

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99, The Causeway, Burwell Cambridge. CB25 0DU
Telephone/Fax 01638 743142
E Mail burwellpc@burwellparishcouncil.gov.uk

Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Mandeville Hall, Tan House Lane, Burwell, CB25 0AR at 7.30p.m. on Tuesday 12th April 2022 you are summoned to attend for the transaction of the following business.

AGENDA

FC/120422/1 Apologies

FC/120422/2 Declarations of any interests known to Councillors

FC/120422/3 Approval of Minutes of the meeting held on 29th March 2022

FC/120422/4 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.

FC/120422/ 5 County and District Reports

FC/120422/6.1 Planning Applications to be considered

22/00293/VAR Riverdale 71 North Street

To vary Condition 1 (Amended plans) of previously approved 21/01443/FUL Proposed demolition of a large clunch/brick outbuilding and erection of detached dwelling plus associated works

22/00313/FUL 36 Toyse Lane

Construction of 2 no. 11/2 storey detached dwellings

22/00354/ADI The Anchor 63 North Street

Installation of replacement illuminated signs to the exterior of the building

22/00389/FUL Mayo House 52 Ness Road

Two storey side part single storey rear extension

FC/120422/6.2 Planning Decisions from District Council

22/00236/FUL Ness Court Sheltered Accommodation Units Ness Court

Replacement windows and doors - **Approval**

FC/120422/6.3 Trees/Environment

Notification of approved tree works by East Cambs. District Council

22/00273/TRE Bright Cottage 21 North Street

T1,2,3, - Poplar – Reduce crown by 50% due to physical damage shown in photos

T4 & 6 – Poplar – Reduce crown by 50% to manage size of trees

T5 – Poplar – Reduce tree to 3m due to rotten buttress root

G1 – Conifer Hedge at rear of garden – Reduce height by 2-3m in places

FC/120422/7 Finance

1. Consideration of payment of the following:

| Payee | Description | Amount inc Vat |
|-----------------|--------------------|---------------------------|
| D Cawley | Mileage | £45.00 |

| | | |
|---------------------------------|-------------------------------------|-------------------|
| M Wright | Mileage | £49.95 |
| G Rowland | Mileage & Expenses | £142.65 |
| WAVE | Water Bill Jub. RD.Rm | £43.27 |
| WAVE | Water Bill GMH | £37.31 |
| Cadman | GMH Additional Works | £42,066.00 |
| Cadman | GMH Core Works | £38,190.00 |
| CAPALC | Cemetery Training x2 | £240.00 |
| EWP Consultancy | Annual Tree Inspection | £1,993.20 |
| Truelink | Grass cutting | £888.60 |
| AED | GMH Refurbishment | £6,634.44 |
| Mr Groundsman | Grass Cutting Recreation | £1,280.00 |
| SR Landscapes | Tree work Alt, Cem, JG | £1,390.00 |
| Sharman Grimwade Ltd | GMH Refurbishment | £1,035.00 |
| Andrew Firebrace | GMH Refurbishment | £561.00 |
| Salaries etc | All Staff | tbc |
| | Total | £94,596.42 |

FC/120422/8 Action Points Update

Updates to the following:

| No | Action Point | Comments on Progress |
|-----------|--|---|
| 1. | Section 106 Money | Available 106 funding for Cycleways £1,000 No further update |
| 2. | Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way | Development in Exning approved with cycleway forming part of the Section 106 Agreement. No further update |
| 3. | Newmarket Road proposed Sports Hub including 3G artificial pitch Sports Pavilion/Football Pitches Recreation Ground | This Land wish to meet with Council to discuss the Sports Area. Presentation from This Land on 8 th February 2022. Presentation by Vistry Group (Developers) 22.2.2022. No further update |
| 4. | Pauline's Swamp | Hopkins Homes has been sold to another developer. Solicitors understand that the transfer will still be going ahead. No further update |
| 5. | Gardiner Memorial Hall Refurbishment | Ongoing work on site. |
| 6. | Moveable Vehicle Activated Speed Signs | MVAS Units moved on 8.3.22.70-day data collected from unit on Buntings Path. 33,000 vehicle movements over the period, 1000 of which were over the 30-mph speed limit. Highest speed recorded 50 miles per hour. Most movements at start and end of school day. |

FC/120422/9 Group Reports

Consideration of the notes of the Safety Group meeting held on 22nd March 2022:

Consideration of the notes and recommendations from the Finance and General Purposes Meeting held on 29th March 2022

1. The Group recommends to Full Council the following incremental salary increases as from the 1st April 2022:
Yvonne Rix – Currently Salary Point 30 moving up to Salary Point 31
Sarah Ashby – Currently Salary Point 15 moving up to Salary Point 16
George Rowland – Currently Salary Point 15 moving up to Salary Point 16
2. The Group recommends to Full Council that Council implements the use of the Cloud Back Up service as recommended by Burwell Computers at a cost in the region of £55.00 per month.
3. The Group recommends to Full Council that the tender from Mr Groundsman totaling £21045.00 per year (grass cutting and pitch maintenance at the Recreation Ground) should be accepted for a two-year contract commencing on 1st April 2022
4. The Group recommends to Full Council that there is a 10% uplift in contract price for the grass cutting carried out by Truelink

FC/120422/10 Parish Reports

FC/120422/11 Other County & District Matters: -

1. East Cambs District Council – Street Numbering – Battery Storage Facilities

FC/120422/12 Other Reports

1. Minutes of the Spring Close Management Group Meeting 2/2/22
2. Minutes of the Pauline's Swamp Meeting on 29.3.2022

FC/120422/13 Correspondence - None

FC/120422/14 Consideration of the following items

1. Climate Change including noting of minutes from the meeting held on 1st March 2022
2. Update on the Gardiner Memorial Hall Refurbishment Project
3. Update on the Safety Campaign including Notes from Meeting with ECDC Neighbourhood and Community Safety Officer
4. Jubilee Celebrations
5. Notes from the Meeting with This Land to discuss Newmarket Road Sports Hub
6. Pauline's Swamp – Official notification of two Trustee vacancies

YDRix

Yvonne Rix
Parish Clerk

Dated: 5th April 2022