

## **BURWELL PARISH COUNCIL**

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Minutes of the Meeting of Burwell Parish Council held at 7.30p.m. on Tuesday 26<sup>th</sup> July 2022 at the Gardiner Memorial Hall, High Street, Burwell, CB25 0HD.

**Present:** Liz Swift (Chair), Lea Dodds, Michael Geary, Linda Kitching, Gus Jones, Joan Lonsdale, Gill Miller, Jenny Moss, Jim Perry, Michael Swift, Paul Webb, Brenda Wilson, and Ian Woodroffe.  
Also Present for the Public Forum – Robin Dyos.

### **FC/26072022/01 Apologies**

An apology for absence had been received from Hazell Williams, Geraldine Tate, Helen McMenamin Smith, and District Councillor Lavinia Edwards.

### **FC/26072022/02 Declarations of any interests known to Councillors**

Liz Swift declared an interest in the payments. There were no other declarations.

### **FC/26072022/03 Approval of Minutes of the meeting of 12<sup>th</sup> July 2022**

The minutes of the meeting held on 12<sup>th</sup> July 2022 were approved and signed as a true and correct record. Proposed by Linda Kitching and seconded by Brenda Wilson.

### **FC/26072022/04 Public Forum**

Robin Dyos informed Council that the refurbished Gardiner Memorial Hall looked good, and he thanked the Council for the opportunity to be involved with the initial stages of the project. He expressed concern that the stage curtain currently limits those who can view the stage and asked why the option of having two curtains on the stage instead of the originally advised single curtain had been chosen. It was explained to Robin Dyos that Council is aware of the issue with the curtains and is looking into options to remedy this. The need for two curtains instead of one is to allow access to the stairs and lift. He then mentioned that the edge to the top steps and stage need to be marked in some way. Liz Swift explained that this is in hand.

He also raised concerns about using the side entrance as the main entrance to the hall, as it is not suitable for those with a disability. The heavy fire doors to the hall also cause a problem. Council noted the concerns raised by Robin Dyos and expressed that the issue with the access is being investigated.

Robin Dyos left the meeting. Council considered that the Architects, Project Management Team should have considered disability needs for the entrance as part of Phase 1. The Building Contractor also has a duty of care as well. Discussion will need to take place to ensure that the issue is dealt with within Phase 2.

### **FC/26072022/05 Planning Applications**

The following planning application was considered: -

#### **22/00811/FUL 4 Hythe Close**

Single storey rear extension & new window to right hand side elevation

**Council notes that the Tree Officer has requested a further Arboricultural Report. Otherwise, the Council has no objections to the proposal.**

### **FC/26072022/06 Planning decisions from District Council**

The following decisions were noted.

#### **The Anchor 63 North Street - Approval**

Installation of replacement illuminated and non-illuminated signs to the exterior of the building

#### **22/00587/FUL 25 Melford Close – Approval**

Proposed garage conversion into habitable space

### **FC/26072022/07 Notifications from ECDC of approved work to trees - None**

### **FC/26072022/08 Urgent Matters for Consideration**

1. Approval of Payments to the following:

The following amounts were approved for payment. Proposed by Paul Webb and seconded by Jenny Moss.

<b>Payee</b>	<b>Description</b>	<b>Amount inc Vat</b>
Huws Gray	Maintenance supplies	£116.18
Truelink	Grass Cutting	£3,021.48
Sharp	Photocopier Contract	£169.18
M Wright	Mileage	£45.45
Hutchinsons	Maintenance supplies	£253.68
Cooking Together Baptist Church	Donation	£200.00
Included in Error	Gratia Payment Jub	£50.00
Lloyds Bank	Various	£461.40
British Gas	Public Toilet	£14.76
Wave	Rates mandeville Hall	£174.40
Burwell Office Cleaning	Various Properties	£845.02
ESPO	Cleaning/Stationery Supplies	£59.99
Yvonne Rix	Reimbursement for Lawn Mower fuel	£5.03
Burwell Window Cleaning	Various Properties	£65.00
PHS	GMH Sanitary Units	£92.31
Unity Trust Bank	Bank Fees	£53.55
L Bryant	Deposit Return	£50.00
M Halbert	Deposit Return	£50.00
M Bradshaw	Deposit Return	£50.00
Liz Swift	Reimbursement for refreshments Open Day	£15.25
Npower	Streetlight Energy	£56.11
Corona Energy	Allotment	£11.79
Corona Energy	GMH	£73.83
Corona Energy	Recreation Ground	£73.64
Corona Energy	JRR	£29.08
Corona Energy	Cemetery Chapel	£10.40
Corona Energy	Mandeville Hall	£14.64
	<b>Total</b>	<b>£6,047.53</b>

The meeting closed at 7.45 pm.

Signed:

Dated