

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30p.m. on Tuesday 11th April 2023

AGENDA

FC/110423/1 Apologies

FC/110423/2 Declarations of any interests known to Councillors

FC/110423/3 Approval of Minutes of the meeting held on 28th March 2023

FC/110423/4 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.

FC/110423/ 5 County and District Reports

FC/110423/6.1 Planning Applications to be considered:

23/00219/FUL 12 High Street

Proposed insertion of conservation roof light

23/00381/FUL 1 Field View

Construction of 1no. outbuilding

23/00373/LBC Poplars Farmhouse 64 Low Road

Repairs to a second storey window

23/00375/VAR Breach Cottage Ness Road

To vary Condition 1 (approved plans) of previously approved 22/00925/FUL for demolition and replacement with two dwellings; change of use of farmland to paddock; erection of entrance gate, wall and access works.

22/00420/RMM Phase 1 Millstone Park Land adjacent to Melton Farm Newmarket Road Burwell

Reserved matters for layout, scale, appearance, and landscaping for Phase 1 for 145 dwellings, parking, internal roads, open space, landscaping, sustainable urban drainage and ancillary infrastructure pursuant to 15/01175/OUM (as varied by 15/01175/NMAA and 15/01175/NMAB)

Amendments to the layout, landscaping, and design of the development

22/00479/RMM Phase 2a Millstone Park, Land adjacent to Melton Farm Newmarket Road

Reserved matters for layout, scale, appearance, and landscaping for Phase 2a for 138 dwellings, parking, internal roads, open space, landscaping, sustainable urban drainage and ancillary infrastructure pursuant to 15/01175/OUM (as varied by 15/01175/NMAA and 15/01175/NMAB)

Amendments to the layout, landscaping, and design of the development for 138 dwellings.

23/00349/FUL 17 Hall Lane

Construction of two storey extension to front and rear, single storey extension to rear and single storey link extension to garage, part clad existing housed in weatherboard cladding and replace roof tiles. Remove garage door and replace with standard pass door.

FC/110423/6.2 Planning Decisions from District Council**23/00073/FUL 1 Sheeppark Cottages Heath Road – Approved**

Single storey rear extension

22/01188/VARM Cambridge Tile and Brick Company Goose Hall Farm Factory Road – Approved

Variation of condition 1 (approved plans) of previously approved 18/00383/VARM to vary condition 3 (operational life) of previously approved application reference number: 15/00723/ESP for installation and operation of a solar farm and associated infrastructure.

FC/110423/6.3 Trees/Environment**Notification of approved tree works by East Cambs. District Council - None****FC/110423/7 Finance**

1. Consideration of payment of the following:

Payee	Description	Amount inc Vat
George Rowland	Mileage	£164.45
Debbie Cawley	Mileage	£45.90
M Wright	Mileage	£35.10
C R Contracting	Turfing Graves	£472.50
CAPALC	Councillor Training x 2	£150.00
CAPALC	Allotment Management Training x 2	£120.00
CAPALC	Affiliation Fee and DPO	£1,073.29
Unity Bank	Fees (Cash & Cheques)	£3.60
Burwell Parochial Church Council	Floodlight Energy Costs	£450.00
Creative Arts East	Membership	£70.00
ESPO	Cleaning Supplies	£140.10
Burwell Computers	Cloud Backup March	£55.00
A Philbin	Ret of Dep	£50.00
G Miller	Ret of Dep	£50.00
G Edgar	Ret of Dep	£50.00
ECDC	GMH Rates £1991.00 pa	£1,991.00
ECDC	MH Rates £7466.29 pa	£7,466.29
ECDC	JRR Rates £419.16 pa	£419.16
ECDC	Cemetery Rates £1650.44 pa	£1,650.44
All Staff	Salaries to be confirmed	
	Total	£14,456.83

FC/110423/8 Action Points Update - Updates to the following:

No	Action Point	Comments on Progress
1.	Section 106 Money	
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	

3.	Newmarket Road proposed Sports Hub including 3G artificial pitch Sports Pavilion/Football Pitches Recreation Ground	
4.	Pauline's Swamp	
5.	Gardiner Memorial Hall Phase 2	
6.	Moveable Vehicle Activated Speed Signs	

FC/110423/9 Group Reports

Consideration of the notes and recommendations of the Safety Group Meeting held on the 21st March 2023

Recommendations

1. Burwell Parish Council submits an LHI application for the village (all roads) to have a speed limit of 20 miles per hour.

Consideration of the notes and recommendations from the Finance and General Purposes meeting held on 28th March 2023

1. The group recommends to Full Council the following salary increases from 1st April 2023:
Yvonne Rix – Current Salary Point 31 increase to Salary Point 32
Sarah Ashby – Current Salary Point 16 increase to Salary Point 17
George Rowland – Current Salary Point 17 increase to Salary Point 17
For all employees on the National Joint Council Salary Scales apply any agreed inflationary increases for the year 1st April 2023 to 31st March 2024.
2. The group recommends to Full Council that the first payment of £10,000 received through the Gift of Deed from East Anglia Grid Storage One is allocated to the refurbishment of the Westhorpe Play Area.

FC/110423/10 Parish Reports including update on water damage at the Pavilion

FC/110423/11 Other County & District Matters: -

1. Cambridgeshire County Council Traffic Order – Newmarket Road

FC/110423/12 Other Reports

1. Summary of the meeting with EDF Energy 22.3.23
2. Climate Change Forum – Minutes of the meeting 16.1.2023

FC/110423/13 Correspondence

1. Letter from Rt Hon Lucy Frazer KC MP.

FC/110423/14 Other Matters

Consideration of the following:

Cleaning of Parish Council owned properties.

Westhorpe Play Area - Awarding of contract.

Meeting for members 16th May 2023 7.30 pm at Gardiner Memorial Hall.

YDRix

Yvonne Rix Parish Clerk

Dated: 3rd April 2023