

**BURWELL PARISH COUNCIL**  
**The Jubilee Reading Room**  
**99, The Causeway, Burwell Cambridge. CB25 0DU**  
**Telephone/Fax 01638 743142**  
**E Mail burwellpc@burwellparishcouncil.gov.uk**

Notice is hereby given that a Meeting of the Burwell Parish Council will be held virtually using Zoom at 7.30p.m. on Tuesday 9<sup>th</sup> March 2021 you are summoned to attend for the transaction of the following business. The link for the meeting is below:

<https://us02web.zoom.us/j/83835264697> Meeting ID: 838 3526 4697

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) Regulations 2020.

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**AGENDA**

**FC/090321/1 Apologies**

**FC/090321/2 Declarations of any interests known to Councillors**

**FC/090321/3 Approval of Minutes of the meeting held on 23<sup>rd</sup> February 2021**

**FC/090321/4 Public Forum**

**FC/090321/ 5 County and District Reports**

**FC/090321/6.1 Planning Applications to be considered**

**21/00251/FUL 8 High Street**

Demolition of lean-to, conservatory, and stable block. Proposed two storey extension, single storey extension and cart lodge outbuilding

**21/00292/FUL Chelwood House 1D Ness Road**

Single storey front extension

**21/00272/FUL 22 Parsonage Lane**

Two storey side extension and single storey front extension with additional alterations

**FC/090321/6.2 Planning Decisions from District Council**

**21/00002/FUL 16 Silver Street – Approval**

Removal of existing roof on an outbuilding and replacement with new roof structure and pantiles

**FC/090321/6.3 Trees/Environment - None**

**FC/090321/7 Finance**

1. Consideration of payment to the following:

<b>Payee</b>	<b>Description</b>		<b>Amount inc Vat</b>
George Rowland	Mileage & Phone		£68.05
Burwell Cleaning	Property Cleaning		£224.39
S P Landscapes	Cemetery		£7,518.00
Creative Play	Pretention - Rec Play Equipment		£218.00

Mr Groundsman	Grass Cutting Rec		£640.00
Varsity Consulting	GMH		£1,710.00
Clunch	Hall Advertising		£105.00
Vision ICT	Operation Bridges x 3 (Website)		£126.00
Salaries etc	All Employees		£6,814.59
CAPALC	Membership		£1,016.85
Hallmaster	Annual Fee		£861.60
	<b>Total Payments</b>		<b>£19,302.48</b>

**FC/090321/8 Action Points Update**

**FC/090321/9 Group Reports**

**Consideration of notes from the Community, Leisure and Sports Group meeting held on 16<sup>th</sup> February 2021**

**Consideration of the notes and recommendations from Assets and Environment meeting held on 23<sup>rd</sup> February 2021**

- The Group recommends to Full Council that a Pilot Scheme to encourage the growth of wildflowers on the verges within the village takes place subject to the approval of sites from Cambridgeshire County Council Highways Department and adjacent landowners. The Pilot Scheme to be limited to the following sites:
  1. Area of verge/grass on the corner of Hall Lane and Park Road
  2. Land at the top of Bolton Close (ECDC)
  3. Verge along the east side of Spring Close
  4. Area of grass verge between the junction of The Causeway and Silver Street
- The Group recommends to Full Council that a quotation from Eastern Tree Surgery for £785.00 plus VAT to carry out work to the boundary of Jubilee Green and 27 Parsonage Lane is accepted.
- The Group recommends that 10 ton of Planings is purchased from Meads at a cost of £290.00 plus VAT to fill potholes on the Recreation Ground car park
- Consideration of a recommendation from the Assets and Environment Group for the Grass Cutting Contract from 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2024.

**FC/090321/10 Parish Reports: -**

1. Weekly Property Reports

**FC/090321/11 Other County & District Matters: -**

1. Cambridgeshire County Council – Temporary Traffic Order North Street

**FC/090321/12 Other Reports – None**

**FC/090321/13 Correspondence - None**

**FC/090321/14 Consideration of the following items**

1. Covid-19 update
2. Update on the Gardiner Memorial Hall Refurbishment Project

*YDRix*

Yvonne Rix  
Parish Clerk

Dated: 3<sup>rd</sup> March 2021