

Notice is hereby given that a Meeting of the Burwell Parish Council will be held at 7.30p.m. on Tuesday 11th May 2021 at Mandeville Hall, Tan House Lane, Burwell, CB25 0AR you are summoned to attend for the transaction of the following business.

PLEASE NOTE

Due to Covid-19 Restrictions a maximum of 20 people in total will be allowed in the meeting room at any one time. If numbers exceed 20, members of the public will be asked to stand outside. Face coverings must be worn unless medically unable to do so or whilst speaking to the meeting. Social distancing must be adhered to at all times.

AGENDA

FC/110521/1.1 Election of Chair and Chair's declaration of acceptance of office.

FC/110521/1.2 Election of Vice Chair

FC/110521/2.1 Apologies and approval of absences

FC/110521/2.2 Declarations of any interests known to Councillors

FC/110521/3 Approval of Minutes of the meeting held on 27th April 2021

FC/110521/4.1 Public Forum

FC/110521/ 5 County and District Reports

FC/110521/6.1 Planning Applications to be considered

21/00604/FUL 17 Ness Road

Proposed ground floor and first floor extension

21/00605/FUL 6 Hall Lane

Proposed demolition of existing single storey rear extension and erection of two storey rear extension, porch alterations and associated works

21/00348/FUL 58 Silver Street

Erection of a single-storey rear and side extension with window in roof and 1 composite front door

21/00632/LBC Poplars Farmhouse 64 Low Road

Remove current fireplace and carry out remedial works to insert a woodburner

20/01720/FUL Gardiner Memorial Hall – Amendment

A single-storey rear extension and update to existing facilities
(Amended design and submission of Biodiversity Net Gain Statement and Sustainability Statement)

FC/110521/6.2 Planning Decisions from District Council

21/00292/FUL Chelwood House 1D Ness Road – Approval

Single storey front extension

21/00320/FUL 76 Low Road – Refusal

Construction of 1no. four bedroom, two storey detached dwelling

21/00335/FUL 17 Orchard Way – Approval

Proposed loft extension and conversion

21/00037/FUL 10 Hall Lane – Approval

Single storey rear extension

FC/110521/6.3 Trees/Environment

Notification from East Cambridgeshire District Council (ECDC) of agreed tree works:

21/00351/TPO Burwell House 46 North Street

T101 Beech - To reduce 2 x Lateral branches over green space by approx 2-3m.

T16 Maple, T17 Lime & T18 Ash - To reduce limbs overhanging property by 3m. To reduce the single Ash overextended upright limb by 2-3m.

T34, T35 & T36 Limes - To crown lift over road by 5.44m above ground level and reduce overextended limbs roadside by 2-3m.

T38 Horse Chestnut - To crown lift over school by 5m above ground level. Remove single basal growth from wall side.

T57-T66 Mixed Species - To crown lift over road by 5.5m and trim back overhanging growth to clear road edge back to middle of footpath.

T66 Lime - To crown lift to clear phone by 1-1.5m and reduce crown spread to clear property by 1- 2m. T7 Lime - To remove epicormic to 3m above ground level and crown thin by 20%.

T9 Cedar - To reduce end weight towards building by removing 4 x secondary branches from tip. T10, T11 T12 & T14 Mixed species - To prune previous stub cuts to BS3998 standard. T3

Lime - To crown thin by 20%.

G7 Prunus - To reduce end weight by 1m.

T90 Mulberry - To reduce end weight by 1m.

T84 Walnut - To fell to ground level as dead.

Front of T84 Elder - To reduce branches over seating area.

Under T16 Plum - To reduce laterals to form upright crown.

T54 Walnut - To reduce 3 x laterals limbs to match

T102 Beech.

T68 Mulberry - To reduce end weight by 1m.

