

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Mandeville Hall, Tan House Lane, Burwell, CB25 0AR at 7.30p.m. on Tuesday 10th August 2021 you are summoned to attend for the transaction of the following business.

AMENDED AGENDA

FC/100821/1 Apologies

FC/100821/2 Declarations of any interests known to Councillors and a reminder to Councillors of the need to update their Declaration of Interest Forms if there have been any changes in their circumstances

FC/100821/3 Approval of Minutes of the meeting held on 27th July 2021

FC/100821/4.1 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.

FC/100821/4.2 Presentation from Sarah Smith, General Manager, Wicken Fen (National Trust)

FC/100821/ 5 County and District Reports

FC/100821/6.1 Planning Applications to be considered

21/01015/FUL 17a Reach Road

Proposed single storey extension to front of house

Amendment involving Boarding added to upper half of side elevation and extension reduced in width

21/00322/FUL The Farmhouse Welsumme Farm Weirs Drove

Par change of use of land to form Helicopter Landing Area and erection of single storey helicopter and general garden store.

Amendment involving change of proposal description and redline plan and changes to roof windows.

21/01075/FUL 2 Silver Street

Demolition of existing 2 storey cottage, with new replacement 2 storey cottage

21/01014/FUL 3 Bayfield Drive

Garage conversion and side extension

21/01089/FUL Morris Armitage Estate Agents 63 High Street

Single storey side extension to provide new Class E unit to include internal works to enlarge the existing commercial unit

21/00794/FUL 14 The Avenue

Proposed erection of two private detached dwellings, new dropped kerb/access road and associated works

Amendment involving:

Alterations to and clarification of the access to the site to address Local Highway Authority comments.

Reduction in height of the proposed dwellings and use of hipped roof forms.

Alterations to fenestration of Plot 2.

Provision of tree report, method statement and protection plan following the comments of the Tree Officer.

Provision of CGI image of the proposed scheme.

FC/100821/6.2 Planning Decisions from District Council

21/00738/FUL 53 Swaffham Road - Approval

Single storey side and ear extension following demolition of existing extension

21/00862/FUL 26 Silver Street – Approval

Single storey extension to front and reposition of entrance door with canopy over.

FC/100821/6.3 Trees/Environment

Notification of approved tree works by East Cambs. District Council

21/00911/TRE St Genevieve 2c Hythe Lane

T1 Yew – Reduce to 1.8m as part of hedge

T2 Conifer- Remove

T3 Field Maple – Remove

T4 Field Maple – Remove

T5 Elder – reduce to 1.8m

T6 Wild Plum – Reduce to 1.8m

G1 Group of Wild Plums – Reduce to 2.4 height from roadside to create a manageable hedge

21/00971/TRE 31 Hatley Drive

T1 Black Poplar – Remove major deadwood over No. 31 Hatley Drive and cut back to previous points branches overhanging the garage of No. 31 Hatley Drive

21/01079/TRE 9 Mandeville

T1 Prunus – Remove dead tree

FC/100821/7 Finance

1. Consideration of the Finance Quarterly Report to 30th June 2021
2. Consideration of quotations for the Recreation Ground Car Park Refurbishment
3. Consideration of payment of the following:

Payee	Description	Amount inc Vat
George Rowland	Mileage and Phone	£71.20
Martyn Wright	Mileage	£40.95
Debbie Cawley	Mileage	£45.00
Glasdon	Bin Replacement Eyes	£16.04
British Gas	Electric Public Toilets	£17.96
ECDC	Mandeville Hall Rates	£711.00
ECDC	GMH Rates	£190.00
ECDC	Cemetery Rates	£157.00
ECDC	JRR Rates	£40.00
Salaries		tbc
	Total	£1,289.15

FC/100821/8 Action Points Update

FC/100821/9 Group Reports

Consideration of the notes and recommendations from the Strategy Day held on 21st July 2021.

Recommendations:

1. That Climate Change should be an agenda item at the first Full Council meeting every month.
2. That a Climate Forum is formed.
3. That a letter is sent to County and District Councillors regarding the community aspect of Burwell Village College Primary School.
4. The revised Short-, Medium- and Long-Term plans for the Working Groups are approved.

Consideration of notes and recommendations from the Safety Group meeting held on 20th July 2021

1. The Group recommends to Full Council for an application to be submitted for LHI 22/23 for the installation of solar powered automatic and programmable 20 mph school signs at the school entrances on Buntings Path, Ness Road, and the Causeway.
2. The Group recommends to Full Council that as the Safety Group has agreed to no longer pursue the installation of gates at the entrances to the village and therefore the £5000 CIL Funding earmarked for the project should be returned to the general CIL Fund.

Consideration of the notes and recommendations from the Finance and General Purposes Meeting held on 27th July 2021.

1. The Group recommends to Full Council that a weekly sum of £20.00 is paid to the Maintenance Officer as a Vehicle Expense Supplement.

FC/100821/10 Parish Reports: -

1. Weekly Property Reports

FC/100821/11 Other County & District Matters: -

1. ECDC – Licensing: Gambling Act 2005 – Statement of Principles Consultation
2. East Cambridgeshire District Council – Street Numbering North Street
3. CCC Temporary Traffic Order Application – Heath Road
4. CCC Temporary Traffic Order Application – Swaffham Road
5. CCC Temporary Prohibition of Through Traffic – The Causeway
6. CCC Temporary Prohibition of Through Traffic – Newnham Lane

FC/100821/12 Other Reports

1. Burwell Environment Group Meeting 2nd June 2021

FC/100821/13 Correspondence – None

FC/100821/14 Consideration of the following items

1. Covid-19 update
2. Update on the Gardiner Memorial Hall Refurbishment Project

YDRix

Yvonne Rix
Parish Clerk

Dated: 4th August 2021