

**BURWELL PARISH COUNCIL**  
***The Jubilee Reading Room***  
**99, The Causeway, Burwell Cambridge. CB25 0DU**  
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Mandeville Hall, Tan House Lane, Burwell, CB25 0AR at 7.30p.m. on Tuesday 11<sup>th</sup> January 2021 you are summoned to attend for the transaction of the following business.

**AGENDA**

**FC/110122/1 Apologies**

**FC/110122/2 Declarations of any interests known to Councillors**

**FC/110122/3 Approval of Minutes of the meeting held on 14<sup>th</sup> December 2021**

**FC/110122/4.1 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.**

**FC/110122/ 5 County and District Reports**

**FC/110122/6.1 Planning Applications to be considered**

**21/01808/FUL 27a The Causeway**

Single storey side extension incorporating utility and external storage room

**21/01731/FUL 106 Low Road**

Erection of steel frame metal clad garage

**21/01810/FUL 47 Ness Road**

Proposed garden structure to accommodate laundry room, wc and store

**21/01778/FUL 29 Isaacson Road**

Demolition of existing attached garage and construction of two storey side extension

**21/01783/FUL 31 Toyse Lane**

Replace existing flat roof to single storey garage with pitched forming new room

**21/01777/OUT Dairy Cottage, Ness Road**

Construction of 1 dwelling and associated works

**21/01771/FUL Land adjacent to Melton Farm, Newmarket Road**

Provision of a shared cycleway/footway west onto Ness Road, Landscape, drainage, and associated infrastructure of previously approved 15/01175/OUM

**21/01769/FUL Windsor House, 15 Hall Lane**

Single storey rear extension

**21/01755/FUL 26 Orchard Way**

Single storey front and two storey side extension

**21/01764/FUL 23 Holkham Mead**

Construction of rear and side extension and internal alterations

## FC/110122/6.2 Planning Decisions from District Council

### 21/01513/FUL 10 Mill Close – Approval

Removal and replacement of existing felt roof over existing passageway with an aluminum glazed roof system in grey with 7 glazed units in solar controlled glass.

### 21/01594/FUL 62a North Street – Approval

Alterations to external materials, replacement of existing windows and doors, alterations to the existing conservatory and new porch canopy

### 21/00816/FUL Land North of Electricity Sub Station Weirs Drove – Approval

Construction of a 30MW battery energy storage system facility and associated access, landscaping and other infrastructure works

### 21/00706/ESF Solar Farm Land to the East of Breach Farm, Ness Road – Approval

Proposed Development of a Solar Farm and Ancillary Development

### 21/01544/FUL Harleys 24 Toyse Lane – Approval

Demolition of existing conservatory and construction of single storey rear extension

## FC/110122/6.3 Trees/Environment

Notification of approved tree works by East Cambs. District Council - None

## FC/110122/7 Finance

1. Consideration of donation to the Royal British Legion Poppy Appeal
2. Consideration of payment of the following:

<b>Burwell Parish Council</b>			
<b>Payments 11th January 2022</b>			
<b>Payee</b>	<b>Description</b>		<b>Amount inc Vat</b>
ESPO	Henry Hoover - replacement		£127.20
Cadman Construction	GMH Refurbishment		£41,544.29
Cadman Construction	GMH Refurbishment		£17,755.15
Varsity Consulting	GMH Fees		£2,052.00
ECDC	GMH Building Regs		£550.00
Sharman Grimwade	GMH Refurbishment		£1,773.00
Burwell Computers	Computer/Scanner Issues		£130.00
Burwell Community Forum	Burwell at Large x2		£10.00
Information Commissioners Office	Registration Fee		£35.00
Cambs Acre	Membership		£57.00
Andy Martin Builders	MH Wall repair		£90.00
Harrisons	Boiler Service JRR&MH		£319.68
Community Heartbeat	Replacement Pad		£55.20
Deepa Mistry	Ret of Dep MH		£50.00

Royal British Legion Poppy Appeal	Donation		tbc
Vision ICT	Website hosting and support - Annual Fee		£210.00
Landmark Toilet Solutions	Toilet Margaret Field		tbc
Siemens Financial Services	Quarterly Photocopier Contract Fee Payable Jan, April, Jul and October and Annual Service Fee	£208.04x4 and £60.00 x1 (Amount on list January payment only)	£268.04
BT	Phone Account		£246.23
Simpsons Nursery	Christmas Tree		£240.00
Wave	Water - Cemetery		£67.82
Wave	Water - Allotments	Credit	-£125.15
Wave	Water - Recreation Ground		£27.44
Wave	Water - JRR		£43.69
Wave	Water - GMH		£55.60
Unity Trust	bank Charges		£11.10
D Cawley	Mileage		£21.15
M Wright	Mileage		TBC
G Rowland	Mileage/Phone/Expenses		£163.10
Corona Energy	Allotments		£12.31
Corona Energy	GMH		£103.18
Corona Energy	Pavilion/Recreation Ground		£105.34
Corona Energy	Jubilee Reading Room		£36.57
Corona Energy	Cemetery		£10.75
Corona Energy	Mandeville Hall		£17.92
Salaries etc	All Staff		TBC
	<b>Total</b>		<b>£66,063.61</b>

#### FC/110122/8 Action Points Update

Updates to the following:

No	Action Point	Working Group if Applicable	Comments on Progress
1.	Section 106 Money	Section 106 Working group and Finance working group	Available 106 funding for Cycleways £1,000
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	Safety Group	Planning Application for Exning has now been approved. No recent update from WSC, the Clerk to chase.

3.	Newmarket Road proposed Sports Hub including 3G artificial pitch Sports Pavilion/Football Pitches Recreation Ground	Sports Provision Working Group	Phase 2 Archaeological Dig until December 2021. Artifacts will belong to CCC and distributed to local interested parties including Burwell Museum Clerk to request update from This Land in the new year for the development and archaeological finds.
4.	Pauline's Swamp	Pauline Swamp Working Group	Meeting held with Hopkins Homes. Exact area of land to be transferred agreed, but no further movement of transfer apparent. Clerk to chase.
5.	Gardiner Memorial Hall Refurbishment		On going work on site see FC141221/14.2 below.
6.	Moveable Vehicle Activated Speed Signs		Batteries changed, all working fine
7.	Village Sign – damaged in gales 11.3.21		Village sign replaced 14.12.21

**FC/110122/9 Group Reports**

**Consideration of the notes and recommendations for the grass cutting contract for the 2022 season from the Assets and Environment Group**

**FC/110122/10 Parish Reports** 1) Weekly Property Reports

**FC/110122/11 Other County & District Matters: -**

1. Cambridgeshire County Council Temporary Road Closure Carter Road
2. East Cambs District Council Consultation – East Cambridgeshire Local Plan – Single Issue Review – Housing Requirements

**FC/110122/12 Other Reports - None**

**FC/110122/13 Correspondence**

1. Burwell Environment Group – Email Thanking PC for the use of Mandeville Hall

**FC/110122/14 Consideration of the following items**

1. Climate Change including noting of minutes from the meeting held on 4<sup>th</sup> January 2022
2. Update on the Gardiner Memorial Hall Refurbishment Project
3. The Queens Platinum Jubilee

*YDRix*

Yvonne Rix

Dated: 5<sup>th</sup> January 2022

Parish Clerk