

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Minutes of the Meeting of Burwell Parish Council held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30p.m. on Tuesday 12th July 2022.

Present: Liz Swift (Chair), Lea Dodds, Gus Jones, Linda Kitching, Joan Lonsdale, Derek Reader, Michael Swift, Hazel Williams, Brenda Wilson.
District Councillor Lavinia Edwards.

FC/120722/1 Apologies

Apologies for absence had been received from Gill Miller, Helen McMenamin-Smith, Jenny Moss, Jim Perry, Paul Webb, Geraldine Tate, Ian Woodroffe and District Councillor David Brown

FC/120722/2 Declarations of any interests known to Councillors

Derek Reader – Assets and Environment Group – Recommendation re work to trees.

FC/120722/3 Approval of Minutes of the meeting held on 28th June 2022

The minutes of the meeting held on 28th June 2022 were approved. Proposed by Lea Dodds and seconded by Linda Kitching.

FC/120722/4 Public Forum

No matters were raised during the Public Forum.

FC/120722/ 5 County and District Reports

Council noted written reports from District Councillors' Lavinia Edwards and David Brown.

FC/120722/6.1 Planning Applications

The following planning applications were considered:

22/00778/FUL Drumcairn 35a High Street

Construction of single storey side and rear extensions, detached car port, preplacement windows, entrance door and new rendered finish to existing dwelling, along with associated landscaping and external works

The Council would like to know if this application supersedes the approved application for an additional property on this site.

The Council has no objections to this proposal.

22/00577/FUL Meadow View Industrial Estate, Reach Road

Change of use of allocated employment land to lorry park and self-storage area – retrospective

No objection

The Council is disappointed that land previously allocated for industry/employment is now being used for parking and storage. The Council wishes to ask the Planning Authority if a recent assessment has been carried out to ascertain the level of need for industry/employment units in the village/area?

22/00586/FUL 7 Hatley Drive

Proposed installation of up to twelve solar panels on rear elevation of roof

Application withdrawn - Noted

**Appeal Decision to approve application APP/V0510/D/22/3286018 for 14 The Avenue-
Erection of two private detached dwellings, new dropped kerb, access road and
associated works – Decision Noted**

FC/120722/6.2 Planning Decisions from District Council

The following planning decisions were noted:

22/00389/FUL Mayo House 52 Ness Road – Approved

Two storey side part single storey rear extension

22/00246/FUL Breach Cottage Ness Road – Approved

Demolition and replacement of existing dwelling; change of use of farmland to paddock; erection of detached garage, erection of entrance gate, wall, and access works

22/00199/FUL 48 Ness Road – Approved

Proposed single storey rear extension and internal ground floor alterations

22/00335/FUL 15 Parsonage Close – Approved

Proposed rear extension, including insulated cladding to walls. Porch to the front, garage door and roof upgrade

FC/120722/6.3 Trees/Environment

Notification of approved tree works by East Cambs. District Council

22/00673/TRE 26 North Street

T1 Ash – Reduce height by 4-5m, reduce spread on all sides by 2.5-3m shape round, remove deadwood throughout crown

T2 Hawthorn – Reduce height by 2.5m, reduce spread on two sides by up to 1.5m to shape

Approved work noted by Council

FC/120722/7 Finance

1. Gardiner Memorial Hall – Cleaning

Burwell Cleaning has suggested that the refurbished Gardiner Memorial Hall should be cleaned three times per week instead of twice per week as before the refurbishment work being carried out. Council agreed that the number of times cleaning takes place should be increased to three at a cost of £90.00 plus vat per week.

2. Consideration of donation request from the Burwell Baptist Church Outreach Group Cooking Together @ Home

A request for a donation has been received from the Baptist Church outreach group, Cooking Together at Home to support the work that they are carrying out with 14 village families.

Council unanimously agreed to a donation of £200.00 to support the project.

Proposed by Hazel Williams and seconded by Michael Swift

3. Consideration of payment of the following:

The Clerk reported that the Third-Party Contribution to support the Amey Grant for the Gardiner Memorial Hall is now due for payment. The contribution had already been agreed by Council 11th May 2021. It was agreed that the cheque in the sum of £8,8000 (11% of £80,000) should be signed and the payment approved. Proposed Hazel Williams and Seconded by Michael Swift.

The following payments were approved. Proposed by Hazel Williams and seconded by Brenda Wilson.

Payments 12th July 2022		
Payee	Description	Amount inc Vat
D Cawley	Mileage	£43.65
G Rowland	Mileage & Expenses	£158.40
Unity Trust Bank	Bank Charges	£6.30
Cadman	GMH Refurb	£60,420.00
Cadman	GMH Refurb	£39,900.00
Burwell Computers	Software Update	£130.00

Burwell Computers	Back up Vault/Cloud Monthly Charge May 2022	£55.00
Sharman Grimwade	GMH Refurb	£1,080.00
ESPO	Supplies/Trolley MH	£321.08
Mr Groundsman	Grass Cut Rec	£120.00
VB Inns Ltd	Retrospective GMH Opening	£243.00
A Britland	Ret of Dep Allotment	£25.00
K McGeorge	Ret of Dep MH	£50.00
M Castro	Ret of Dep MH	£50.00
P I Webb	Ret of Dep MH	£50.00
C Morris	Ret of Dep MH	£50.00
L Buckingham	Ret of Dep MH	£50.00
Salaries etc	All Staff	£7,711.88
	Total	£110,464.31

FC/120722/8 Action Points Update

Updates to the following:

No	Action Point	Comments on Progress
1.	Section 106 Money	No further update
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	No further update
3.	Newmarket Road proposed Sports Hub including 3G artificial pitch Sports Pavilion/Football Pitches Recreation Ground	This Land carried out a public consultation to find out what the village would like to see included at the Sports Hub. The consultation is also available online. Once all responses have been received and analyzed, the information will be forwarded to two companies. One will look at the feasibility of the project. The other will look at potential funding sources. It has been stressed that at a previous meeting with This Land that at this point in time the Council has not yet agreed to take on the land as there are significant financial implications that will need to be considered. A check should be carried out to check that there is condition within the planning consent restriction on the land preventing any other uses
4.	Pauline's Swamp	A letter has been sent by registered post to Matt Ward, the new Land Director at Hopkin Homes expressing the thoughts of the Trustees regarding the change in direction of the land that was due to be given to the Parish Council. The Trustees are now waiting for a response.
5.	Gardiner Memorial Hall Phase 2	An expression of interest application and film to be sent to the lottery in the next week. Amey has suggested that a further application for funding could be submitted to them.
6.	Moveable Vehicle Activated Speed Signs	One of the signs is deployed in the village. The other two signs are currently in the office. These need to be deployed as a matter of urgency, with data being collected and analyzed to provide information to back up the safety Campaign.

FC/120722/9 Group Reports

Consideration of the notes from the Strategy Group meeting held on 7th June 2022

Council noted the notes from the Strategy Group meeting pm held on 7th June 2022. The Strategy Day held on the 6th July 2022 had gone well, although it had been hoped that more Councillors would attend. Some promising ideas were proposed, and these will be investigated further.

Consideration of the notes and recommendations of the Assets and Environment Group meeting held on 28th June 2022:

1. The Assets and Environment Group recommends to Full Council that the quotation for recommended fire safety equipment at the Gardiner Memorial Hall from Prestige in the sum of £523.42 plus VAT is accepted

Michael Swift proposed, seconded by Liz Swift that the above recommendation should be resolved. Council approved the recommendation.

2. The Assets and Environment Group recommends to Full Council that the quotation from S R Landscapes to carry out all C2 work recommended as a result of the annual tree inspection in the sum of £2320 is accepted.

Liz Swift proposed, seconded by Brenda Wilson that the above recommendation should be resolved. Council approved the recommendation.

Consideration of the notes from the Community, Leisure and Sports meeting held on 21st June 2022.

Council noted the contents of the report from the Community, Leisure and Sports meeting held on 21st June 2022. The Clerk highlighted that this includes the decision that the grass matting on the area designated for the Community Garden at the Recreation Ground should be removed as long as there is no cost involved. Hazel Williams raised concern about the seating arrangement within the garden as this may attract groups of youths in preference to other residents who may prefer the seats being situated in different areas of the garden and not all in one place. Members of the Community Garden Group to be asked to present their plan for the garden and provide an up-to-date report at the next meeting.

FC/120722/10 Parish Reports

The Clerk reported that the container for the Bike Club had been delivered to the Recreation Ground today. She continued to report that a vehicle had hit the low wall at the rear of the Mandeville Hall the previous day. This will be reported to the Councils' insurers.

FC/120722/11 Other County & District Matters: -

The following items were noted:

1. Notes from the meeting with Emma Graves-Brown, East Cambs. Community Safety Officer on 13.5.2022
2. CCC- Temporary Traffic Order for Heath Road

District Councillor Lavinia Edwards left the meeting.

FC/120722/12 Other Reports

1. Notes from the meeting with EDF Energy 29.6.22

Council noted the notes from the meeting with EDF Energy regarding the Solar Farm in Weirs Drove. A Community Fund of £20,000 per year for 40 years will be set up. This will be divided between Burwell and Reach, the exact split to be decided. Split to be discussed in September. District Councillor David Brown has been elected Chair of the Liaison Group.

2. Minutes of the Spring Close Management Group Meeting 9th March 2022

The minutes were noted. Michael Swift reported that little work is being carried out by the volunteers at the moment due to the nesting season. He gave thanks to the volunteers for their work which has saved the Council a lot of money.

3. Minutes of the Pauline's Swamp Meeting on 11.5.2022

Council noted the minutes of the Pauline's Swamp meeting held on 11th May 2022.

Minutes from the Wicken Fen Community Liaison Forum 28.4.22

Council noted the minutes from the Wicken Fen Community Liaison Forum held on 28th April 2022.

FC/120722/13 Correspondence

1. Email re Cambridge Math's School from Eastern Learning Alliance

Council noted that a consultation on the Cambridge Math's School is currently taking place.

2. Sunnica – Invitation to the Preliminary Meeting

Council noted the invitation to the Preliminary meeting for the Sunnica Solar Farm hearing. Anyone wishing to attend needs to register.

FC/120722/14 Consideration of the following items

1. Climate Change including noting of minutes from the meeting held on 17th May 2022

The approval of the minutes of the Climate Change Forum held on 17th May 2022 was deferred until the meeting of 2nd August 2022 to allow time for some typing errors to be corrected.

1. Update on the Gardiner Memorial Hall Refurbishment Project

Both the Official Opening and the Open Day had been successful, with exceptionally good attendance at the Open Day. It was a shame however, that only a limited number of Councillors attended.

2. Consideration of revised CCTV Policy

Some changes have been made to the CCTV Policy to reflect the new CCTV cameras at the Gardiner Memorial Hall. The revised policy was approved. Proposed by Hazel Williams and seconded by Joan Lonsdale.

The meeting closed at 8.37 pm.

Signed

Dated