meeting of the Burwell Parish Council will be held virtually using Zoom at 7.30p.m. on Tuesday 12th January 2021 you are summoned to attend for the transaction of the following business. The link for the meeting is below:

<https://us02web.zoom.us/j/83835264697> Meeting ID: 838 3526 4697

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) Regulations 2020.

AGENDA

FC/120121/1 Apologies

FC/120121/2 Declarations of any interests known to Councillors

FC/120121/3 Approval of Minutes of the meeting held on 22nd December 2020

FC/120121/4 Public Forum

FC/120121/ 5 County and District Reports

FC/120121/6.1 Planning Applications to be considered

20/01659/FUL 5 Westhorpe
Single storey rear extension

20/01655/OUT White Lodge 2c High Street
1 no detached dwelling with integral garage and parking

20/01735/FUL 41 Mason Road
Erecting of one new detached dwelling 2 storey, 2 bedroom

20/01691/FUL Land to the West of 46 Parsonage Lane
Construction of 1 no. two bedroom, two storey detached dwelling with associated works

FC/120121/6.2 Planning Decisions from District Council - None

FC/120121/6.3 Trees/Environment

Notification of work to trees approved by East Cambs District Council

3 Cedar Gardens (20/01427/TPO)

T3 Prunus pissardii (Purple Plum) – remove and replace with a more suitable Species

T4 Apple – Remove as partly failed

G1 Ash and Sycamore – Fell marked trees as agreed with Tree Officer

G2 Mature Ash and Sycamore – To be crown lifted to 4-5m from ground level.

H1 Mixed species – Reduce height to 1.2m from ground level

103 North Street (20/01493/TRE)

T1 Bay at front of house – Fell

T2 Bay at rear of adjacent house – Fell

The Manse 49 High Street (20/01560/TRE)

T1 Silver Birch - Crown reduction to previous prune level and shape (approx 35%)

T2 Flowering Prunus (ornamental black Cherry) - Crown reduction and shape to previous level (approx 40%)

T3 Silver Birch - Crown reduction to previous prune level and shape (approx 35%)

T5 Silver Birch - Crown reduction to previous prune level and shape (approx 35%)

T6 Lilac Tree - Reduction to shape

T7 Flowering Prunus (Ornamental Cherry) - Crown reduction and shape to previous prune level (approx 40%)

T9 Apple - Crown reduction to previous prune level (approx 25%)

S2 Selfset Cherry - Reduction to shape

FC/120121/7 Finance

1. Consideration of payment to the following:

Payee	Description		Amount inc Vat
George Rowland	Mileage and Phone		£54.00
Debbie Cawley	Mileage		£22.50
Burwell Office Cleaning	Cleaning of Properties		£1,420.98
Mead Construction	Topsoil and Clunch removal - Cemetery		£258.00
Varsity Consultancy	GMH Fee		£3,600.00
Andrew Firebrace	GMH Professional Fee		£540.00
Saunders Boston	Architectural Fee		£3,000.00
Icon Signs	Sign - Tennis Court		£36.00
Burwell Computers	MS Office Online Charges		£29.21
Mr Groundsman	Grass Cut Rec Sept		£533.33
Truelink	Grass Cutting		£84.00
Burwell Window Cleaning	Various Properties		£65.00
British Gas	Electricity Public Toilet		£4.88
Wave	Water Rates GMH		£53.39
Wave	Water Rates JRR		£68.69
Unity Trust	Bank Fees		£7.50
ICO	Annual Fee		£40.00
Salaries etc			£7,045.71
	Total Payments		£16,863.19

FC/120121/8 Action Points Update**FC/120121/9 Group Reports**

Consideration of notes and recommendations from the Community, Leisure and Sports Group meeting 1st December 2020

- The Group recommends to Full Council that the Council supports the creation of a tree nursery in Priory Wood subject to a formal agreement being made with those creating the nursery.

Consideration of the notes and recommendations from the Finance and General Purposes meeting held on 15th December 2020 to discuss the Precept for the financial year 2021/2022

- The Group recommends to Full Council that for the financial year 2021/2022 no resident should face an increase in the level of payment for the parish council's part of the community tax charge and that the Council should set the precept request at £162,357.00

Consideration of the notes and recommendations from the Asset and Environment meeting held on 15th December 2020

- The Group recommends to Full Council that the rotten gate at Margaret Field is replaced at a cost of £132.62.
- The Group recommends to Full Council that the Clerk contacts Cambridgeshire County Council to discuss the inclusion of wildflowers in more detail. Due to time constraints to ensure that the grass cutting contract is in place by the start of the grass cutting season in March 2021, the contract needs to go out for tender in January. The Group further recommends to Full Council that the contract goes out as previous with minor alterations for Spring Close, and Priory Meadow to be managed in a way to improve conservation. Margaret Field should also be included in the contract and the hay cuts for both Spring Close and Pauline's Swamp. The contract to include a proviso stating that we are looking into allocating certain places for the growth of wildflowers and this may have an impact on the contract in future years. The recommendation is for the contract to be for a period of three years.

FC/120121/10 Parish Reports: -

1. Weekly Property Reports

FC/120121/11 Other County & District Matters: -

1. ECDC Street Numbering 133b North Street
2. Cambridgeshire County Council – Road Closure Low Road

FC/120121/12 Other Reports

1. Spring Close Management Group – 6th February 2020
2. Pauline's Swamp Minutes 2.12.19, 30.1.20, 15.5.20, 30.7.20

FC/120121/13 Correspondence

1. Email from ACRE regarding Cambridgeshire Home Energy Support Service

FC/120121/14 Consideration of the following items

1. Covid-19 update including Parish Council procedures
2. Update on the Gardiner Memorial Hall Refurbishment Project
3. Consideration of the adoption of the draft Burwell Parish Council Climate Emergency Action Plan
4. Tree Lights – The Causeway

YDRix

Yvonne Rix (Mrs.)
Parish Clerk

Dated: 6th January 2021