

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Mandeville Hall, Tan House Lane, Burwell, CB25 0AR at 7.30p.m. on Tuesday 15th June 2021 you are summoned to attend for the transaction of the following business.

PLEASE NOTE

Due to Covid-19 Restrictions a maximum of 20 people in total will be allowed in the meeting room at any one time. If numbers exceed 20, members of the public will be asked to stand outside. Face coverings must be worn unless medically unable to do so or whilst speaking to the meeting. Social distancing must be adhered to at all times.

AGENDA

FC/150621/1 Apologies

FC/150621/2 Declarations of any interests known to Councillors and a reminder to Councillors of the need to update their Declaration of Interest Forms if there has been any changes in their circumstances

FC/150621/3 Approval of Minutes of the meeting held on 25th May 2021

FC/150621/4.1 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.

FC/150621/ 5 County and District Reports

FC/150621/6.1 Planning Applications to be considered

21/00766/FUL 40 Ness Road
Proposed first floor rear extension

21/00431/FUL 27 Carter Road
Proposed 2 no. dwellings

21/00794/FUL 14 The Avenue
Proposed erection of two private detached dwellings, new dropped kerb/access road and associated works.

21/00747/TPO 51 Orchard Way
T1 Pine – Remove due to safety concerns relating to size, location and deadwood falling in gardens
T2 Pine – remove due to safety concerns relating to size, location and deadwood falling in gardens

TPO/E/02/21 15 The Avenue (Honey Locust) – Opportunity to comment

Notification of Appeal – Land to the rear of 39 Toyse Lane
Construction of 1no. two bedroom, single storey detached dwelling with parking and associated works.

FC/150621/6.2 Planning Decisions from District Council

21/00424/VAR 5 Parsonage Lane - Approval

To vary Conditions 1 (Approved Drawings) and 3 (Materials) of previously approved 20/01316/FUL for proposed replacement of external fire escape staircase with spiral staircase. Installation of ground floor access door and access ramp.

21/00482/FUL 20 Railway Close – Approval

Loft conversion to provide second floor accommodation.

21/00527/FUL 47 Martin Road – Approval

Proposed single storey rear extension and retrospective permission for existing single storey rear extension

21/00632/LBC Poplars Farmhouse 64 Low Road - Approval

Remove current fireplace and carry out remedial works to insert a wood burner

21/00348/FUL58 Silver Street – Approval

Erection of a single-storey rear and side extension with window in roof and 1 composite front door

FC/150621/6.3 Trees/Environment

Notification of approved tree works by East Cambs. District Council

21/00611/TRE Builders Yard Rear of 41 North Street

T1 Sycamore – Fell remaining tree due to 3 limbs dying

T2 Sycamore – Fell dangerous overhang

T3 Sycamore – Reduce crown by no more than 30% and lift crown

T4 Sycamore – Reduce crown by no more than 30% and lift crown

T5 Sycamore – Reduce crown by no more than 30% and lift crown

T6 Sycamore – Reduce crown by no more than 30% and lift crown

T7 Sycamore – Reduce crown by no more than 30% and lift crown

T8 Sycamore – Reduce crown by no more than 30% and lift crown

T9 Sycamore – Reduce crown by no more than 30% and lift crown and one lower limb removal

T10 Ash – Fell dangerous

T11 Sycamore – Reduce crown by no more than 30%, lift crown and one lower limb removal

T12 Sycamore – Reduce crown by no more than 30%, lift crown and one lower limb removal

21/00655/TPO 25 Isaacson Road

T1 Ash – reduce to previous reduction points (approximately 15ft to be removed) to manage size of tree

21/00475/TRE Homefield House 77a North Street

T1 Ash – Crown lift to 6m from ground level to reduce shading of property and seating area

21/00547/TPO 56 Low Road

T1 Lime – Crown raise to allow a clearance of 2.5m from ground level

FC/150621/7 Finance

1. Year End 2020/2021

a) Annual Internal Audit Report

b) The Approval of the Annual Governance Statement

c) The Approval of the Accounting Statements

2. Consideration of payment of the following:

Payee	Description	Amount inc Vat
Debbie Cawley	Mileage	£22.50
Martyn Wright	Mileage	£36.45
George Rowland	Mileage and Phone	£66.25

Andrew Firebrace	GMH Completion of Tender Package		£1,980.00
Sharman Grimwade Burwell Print Centre	Annual Report		£656.25
Mr Groundsman	Rec Gras May		£640.00
Burwell Cleaning	Various Properties		£484.98
Vision ICT	Final Website Payment		£1,140.00
N and G Marsh	Steel Post Rec. Ground		£42.00
Lloyds Bank	Various		£148.77
ECDC	Rates Mandeville Hall	1.7.21	£711.00
ECDC	Rates Cemetery	1.7.21	£157.00
ECDC	Rates Gardiner Memorial Hall	1.7.21	£190.00
ECDC	Rates Jubilee Reading	1.7.21	£40.00
Eon	Mandeville Hall Gas	ddr	£21.78
Newmarket GMS Ltd	Equipment Repairs		£23.99
Newmarket GMS Ltd	Equipment Repairs		£78.00
ESPO	Traffic Cones and Paper		£23.08
British gas	Toilet JRR	ddr	£36.65
Sally Brooks	Ret of Dep. MH		£50.00
CAPALC	New Councillor Training		£75.00
Salaries NI Tax Superannuation etc			£7,194.45

Total **£13,818.15**

3. Receipt of £15,658.63 CIL MP 15% from East Cambs. District Council
4. To note that the payment to Saunders Boston approved on 25th May 2021 should have read £10,800 including VAT and not £9,000 (Excluding VAT amount) as stated.

FC/150621/8 Action Points Update

FC/150621/9 Group Reports

Consideration of notes and recommendations from the Safety Group meeting held on 18th May 2021

1. The Group recommends to Full Council that Burwell Parish Council should support the 20's Plenty for Cambridgeshire Group

Consideration of the notes from the Finance and General Purposes Group meeting held on 25th May 2021.

FC/150621/10 Parish Reports: -

1. Weekly Property Reports

FC/150621/11 Other County & District Matters: -

1. Cambridgeshire County Council – Temporary Traffic Orders Mill Lane and Newnham Lane/Pantile Lane

2. East Cambridgeshire District Council – Street Numbering North Street
3. East Cambridgeshire District Council – Edies Ices – Mobile Ice Cream Vendor

FC/150621/12 Other Reports

1. Spring Close Management Group Meeting 14.4.21

FC/150621/13 Correspondence - None

FC/150621/14 Consideration of the following items

1. Covid-19 update
2. Update on the Gardiner Memorial Hall Refurbishment Project

YDRix

Yvonne Rix
Parish Clerk

Dated: 8th June 2021