

**BURWELL PARISH COUNCIL**  
**The Jubilee Reading Room**  
**99, The Causeway, Burwell Cambridge. CB25 0DU**  
**Telephone 01638 743142**  
**E Mail [burwellpc@burwellparishcouncil.gov.uk](mailto:burwellpc@burwellparishcouncil.gov.uk)**

Minutes of the Meeting of the Burwell Parish Council held virtually using Zoom at 7.30p.m.on Tuesday 23<sup>rd</sup> February 2021.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) Regulations 2020,

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**Present:** Liz Swift (Chair), Robin Dyos, Lea Dodds, Michael Geary, Joan Lonsdale, Helen McMenamin-Smith, Gill Miller, Jenny Moss, Jim Perry, Derek Reader, Michael Swift, Geraldine Tate, Paul Webb, and Hazel Williams.

**FC/23022021/01 Apologies**

Don Harrison, Gus Jones, and Brenda Wilson

**FC/23022021/02 Declarations of any interests known to Councillors**

Paul Webb and Jenny Moss declared an interest in the Planning Application for Ashbridge Farm, Factory Road.

**FC/23022021/03 Approval of Minutes of the meeting of 9<sup>th</sup> February 2021**

The minutes of the meeting held on 9<sup>th</sup> February 2021 were approved as a true and correct record. Proposed by Helen McMenamin-Smith, seconded by Hazel Williams.

**FC/23022021/04 Public Forum**

No matters were raised during the Public Forum.

**FC/23022021/05 Planning Applications**

The following planning applications were considered: -

**21/00135/FUL 8 Grantchester Rise**

Single storey rear extension, replacement porch, garden room and changes to building materials.

**No objections**

**20/01070/RMA Ashbridge Farm, Factory Road**

Reserved matters for Appearance and Landscaping of planning application 18/00970/OUT for one detached dwelling associated works.

**Amendment involving the submission of revised elevations to reduce the height of the proposed dwelling and further details regarding the proposed hard and soft landscaping.**

**No comments**

**20/01655/OUT White Lodge 2C High Street**

1 no. detached dwelling with integral garage and parking

**Amendment involving an updated tree survey and additional landscaping plan submitted.**

**Council believes that there is a covenant on this area of land limiting the number of dwellings to the three original houses and therefore is concerned about another property being built.**

**The Council asks that this is investigated by the Planning Officer and that the Planning Officer comes back to the Parish Council with the outcome.**

**21/00050/OUT Land to West of 4 Newmarket Road**

Four-bedroom detached house with new vehicular access

**Amendment involving an amended location and block plan illustrating all neighbouring properties – No response required - Amendment noted.**

**20/01479/FUL 55a High Street**

Single storey extension to existing dwelling

**Amendment involving the inclusion of an existing wooden structure within the rear garden of the property, to ensure that the block plan is an accurate representation of the application site**

**No response required - Amendment noted**

### **FC/23022021/06 Planning decisions from District Council**

The following decisions were noted:

#### **20/01479/FUL 55a High Street – APPROVAL**

Single storey extension to existing dwelling

#### **20/01659/FUL 5 Westhorpe – APPROVAL**

Single Storey rear extension

Gill Miller reported that the one of the overhanging hedges in Silver Street has now been removed.

### **FC/23022021/07 Notifications from ECDC of approved work to trees - None**

### **FC/23022021/08 Urgent Matters for Consideration**

#### **1.Approval of Payments to the following:**

The Clerk informed Council that the payment to Burwell Computers was for the annual subscription for all Councillor email addresses and staff Office 365 subscriptions. The payments were all approved. Proposed by Paul Webb and seconded by Jenny Moss.

<b>Payee</b>	<b>Description</b>		<b>Amount inc Vat</b>
Burwell Computers	Email 365 Subscription		£1,234.69
Huws Gray Ridgeons	Maintenance Materials		£177.56
CAPALC	Councillor Training		£75.00
Mr Groundsman	Rec Grass Cutting		£1,280.00
Sharp	Photocopier Contract		£69.91
Play and Leisure	Caps Gym Eq. Rec		£152.52
Powerrod Eastern	GMH Drainage Survey		£570.00
Lloyds Bank	Various/Maintenance		£304.00
Eon	Gas Mandeville Hall		£152.52
Corona Energy	Allotments		£12.66
	GMH		£108.75
	Pavilion		£120.77
	JRR		£46.40
	Cemetery Chapel		£10.40
	Electric Mandeville Hall		£19.49
	<b>Total Payments</b>		<b>£4,334.67</b>

#### **1.Covid-19 Updates**

Liz Swift reported that staff will be addressing reducing lockdown restrictions in line with the Governments Road Map published on 22<sup>nd</sup> February 2021.

### **FC/23022021/09 Gardiner Memorial Hall Refurbishment**

Liz Swift reported that the Salix Decarbonisation Grant application had been unsuccessful. The scheme had been oversubscribed and it is thought higher emphasis was placed on projects replacing fossil fuel heating. Other funding streams are being investigated. The Community Funding Group is in the process of drafting letters to send to local businesses for support.

The meeting closed at 7.49 pm

Signed

Dated