

**BURWELL PARISH COUNCIL**  
***The Jubilee Reading Room***  
**99, The Causeway, Burwell Cambridge. CB25 0DU**  
**Telephone/Fax 01638 743142**  
***E Mail burwellpc@burwellparishcouncil.gov.uk***

Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Mandeville Hall, Tan House Lane, Burwell, CB25 0AR at 7.30p.m. on Tuesday 13<sup>th</sup> July 2021 you are summoned to attend for the transaction of the following business.

**PLEASE NOTE**

**Due to Covid-19 Restrictions a maximum of 20 people in total will be allowed in the meeting room at any one time. If numbers exceed 20, members of the public will be asked to stand outside. Face coverings must be worn unless medically unable to do so or whilst speaking to the meeting. Social distancing must be adhered to at all times.**

**AGENDA**

**FC/130721/1 Apologies**

**FC/130721/2 Declarations of any interests known to Councillors and a reminder to Councillors of the need to update their Declaration of Interest Forms if there have been any changes in their circumstances**

**FC/130721/3 Approval of Minutes of the meeting held on 29<sup>th</sup> June 2021**

**FC/130721/4.1 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.**

**FC/130721/ 5 County and District Reports**

**FC/130721/6.1 Planning Applications to be considered**

**21/00922/FUL 5 Newnham Lane**

Replace windows and front door, replace roof, relocate electric meter, re-render the property, and replace front fence with 5 bar gates to enable off road parking

**21/00941/VAR 8 High Street**

To vary condition 1 (approved plans) of previously approved 21/00251/FUL for Demolition of lean-to, conservatory, and stable block. Proposed two storey extension, single storey extension and cart lodge outbuilding.

**21/00816/FUL Land North of Electricity Sub-Station Weirs Drove**

Construction of a 30MW battery energy storage system facility and associated access, landscaping and other infrastructure works

**21/00938/FUL 7 The Paddocks**

Single storey extension with sloped roof and new detached garden studio

**21/00987/FUL Drumcairn 35a High Street**

Construction of two-bedroom single storey detached dwelling with room in roof space involving demolition of existing sun lounge and detached garage serving 35a High Street

**21/00996/FUL 5 Burghley Rise**

Proposed 2 storey front extension, part garage conversion and internal remodeling, and ground and first floor window and door alterations

## FC/130721/6.2 Planning Decisions from District Council

### 21/00685/ADI The Co-operative Food Petrol Station and Shop at Manchetts (Burwell) Ltd Ness Road – Approval

Installation of Illuminated and non-illuminated signage

### 21/00465/FUL 49 Toyse Lane - Approval

Proposed extension to outbuilding to form studio and storage area

## FC/130721/6.3 Trees/Environment

### Notification of approved tree works by East Cambs. District Council

#### 21/00747/TPO 51 Orchard Way

T1 Pine – Remove due to safety concerns relating to size, location and deadwood falling in gardens

T2 Pine – Remove due to safety concerns relating to size, location and deadwood falling in gardens

#### 21/00815/TRE Tiptoft 54 High Street

T1 Sycamore – Reduce limbs overhanging neighbouring garden by 3.0 metres

T2 Leylandii – Fell to ground due to lean

T4 Sycamore – Reduce limbs overhanging neighbouring garden by 3.0 metres

#### 21/00682/TRE 99 North Street

T1 Ash – Remove lowest limb on south side overhanging neighbours shed

T2 Ash – Thin crown by 25%, reshape/reduce by up to 2m reducing shading to neighbour and remove deadwood

