

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Minutes of the Meeting of Burwell Parish Council held at Mandeville Hall, Tan House Lane, Burwell, CB25 0AR at 7.30p.m. on Tuesday 7th September 2021.

Present: Liz Swift (Chair), Robin Dyos, Lea Dodds, Don Harrison, Joan Lonsdale, Gill Miller, Jim Perry, Michael Swift, Geraldine Tate, Paul Webb, Hazel Williams, and Brenda Wilson.

FC/070921/1 Apologies

Apologies for absence had been received from Michael Geary, Helen McMenamin-Smith, Jenny Moss, District Councillor David Brown, and District Councillor Lavinia Edwards

FC/070921/2 Declarations of any interests known to Councillors

There were no declarations of any interests known to Councillors.

FC/070921/3 Approval of Minutes of the meeting held on 24th August 2021

The minutes of the meeting held on 24th August 2021 were approved as a true and correct record. Proposed by Jim Perry and seconded by Robin Dyos.

FC/070921/4.1 Public Forum

No matters were raised during the Public Forum.

FC/070921/4.2 Presentation from the National Grid Community Relations Team

Nathan Oliver-Taylor and Edward Walker introduced themselves and played a short video on the part that the National Grid operates within the energy system. The video continued by explaining the need to be able to increase the capability of the network to make use of the higher amount of renewable and low carbon energy being produced. The National Grid under permitted development rights will be building an extension to the rear of the existing sub-station, with an access road being created from Newnham Drove. Work is due to be carried out by Linxon, and site working hours will be 7 am until 6 pm. There should be no impact on local power supplies. Surveys were carried out in August, with civil works due to be carried out between August & December 2021, and equipment installed between December 2021 and August 2022. The equipment will be commissioned between August 2022 and November 2022. The equipment will be approximately half the height of the existing gantries. Construction traffic will be asked to avoid the village as much as possible and will use the route, Swaffham Road, Reach Road and Weirs Drove to access the site. Vehicle movements should not exceed 8 HGVs per day during the civil work and 5 HGVs per week during the construction phase. Contractor vehicle movements should not exceed 25 per day. Residents in Weirs Drove have been sent a letter about the work due to take place.

The organisation has a Community Grant Scheme which community, charity and non-profit making organisations can apply to if work is being carried out in the area and is impacting on the local community.

The work does not involve the replacement of any transformers in the existing sub-station. The new equipment will not increase the low risk of any explosion taking place and in the unlikely event that an explosion did happen, it would be contained within the fencing of the sub-station.

Any damage to the road surface of Newnham Lane will be repaired, however no additional improvements to make the drove more suitable for heavy vehicles is planned.

Including Reach Road in the delivery of the information letter was requested.

The use of Weirs Drove and Reach Road by walkers, runners, and cyclists was noted and that their safety must remain paramount. Contractors to be spoken to about this. It was also pointed out the Newnham Drove forms part of the Cycle Route No.51.

The website link during the video is incorrect, the correct one to be forwarded to the Clerk.

FC/070921/ 5 County and District Reports

District Councillors David Brown and Lavinia Edwards had informed the Council that they had not attended any meetings during the month of August.

FC/070921/6.1 Planning Applications to be considered

21/01247/FUL Welney Lodge 7 Hythe Close

New single bedroom independent annex within existing grounds, demolition of existing garage and re-provision of parking, bike storage and refuse.

Objection – This proposal differs very little from previous proposals for this location. Therefore, the Council’s concerns of not fitting in with the street scene, poor access and an inappropriate building design for a conservation area remain.

21/01210/FUL 11 Low Road

Single storey rear extension, conversion of existing garage, additional parking space in front garden.

No objection but would like existing hard standing areas to be brought up to current regulations in respect of drainage to prevent excessive water running on to the highway.

21/00770/FUL 18 High Street

Proposed 2 storey extension to side and rear

Amendment involving changes to design

Objection – These amendments do not resolve previous issues raised.

21/01229/TRE 26 North Street – Response required

T1 Ash – Remove due to proximity to clunch wall

T2 Ash – Remove due to proximity to clunch wall

T3 Ficus (Fig) – Reduce by 2-3 to manage size

No objection if Tree Officer considers that this is the most appropriate action to take.

Council would like to see two more suitable trees planted to replace those felled.

FC/070921/6.2 Planning Decisions from District Council

The following decisions were noted by Council:

21/00996/FUL 5 Burghley Rise - Approval

Proposed 2 storey front extension, part garage conversion and internal remodelling, and ground and first floor window and door alterations

21/01000/FUL 12 Reach Road – Approval

Bungalow refurbishment, including new rendered walls to front of property and external works

21/01015/FUL 17a Reach Road – Approval

Proposed single storey extension to front of house

21/00879/FUL 16 Parsonage Lane - Refusal

Detached 2 bedroom cottage, new vehicular access and associated work

FC/070921/6.3 Trees/Environment

Notification of approved tree works by East Cambs. District Council

The following approval was noted by Council:

21/01052/TPO 25 Isaacson Road

T1 Cherry Plum – Reduce crown overhanging garden by 1.5 to 2m and prune to clear shed roof by 1m maximum

FC/070921/7 Finance

1. Consideration of payment of the following:

The following payments were approved. The total payments for the staff salaries is £7801.09. A payment of £282.00 to Ellgia for the hire of a skip was also approved for payment.

