

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Minutes of the Meeting of Burwell Parish Council held at Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30p.m. on Tuesday 8th November 2022.

Present: Liz Swift (Chair), Lea Dodds, Michael Geary, Linda Kitching, Gus Jones, Joan Lonsdale, Helen McMenamin-Smith, Gill Miller, Jim Perry, Liz Swift, Michael Swift, Paul Webb, Hazel Williams, Brenda Wilson, and Ian Woodroofe.

Also present District Councillor Lavinia Edwards.

FC/081122/1 Apologies

Apologies for absence had been received from Derek Reader, Jenny Moss, Geraldine Tate, and District Councillor David Brown.

FC/081122/2 Declarations of any interests known to Councillors

There were no declarations of interests.

FC/081122/3 Approval of Minutes of the meeting held on 25th October 2022

The minutes of the meeting held on 25th October 2022 were approved and signed as a true and correct record. Proposed by Ian Woodroofe and seconded by Jim Perry.

FC/081122/4 Public Forum

No matters were raised during the Public Forum

FC/081122/ 5 County and District Reports

Written reports had been received from both Lavinia Edwards and David Brown and were noted by Council. Liz Swift asked Lavinia Edwards why ECDC opposed the Sunnica application. Lavinia Edwards explained that it had not been clear as to whether Burwell Parish Council were in favour or against the Sunnica Solar Farm. Lea Dodds reported that he had attended the Committee meeting and had expressed at the meeting that the comments he made were his individual comments, but they were in line with those of the majority of the Parish Council. Liz Swift clarified that Burwell Parish Council is in favour of the application due to climate change, but appreciates that a minority of members of the Parish Council do have concerns with the loss of farmland. The final decision lies with the Secretary of State. Lea Dodds suggested that the Council should send a letter to the Secretary of State expressing that Burwell is in favour of the solar farm. Time periods for submission need to be looked at and if within the dates then a letter should be sent to the Inspector.

FC/081122/6.1 Planning Applications to be considered

22/01217/FUL 6 Garden Court

Proposed new vehicle hard standing and lowered kerb – **No objection**

22/01205/FUL 58 Swaffham Road

Demolition of existing dwelling and replace with 4 bedroom, two storey dwelling with garage, associated access and site works

Council notes comments from Highways, otherwise no objection but asks that the new dwelling is built with climate change in mind.

22/01223/FUL 60 Toyse Lane

First floor side extension over driveway – **No objection**

22/00983/FUL 48 The Causeway

Demolition of existing outbuildings and single storey extension of No. 48 The Causeway. Conversion of existing barn plus extension to create a detached dwelling. Construction of an additional detached dwelling parking, access and associated site works. Phased development.

Council concerned that there is no record on the planning portal of neighbour consultations- Clerk to check with Planning Officer.

Council has concerns with the lack of turning space should all parking spaces be filled to allow vehicles to exit forwards on to the Causeway. New dwellings to be constructed with climate change in mind.

22/00420/RMM Phase 1 Millstone Park Land Adjacent to Melton Farm Newmarket Road
Reserved matters comprising layout, scale, appearance and landscaping for 150 dwellings, internal roads, parking, open space, landscaping, associated drainage and ancillary infrastructure for Phase 1 (Housing) pursuant to outline planning permission 15/01175/OUM (as varied by 15/01175/NMAA and 15/01175/NMAB)

Amendments to the layout and design of the development including reduction to 145 dwellings.

Clerk to ascertain if dwellings removed are affordable or originally planned for sale on the open market.

Council notes other consultee comments and asked that these are taken into account when the application is determined.

