

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that the Annual Meeting of the Burwell Parish Council will be held at 7.30p.m. on Tuesday 10th May 2022 at Mandeville Hall, Tan House Lane, Burwell, CB25 0AR you are summoned to attend for the transaction of the following business.

AGENDA

FC/100522/1.1 Election of Chair and Chair's declaration of acceptance of office.

FC/100522/1.2 Election of Vice Chair

FC/100522/2.1 Apologies and approval of absences including a request from Parish Councillor Helen McMenamin-Smith for a further absence of three months.

FC/100522/2.2 Declarations of any interests known to Councillors

FC/100522/3 Approval of Minutes of the meeting held on 26th April 2022

FC/100522/4.1 Public Forum

FC/100522/ 5 County and District Reports

FC/100522/6.1 Planning Applications to be considered

22/00061/FUL 12a Copperfield Way

Conversion of double garage (retrospective)

22/00160/VARM Site North of Hightown Drove

To Vary Condition 1 (Approved Plans) of previously approved 20/00557/ESF for Proposed Development of a Solar Farm and Ancillary Development

21/01573/FUL Orchard Lodge 29B The Causeway

Construction of 1 private detached dwelling and associated works

Amendment involving amendments to the siting and design of the proposed dwelling, and clarification of the materials palette proposed.

22/00479/RMM Phase 2A Millstone Park Land Adjacent to Melton Farm Newmarket Road

Reserved matters for Layout, Scale, Appearance and Landscaping for Phase 2a for 150 dwellings, parking, internal roads, open space, landscaping, sustainable urban drainage and ancillary infrastructure pursuant to 15/01175/OUM (as varied by 15/01175/NMAA and 15/01175/NMAB)

FC/100522/6.2 Planning Decisions from District Council - None

FC/100522/6.3 Trees/Environment

Notification from East Cambridgeshire District Council (ECDC) of agreed tree works:

None

FC/100522/7 Finance

1.Consideration of payment to the following:

Payee	Description	Amount inc Vat
D Cawley	Mileage	£19.35
M Wright	Mileage	£44.10
G Rowland	Mileage & Expenses	£165.35

Varsity	GMH Project Management	£2,052.00
Mr Groundsman	Rec Grass April	£750.00
Cadman	GMH Additional Works	£54,948.00
Cadman	GMH Core Works	£28,272.00
Burwell Computers	Back up Vault/Cloud Set up	£117.50
Scribe	Accounts Package Annual Fee	£777.60
Zurich	Annual Insurance Fee	£5,642.29
CCVS	Membership	£60.00
Creative Arts East	Membership	£70.00
PPR PRS	Gardiner Memorial Hall	£593.89
C Meaney	Ret of Dep MH	£50.00
D Orchard	Ret of Dep MH	£50.00
N Naude	Ret of Dep MH	£50.00
Corona Energy	Allotment Shed	£12.13
Corona Energy	Pavilion	£100.32
Corona Energy	Cemetery Chapel	£10.40
Corona Energy	GMH	£98.53
Corona Energy	JRR	£35.53
Corona Energy	MH	£17.89
Salaries etc	All Staff	£7,612.72
	Total	£93,774.53

FC/100522/8 Action Points Update

FC/100522/9 Group Reports

Consideration of notes and Recommendations from the Asset and Environment Group meeting held on 26th April 2022

- The Assets and Environment Group having considered the reports from the 5-yearly fixed installation check for the Mandeville Hall, Pavilion, Cemetery Chapel, and the Jubilee Reading Room, that MS Electrical is asked to carry out the C2 (potentially dangerous) repairs at the Pavilion at a cost of £135.00 plus VAT.
- The Assets and Environment Group having considered quotations from three companies recommends that Winkworth Contractors is asked to carry out work to replace the drainage pipes from the public toilet (rear of Jubilee Reading Room) to the main drain in the sum of £1300.00 plus VAT

Consideration of the notes and recommendations from the Community, Leisure and Sports Group meeting held on 19th April 2022.

- The Community, Leisure and Sports Group recommends that the Council supports the setting up of a Steering Group to organise a Repair Café for Burwell
- The Community, Leisure and Sports Group recommends that if possible third-party cover for the landing point is added to the Council's insurance.
- The Community Leisure and Sports Group recommends to Full Council that if funding is available then quotations should be sought to provide lighting for the MUGA area.

FC/100522/10 Parish Reports: -
1. Weekly Property Reports

FC/100522/11 Other County & District Matters: -

1. Cambridgeshire County Council – Temporary Traffic Orders
 - The Causeway, Hythe Lane, Burwell Byway 7B (Weirs Drove) for Burwell Carnival on 25.6.22- Comments required,
 - Newnham Lane
2. East Cambridgeshire District Council – Street Numbering
 - Freedom Court, Heath Road
 - Weirs Drove
 - Land West of 76 Low Road
3. Consultations
 - Cambridgeshire County Council Transport Strategy
 - East Cambs District Council Local Plan Single Issue Review

FC/100522/12 Other Reports - None

FC/100522/13 Correspondence
1. Letter from resident regarding Margaret Field

FC/100522/14 Consideration of the following items

1. Update on the Gardiner Memorial Hall Refurbishment Project
2. Jubilee Celebration Events
3. Consideration of applications for co-operation to Council.

YDRix

Yvonne Rix
Parish Clerk

Dated: 3rd May 2022