Payee	Description	Amount inc Vat
Burwell Window		
Cleaning	Various Properties	£65.00
Aztek Services	MH Security Alarm	163.39
J Griffiths	Ret of Deposit	£25.00
ECDC	Licensing Fees GMH	£70.00
M Wright	Mileage	£40.50
D Cawley	Mileage	£20.70
G Rowland	Mileage and Phone	£59.05

	Playground	
David Bracey	Inspection	£400.00
Exclusive Leisure Ltd	Lighting Rec	£290.40
Salaries etc	All Staff	TBC
	Total	£1,134.04

FC/070921/8 Action Points Update

The Clerk informed Council that she had emailed West Suffolk Council again for an update on the progress with the Burwell to Exning Cycleway.

Confirmation had been received that the first phase of the archaeological dig on Newmarket Road would continue until the end of August and that the team would remain on site for the second phase of the dig until December. Artifacts found during the dig will become the property of Cambridgeshire County Council and it is believed that it is the County Councils intention to distribute the artifacts to various interested parties including Burwell Museum. The Clerk has emailed Smithers Purslow again with regards to the ceiling at Mandeville Hall. A decision will be made at the end of the month on the way forward and if legal action should be taken.

The Clerk had contacted Neil Horne who is repairing the village sign and he hopes that the work will be completed by the end of the month.

FC/070921/9 Group Reports

Council noted the following Working Group reports and considered the recommendations made:

Consideration of the notes and recommendations from the Community, Leisure and Sport Group held on 17.8.21

- 1. The Group recommends to Full Council that Brian Marsh is asked to carry out work to the tennis court entrances as per his suggestion for a cost in the region of £400.00 to help prevent people climbing over the court fencing.**

Following a proposal by Paul Webb and seconded by Robin Dyos, the Council approved the recommendation.

Consideration of notes and recommendations from the Assets and Environment Group meeting held on 24th August 2021

- 1. The Group recommends to Full Council that 15 cubic metres of Bark is purchased from Suffolk Woodchips Ltd at a cost in the region of £465.00 + VAT and a £160.00 delivery charge.**

Following a proposal by Liz Swift, and seconded by Brenda Wilson, the Council approved the recommendation. The bark will primarily be used at Margaret Field and any remaining will be used at Westhorpe.

FC/070921/10 Parish Reports

Routine weekly checks have been carried out at the play areas and other Parish Council property and there is nothing to be noted by Council.

FC/070921/11 Other County & District Matters: -

- 1.CCC Temporary Traffic Order – Heath Road

The above Traffic Order was noted. Concern was also raised about signage for the recent road closure in Swaffham Road and that signage outside the village needs to indicate the location of the closure to avoid confusion. Bin collection had also been missed in Swaffham Road.

FC/070921/12 Other Reports - None

FC/070921/13 Correspondence – None

FC/070921/14 Consideration of the following items

1. Climate Change

Liz Swift thanked Jenny Moss for putting together the Climate Change leaflet to hand out to residents at the village festival. The stand at the event had been of interest to many and heightened awareness of the need to address Climate Change.

The first Climate Change Forum meeting is due to be held on Monday 4th October 2021. Martin O'Leary has agreed to be the representative for the Spring Close Management Group and Linda Hart for the Burwell Environment Group. Liz Swift reminded that any interested Parish Councillor is welcome to attend the meeting. Paul Webb informed Council that the Burwell Environment Group Survey is now on Facebook.

2.Update on the Gardiner Memorial Hall Refurbishment Project

Liz Swift reported that a pre contract meeting had been held on the previous day with Varsity, Council members and the Contractors, Cadman Ltd. The contract is due to commence on 11th October 2021. Cadman Ltd is in the process of drawing up site management plans for Health

and Safety purposes. Windows, kitchen, and audiovisual equipment to be discussed further. It is important that the project remains in budget and potentially any underspend could be carried forward to the new build phase. The site will be taken over by the contractors on the 11th October 2021. Any access to the site must be prearranged with all Health and Safety stipulations such as hard hats etc. being complied with.

Residents will be made aware that work is due to commence and that access through the site will be closed.

Hazel Williams raised concern about hirers using the expensive audiovisual equipment and commented that there may be a need for hirers to be charged extra so that someone with knowledge of the system can be available to operate the equipment on their behalf.

There being no further business, Liz Swift closed the meeting at 8.25 pm

Signed

Dated: