

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Minutes of the Meeting of the Burwell Parish Council held virtually using Zoom at 7.30p.m. on Tuesday 9th February 2021.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) Regulations 2020.

Present: Liz Swift (Chair), Robin Dyos, Michael Geary, Gus Jones, Helen McMenamin-Smith, Gill Miller, Jenny Moss, Jim Perry, Michael Swift, Geraldine Tate, Paul Webb, Hazel Williams, and Brenda Wilson. Also present: District Councillors David Brown and Lavinia Edwards, and prospective Councillors Lea Dodds and Stephanie Killick.

FC/090221/1 Apologies

Apologies for absence had been received from Don Harrison, Joan Lonsdale, and Derek Reader.

FC/090221/2 Declarations of any interests known to Councillors

There were no declarations of interests.

FC/090221/3 Approval of Minutes of the meeting held on 26th January 2021

Following a change of word from reinsured to reassured in the report from This Land, the minutes were approved and signed as a true and correct record.

Proposed – Robin Dyos, seconded – Helen McMenamin-Smith

FC/090221/4 Public Forum

No matters were raised during the Public Forum.

FC/090221/ 5 County and District Reports

District Council Reports were noted from David Brown and Lavinia Edwards.

FC/090221/6.1 Planning Applications to be considered

20/01720/FUL Gardiner Memorial Hall High Street

A single storey rear extension and update to existing facilities

No objections

20/01314/FUL Land Adjacent to 1 Brick Works Cottages, Factory Road

Construction of a five-bedroom detached dwelling over two storeys, with rooms in the roof. Private rear garden, front off street parking and other associated external works, including a new below ground foul sewerage System.

Noted – No comments required

21/00050/OUT Land to West of 4 Newmarket Road

Four-bedroom detached house with new vehicular access

No objections

David Brown reported that he had asked for Highways to be questioned about their objections to the previous application for this parcel of land and how the same is not appropriate for the junction for the proposed Newmarket Road Development.

21/00103/ADI 5 Parsonage Lane

Illuminated barber pole and signage on windows – Unit 1

Comment – Illumination times should be limited to opening hours only. Concerns regarding light pollution raised and noted. Parking issues raised again however accept not appropriate for this type of application.

21/00128/FUL 37 Toyse Lane

Single storey rear extension with exterior render, front porch and replacement roof with loft conversion and dormer windows to form additional rooms

No objections

20/00484/DISA 3 Newnham Lane

To discharge Conditions 3 (Details of walls, roof, windows, and doors), 4 (Contamination assessment), 5 (Contamination remediation), 6 (Biodiversity), 7 (Hard Landscaping), 8 (Soft Landscaping), 9 (Surface Water), 10 (On-site parking area), 11 (Access) of decision 20/00484/FUL dated 23 June 2020 for Demolition of two garages and the construction of 1no. three bedroom two storey detached dwelling, garage, and associated works

Discharge noted

FC/090221/6.2 Planning Decisions from District Council

The following decisions were noted:

20/01598/FUL 45 Swaffham Road – Refusal

Proposed first floor side extension built over existing garage and utility room

20/01494/FUL McGowan Rutherford, Factory Road – Approval

Proposed Change of Use/Internal and External works to existing pump house, new cart lodge and new access road following recent planning application 20/00693/LRN

20/01433/FUL 20 Railway Close – Approval

Proposed single storey rear extension and conversion of existing single Garage to create office/study facility

Notifications from the Planning Inspectorate in respect of Planning Appeals

The following Planning Appeal decisions were noted:

Land North of 133 North Street – Appeal Dismissed**16 Parsonage Lane – Appeal Dismissed****FC/090221/6.3 Trees/Environment**

The following notifications of work to trees approved by East Cambs District Council were noted:

80 North Street

T1 Conifer – Remove due to proximity to boundary and neighbouring property

T2 Silver Birches x2 – Raise crown over road to 5.3m from ground level.

T3 – Plum tree and shrubs – Remove entirely with roots to prevent further damage to wall; dig out roots and backfill then seed and repair wall. Replace with two crab apples planted clear of the wall.

14 Mandeville

T1 Sycamore with asymmetric crown shape – Fell to a 2m high stump due to anti-social behaviour and lack of light

8 Hythe Close

T1 Sycamore – Reduce crown by up to 3m

7B Hythe Lane

T1 Sorbus aria – Fell

1 Chestnut Rise

To comply with Condition 7 (Tree Topping, Lopping & Felling of Decision Notice 92/00497/RMA

FC/090221/7 Finance

1.Consideration of payment to the following:

The following payments were considered and approved. Proposed by Paul Webb and seconded by Jim Perry.

Payee	Description		Amount inc Vat
George Rowland	Mileage & Phone		£61.30
Burwell Cleaning	Property Cleaning		£263.39
ESPO	Cleaning Materials/PPE		£75.42
Dent Security	JRR Contract		£144.00
Mead Construction	Topsoil for Cemetery		£84.00
All Staff	Salaries, Tax, NI etc		£6,785.41
	Total Payments		£7,413.52

FC/090221/8 Action Points Update

The following updates were noted:

The presentation by This Land for the proposed Newmarket Road Development had taken place at the Council meeting held on 26th January 2021.

The signing of the Deed document for the transfer of land adjacent to Pauline's Swamp from Hopkins Homes has been delayed due to an issue relating to the original trust document. The Clerk is still chasing Smithers Purslow for a response regarding the latest proposal for the repairs to the Mandeville Hall ceiling in Hall One.

The Planning Application has been submitted for the Gardiner Memorial Hall and the determination date has been set for 19th March 2021.

The faulty MVAS sign has been returned to the manufacturer for repair.

It was noted that youths are taking their own lights down to the Recreation Ground so that they can use the Skate Park. The Police have been informed and it is understood they have spoken to some of the individuals involved.

FC/090221/9 Group Reports

Consideration of notes and recommendations from the Safety Group meeting held on 19th January 2021

Council noted the report from the Safety Group and the following recommendation was approved. Paul Webb explained that due to Covid 19 the Safety Campaign is likely to be delayed until 2022.

The Group recommends to Full Council that sum of £3000 allocated for the Safety Campaign is earmarked for the project, so that it is available when the campaign does take place.

Proposed by Brenda Wilson and seconded by Michael Swift.

Consideration of the notes and recommendations from the Finance and General Purposes meeting held on 26th January 2021

Council noted the report and financial details from the Finance and General Purposes Group and approved the following recommendation.

The Group recommends to Full Council that having taken the current economic situation and the effects of the Covid-19 pandemic the following changes should be made from 1st April 2021 (Unless stated otherwise)

Cemetery All fees to be increased by £10.00 apart from the fees for the burial of a child which should remain the same.

Hall Hire All fees to remain the same as 2020/2021 (Pre Covid charges). The discounted Covid fees to be reviewed at the March Finance and General Purposes meeting when more information relating to Covid and the return to normal is likely to be available.

Lock Up Rent The rent for the Lock Up will remain at £200 per annum.

Proposed by Hazel Williams and seconded by Gill Miller.

Robin Dyos reported that the LHI Presentation meeting has been arranged for the beginning of March and that he will give the presentation on behalf of the meeting.

District Councillor David Brown asked Council to make any individuals they are aware of who are struggling with Community Charge payments to encourage them to contact Anglia Revenues as help and support is available.

FC/090221/10 Parish Reports: -

Weekly Property Reports

The Clerk reported that the Maintenance Officer has been topping up a number of graves at the Cemetery and more topsoil has been purchased for this to be carried out.

Following complaints regarding a hedge on the Leys restricting light coverage from the streetlight the Maintenance Officer had cut back some of the hedging. Unfortunately, a large amount of ivy had come away from the lower part of the hedge, which has then significantly lowered and thinned out the hedge more than intended.

The protection net has been installed around the tennis court to help prevent the transfer of stones from the carpark. Additional cable ties have been added to prevent the net from lifting or being lifted from the bottom.

Replacement batteries had been installed for the fire alarm at Mandeville Hall.

FC/090221/11 Other County & District Matters: -

1. Cambridgeshire County Council – Proposed Disabled Persons Parking Bay North Street
Council agreed that they had no objections to the above proposal.

2. Cambridgeshire County Council – Consultation on Local Validation List Requirements
Council noted the consultation. Councillors who wish to submit comments should let the Clerk know.

FC/090221/12 Other Reports – None

FC/090221/13 Correspondence - None

FC/090221/14 Consideration of the following items

1. Covid-19 update

There were no updates relating to Covid-19

2. Update on the Gardiner Memorial Hall Refurbishment Project

The Planning Application has been submitted with a determination date of 19th March 2021. There is no news yet on the outcome of the Decarbonisation Grant. Further funding is being explored. A further application is being submitted to Amey. Hopefully CIL R123 funding will be considered by East Cambridgeshire District Council in March. It has been agreed that the refurbishment to the existing hall should be carried out prior to the extension. Members of the Community Funding Group drafting a letter to approach local businesses etc for funding and support for the proposed use of the additional room by the business community. Gus Jones questioned the funding for the stages of the proposal. The Design Team is aware of the level of funding of £650k that is hoped to be achieved, phase costs available are estimates but exact figures will be known once more precise decisions have been made on what is required and contractors have submitted tenders. It was confirmed that heating is likely to be an air-sourced heat pump and that the decarbonisation phase does not only including heating, but other items which will reduce the carbon footprint of the property.

2. Consideration of the co-option of a Parish Councillor to fill the current vacancy

Applications had been received from Lea Dodds and Stephanie Killock for consideration. Both applicants gave a brief resume of why they would like to become Parish Councillors.

A vote was taken with a result of 9 votes for Lea Dodds and 4 for Stephanie Killock.

Lea Dodds was duly co-opted to the Parish Council.

Liz Swift thanked Stephanie Killock for attending and advised that it was hoped she would consider reapplying should another vacancy arise.

The meeting closed at 8.36 pm.

Signed

Dated: