

**BURWELL PARISH COUNCIL**  
**The Jubilee Reading Room**  
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Minutes of the Meeting of Burwell Parish Council held virtually using Zoom at 7.30p.m. on Tuesday 30<sup>th</sup> March 2021.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) Regulations 2020,

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**Present:** Liz Swift (Chair), Robin Dyos, Lea Dodds, Michael Geary, Joan Lonsdale, Helen McMenamin-Smith, Gill Miller, Jenny Moss, Jim Perry, Michael Swift, Paul Webb, Hazel Williams, and Brenda Wilson.  
Also present Jonathan Cook (A to B1102) Tania Verdonk (A to B1102) and two members of the public.

**FC/30032021/01 Apologies**

Apologies for absence had been received from Gus Jones, Derek Reader and Geraldine Tate.

**FC/30032021/02 Declarations of any interests known to Councillors**

The following declarations were received:

Lea Dodds – 13 The Leys (Planning)  
Jim Perry – 17 Orchard Way (Planning)  
Jenny Moss – Ashgrove Farm (Planning)  
Paul Webb – Ashgrove Farm (Planning)  
Hazel Williams – 26 High Street (Planning)

**FC/30032021/03 Approval of Minutes of the meeting of 9<sup>th</sup> March 2021**

The minutes of the meeting held on 9<sup>th</sup> March 2021 were approved as a true and correct record.  
Proposed by Jenny Moss and seconded by Jim Perry.

**FC/30032021/04 Public Forum**

Jonathan Cook and Tania Verdonk of A to B1102 joined the meeting to talk and give a presentation about the group and its aim to support the work of Parish Councils in the villages along the B1102 from Stow Cum Quy to Burwell and to engage in meaningful conversations to improve the quality of lives for those who ride, cycle, walk and live along side the B1102. He explained that the Greater Cambridgeshire Partnership has £500million to spend on mainly transport related works and are moving forward at a pace. The Group aims to ensure that this area sees transport improvements in line with other areas in the county. For those living along the corridor of the B1102 the immediate objectives are to reduce the speed limit in all villages to 30mph, to enforce the new speed limit with permanent average speed cameras, install low-noise road surface to reduce the noise pollution of vehicles moving along the B1102, to improve the footpath and cycle provision to improve safety for both walkers, cyclists and residents whilst maintaining a free-flow of traffic, promoting a shared duty of care to all road users and to provide safe crossings at suitable points for the elderly and school children.

The Greater Cambridgeshire Partnership has proposed 12 new cycle, walking and equestrian routes into Cambridge, two of these directly impact on the B1102 villages. One around Bottisham and the other around the Swaffhams. There is funding for both projects, however neither continues to Burwell. The presentation continued by providing information on the Cambridge Eastern Access Project and the CAM Metro. There are no details available on a possible route for the Cam Metro and the Group considers that it is essential for parishes to engage with the Partnership on the route.

Jonathan Cook continued to explain that the Group would like to collate the local issues for each village and connect communities together around common issues (likely to include cycle paths, bus services), engage with our Parish Councils and provide monthly updates for our communities, lobby District, County Councillors and the Greater Cambridgeshire Partnership to ensure the conclusions of the Consultation are acted upon, conduct a cyclists survey to better understand the needs of cyclists and where they are trying to get to and finally ensure the group has better representation for Burwell, Reach and Swaffham Bulbeck.

Council agreed to include an item of the agenda for the next Council meeting to discuss further.

Mr Cook and Tania Verdonk were thanked for attending the meeting.

#### **FC/30032021/05 Planning Applications**

The following planning applications were considered: -

##### **21/00322/FUL The Farmhouse Welsumme Farm Weirs Drove**

Single storey general purpose garden store

**No objections**

##### **21/00335/FUL 17 Orchard Way**

Proposed loft extension and conversion

**No objections**

##### **21/00320/FUL 76 Low Road**

Construction of 1no. four-bedroom, two storey detached dwelling

**Noted outside of original development envelope and support neighbour concerns**

##### **21/00379/FUL 48c North Street**

Proposed conversion of a roof void into a home office/study including the provision of a dormer window and roof light

**No objections**

##### **21/00205/FUL 50a North Street**

Bungalow renovation to include external stainless-steel reinforcement on both side elevations, replacement of rear door and window with new patio door, replacement of existing double-glazed windows and minor underground drainage works

**No objections**

##### **21/00388/FUL 26 High Street**

Demolition of outbuildings, erection of two detached with an access from Mill Lane and associated works (resubmission of application 18/01144/FUL)

**Concern of additional access on to the unmade road section of Mill Lane due to poor surface condition, otherwise no objections.**

