

**BURWELL PARISH COUNCIL**  
**The Jubilee Reading Room**  
**99, The Causeway, Burwell Cambridge. CB25 0DU**  
**Telephone/Fax 01638 743142**  
**E Mail burwellpc@burwellparishcouncil.gov.uk**

Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30p.m. on Tuesday 14<sup>th</sup> February 2023 you are summoned to attend for the transaction of the following business.

**AGENDA**

**FC/140223/1 Apologies**

**FC/140223/2 Declarations of any interests known to Councillors**

**FC/140223/3 Approval of Minutes of the meeting held on 31<sup>st</sup> January 2023**

**FC/140223/4 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.**

**FC/140223/ 5 County and District Reports**

**FC/140223/6.1 Planning Applications to be considered - None**

**FC/140223/6.2 Planning Decisions from District Council**

**21/00706/NMAC Solar Farm Land to the East of Breach Farm, Ness Road – Amendment accepted**

Non-material amendment to previously approved application 21/00706/ESF for Proposed Development of a Solar Farm and Ancillary Development

**FC/140223/6.3 Trees/Environment**

**Notification of approved tree works by East Cambs. District Council**

**22/01497/TRE Shenstone Cottage 48B North Street**

G1x2 Lime trees – Re-pollard to previous points & remove Ivy to retain trees at suitable size.

**FC/140223/7 Finance**

1. Consideration of the Finance Report for the Quarter October 2022 to December 2022
2. Consideration of payment of the following:

<b>Payee</b>	<b>Description</b>	<b>Amount inc Vat</b>
<b>George Rowland</b>	<b>Mileage</b>	<b>£149.40</b>
<b>Debbie Cawley</b>	<b>Mileage</b>	<b>£25.65</b>
<b>M Wright</b>	<b>Mileage</b>	<b>£37.80</b>
<b>PPL PRS</b>	<b>MH Performing Rights</b>	<b>£1,561.49</b>
<b>Dent Security</b>	<b>JRR Intruder Alarm Contract</b>	<b>£152.40</b>
<b>Barnwell Electrical</b>	<b>Lights Install rear GMH</b>	<b>£450.00</b>
<b>Harrisons of Burwell</b>	<b>Repair Leaks Pavillion (x2)</b>	<b>£132.00</b>
<b>Burwell Computers</b>	<b>January 23 Cloud Back UP</b>	<b>£55.00</b>
<b>ESPO</b>	<b>Stationery, Cleaning, 1st Aid</b>	<b>£171.88</b>
<b>Simpsons Nurseries</b>	<b>Hedging Pauline's Swamp</b>	<b>£122.60</b>

<b>Elsie Sagales</b>	<b>Ret of Dep GMH</b>	<b>£50.00</b>
<b>Francesca Mead</b>	<b>Ret of Dep MH</b>	<b>£50.00</b>
<b>British Gas</b>	<b>Electric - Public Toilet</b>	<b>£7.21</b>
<b>Corona Energy</b>	<b>Allotment</b>	<b>£258.99</b>
<b>Corona Energy</b>	<b>Gardiner Memorial Hall</b>	<b>£535.95</b>
<b>Corona Energy</b>	<b>Pavilion/Recreation Ground</b>	<b>£208.34</b>
<b>Corona Energy</b>	<b>JRR</b>	<b>£41.30</b>
<b>Corona Energy</b>	<b>Cemetery</b>	<b>£10.40</b>
<b>Corona Energy</b>	<b>MH Electric</b>	<b>£19.03</b>
<b>All Staff</b>	<b>Salaries, Tax etc.</b>	<b>£8,137.74</b>
	<b>Total</b>	<b>£12,177.18</b>

**FC/140223/8 Action Points Update** - Updates to the following:

<b>No</b>	<b>Action Point</b>	<b>Comments on Progress</b>
1.	Section 106 Money	
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	
3.	Newmarket Road proposed Sports Hub including 3G artificial pitch Sports Pavilion/Football Pitches Recreation Ground	
4.	Pauline's Swamp	
5.	Gardiner Memorial Hall Phase 2	
6.	Moveable Vehicle Activated Speed Signs	

**FC/140223/9 Group Reports**

**Consideration of the notes and recommendations of the Finance and General Purposes Group/Strategy Group Meeting held on the 7<sup>th</sup> February 2023**

Recommendations

1. The Finance and General Purposes Group recommends to Full Council that the budget for the year 2023/2024 is approved.
2. The Finance and General Purposes Group recommends to Full Council that unearmarked CIL Funds of £46,302.00 is earmarked for the refurbishment of the Westhorpe Play Area
3. The Finance and General Purposes Group recommends to Full Council that the increases to the hall charges, cemetery fees and allotment charges are approved.
4. The Strategy Group recommends to Full Council that the Five-Year Plan for 2023 to 2028 is approved. The Five-Year Plan to be reviewed once the new Council is in place, including more detail about the Climate Change objectives and action plan.
5. The Strategy Group recommends to Full Council that the Annual Meeting of the Parish Council will be held on 23<sup>rd</sup> May 2023.

**Consideration of the notes from the Safety Group meeting held on 17<sup>th</sup> January 2023**

**FC/140223/10 Parish Reports including update on water damage at the Pavilion**

**FC/140223/11 Other County & District Matters: -**

1. ECDC – Street Numbering Swaffham Road
2. Cambridgeshire and Peterborough Combined Authority – Draft Bus Strategy

**FC/140223/12 Other Reports**

1. Climate Change Forum – Notes of meeting 24.1.23
2. Gardiner Memorial Hall – Meeting with Design Team 11.1.23
3. Pauline's Swamp – Minutes of the meeting 21.11.23

**FC/140223/13 Correspondence**

1. Letter from Paul Hawes
2. Letter from Zurich Insurance

**FC/140223/14 Other Matters**

Update – EDF Energy Community Group

*YDRix*

Yvonne Rix Parish Clerk

Dated: 8<sup>th</sup> February 2023