21/00611/TRE Builders Yard Rear of 41 North Street

T1 Sycamore - Fell remaining tree due to 3 limbs dying

T2 Sycamore - Fell dangerous overhang

T3 Sycamore - Reduce crown by no more than 30% and lift crown

T4 Sycamore - Reduce crown by no more than 30% and lift crown

T5 Sycamore - Reduce crown by no more than 30% and lift crown

T6 Sycamore - Reduce crown by no more than 30% and lift crown

T7 Sycamore - Reduce crown by no more than 30% and lift crown

T8 Sycamore - Reduce crown by no more than 30% and lift crown

T9 Sycamore - Reduce crown by no more than 30% and one lower limb removal

T10 Ash - Fell dangerous

T11 Sycamore - Reduce crown by no more than 30%, lift crown and one lower limb removal

T12 Sycamore - Reduce crown by no more than 30%, lift crown and one lower limb removal

21/00422/TRE 41 The Causeway

T5 London Plane – Pollard tree to just above the crown break approximately 6m above ground level

21/00437/TRE 59 North Street

T1 Yew Tree – Remove to ground level due to proximity to property and causing large cracks on the wall bordering the footpath.

T2 Holly – Reduce in height by 3m (previous points) to keep it maintainable for the future

21/00492/TRE 68 High Street

T1 Silver Birch – Reduce crown by 2 m and remove lvy

21/00358/TCON 6 Swaffham Road

To comply with Condition 14 (Tree Topping, Lopping and Felling) of Decision Notice 01/00304/FUL

21/00427/TCON 2b High Street

To comply with Condition 4 (Tree Topping, Lopping and Felling) of Decision Notice 85/01030/RMA

FC/110521/7 Finance

1.Consideration of payment to the following:

Payee	Description	Amount inc Vat
Burwell Window Cln	Various Properties	£65.00
April Atkinson	Allotment Dep return	£25.00
ESPO	Bin Bags	£139.80
Burwell Office Clean	Various Properties	£567.13
Varsity Consulting	April Drawdown-GMH	£1,710.00
Scribe	Accountancy Package	£660.00
GMS	New Strimmer (purchased approved by Chair following breakdown of previous strimmer	£245.00
George Rowland	Mileage and Phone	£72.55
Martyn Wright	Mileage	£40.05
ECDC	Rates Mandeville Hall DDR	£711.00
ECDC	Rates Cemetery DDR	£157.00
ECDC	Rates Gardiner Memorial Hall DDR	£190.00
ECDC	Rates Jubilee Reading DDR	£40.00
Salaries etc	Including additional hours worked by Clerk (Staff Appraisal 5.5.21) and addional cleaning time (Covid 19) carried out by the Key Holders	£7,806.19
	Total	£12,428.72

FC/110521/8 Action Points Update**FC/110521/9 Group Reports**

Consideration of notes from the Asset and Environment Group meeting held on 27th April 2021

Consideration of the notes and recommendations from the Community, Leisure and Sports Group meeting held on 20th April 2021.

- **The Group recommends to Full Council that a donation of £175.00 towards the cost of insurance is made to the Burwell Visiting Group**
- **The Group recommends to Full Council that the adopted Phone Box on Pound Hill is utilised as a Community Information Point for the village**

FC/110521/10 Parish Reports: -

1. Weekly Property Reports

FC/110521/11 Other County & District Matters: -

1. Cambridgeshire County Council – Temporary Traffic Orders
 - North Street- Comments required,
 - Pantile Lane
 - North Street
 - B1102 Between Burwell and Swaffham Prior
2. East Cambridgeshire District Council – Street Numbering
 - Development 39 Toyse Lane
 - Low Road – Smiths Orchard

FC/110521/12 Other Reports

- Burwell Environment Group Minutes 21.4.2021
- Pauline's swamp Trustees 13.8.20

FC/110521/13 Correspondence - None

FC/110521/14 Consideration of the following items

1. Covid-19 update
2. Update on the Gardiner Memorial Hall Refurbishment Project
3. Consideration of Third-Party Funding for AMEY Grant in the sum of £8,600.00

YDRix

Yvonne Rix
Parish Clerk

Dated: 6th May 2021