

## BURWELL PARISH COUNCIL

The Jubilee Reading Room 99, The Causeway, Burwell Cambridge. CB25 0DU Telephone 01638 743142  
E Mail burwellpc@burwellparishcouncil.gov.uk

Minutes of the meeting of Burwell Parish Council held at 7.30p.m. on Tuesday 27<sup>th</sup> July 2021 at Mandeville Hall, Tan House Lane, Burwell, CB25 0AR.

**Present:** Liz Swift (Chair), Robin Dyos, Lea Dodds, Joan Lonsdale, Helen McMenamin-Smith, Gill Miller, Jenny Moss, Jim Perry, Derek Reader, Michael swift, Paul Webb, Hazel Williams, and Brenda Wilson. Also present one member of the public.

### **FC/27072021/01 Apologies**

An apology for absence had been received from Geraldine Tate.

### **FC/27072021/02 Declarations of any interests known to Councillors**

There were no declarations of interests at this point of the meeting.

### **FC/27072021/03 Approval of Minutes of the meeting of 13<sup>th</sup> July 2021**

The minutes of the meeting held on 13th July 2021 were approved and signed as a true and correct record. Proposed by Paul Webb and seconded by Jenny Moss.

### **FC/27072021/04 Public Forum**

The member of public spoke to the Council about the planning application for 12 Reach Road and the work currently being carried out. Much of the work is covered by permitted development. She informed Council that as the applicant, she is aware that there may be concerns over the height of the proposed wall to the front of the property. The height is higher than that allowed, but since submission of the application, a decision has been made to lower the wall. The overall height however will still be above the regulation level. She asked Council to take this reduction into consideration when discussing the application.

### **FC/27072021/05 Planning Applications**

The following planning applications were considered: -

#### **21/01056/FUL 4 Abbey Close**

Proposed rear single storey extension replacing an existing conservatory

**It was noted that access to the drawings had not been available online. The Council has no objections if the footprint of the new extension is the same as the original conservatory.**

#### **21/01015/FUL 17a Reach Road**

Proposed single storey extension to front of house

**No objections**

#### **21/01000/FUL 12 Reach Road**

Bungalow refurbishment, including new rendered walls to front of property and external works

**No objections**

#### **21/01005/FUL 14 Buntings Path**

Demolition of existing conservatory and erection of two storey mono-pitched extension

**No objections but note that the property is in a very tight position.**

#### **21/00656/FUL 48 Newmarket Road**

Proposed two storey side extension and single storey rear extension and internal alterations and front extension.

**Amendment – Amended plans to lower ridge height of proposed side gable extension**

**No objections**

#### **21/00793/RMA**

Reserved matters for Appearance, Landscaping and Scale for previously approved 19/00235/OUT for proposed private detached bungalow with existing access retained

**Additional information received includes landscaping details**

**No objections**

### **FC/27072021/06 Planning decisions from District Council**

The following planning decisions were noted. Liz Swift and Michael Swift declared an interest in the result of the Planning Appeal for 27a The Causeway.

#### **21/00766/FUL 40 Ness Road – Approval**

Proposed first floor rear extension

#### **21/00563/FUL Plot 2 between 53 and 61 Silver Street – Approval**

Construction of 1no. four-bedroom, two storey detached dwelling with access, parking and associated site works

#### **21/00739/VAR Land West of 56 Low Road – Approval**

To vary Condition 1 (Approved drawings), 9 (Car Parking revised drawing) and 10 (Visibility Splay revised drawing) of previously approved 20/00395/FUL for proposed 8 no. dwellings and new access road

### **Planning Appeals 27a The Causeway – Appeals dismissed**

### **FC/27072021/07 Notifications from ECDC of approved work to trees**

The following Tree Works were noted:

#### **21/00824/TRE Ramsey Manor 37 High Street**

T3 Yew – Crown reduce by up to 1.5m to form dome shape

T5 Holly – Remove as poor specimen

G8 4x Sycamore – Remove due to neighbour's concerns

T10 Hazel – Remove 3 largest stems over trampoline retaining smaller growth

#### **21/00871/TPO Ramsey Manor 37 High Street**

T1 Phillyrea – Raise crown to 3m above ground level for vehicular access

### **FC/27072021/08 Urgent Matters for Consideration**

1. Approval of Payments to the following:

The Clerk explained that several fire extinguishers needed replacing and two new ones were required for the Maintenance Officers new store, and this had resulted in a higher than usual annual payment for Three Counties Fire.

The amounts were all approved for payment. Proposed by Robin Dyos and seconded by Jim Perry.

<b>Payee</b>	<b>Description</b>	<b>Amount inc Vat</b>
ESPO	Cleaning Materials	£13.61
Cambbs County Council Libraries	Donation	£200.00
	Fire Equipment Safety	
Three Counties Fire	Checks	£493.42
Sharp	Photocopier Contract	£62.34
Eon	Streetlight Electricity	£43.24
Eon	Gas Mandeville Hall	£19.40
Wave	Mandeville Hall	£43.61
Lloyds Bank	Various	£86.94
Corona Energy	Allotment	£11.61
Corona Energy	GMH	£68.08
Corona Energy	Recreation Ground	£72.94
Corona Energy	Cemetery Chapel	£10.40
Corona Energy	JRR	£43.91
Corona Energy	Mandeville Hall	£14.64
	<b>Total</b>	<b>£1,184.14</b>

2. Covid-19 Updates  
There were no Covid-19 updates.

**FC/27072021/09 Gardiner Memorial Hall – General Update and Reports, consideration of payments etc.**

Liz Swift reported that the closing date for tenders is Friday 30<sup>th</sup> July 2021. A number of contractors have visited the hall in preparation for the submission of tenders. A meeting has been arranged with the Project Manager on the 9<sup>th</sup> August 2021 to consider the tenders received. The film to support the National Lottery Grant Funding application is still being edited.

Council approved the following meeting date changes. Proposed by Brenda Wilson and seconded by Helen McMenamin-Smith.

Full Council meeting due to be held on 31<sup>st</sup> August 2021 will now be held on 24<sup>th</sup> August 2021.  
The Asset and Environment meeting due to be held on 31<sup>st</sup> August will now be held on 24<sup>th</sup> August 2021.

The Full Council meeting due to be held on 14<sup>th</sup> September 2021 will now be held on 7<sup>th</sup> September 2021.

As there was no further business to discuss, the meeting closed at 7.55 pm.

Signed

Dated