

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Minutes of the Meeting of Burwell Parish Council held at Mandeville Hall, Tan House Lane, Burwell, CB25 0AR at 7.30p.m. on Tuesday 8th March 2022.

Present: Liz Swift (Chairman), Lea Dodds, Joan Lonsdale, Gill Miller, Jenny Moss, Jim Perry, Michael Swift, Geraldine Tate, Paul Webb, Hazel Williams, and Brenda Wilson.
Also present: District Councillor Lavinia Edwards and three members of the public.

FC/080322/1 Apologies

Apologies for absence had been received from Helen McMenamin-Smith and District Councillor David Brown.

FC/080322/2 Declarations of any interests known to Councillors

Paul Webb declared an interest in the Notice of Appeal for 14 The Avenue.

FC/080322/3 Approval of Minutes of the meeting held on 22nd February 2022

The minutes of the meeting held on 22nd February 2022 were approved and signed as a true and correct record. Proposed by Joan Lonsdale and seconded by Lea Dodds.

FC/080322/4 Public Forum

In relation to the Notice of Appeal for 14 The Avenue a resident asked for Council to support decision made by East Cambs District Council (ECDC) to refuse planning consent for the two new dwellings. Council noted the request.

The other residents present explained to Council they reason for requesting that their postal address to be changed from Weirs Drove to Anchor Lane.

FC/080322/ 5 County and District Reports

Council noted a written report from Lavinia Edwards and that David Brown had nothing to report.

FC/080322/6.1 Planning Applications

The following planning applications were considered:

21/01802/FUL 22 Baker Drive

Demolition of existing single storey side extension and construction of two storey side extension and installation of photovoltaic cells to rear elevation

Amendment – Proposed extension amended to be set down from the main ridge and principal elevation and two parking spaces provided

No objection

22/00160/VARM Site North of Hightown Drove

To Vary Condition 1 (Approved Plans) of previously approved 20/00557/ESF for Proposed Development of a Solar Farm and Ancillary Development

Objection – Impact of vehicles on neighbouring residents, unsuitable access.

Residents' comments noted and supported.

22/00173/OUT 4 Hawthorn Way

Proposal for one dwelling and access (Part M Category 3 Wheelchair user dwelling)

No objections but would like to know if in future the building will always require occupancy of a wheelchair user?

Notice of Appeal 14 The Avenue Proposed erection of two private detached dwellings, new dropped kerb/access road and associated works.

The above Notice of Appeal was noted.

FC/080322/6.2 Planning Decisions from District Council

The following planning decisions were noted:

21/01665/FUL 58 Swaffham Road – Approval

Proposed dwelling, access, garage, and associated site works

21/01443/FUL Riverdale 71 North Street – Approval

Proposed demolition of a large clunch/brick outbuilding and erection of detached dwelling plus associated works

FC/080322/6.3 Trees/Environment**Notification of approved tree works by East Cambs. District Council - None****FC/080322/7 Finance**

1. Consideration of payment of the following:
The following amounts were approved for payment:
Proposed by Paul Webb and seconded by Jenny Moss

Payee	Description		Amount inc Vat
D Cawley	Mileage		£22.50
G Rowland	Mileage & Expenses		£147.60
Burwell Computers	Safety Campaign Email address (Safety Campaign Budget)		£65.00
Burwell Cleaning	Various Properties		£1,062.80
Cadman	GMH Additional Works		£3,218.50
Cadman	GMH Core Works		£62,950.39
CAPALC	Membership including DPO of £50.00		£1,027.50
Clunch	Halls and Tennis Court Advert		£126.00
ESPO	Stationery/Cleaning		£187.02
N L Goldson	Ret of Dep MH		£50.00
Hallmaster	Hall Booking Software		£873.60
Landmark Toilet	Portaloo Marg. Fld		£130.00
Sharman Grimwade Ltd	GMH Refurbishment		£1,215.00
This Land	Ret of Dep MH		£50.00
Varsity Consulting	GMH Refurbishment		£2,052.00
Zurwich	GMH Work in Progress Insurance		£2,120.87
Salaries etc	All Staff Inc. National Pay Award back dated to 1.4.2021		£8,736.33
	Total		£84035.11