FC/081122/6.2 Planning Decisions from District Council

Council noted the following decisions/

22/01037/FUL 27a The Causeway - Approval

Erection of a garden shed

22/01054/FUL 26 Orchard Way - Approval

Proposed single storey front and side extension

FC/081122/6.3 Trees/Environment

Notification of approved tree works by East Cambs. District Council - None

FC/081122/7 Finance

1. Consideration of the Finance Report for the Quarter ended 30th September 2022
The Finance Report for the Quarter ended 30th September 2022 had been previously circulated to members of the Council. Paul Webb proposed, seconded by Lea Dodds that the report is approved. Council agreed unanimously that the report is accepted. Yvonne Rix was thanked for putting the report together.
2. Consideration of payment of the following:
Liz Swift explained that the annual salary National Joint Council award has now been agreed back dated to April 1st 2022 and that this has been included in the salary payments for The Maintenance Officer, Clerk and Assistant Clerk. Following a proposal from Gill Miller, seconded by Helen McMenamin-Smith all payments below were approved by Council.

Payee	Description	Amount inc Vat
D Cawley	Mileage	£23.85
G Rowland	Mileage & Expenses	£154.35
Winkworth Contractors	Public Toilet Drainage	£1,560.00
ESPO	GMH Kettle, Stationery, PPE	£43.10
British Gas	Electric Public Toilet	£12.27
C Morris	MH Deposit Return	£50.00
H Shuttleworth	Allotment Deposit Return	£50.00
Q Cooke	MH Deposit Return	£50.00
E Villanueva	GMH Deposit Return	£50.00
R Constantin	GMH Deposit Return	£50.00
McKays (Repair Café)	Tool Kit Donation	£20.00
Salaries etc	All Staff	11,232.21
	Total	£13,295.78

FC/081122/8 Action Points Update

The following updates were noted:

No	Action Point	Comments on Progress
1.	Section 106 Money	No further update.
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	Claire Dixon (West Suffolk Council) requesting copy of the Sustran Report from Sally Bonnet (ECDC) Meeting with Sustran on 6.12.22 other villages to be invited.
3.	Newmarket Road proposed Sports Hub including 3G artificial pitch Sports Pavilion/Football Pitches Recreation Ground	Meeting to be held on 23 rd November 2022 with the consultancy team, This Land and the Parish Council about the findings and feasibility studies carried out by the consultancy team. Parish Council has not agreed to take over the land yet. Other organisations/businesses may be interested in taking on the Sports Hub. More likely to be playing field with changing rooms including a 3G pitch. Village has been consulted. A gym may be an option as it is something that the village does not have.
4.	Pauline's Swamp	No further update from Hopkin Homes regarding the transfer of land. More hedging to be planted
5.	Gardiner Memorial Hall Phase 2	An initial feeler has been submitted for the Rural Prosperity Fund for £275k. Awaiting a response. Meeting with Design Team in December 2022 Gill Miller reported that the WI have received £2900 from Coop towards kitchen items. A list is being compiled.
6.	Moveable Vehicle Activated Speed Signs	Data available for collection from machines but issues with software have still not been resolved.

FC/081122/9 Group Reports**Council consideration the Notes and recommendations of the Climate Change Forum held on 4th October 2022:**

Recommendation – The Climate Change Forum recommends to Full Council that water fill points are installed at the Jubilee Reading Room and Mandeville Hall at an estimated cost of £460.00-£500.00. Cost to be covered by the £5,000 Climate Change earmarked budget.

Following a proposal made by Liz Swift and seconded by Jim Perry, Council agreed that the installation of the water filling points should go ahead and that the quotation should be accepted

Consideration of the notes of the Safety Group Meeting held on 13th October 2022

The minutes of the Safety Group Meeting held on 13th October were noted.

Consideration of the notes and recommendations of the Community, Leisure and Sports Meeting held on 18th October 2022

The notes and recommendations were considered.

Recommendations

The Community, Leisure and Sport Working Group recommends to Full Council that the following quotations are accepted:

J & J Drake – to provide floodlighting for the MUGA at a cost of £2909.14 plus VAT

Arbus – to provide additional netting/fencing to side of tennis court adjacent to the MUGA at a cost of £3,353.48 plus VAT

Following a proposal from Paul Webb, seconded by Helen McMenam-Smith, Council resolved to accept both quotations.

It was confirmed that they were both the best value quotations received and that the lights would have a separate control box with preset times

The Community, Leisure and Sports Working Group recommends to Full Council that a donation of £100.00 should be made to Cam Sight.

Liz Swift proposed, seconded by Brenda Wilson that a donation of £100 should be made to Cam Sight as they work with a significant number of people from Burwell. Council resolved to approve the recommendation.

Consideration of the notes and recommendations of the Asset and Environment Meeting held on 25th October 2022

Recommendation – That 12 yew bushes are purchased to replace those that have died along the front of the cemetery.

Following a recommendation from Linda Kitching, seconded by Helen McMenam-Smith, Council resolved to purchase 12 yew bushes at a cost of £8.50 each to replace those that have died along the front of the cemetery.

FC/081122/10 Parish Reports

The Clerk reported that further Christmas tree lights needed to be purchased for the tree on Pound Hill. Following a proposal from Paul Webb, which was seconded by Hazel Williams, the purchase of up to 50 metres of lights at a cost of £180.00 was approved.

The Clerk continued to report that the hedge cutting contractor had made her aware that the bank to the access to the allotments from Newmarket Road is collapsing and that consideration may be required to restrict access to the allotments at this entrance to pedestrian only. The matter to be discussed further by the Assets and Environment Group. The dividing door between rooms 2 and 3 at Mandeville Hall has broken. Salmon Brothers are looking to see if it can be repaired.

The chains on the nest swing have been replaced and the replacement swing seats for the toddler swings have been ordered, These are more expensive than first discussed.

The Community Orchard Map in Priory Meadow is now in place. Clunch at the cemetery is due to be removed in the next couple of days.

A complaint has been received about the light in the Air Source Heat Pump Area. Cadmans to investigate to see if it can be moved, changed or shaded when they visit the site on the 15th November 2022.

Lavinia Edwards left the meeting.

FC/081122/11 Other County & District Matters: -

The following traffic orders were noted:

- 1.CCC – Temporary Traffic Order – Burwell Road Reach
- 2.CCC – Temporary Traffic Order – Swaffham Road Burwell

FC/081122/12 Other Reports

1. Pauline's Swamp Minutes 11.8.22
- 2.Burwell Repair Café

The minutes from the Pauline's Swamp meeting were noted. Lea Dodds informed Council that the Repair Café held on 6th November had gone really well, with a wide variety of items brought for repair. It is thought that the Café raised in the region of £200.00. There are currently 30 repairers available and about 30 other volunteers.

FC/081122/13 Correspondence

- 1.Letter from Lucy Frazer – Buses

The letter from Lucy Frazer regarding the busses was noted.

FC/081122/14 Consideration of the following items:

1. Consideration of the split of Community Funding from EDF Energy (Weirs Drove Solar Farm) with Reach Parish Council

Council discussed the Community Fund payable by EDF Energy as a result of their solar farm off Weirs Drove. Liz Swift explained that the indexed linked fund of £20,000 is payable annually for 40 years and because it abuts on to land in the Parish of Reach the fund needs to be split between both parishes. Some discussion took place at the recent EDF Community

Liaison meeting with Reach suggesting a 70/30% split in the favour of Burwell, whilst Burwell suggested an 80/20% split in the favour of Burwell. Burwell then ask if Reach would consider a split of 75/25% but Reach were not prepared to consider this. However, following a meeting of Reach Parish Council, they did come back agreeing to 75/25%.

Council was then asked what they considered that the split should be and following a proposal from Hazel Williams, seconded by Michael Swift it was agreed unanimously that the split should be 80/20%. This decision will be taken back to the next Liaison Group meeting.

The meeting closed at 8.40 pm.

Signed:

Dated: