

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Mandeville Hall, Tan House Lane, Burwell, CB25 0AR at 7.30p.m. on Tuesday 8th February 2022 you are summoned to attend for the transaction of the following business.

AGENDA

FC/080222/1 Apologies

FC/080222/2 Declarations of any interests known to Councillors

FC/080222/3 Approval of Minutes of the meeting held on 25th January 2022

FC/080222/4.1 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.

FC/080222/4.2 Newmarket Road Development – David Lewis and Brenda Kibblewhite from This Land

FC/080222/ 5 County and District Reports

FC/080222/6.1 Planning Applications to be considered

21/01588/FUL Priory Farm Factory Road

Single storey ground floor side extension

Amendment – no response required

Flood resilience measures to be included within the proposed extension as per detailed in email dated 18.1.2022

22/00059/FUL Ibcott 27B North Street

Relocation of entrance, a new open porch will frame new front door and internal alterations. New bi-fold doors and window at the rear

22/00082/FUL 16 Garden Court

Lowered kerb, approach across grass verge and footpath, and new vehicle hardstanding

FC/080222/6.2 Planning Decisions from District Council

21/01588/FUL Priory Farm Factory Road – Approval

Single storey ground floor side extension

21/01563/FUL 18 High Street- Approval

First floor extension to rear and single storey extension to side (Resubmission to allow for large rooflight in kitchen)

FC/080222/6.3 Trees/Environment

Notification of approved tree works by East Cambs. District Council - None

FC/080222/7 Finance

1. Consideration of Finance Report Quarter ending 31st December 2021
2. Consideration of payment of the following:

Payee	Description		Amount inc Vat
Staff Members	Salaries, Tax, NI, Pensions		£7,318.67

E Freckingham	Ret of Dep		£50.00
Ridgeons	Maintenance Supplies		£91.02
Dent Security	JRR Intruder Alarm Contract		£152.40
Mead Construction	Topsoil - Cemetery		£54.00
Burwell Computers	Microsoft 365 Online Services		£1,140.48
Debbie Cawley	Mileage		£20.70
Cadman	GMH		£5,588.34
Cadman	GMH		£30,317.05
Harrisons	Boiler Repairs MH		£175.20
Varsity	Project Management		£2,052.00
Sharman Grimwade	GMH		£1,035.00
	Total		£47,994.86

FC/080222/8 Action Points Update

Updates to the following:

No	Action Point	Working Group if Applicable	Comments on Progress
1.	Section 106 Money	Section 106 Working group and Finance working group	Available 106 funding for Cycleways £1,000 No further update
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	Safety Group	Meeting with West Suffolk Council on 18 th January 2022 to receive an update on the Burwell to Exning Cycleway.
3.	Newmarket Road proposed Sports Hub including 3G artificial pitch Sports Pavilion/Football Pitches Recreation Ground	Sports Provision Working Group	Phase 2 Archaeological Dig until December 2021. Artifacts will belong to CCC and distributed to local interested parties including Burwell Museum Clerk to request update from This Land in the new year for the development and archaeological finds – Confirmed date 8.2.2022.
4.	Pauline's Swamp	Pauline Swamp Working Group	Still waiting for the legal transfer of land. Clerk to contact Kevin Drane regarding the removal of the hedge by the adjacent landowner.
5.	Gardiner Memorial Hall Refurbishment		On going work on site.
6.	Moveable Vehicle Activated Speed Signs		Batteries changed, all working fine

FC/080222/9 Group Reports

Consideration of the notes and recommendations from the Finance and General Purposes meeting held on 25th January 2022:

Recommendations:

That the bank mandate is changed removing Robin Dyos as a signatory and adding Paul Webb.

The Group recommends the following fees from 1.4.2022 to full council:

Allotments – From October 2022 an increase from 20p per square metre to 23p per square metre and from October 2023 an increase from 23p to 25p per square metre.

Mandeville Hall and Gardiner Memorial Hall

Charges to remain the same.

Lock Up

Rent to remain the same at £200.00 per year.

Cemetery

The following increases are recommended:

Part 1 - Interments (excluding fee for digging grave)

For the interment granted:

- a) of the body of a still-born child or of a child whose age at the time of death did not exceed 12 years **£90 to remain the same at £90.00**
- b) of the Person whose age at the time of death exceeded twelve years:

Single grave to the depth of 5	£310 increase to £330.00
Double grave to the depth of 7 ft	£310 increase to £330.00

- c) For any interment at a depth exceeding 7 feet, for each additional foot, an additional:-
£120 increase to £140.00
- d) Re-opening of grave **£240 increase to £260.00**
- e) For the interment of cremated remains in a grave for which the exclusive rights have been issued **£140 increase to £160.00**
- f) For the interment of cremated remains in designated plot in the garden of Remembrance. **£140 increase to £160.00**

Part 2 - Exclusive Rights of Burial in Earthen Graves

- a) For the exclusive right of Burial for 50 years in an earthen grave 9ft. x 4ft.
£275 increase to £295.00
- b) Exclusive right for a child's grave
£100 to remain at £100.00
- c) For the exclusive right of burial for 50 years of cremated remains in earthen space 2 ft. x 2 ft. **£140 to increase to £160.00**
- d) As c) above for a double ashes plot **£220 to increase to £240.00**

Part 3 - Monuments, tablets & Monumental Inscriptions

For the right to erect or place on a grave:

- a) A Headstone not exceeding three feet in height, including inscriptions
£245 to increase to £265.00
- b) A flower vase (in lieu of headstone), including inscriptions
£140 to increase to £160.00
- c) A plaque 10" x 4" on a wall in the garden of rest
£150 to increase to £170.00
- d) A double plaque 10" x 8" on a wall in the garden of rest
£245 to increase to £265.00

(These fees are inclusive of any future additional inscriptions)

Use of Cemetery Chapel for a service prior to burial £220 to increase to £240.00
(Chapel fee is not doubled for non residents)

FC/080222/10 Parish Reports 1) Weekly Property Reports

FC/080222/11 Other County & District Matters: -

1. East Cambs District Council Eyes and Ears Training
2. Cambridgeshire County Council Temporary Road Closure 2.5.22 for Reach Fair
3. Cambridgeshire County Council Temporary Road Closure Weirs Drove between Newnham Drove and Hightown Drove
4. East Cambs District Council – Street Numbering The Haven Factory Road

FC/080222/12 Other Reports

1. Pauline's Swamp Trust – Amendments to original Trust Document
2. Minutes of the Burwell Environment Group Meeting 8th December 2021
3. Minutes of the Burwell Environment Group Meeting 20th October 2021

FC/080222/13 Correspondence - None

FC/080222/14 Consideration of the following items

1. Climate Change including noting of minutes from the meeting held on 2nd February 2022
2. Update on the Gardiner Memorial Hall Refurbishment Project
3. Update on the Safety Campaign

YDRix

Yvonne Rix

Dated: 1st February 2022

Parish Clerk