

# BURWELL PARISH COUNCIL

The Jubilee Reading Room 99 The Causeway, Burwell Cambridge. CB25 0DU

Telephone 01638 743142 E Mail [burwellpc@burwellparishcouncil.gov.uk](mailto:burwellpc@burwellparishcouncil.gov.uk)

Minutes of the Meeting of Burwell Parish Council held virtually using Zoom at 7.30p.m. on Tuesday 27<sup>th</sup> April 2021.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) Regulations 2020,

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**Present:** Liz Swift (Chair) Robin Dyos, Lea Dodds, Michael Geary, Joan Lonsdale, Helen McMenamin-Smith, Gill Miller, Jim Perry, Michael Swift, Geraldine Tate, Paul Webb, Hazel Williams, and Brenda Wilson.  
One member of the public.

## **FC/27042021/01 Apologies**

Apologies for absence had been received from Gus Jones, Jenny Moss and Derek Reader.

## **FC/27042021/02 Declarations of any interests known to Councillors**

Paul Webb declared an interest in the planning application for Kingfisher Bridge, 12 Dyson Drove.

## **FC/27042021/03 Approval of Minutes of the meeting of 13<sup>th</sup> April 2021**

The minutes of the meeting of the 30<sup>th</sup> March 2021 were approved as a true and correct record.

Proposed by Brenda Wilson and seconded by Michael Swift

The minutes of the meeting of 13<sup>th</sup> April 2021 were approved as a true and correct record subject to the addition that the sum of £115,000 CIL 123 Funding has been provisionally approved by ECDC for the second phase (extension) of the Gardiner Memorial Hall.

Proposed Jim Perry and seconded by Gill Miller.

## **FC/27042021/04 Public Forum**

No matters were raised during the Public Forum.

## **FC/27042021/05 Planning Applications**

The following planning applications were considered: -

### **21/00517/FUL The Manse 49 High Street**

Replace existing single glazed timber front door with a new double glazed (slimline) timber front door with integral draught strips and threshold for wheelchair access. **No objections**

### **21/00557/FUL 2 Cedar Gardens**

Proposed in ground Swimming Pool and Plant Room. **No objections**

### **21/00563/FUL Plot 2 Land between 53 and 61 Silver Street**

Construction of 1no. four-bedroom, two storey detached dwelling with access, parking and associated site works. **No objections**

### **21/00527/FUL 47 Martin Road**

Proposed single storey rear extension and retrospective permission for existing single storey rear extension. **No objections**

### **21/00551/FUL Kingfisher Bridge 12 Dyson Drove**

Proposed in ground swimming pool with shed as plant room. **No objections**

### **21/00561/FUL 18 Spring Close**

Proposed garage extension and conversion to provide 1 bedroom annexe with gym and storage space at first floor. **No objections**

## **Consultation – 1. Street Trading Roadside Chef B1102 Ness Road Layby**

### **2. Street Trading Happy Coffee Burwell Ex-Servicemen's Club Car Park**

Council agreed that they had no objections to the two applications for Street Trading Licenses subject to strict restrictions with regards to litter and waste disposal. Members of the Council also question if Happy Coffee intended having any tables and chairs set out.

### **FC/27042021/06 Planning decisions from District Council**

The following decisions were noted.

#### **20/01519/OUT 58 Swaffham Road - Approval**

Outline planning application (all matters reserved except scale) for the erection of a two storey, four-bedroom dwelling.

#### **21/00008/FUL Hope Cottage 37 Ness Road – Approval**

New garage and car port to rear of garden

#### **21/00103/ADN 5 Parsonage Lane – Approval**

Non-illuminated barber pole and signage on windows – Unit 1

#### **21/00128/FUL 37 Toyse Lane - Approval**

Single storey rear extension with exterior render, front porch and replacement roof with loft conversion and dormer windows to form additional rooms

#### **21/00272/FUL 22 Parsonage Lane – Approval**

Two storey side extension and single storey front extension with additional alterations

#### **21/00292/FUL Chelwood House 1D Ness Road – Approval**

Single storey front extension

### **FC/27042021/07 Notifications from ECDC of approved work to trees**

The following tree works were noted:

#### **Tree Preservation Order TPO – TPO/E/01/20 10 Abbey Close – Order confirmed**

##### **21/00182/TRE 6 High Street**

G1 2x Walnuts – Shorten lowest branch above greenhouse back to primary branch raise canopy of both trees above garden side by 2 m by removal of secondary and tertiary branches remove small branch in lower canopy back to main stem

##### **21/00183/TRE Rose Cottage 31 North Street**

T1 Contorted Willow – Reduce height by 2.5m, taper into remainder of canopy to shape retaining current spread

T2 Birch – Reduce height by 2.5m down to previous reduction points, reduce spread on one side by 1m to shape

### **FC/27042021/08 Urgent Matters for Consideration**

#### **1.Approval of Payments to the following:**

The following payments were approved subject to checking the payment to Mr Groundsman to confirm that it is in line with his submitted tender document and the payment to PPL/PRS to see if any allowance is available due to Covid-19.

Two additional payments were also approved. The first was for Andrew Firebrace Partnership in the sum of £360.00 for Professional Services for the Gardiner Memorial Hall Project. The second payment was an outstanding sum for PRS in the sum of £739.26 for the Gardiner Memorial Hall. Proposed by Paul Webb and seconded by Helen McMenamin-Smith

<b>Payee</b>	<b>Description</b>		<b>Amount inc Vat</b>
Mr Groundsman	Pitch Maintenance Rec		£10,202.40
PPL/PRS	Mandeville Hall		£1,415.40
Zurich	Insurance Renewal		£5,425.41
Eon	Street Lighting		£42.77
S Heaps	Ret of Deposit		£50.00
Huws Gray	Maintenance Supplies		£209.10
Lloyds Bank	Various inc. Zoom subscription	DDR	£246.68

Eon	Mandeville Hall -Heat	DDR	£45.34
Corona Energy	Allotment Shed	DDR	£12.31
Corona Energy	GMH	DDR	£94.93
Corona Energy	Recreation Ground	DDR	£106.58
Corona Energy	JRR	DDR	£41.87
Corona Energy	Cemetery	DDR	£10.58
Corona Energy	MH Electricity	DDR	£18.20
Salaries etc			£6,914.79
	<b>Total</b>		<b>£24,836.36</b>

1.Covid-19 Updates - None

**FC/27042021/09 Gardiner Memorial Hall – General Update and Reports, consideration of payments etc.**

Liz Swift informed Council that subject to the completion of final paperwork, up to £80,000 had been awarded for the Gardiner Memorial Hall project by AMEY. Sufficient funds have now been raised to complete Phase One (Refurbishment of the existing Hall) of the project.

Congratulations were given to Paul Webb and Michael Swift for their hard work put in for the submission of the application.

Contractors are now being asked to retender for the full refurbishment.

Paul Webb and Michael Swift are working with Varsity to produce a video to support an application to the National Lottery Community Funding for the second phase (Extension).

Smaller local businesses have been sent a letter asking for their support for the project and larger businesses will shortly be written to asking for their financial support.

We are still awaiting planning approval for the project. It is hoped to start on site June or July.

The meeting closed at 7.55 pm.

Signed

Dated