FC/080322/8 Action Points Update

Updates to the following:

No	Action Point	Working Group if Applicable	Comments on Progress
1.	Section 106 Money	Section 106 Working group and Finance working group	Available 106 funding for Cycleways £1,000 No further update
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	Safety Group	Development in Exning approved with cycleway forming part of the Section 106 Agreement. No further update
3.	Newmarket Road proposed Sports Hub including 3G artificial pitch Sports Pavilion/Football Pitches Recreation Ground	Sports Provision Working Group	This Land wish to meet with Council to discuss the Sports Area. Presentation from This Land on 8 th February 2022. Presentation by Vistry Group (Developers) 22.2.2022. No further update
4.	Pauline's Swamp	Pauline Swamp Working Group	Hopkins Homes has been sold to another developer. Solicitors understand that the transfer will still be going ahead. No further update
5.	Gardiner Memorial Hall Refurbishment		Ongoing work on site.
6.	Moveable Vehicle Activated Speed Signs		MVAS Units moved on 8.3.22.70-day data collected from unit on Buntings Path. 33,000 vehicle movements over the period, 1000 of which were over the 30-mph speed limit. Highest speed recorded 50 miles per hour. Most movements at start and end of school day.

FC/080322/9 Group Reports

Consideration of the notes and recommendations from the Community, Leisure and Sports meeting held on 15th February 2022:

Recommendations:

1. That the sum of £400.00 be requested from Full Council to cover the costs for the Jubilee Celebration Weekend

Following a proposal from Paul Webb and seconded by Hazel Williams, Council agreed that £400.00 should be made available to cover costs incurred with the Jubilee Celebration Weekend.

Gill Miller explained that she has provisionally booked the Circus Skills entertainer for the Sunday event on the Recreation Ground.

2. That Grantanbrycg receive a donation of £50.00 towards the costs involved with putting on the public Viking History Event

Brenda Wilson proposed, seconded by Jim Perry, and approved by Council that a donation of £50.00 should be made to Grantanbrycg towards the costs of putting on a public Viking History Event at Spring Close on 14th March 2022.

Consideration of the notes and recommendations from the Assets and Environment Meeting held on 22nd February 2022

1. The Group recommends to Full Council that 25 graves at the cemetery are turfed by C R Contracting at a cost of £18.90 per grave and that following this work carried out, that the Maintenance Officer routinely turfs the graves as and when required.

Following a recommendation from Michael Swift, seconded by Jenny Moss, the Council approved the recommendation to ask C R Contracting to turf 25 graves at a cost of £18.90 and that once this has been completed, future graves to be turfed by the Maintenance Officer as and when required.

2. Following further information received regarding the safe disposal of grass arisings, the Assets and Environment Group recommends an amendment to the motion agreed at the Full Council on 11th January 2022 relating to the grass cutting schedule and wilding of certain Council properties, to reduce the areas allowed to wild on Pound Hill, the Cemetery and Priory Meadow, to the extent which will allow the arisings from said areas to be disposed appropriately within the Council's means.

Joan Lonsdale and the Clerk informed Council that the recommendation is being made to Council following new information relating to the cost and difficulties involved with the disposal of arisings from wilded areas.

Councillors had received prior to the meeting a copy of a letter received from Wild Burwell regarding the disposal of the arisings.

Council unanimously approved that an amendment to the motion agreed at the Full Council on 11th January 2022 relating to the grass cutting schedule and wilding of certain Council properties, to reduce the areas allowed to wild on Pound Hill, the Cemetery and Priory Meadow, to the extent which will allow the arising from said areas to be disposed appropriately within the Council's means.

Proposed by Jim Perry and seconded by Lea Dodds.

Jenny Moss asked that consideration is given for the 2023/2024 budget to include some provision for the disposal of the arisings from wilded areas.