T3 Sycamore (located with T1 Ash) – Crown lift to 6 metres

### Notification of Tree Preservation Order TPO/E/02/21 15 The Avenue

#### FC/130721/7 Finance

1. Consideration of donation to the 2021 Summer Reading Scheme
2. Consideration of payment of the following:

| Payee                      | Description           |        | Amount<br>inc Vat |
|----------------------------|-----------------------|--------|-------------------|
| Martyn Wright              | Mileage               |        | £41.40            |
| George Rowland             | Mileage and Phone     |        | £77.50            |
| Burwell Window<br>Cleaning | Various Properties    |        | £65.00            |
| Hutchinsons                | Weed Control          |        | £104.16           |
| Online Playgrounds         | Wet pour Repair Kit   |        | £115.00           |
| Mr Groundsman              | Rec Gras March        |        | £640.00           |
| Burwell Cleaning           | Various Properties    |        | £493.98           |
| Huws Gray                  |                       |        |                   |
| Ridgeons                   | Maintenance Supplies  |        | £85.68            |
| G Spike                    | Refund Bird Feeder    |        |                   |
|                            | Pauline's Swamp       |        | £14.97            |
| ECDC                       | Rates Mandeville Hall | 1.8.21 | £711.00           |
| ECDC                       | Rates Cemetery        | 1.8.21 | £157.00           |
| ECDC                       | Rates Gardiner        |        |                   |
|                            | Memorial Hall         | 1.8.21 | £190.00           |
| ECDC                       | Rates Jubilee Reading | 1.8.21 | £40.00            |
| Truelink                   | Various Grass Cutting |        | £1,018.80         |
| Corona Energe              | JRR Gas               |        | £33.19            |

|                 |               |                   |
|-----------------|---------------|-------------------|
| ESPO            | Floor Cleaner | £44.70            |
| Salaries NI Tax |               |                   |
| Superannuation  |               |                   |
| etc             |               | £7,369.86         |
|                 | <b>Total</b>  | <b>£11,202.24</b> |

**FC/130721/8 Action Points Update**

**FC/130721/9 Group Reports**

**Consideration of notes and recommendations from the Community, Leisure and Sports meeting held on 22<sup>nd</sup> June 2021**

1. The Group recommends to Full Council that a Community Garden is created at Priory Meadow and additional benches and raised bed(s) are installed on Pound Hill at a total cost in the region of £5000.00 to be funded mainly through grant funding and donations if possible.
2. The Group recommends to Full Council that the Grantanbrycg Group be allowed to use Spring Close for their re-enactments.
3. The Group recommends to Full Council that BAFY is allowed to use the facilities at the Pavilion as a base and tuck shop for summer sessions without charge as long as the kitchen and toilet area are cleaned satisfactorily after each session.

**Consideration of the notes and recommendations from the Asset and Environment Meeting held on 29<sup>th</sup> June 2021.**

1. The Group recommends to Full Council that S R Landscapes should be asked to carry out work to the tree in Kingfisher Close and the trees on Jubilee Green for the total sum of £400.00.
2. The Group recommends to Full Council that the PAT Testing should be carried out at all four properties, with the Cemetery Chapel being checked to confirm the number of electrical items prior to giving the go ahead at a cost of £40.00 per site. The Group also recommends that the inspection and testing of fixed installations should be carried out at a cost of £150.00 per site.

**FC/130721/10 Parish Reports: -**

1. Weekly Property Reports
2. Approval of the Pauline's Swamp Vision Plan
3. Approval of the Spring Close Vision Plan

**FC/130721/11 Other County & District Matters: -**

1. Notes from the meeting with ECDC Officers held on 14<sup>th</sup> June 2021
2. East Cambridgeshire District Council – Street Trading Consent – The Purple Pepper
3. East Cambridgeshire District Council – Street Trading Consent – Zoltan Komocsin (Magic Ices)
4. East Cambridgeshire District Council Street Trading Consent -Burwell Kebab Van
5. CCC Temporary Traffic Order Application – Newnham Lane
6. CCC Temporary Prohibition of Through Traffic – Pantile Lane
7. CCC Temporary Prohibition of Through Traffic – Swaffham Road
8. CCC Temporary Prohibition of Through Traffic – North Street
9. CCC Temporary Prohibition of Through Traffic – Mill Lane

**FC/130721/12 Other Reports**

1. Burwell Environment Group Meeting 5<sup>th</sup> May 2021
2. Spring Close Management Group Meeting 12<sup>th</sup> May 2021
3. Pauline's Swamp Trustee Meeting 1<sup>st</sup> April 2021

**FC/130721/13 Correspondence**

1. Letter from Burwell Scout Group regarding Margaret Field
2. Email from Isleham Parish Council re Isleham Draft Neighbourhood Plan

3. Email from Cambridgeshire County Council regarding an opportunity for community groups and organisations to be listed on a new East Cambs website directory (HAY)

**FC/130721/14 Consideration of the following items**

1. Covid-19 update
2. Update on the Gardiner Memorial Hall Refurbishment Project
3. Consideration of the option to carry out a Housing Need Survey

*YDRix*

Yvonne Rix  
Parish Clerk

Dated: 7<sup>th</sup> July 2021