

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30p.m. on Tuesday 12th March 2024.

AGENDA

FC/120324/1 Apologies

FC/120324/2 Declarations of any interests known to Councillors

FC/120324/3.1 Approval of Minutes including an addendum for the meeting held on 27th February 2024

FC/120324/3.2 20 mile per hour speed restriction for Burwell – Vote to move forward to the next stage (final design and statutory consultation) for the speed restriction to be implemented in Burwell.

FC/120324/4 Public Forum – An opportunity for members of the public to raise concerns or question Council on matters included in this agenda. There will be no further opportunity for members of the public to speak after this point in the meeting.

FC/120324/ 5 County and District Reports

FC/120324/6.1 Planning Applications to be considered

24/00198/LBC The Thatches, 101 North Street

Replacement of single glazed casement windows in 3no dormers with double glazed casement window of the same design.

23/0087//FUL Mahjong 27a High Street – For information only, no response required.

Demolition of an existing block wall and double garage. Erection of a 3 bedroom detached bungalow and a 4 bedroom detached house with associated works.

Amendment involving/Additional information received

Non-material adjustments to the floorplans for Plot 1 and 2 so that they align with the elevational drawings, specifically:

- **Removing the ground floor side window to the sitting room from Plot 2 floorplan, to align with the elevational drawing (western elevation); and**
- **Centralising the dormer window to Plot 1 on the floorplan to align with the western (rear) elevational drawing.**

24/00160/FUM Site at Anchor Lane Farm, Newnham Drove

Battery energy storage facility and associated works

24/00202/FUL 12 Spring Close

Proposed installation of 3 new windows along side elevation

24/00209/FUL 33 Westhorpe

Vehicle hard standing at the front of the property and lowered kerb access with access protection marking

24/00210/FUL and 24/00211/LBC 116 Low Road

Replacement windows and external doors, roof works, single storey rear extension and internal alterations, along with new ancillary building adjacent to existing stable block

24/00104/FUL 4 Hythe Lane

Construction of 1 no. detached two bedroom house with demolition of existing garage (Plot 2)

24/00102/FUL 4 Hythe Lane

Construction of 1 no. detached two bedroom house with demolition of existing house (Plot 1)

FC/120324/6.2 Planning Decisions from District Council**23/01341/FUL Baron Cove Weirs Drove – Approval**

Side, rear, and front extensions, internal alterations, removal of one chimney stack, replacement front porch, windows and roof slates, external insulation and render to dwelling, oil tank and screening, landscaping, driveway, and gates

23/00871/FUL Mahjong 27a High Street – Approval

Demolition of an existing block wall and double garage. Erection of a 3 bedroom detached bungalow and a 4 bedroom detached house with associated works.

24/00158/SCREEN Site at Anchor Lane Farm, Newnham Drove

Battery storage facility

Requires an Environmental Statement

23/01036/FUL 21D High Street, Burwell – Approval

Replace four windows to the front of the house

24/00022/FUL 22 Hawthorn Way – Refusal

Construction of 1no. detached bungalow following the demolition of the existing attached garage and outbuilding.

FC/120324/6.2 Approved Tree Works

Notification of tree works approved by East Cambs. District Council

24/00062/TRE Site of Burwell Castle, Spring Close

T1 Twin stemmed Sycamore – Remove due to location being unsuitable for the trees long-term retention with proximity to chalk stream. Replacing with a species more suitable for location.

24/00082/TRE 6A North Street

T1 Conifer – Fell to ground level as poor form and has outgrown the space available.

T2 Apple – Fell to ground level as main stem is rotten.

FC/120324/7 Finance

1. Consideration of payment of the following:

Payee	Description	Amount inc Vat
George Rowland	Mileage/Expenses	£140.85
Debbie Cawley	Mileage	£24.30
Martyn Wright	Mileage	£31.05
Paul Webb	MVAS Signs to Dereham	£45.90
ESPO	Cleaning Supplies	£381.60
J J Drake	Barn Pauline's Swamp	£1,288.33
Harrisons of Burwell	Valve at Pavilion	£254.40
Burwell Computers	Cloud Back Up February	£55.00
Burwell Window Cleaning	Various Properties	£68.00
Clunch	Hall Advertisement	£134.00
K Stock	Ret of Dep	£131.00
Engie	Jubilee Reading Room Elec	£124.31
Engie	Cemetery	£16.28
Engie	Allotments (With Ombudsman)	£561.75
Engie	Pavilion/Recreation Ground	£661.62
Staff	Salaries, Tax, NI, Superannuation	£10,093.64

		£14,012.03
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FC/120324/8 Action Points Update - Updates to the following:

No	Action Point	Comments on Progress
1.	Section 106 Money	
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	
3.	Newmarket Road proposed Sports Hub including 3G artificial pitch Sports Pavilion/Football Pitches Recreation Ground	
4.	Pauline's Swamp	
5.	Gardiner Memorial Hall Phase 2	
6.	Moveable Vehicle Activated Speed Signs	

FC/120324/9 Group Reports

Consideration of the notes and recommendations from the Community, Leisure, Health and Sports meeting held on 20th February 2024.

- The Group recommends to Full Council that a lockable metal shed is purchased for the Community Garden in the sum of £305.00 using funds from the Pride of Place Grant.
- The Group recommends to Full Council that a donation of £500 is made to the Burwell and District Day Centre to purchase a new sign.
- The Group recommends to Full Council that the quotation to carry out repair work to the Skate Park from Chaz Hampson at a cost of around £700 to £750 is accepted

Consideration of the notes and recommendations from Asset and Environment Group meetings held on 19th February 2024 (Grass Cutting Contract) and 27th February 2024:

- The Group recommends to Full Council that Zion Landscapes awarded the Grass Cutting Contract from 1st April 2024 to 31st March 2025 with an extension until 31st March 2027 if all parties are agreed.
- The Group recommends to Full Council that the quotation received from S R Landscapes in the sum of £780.00 is accepted to fell a Sycamore tree due to its proximity to neighbouring property and impact on hard surfacing and to reduce the crown of a second tree and sever ivy on Kingfisher Drive Amenity Area.
- The Group recommends to Full Council that the Clerk contacts both Syston Doors and Spazio regarding the replacement of the dividing door (rooms 2 and 3) at Mandeville Hall and ask for a discount and that the work is then offered to the supplier with the cheapest price.
- The Group recommends to Full Council that should the Maintenance Officer be unable to clear the guttering soakaway issue at Mandeville Hall, that the quotation from Winkworth Contractors Ltd in the sum of £675.00 to repair the damage is accepted.
- The Group recommends to Full Council that the quotation from Aztek Services to replace the CCTV equipment (not cameras) at Mandeville Hall in the sum of £640.00 is accepted.

- **The Group recommends to Full Council that the quotation from Cartwright Brothers Ltd in the sum of £359.40 inc VAT to install sockets in the loft space wired through a frost thermostat.**

FC/120324/10 Parish Reports

FC/120324/11 Other County & District Matters: -

- Cambridgeshire County Council – Review of Highways Operational Standards in Relation to Weed Management
- East Cambs District Council Street Numbering – Land Rear of 14 The Avenue
- East Cambs District Council Street Names – Millstone Park

FC/120324/12 Other Reports

- Summary of the Newmarket Road Sports Hub Taskforce Meeting held on 12th February 2024

FC/120324/13 Correspondence

- Email from resident regarding blocked drains and gutters due to straw from vehicles.

FC/120324/14 Other Matters

- Recommendation from the Climate Change Forum to support the Climate and Ecology Bill

YDRix

Yvonne Rix Parish Clerk

Dated: 5th March 2024