

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30p.m. on Tuesday 11th July 2023

AGENDA

FC/110723/1 Apologies

FC/110723/2 Declarations of any interests known to Councillors

FC/110723/3 Approval of Minutes of the meeting held on 27th June 2023.

FC/110723/4 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.

FC/110723/ 5 County and District Reports

FC/110723/6.1 Planning Applications to be considered:

23/00501/VAR 6 Garden Court

To vary condition 1 (approved plans) of previously approved 22/01217/FUL for proposed new vehicle hardstanding and lowered kerb.

23/00666/VAR 36 Toyse Lane

To vary condition 1 (approved plans) of previously approved 22/00313/FUL for construction of 2 no. 1 ½ storey detached dwellings

23/00706/FUL 9 Pound Close

Single storey extension to bungalow

23/00561/FUL 7 Poplars Close

Single storey front, side and rear extensions following the demolition of the conservatory and addition of roof lights to loft space

Amended Plan

23/00699/FUL Breech Farmhouse, Breach Farm, Ness Road

Erection of two garages and associated works

22/00983/FUL 48 The Causeway

Demolition of existing outbuildings and single extension of No. 48 The Causeway, conversion of existing barn plus extension to create a detached dwelling, and construction of an additional detached dwelling, parking, access and associated site works – phased development.

Amendments to the proposed parking arrangements to accommodate a delivery vehicle and includes highways drainage, to address LHA comments.

23/00261/FUL Mahjong 27a High Street

Construction of 3no. four-bedroom, detached dwellings, remodel existing single storey dwelling with first floor extension and internal alterations, demolition of the existing garage outbuilding and block wall facing the High Street and associated works.

Additional and amended information received:

A revised Site Plan

Sectional Elevation Plan

Revised Floor Plans and Elevation Plans for Plots 2 and 3

Land to rear of 75-91 The Causeway – Appeal Outcome – Appeal allowed

Dairy Cottage, Ness Road – Appeal Outcome – Appeal Dismissed

FC/110723/6.2 Planning Decisions from District Council

23/00302/FUL 70 Toyse Lane – Application withdrawn

Proposed single storey extension with internal alterations and associated works.

23/00259/TDC 4 Hythe Lane – Refusal

Technical detail application for the construction of 2no. three-bedroom, two storey detached dwellings following demolition of existing dwelling.

FC/110723/6.3 Trees/Environment

Notification of approved tree works by East Cambs. District Council - None

FC/110723/7 Finance

1. Consideration of a card payment system
2. Consideration of payment of the following:

Payee	Description	Amount inc Vat
Hutchinsons	Maintenance Supplies - Azural	£180.00
Landmark Toilets	Fee for damaged toilet to be reimbursed less excess by Zurich Insurance	£1,129.20
Burwell Computers	Monthly Cloud Back up -	£55.00
Mr Groundsman	Grass Cut Recreation Ground June	£300.00
Unity Trust	Bank charges	£8.40
George Rowland	Mileage/Phone	£176.15
Debbie Cawley	Mileage	£25.65
Gately Smithers Purslow	Professsional Fees Pavilion	£2,007.66
Engie	Pavilion/Recreation Ground Lights	£436.64
Engie	Jubilee Reading Room (Elect)	£108.31
Engie	GMH	£439.93
Engie	Cemetery	£16.47
Engie	Mandeville Hall Gas	£246.36
Engie	Jubilee Reading Room (Gas)	£175.90
Staff	Salaries, Superannuation, Tax, NI	£9,198.98
Total		£14,504.65

FC/110723/8 Action Points Update - Updates to the following:

No	Action Point	Comments on Progress
1.	Section 106 Money	
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	

3.	Newmarket Road proposed Sports Hub including 3G artificial pitch Sports Pavilion/Football Pitches Recreation Ground	
4.	Pauline's Swamp	
5.	Gardiner Memorial Hall Phase 2	
6.	Moveable Vehicle Activated Speed Signs	

FC/110723/9 Group Reports

Consideration of the notes and recommendations from the Safety Group meeting held on 20th June 2023.

1. The Safety Group recommends to Full Council that an annual subscription to Survey Monkey is purchased, cost approx.. £360.00 using earmarked funds left over from the Safety Campaign, to facilitate the wider community involvement of the 20 mph scheme for Burwell in addition to the survey in Clunch and on social media in general.

Consideration of the notes and recommendations from the Assets and Environment Group meeting held on 27th June 2023

1. The Group recommends to Full Council that the Council purchases a basic servicing plan at a cost of £280 per year from Stannah for servicing the platform lift at Gardiner Memorial Hall.
2. The Group recommends that Syston Doors is asked to carry out the annual service to the two fire shutters at the Gardiner Memorial Hall at a cost of £250.00.
3. The Group recommends to Full Council that a No Mow May policy is adopted in places where it is safe to do so, with this being implemented from 2024.

FC/110723/10 Parish Reports

FC/110723/11 Other County & District Matters: -
None

FC/110723/12 Other Reports

1. Meeting with Burwell Football Club 14.6.23
2. Minutes of the Pauline's Swamp Meeting held on 17.4.2023

FC/110723/13 Correspondence

1. Letter from Bottisham and Burwell Photographic Club – Hire of Mandeville Hall

FC/110723/14 Other Matters

1. Consideration of an application by a resident to be co-opted on to the Parish Council
2. Strategy Day 15th July 2023 9.30 am for 10 am start at Mandeville Hall

YDRix

Yvonne Rix Parish Clerk

Dated: 4th July 2023