

## **BURWELL PARISH COUNCIL**

The Jubilee Reading Room 99, The Causeway, Burwell Cambridge. CB25 0DU Telephone 01638 743142  
E Mail burwellpc@burwellparishcouncil.gov.uk

Minutes of the Meeting of the Burwell Parish Council held at 7.30p.m. on Tuesday 25<sup>th</sup> January 2022 at Mandeville Hall, Tan House Lane, Burwell, CB25 0AR.

**Present:** Liz Swift (Chair), Lea Dodds, Joan Lonsdale, Jenny Moss, Jim Perry, Derek Reader, Michael Swift, Paul Webb, Hazel Williams, and Brenda Wilson.

Also present: One member of public.

Liz Swift reported to Council that a letter of resignation had been received from Cllr. Robin Dyos effective from 31<sup>st</sup> January 2022. A vote of thanks was given to Cllr Dyos for his hard work and commitment to the Council over the past years.

She continued by reminding those present that Council has a stand at Burwell at Large on the 19<sup>th</sup> and 20<sup>th</sup> March 2022 and volunteers will be needed to man the stand.

### **FC/25012022/01 Apologies**

Robin Dyos, Don Harrison, Gus Jones, Helen McMenamin-Smith, Gill Miller, and Geraldine Tate.

### **FC/25012022/02 Declarations of any interests known to Councillors**

Declarations of interest were received from Liz Swift and Michael Swift in respect of the planning application for 25b The Causeway.

### **FC/25012022/03 Approval of Minutes of the meeting of 11<sup>th</sup> January 2022**

The minutes were approved and signed as a true and correct record. Proposed by Jenny Moss and seconded by Lea Dodds.

### **FC/25012022/04 Public Forum**

The member of public asked about the grass cutting of the football pitch at Margaret Field being carried out before the football match scheduled for 29<sup>th</sup> January 2022, as they Football Club had a parent who had volunteered to carry out the work on this occasion. The Clerk responded that she was in the process of checking with the Parish Council insurers in the first instance to see if the volunteer would be covered.

### **FC/25012022/05 Planning Applications**

The following planning applications were considered: -

#### **21/01802/FUL 22 Baker Drive**

Demolition of existing single storey side extension and construction of two storey side extension and installation of photovoltaic cells to rear elevation **No objection**

#### **21/01844/FUL 25B The Causeway**

Removal of existing garage door and replace with window **No objection**

### **FC/25012022/06 Planning decisions from District Council**

None received

### **FC/25012022/07 Notifications from ECDC of approved work to trees**

The following approved works were noted:

#### **21/01701/TRE 109a North Street**

T1 Walnut – Reduce crown height by 3-3.5m, reduce spread of crown on all sides by 4-4.5m and remove dead wood.

### **FC/25012022/08 Urgent Matters for Consideration**

#### **1. Approval of Payments to the following:**

The following payments were approved. Proposed by Paul Webb and seconded by Brenda Wilson. The Clerk explained that the fee being charged for the PRSPPL License for Mandeville Hall was based on 2019 usage.

Payee	Description		Amount inc Vat
Burwell Window Cleaning	Various Properties		£65.00
PHS Group	Gardiner Memorial Hall		£48.00
Burwell Office Cleaning	Various Properties		£1,005.79
C Chapman	Return of deposit		£50.00
PPLPRS	Mandeville Hall		£1,436.40
Sharp	Photocopier Contract		£23.52
Lloyds Bank	Various		£194.70
British Gas	Public Toilet		£13.93
Eon Next	MH Gas		£90.28
Wave	Mandeville Hall		£145.37
Andrew Firebrace	GMH Consultancy Fee		£444.00
Npower	Street Light Energy		£26.26
Corona	JRR Gas		£108.68
Corona	Allotments		£12.31
Corona	GMH		£104.39
Corona	Pavilion		£108.29
Corona	JRR Electric		£37.50
Corona	Cemetery		£14.39
Corona	MH		£18.41
	<b>Total</b>		<b>£3,947.22</b>

## 2.Climate Change Action Plan

Jenny Moss informed Council that she had sent a report to the Journal on the Climate Change Forum and Action Plan and that the article should be in this weeks' Newmarket Journal. She continued to report that she has also written an article for Clunch about bees, wildflower corridors and waterways. The next Climate Change Forum meeting is on Tuesday 1<sup>st</sup> February 2022. The meeting will be held on Zoom.

## **FC/25012022/09 Gardiner Memorial Hall – General Update and Reports, consideration of payments etc.**

Liz Swift gave an update on the progress with the hall. The schedule is now around 5 to 6 weeks behind, moving the completion date to late April, early May. A visit to the hall to see the progress made so far and to consider the paint colour for the hall walls has been arranged for Wednesday 26<sup>th</sup> January at 10 am. A decision has been reached on the cooker and dishwasher. The outcome of the grant application for the EV points is due at the end of January, early February. The possibility of moving the work to improve visibility from the site exit to the highway from Phase 2 to Phase 1 is being investigated. Cadman's to cost work. A new home for the old chairs needs to be sought and new chairs need to be considered.

Brenda Wilson reported damaged kerbs on both side of the road outside the Gardiner Memorial Hall. The Clerk to report to Highways. The bin near the exit on Mill Lane also requires emptying. The Clerk to organise.

The meeting ended at 7.55 pm.

Signed

Dated