##### **21/00366/FUL Hazeldell 13 The Leys**

Two storey side and rear extension and part single storey rear extension to existing dwelling

**No objections**

##### **21/00419/FUL 41 Bayfield Drive**

Rear extension and front porch enlargement

**No objections**

##### **20/01735/FUL 41 Mason Road**

Erecting of one new detached dwelling 2 storey, 2 bedrooms

**Application withdrawn - Noted**

#### **FC/30032021/06 Planning decisions from District Council**

The following decisions were noted:

##### **20/01314/FUL Land Adjacent to 1 Brick Works Cottages Factory Road – APPROVAL**

Construction of a five-bedroom detached dwelling over two storeys, with rooms in the roof. Private rear garden, front off street parking and other associated external works, including a new below ground foul sewerage system.

##### **20/01070/RMA Ashbridge Farm, Factory Road – APPROVAL**

Reserved matters for Appearance and Landscaping of planning application 18/00970/OUT for one detached dwelling associated works.

**Amendment involving the submission of revised elevations to reduce the height of the proposed dwelling and further details regarding the proposed hard and soft landscaping.**

**FC/30032021/07 Notifications from ECDC of approved work to trees**

The following were noted:

**Tree Preservation Order TPO – TPO/E/01/20 10 Abbey Close – Order confirmed****21/00182/TRE 6 High Street**

G1 2x Walnuts – Shorten lowest branch above greenhouse back to primary branch raise canopy of both trees above garden side by 2 m by removal of secondary and tertiary branches remove small branch in lower canopy back to main stem

**21/00183/TRE Rose Cottage 31 North Street**

T1 Contorted Willow – Reduce height by 2.5m, taper into remainder of canopy to shape retaining current spread

T2 Birch – Reduce height by 2.5m down to previous reduction points, reduce spread on one side by 1m to shape

**FC/30032021/08 Urgent Matters for Consideration****1.Approval of Payments to the following:**

The Clerk reported that the entry for Bordaline should be removed. The remaining amounts were approved for payment.

Proposed by Robin Dyos and seconded by Jenny Moss.

<b>Payee</b>	<b>Description</b>		<b>Amount inc Vat</b>
Bordaline	Domain Name Renewal		TBC
Lloyds Bank	Various		£72.67
Huws Gray Ridgeons	Maintenance Supplies		£62.50
ESPO	PPE		£32.40
Burwell Window Cleaning	Various Properties		£65.00
Martyn Wright	Mileage		£31.05
Unity Trust	Quarterly Fees		£2.30
Eastern Tree Surgery	JG Hedge work		£942.00
KMC	GMH Transport Statement (Planning)		£1,440.00
Sharman Grimwade	GMH Consultancy Fee		£4,080.00
Mead Construction	Plannings Rec Car Park		£348.00
Sharp Copier IT	Photocopier Contract		£40.64
Burwell PCC	Church Floodlighting		£450.00
BT	Phone Account		£361.61
Eon	Mandeville Hall Gas		£134.96
British Gas	JRR Public Toilet	Jan	£11.71
British Gas	JRR Public Toilet	Feb	£19.60
Wave	Cemetery		£60.37
Wave	Allotments		£186.07
Wave	Recreation Ground		£21.48
Wave	JRR		£47.30
Wave	GMH		£33.19

Corona Energy	JRR Gas		£106.85
Corona Energy	Allotments		£12.31
Corona Energy	GMH		£93.31
Corona Energy	Recreation Ground		£103.79
Corona Energy	JRR		£40.94
Corona Energy	Cemetery Chapel		£10.40
Corona Energy	Mandeville Hall Elect		£17.89
	<b>Total</b>		<b>£8,828.34</b>

## 2.Covid-19 Updates

The Clerk reported that the Skate Park, Tennis Courts and Outdoor Gym equipment has now been reopened. Both the Clerk and Assistant to the Clerk will be back working in the Office after Easter.

### **FC/30032021/09 Gardiner Memorial Hall – General Update and Reports, consideration of payments etc.**

Liz Swift reported that the planning application determination date has been extended by 4 weeks to allow time for revised drawings to be submitted to address issues raised by the Conservation Officer. Phase One work to the original hall has gone out to tender to several contractors, some based in or local to Burwell. The ECDC CIL 123 funding of £180,000 for the first phase has been approved. The outcome of the Amey grant should be known by the end of April. Work will now be carried out on a bid to the National Lottery for funding for the extension. CIL 123 Funding of £115,000 is being considered by ECDC for the extension. Letters requesting support have been sent out to local small businesses in the village. Larger businesses due to be approached for possible financial support in the near future.

The meeting closed at 8.24 pm

Signed

Dated