

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30p.m. on Tuesday 11th October 2022 you are summoned to attend for the transaction of the following business.

AGENDA

- FC/111022/1 Apologies**
- FC/111022/2 Declarations of any interests known to Councillors**
- FC/111022/3 Approval of Minutes of the meeting held on 27th September 2022**
- FC/111022/4 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.**
- FC/111022/ 5 County and District Reports**
- FC/111022/6.1 Planning Applications to be considered**
- 22/01086/FUL 34 Swaffham Road**
Proposed demolition of existing conservatory and erection of single storey rear extension, internal and external alterations and associated works.
- 22/00540/FUL 76 Low Road**
Demolition of existing attached outbuilding. Proposed 2 storey rear extension and installation of new roof with dormer windows. Installation of insulated render to external walls
- 22/01114/FUL 76 Low Road**
Construction of 4 bedroom detached dwelling and associated works
- 22/0119/FUL 5 Newnham Lane**
Demolition of existing rear outbuilding and construction of single storey rear extension
- 22/01132/FUL 41 Mason Road**
Construction of rear and side extension
- CCC/22/083/FUL Land Between North Angle and Swaffham Prior Energy Centre Including Compound at High Town Drove, Burwell.**
Construction of a private underground power cable with associated electrical and communications equipment between North Angle Solar Farm and Swaffham Prior Energy Centre; erection of electrical substation/switch gear buildings with associated temporary and permanent compound and parking at High Town Drove, and installation of new transformer/switch gear at the Swaffham Prior Energy Centre with associated temporary compound; and temporary typical mobile CPEN Cable recycling layout.
- FC/111022/6.2 Planning Decisions from District Council**
- 22/00768/FUL 68 Reach Road – Refusal**
Construction of two storey non residential building, workshop storage area on ground floor, accommodation and facilities for students, clients and employees in the rooms above.
- 22/00953/FUL 1 New Road – Application withdrawn**
Construction of 1st Floor extension

22/00830/FUL 2 Abbey Close – Approval

Proposed single storey front extension

FC/111022/6.3 Trees/Environment**Notification of approved tree works by East Cambs. District Council****22/00911/TRE 29a North Street**

T1 Holly – Reduce to window height and topiarise into a sphere

T2 Prunus – Reduce crown to clear building including roof and windows by 1.2 – 1.3m

T3 Prunus - Reduce crown by 1.5m to allow light to vegetables

FC/111022/7 Finance

1. Consideration of the Annual Auditors Report for the year ended 31 March 2022.
2. Donation for the Royal British Legion Poppy Appeal
3. Consideration of payment of the following:

Payee	Description	Amount inc Vat
D Cawley	Mileage	£ 43.20
G Rowland	Mileage & Expenses	£169.85
Unity Trust Bank	Bank Fees	£12.30
Creative Play	Labour Repair Par. Bars	£132.00
PKF Littlejohn	External Audit Fee	£1,200.00
Burwell Window Cleaning	Various Properties	£65.00
Burwell Computers	Agreed Monthly Cloud Back Up Fee	
Q Cooke	MH Deposit Return	£50.00
A Wright	MH Deposit Return	£50.00
A Borha	GMH Deposit Return	£50.00
Salaries etc	All Staff	£7,612.72
	Total	£9,385.07

FC/111022/8 Action Points Update

Updates to the following:

No	Action Point	Comments on Progress
1.	Section 106 Money	
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	
3.	Newmarket Road proposed Sports Hub including 3G artificial pitch Sports Pavilion/Football Pitches Recreation Ground	
4.	Pauline's Swamp	
5.	Gardiner Memorial Hall Phase 2	

6.	Moveable Vehicle Activated Speed Signs	
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FC/111022/9 Group Reports

Consideration of the Notes of the Finance and General Purposes meeting held on 27th September 2022.

Consideration of the notes and recommendations of the Safety Group Meeting held on 20th September 2022

1. **The Safety Group recommends to Full Council that an application for LHI Funding is submitted for the introduction of 20 Mile per hour zone(s) in Burwell with Burwell Parish Council contributing up to 50% of the cost, subject to total costs being confirmed.**
2. **The Safety Group recommends that should an application be successful for the funding of 20 mph zone(s) then the earmarked CIL funding of £5,000 is reallocated to the Parish Council contribution towards the scheme.**

FC/111022/10 Parish Reports

FC/111022/11 Other County & District Matters: -

1. CCC – Transport Strategies - Update
2. CCC – Transport Strategies – Public Consultation
3. CCC- Community Gritting Scheme Winter 2022 – 2023
4. ECDC Vulnerable Community Strategy
5. ECDC Sustrans Route Feasibility Reports

FC/111022/12 Other Reports

1. East Cambs Parish and Community Forum 21.9.2022
2. Burwell Repair Café – Meeting notes 28/9/22

FC/111022/13 Correspondence

1. Fens Reservoir Project Team – Information on Anglia Water's proposed new reservoirs

FC/111022/14 Consideration of the following items:

1. Consideration of the notes and recommendations from the Climate Change Forum Meeting held on 6th September 2022:

- a) **The Group recommends to Full Council that the Carbon Footprint of the Mandeville Hall and Jubilee Reading Room should be carried out. The cost will be £777.00 for both properties. The cost of the survey to be taken from the £5000 earmarked for Climate Change in the 2022/2023 budget.**
- b) **To approve a letter written to the Local Government Pension Scheme for approval by Full Council regarding the removal of investment of pension funds in fossil fuel activities.**

2. Letter from ECDC regarding Hatley Drive.

YDRix

Yvonne Rix
Parish Clerk

Dated: 4th October 2022