

**BURWELL PARISH COUNCIL**  
***The Jubilee Reading Room***  
**99, The Causeway, Burwell Cambridge. CB25 0DU**  
**Telephone/Fax 01638 743142**  
***E Mail burwellpc@burwellparishcouncil.gov.uk***

Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30p.m. on Tuesday 14<sup>th</sup> November 2023

**AGENDA**

**FC/141123/1 Apologies**

**FC/141123/2 Declarations of any interests known to Councillors**

**FC/141123/3 Approval of Minutes of the meeting held on 31<sup>st</sup> October 2023**

**FC/141123/4.1 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.**

**FC/141123/ 5 County and District Reports**

**FC/141123/6.1 Planning Applications to be considered:**

**23/008711/FUL Mahjong 27a High Street**

Demolition of an existing block wall and double garage. Erection of a 3 bedroom detached bungalow and a 4 bedroom detached house with associated works.

**23/01149/OUT Welsumme Farm Weirs Drove**

New dwelling house comprising 4 plus bedrooms and associated double garage.

**23/00987/FUL 70 Toyse Lane**

Single storey extensions with internal and associated works

**23/01212/VAR 23 Parsonage Lane**

To Vary Condition 1 (Approved Plans) of previously approved 23/00564/FUL dated 16 August 2023 for a single storey rear extension and external alterations.

**FC/141123/6.2 Planning Decisions from District Council**

**23/00873/FUL Land Off Factory Road – Approval**

Proposed agricultural building, field shelter and agricultural access.

**23/00956/FUL 22 Hawthorn Way – Refused**

Erection of 1no. detached bungalow following the demolition of the existing attached garage and outbuilding.

**23/00261/FUL Mahjong 27a High Street – Refused**

Construction of 2no. three-bedroom detached dwellings and 1 No. four-bedroom detached dwelling, remodel existing single storey dwelling with first floor extension and internal alterations, demolition of the existing garage, outbuilding and block wall facing the High Street and associated works.

**23/00973/FUL Land Rear of 58 Swaffham Road – Refused**

2 x single-storey dwellings, amended access, double garages, parking and site works.

**FC/141123/6.3 Approved Tree Works**

**23/01009/TPO 3 Cedar Gardens**

T1 Cedar – Raise crown to 2.5-3m over driveway and 2m over grass area

**23/00867/TRE & Trees/Burwell/CA Open Space Fronting and Adjacent to 21 & 23 Kingfisher Drive**

T1 Sycamore – Fell due to its proximity to neighbouring property and impact on hard surfacing.

T2 Sycamore – Reduce crown to previous points and sever Ivy.

**23/01016/TCON 6a Swaffham Road**

To comply with Condition No. 14 (Tree Topping, Lopping and Felling) of Decision Notice 01/00304/FUL

**23/00861/TRE 27a North Street**

T1 Holly – Reduce crown by 40%

**23/01079/TRE 25 North Street**

T1 Cherry – 1.5m Crown reduction and shape

T2 Sycamore – Reduce back to previous reduction points 2m

**FC/141123/7 Finance**

1. Consideration of the Financial Report for the quarter ended 30<sup>th</sup> September 2023
2. Notification of CIL Meaningful Proportion Income of £917.23
3. Consideration of payment of the following:

Payee	Description	Amount inc Vat
Burwell Computers	October Cloud Back Up	£55.00
Landmark Toilet Solutions	Toilet Margaret Field	£230.00
S R Landscapes	Tree Work Kingfisher Drive	£190.00
Simpsons Nursery	Community Garden	£58.56
Huws Gray	Maintenance Supplies	£44.46
Stannah	Lift Service 2 of 4	£84.00
Belfor	Pavillion Insurance Work	£591.98
Engie	Energy GMH	£256.21
Maria Campo	Ret of Dep MH	£50.00
Jill Kiteley	Ret of Dep GMH	£50.00
A Reeve	Ret of Dep GMH	£50.00
R Cummins	Ret of Dep GMH	£50.00
M Wright	Mileage	£26.10
G Rowland	Mileage/Phone/Expenses	£151.65
D Cawley	Mileage	£48.15
Burwell Window Cleaning	Various Properties	£68.00
Salaries etc	Total includes agreed salary award from 1.4.2023.	£14,204.51
		£16,208.62

**FC/141123/8 Action Points Update - Updates to the following:**

No	Action Point	Comments on Progress
1.	Section 106 Money	
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	

3.	Newmarket Road proposed Sports Hub including 3G artificial pitch Sports Pavilion/Football Pitches Recreation Ground	
4.	Pauline's Swamp	
5.	Gardiner Memorial Hall Phase 2	
6.	Moveable Vehicle Activated Speed Signs	

**FC/141123/9 Group Reports**

**Consideration of the notes from the Assets and Environment meeting held on 31<sup>st</sup> October 2023**

**Recommendations**

- A recommendation from the group regarding Hatley Drive boundary.
- The Group recommends to Full Council that a Christmas Tree costing up to £300 is purchased for Pound Hill.
- The Group recommends to Full Council that both the Syston Doors Contract for the shutters at Gardiner Memorial Hall in the sum of £255.00 plus VAT and the Dormakaba Contract for the automatic door at the Jubilee Reading Room in the sum of £221.00 plus VAT should be accepted.

**FC/141123/10 Parish Reports**

**FC/141123/11 Other County & District Matters: -**

ECDC – Pride of Place and Parish Nature Recovery Plan Schemes  
Cambridgeshire County Council – Temporary Traffic Orders –  
1. Burwell Road Reach  
2. Ness Road  
Street Numbering Brook Farm Cottage 59 North Street

**FC/141123/12 Other Reports Day**

1. Notes from the Climate Change Forum 3<sup>rd</sup> October 2023
2. Paulines Swamp Minutes 2<sup>nd</sup> August 2023

**FC/141123/14 Other Matters - None**

*YDRix*

Yvonne Rix Parish Clerk

Dated: 7th November 2023