FC/080322/10 Parish Reports

The Clerk reported that nothing had arisen that Council needed to be aware of.

FC/080322/11 Other County & District Matters: -

1. Cambridgeshire County Council Temporary Road Closure Reach Road
2. East Cambs District Council – Street Numbering
 - a) 55 Silver Street
 - b) 57 Silver Street
3. Request from resident for change of address

Council noted items 1 and 2. They then discussed the request from the resident regarding the change of address from Weirs Drove to Anchor Lane. The reasoning behind the request is that their property can only be accessed from Anchor Lane and not from Weirs Drove and this is causing confusion for emergency vehicles and delivery drivers. Council agreed to support their request which had been made to East Cambs District Council, with a suggestion that the address should read The Property Name, Off Anchor Lane, Anchor Lane Postcode.

Two residents left the meeting.

FC/080322/12 Other Reports

Council noted the following reports:

1. Minutes of the Burwell Environment Group Meeting 13th January 2022
2. Minutes of the Spring Close Management Group Meeting 24th November 2021
3. Minutes of the Pauline's Swamp Meeting on 1st December 2021 and 26th January 2022

FC/080322/13 Correspondence

Emails regarding noise levels from the Weirs Drove Battery Facility

Emails have been received from residents regarding the noise levels from the new battery facility in Weirs Drove. It was noted that in one of the recent emails that the noise levels have currently been lower. Council noted the email and agreed that they support the concerns raised. It is thought that the acoustic fencing has not been erected yet and that this should have been erected before construction work had started. Council agreed that they should contact the Environmental Health Officer and ask for the noise levels to be checked and that the levels are within the restraints of the planning conditions.

Lavinia Edwards left the meeting.

FC/080322/14 Consideration of the following items

1. Climate Change

Jenny Moss reported that a representative from the A to B1102 Group had given a presentation on how the group had been set up and their future aims. Lea Dodds is due to visit a Repair Café following an interesting webinar on the procedure for setting a repair café up.

2. Update on the Gardiner Memorial Hall Refurbishment Project

Liz Swift reported that the next update meeting is on 11th March 2022. There are several additional items which have needed to have been carried out. This includes the replacement of the toilet and wash basin in the rear of the property. Some of the new windows have now been installed. The application for funding towards the EV points were unsuccessful. Work is still on target. It may no longer be an option to use under the stage for storage due to the structure of the original stage. The dishwasher has arrived.

3. Update on the Safety Campaign

Paul Webb gave an update on the campaign and shared with the Council the publicity documents for the launch and first phase of the campaign. £1,000 has been received from Vision Zero for Cambridgeshire and Peterborough. Paul Webb explained that he is due to talk to the ECDC Community Safety Partnership on Wednesday 9th March and that hopefully the campaign will get their support. Endorsement and support for the campaign has been received from District Councillors Lavinia Edwards and David Brown.

Gill Miller reported that she had met with the School Business Manager which went well. She is due to have another meeting with the Business Manager soon. The poster campaign will be launched after Burwell at Large, with the results being announced at the carnival in June. Gill Miller also asked if she could approach businesses for prizes for the competition.

4. Jubilee Celebrations

With the £400.00 funding being approved, Liz Swift informed Council that a further meeting will now be held for those wishing to be involved in the organisation of the event.

5. Sunnica – Registering an Interest

Members of the Council had seen correspondence from residents on this subject prior to the meeting.

Those wishing to make a representation for the enquiry need to register by 17th March 2022. Council discussed their thoughts on the proposal.

Paul Webb proposed, seconded by Geraldine Tate that the Council should register and to state that the Council are in favour of the Sunnica development proposal.

Council voted unanimously to approve the proposal.

6. Pauline's Swamp – Official notification of two Trustee vacancies

Council noted that there are two Trustee vacancies for Pauline's Swamp. Any interested Councillor should let Jenny Moss know by the 28th March 2022. An extraordinary meeting is due to be held on 29th March to determine the outcome.

The meeting closed at 8.40 pm.

Signed

Dated: