

BURWELL PARISH COUNCIL

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Minutes of the Meeting of Burwell Parish Council held at 7.30p.m. on Tuesday 30th August 2022 at the Gardiner Memorial Hall, High Street, Burwell, CB25 0HD.

Present: Liz Swift (Chair), Lea Dodds, Gus Jones, Joan Lonsdale, Helen McMenamin-Smith, Gill Miller, Jenny Moss, Jim Perry, Derek Reader, Michael Swift, Geraldine Tate, Hazel Williams, and Brenda Wilson

FC/30082022/01 Apologies

Apologies for absence had been received from Linda Kitching, Paul Webb, and Ian Woodroffe.

FC/30082022/02 Declarations of any interests known to Councillors - None

FC/30082022/03 Approval of Minutes of the meeting of 9th August 2022

The minutes of the meeting of 9th August 2022 were approved and signed as a true record. Proposed by Brenda Wilson and seconded by Jenny Moss.

FC/30082022/04 Public Forum - None

FC/30082022/05 Planning Applications

The following planning applications were considered: -

22/00830/FUL 2 Abbey Close

Proposed single storey front extension **-No objections**

22/00768/FUL 68 Reach Road

Construction of two storey non-residential building, workshop storage area on ground floor, accommodation and facilities for students, clients and employees in the rooms above

No objection as long as the property remains non-residential

22/00369/FUL 27 Carter Road

Construction of 1 no. three bedroom single storey detached dwelling

Additional information received includes Arboricultural Report to address Tree Officer comments.

Objection – Council does not consider that the access issues have been resolved and also notes the Tree Officers comments

22/00925/FUL Breach Cottage Ness Road

Demolition and replacement with two dwellings; change of use of farmland to paddock: erection of entrance gate, wall, and access works. Resubmission of 22/00246/FUL

No objection but would not like further residential properties at a later date being built on the paddock area, and therefore asks for a restriction to be included in the consent if approved to prevent this from happening. The Council also asks if there is or will there be an agricultural restriction on this property.

22/00970/FUL 30 Mill Close

Proposed single storey side extension and alterations **No objection**

22/00953/FUL 1 New Road

Construction of first floor side extension **No objection**

Council noted that the Planning Application 21/00418/FUL Land to the West of 75-91 The Causeway is due to be determined at the Planning Committee meeting on 7th September 2022. Lea Dodds will be attending to put forward the Council's concerns.

FC/30082022/06 Planning decisions from District Council

The following decisions were noted:

22/00313/FUL 36 Toyse Lane (Approval)

Construction of 2no. 1 ½ storey detached dwellings

Appeal Decision 16 Parsonage Lane Burwell – Appeal Dismissed

Proposed detached 2 bedroom cottage, new vehicular access and associated works

FC/30082022/07 Notifications from ECDC of approved work to trees

The following decisions were noted: The Council questioned if the owner of 6 High Street was aware of the approval of work to be carried out to trees on their property.

22/00740/TPO The Maltings, High Street

G1 Box and Yew – Re-cut where previous poor pruning cuts were done to improve the trees ability to heal them. Remove the remaining undergrowth which is not part of the TPO or is too small to be covered by the conservation area regulations, install suitable edging around the parking island and dress the entire space with bark chippings to encourage tree growth and vigour.

22/00845/TRE 9 Isaacson Road

T2 Ash – Reduce crown on all sides to keep narrow crown as before

T3 Walnut – Reduce crown on NE Quadrant by approximately 2-3m as before

T4 Indian Bean Tree – Reduce crown on NE side by 1 -1.5m

T5 Red Birch – Remove green reversion from top and within crown

T3 -T5 within the grounds of 6 High Street

FC/30082022/08 Urgent Matters for Consideration

1. Approval of Payments to the following:

Hazel Williams asked if Burwell Cleaning was still carrying out the Council's property cleaning. The Clerk confirmed that this was the case. Concern was shown over the amount charged by Burwell Computers for resetting the Exchange Mail Password. It was agreed that in future an indication of the costs involved should be sought prior to work being carried out.

The payments were approved. Proposed by Jenny Moss and seconded by Helen McMenamin-Smith.

Payee	Description	Amount inc Vat
Huws Gray	Maintenance supplies	£43.26
Truelink	Grass Cutting	£3,164.70
Sharp	Photocopier Contract	£66.42
M Wright	Mileage	£76.95
Burwell Computers	Reset of 2 Exchange Mail Passwords and monthly back up fee	£152.50
Lloyds Bank	Various	£68.37
British Gas	Public Toilet	£15.89
Burwell Office Cleaning	Various Properties	£1,341.61
ESPO	Cleaning/Stationery Supplies	£87.59
Newmarket GMS	Lawnmower repair	£210.00
ECDC	Licensing Fee GMH	£70.00
Print Centre	Annual Report and Safety Leaflet	£1,216.25
Mr Groundsman	Rec Grass	£1,025.00
D De Souza	Allot fee & Dep	£58.40
L & G Faulker	Deposit Return	£50.00
C Milner	Deposit Return	£50.00
Corona Energy	Allotment	£11.79
Corona Energy	GMH	£75.49
Corona Energy	Recreation Ground	£75.20

Corona Energy	JRR	£29.42
Corona Energy	Cemetery Chapel	£10.58
Corona Energy	Mandeville Hall	£14.64
	Total	£7,899.42

Liz Swift reminded Council that help was required on the Parish Council stand at the Family Fun Day on Saturday 3rd September between 2 pm and 5 pm at Margaret Field.
The meeting closed at 7.55pm

Signed

Dated