

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99, The Causeway, Burwell Cambridge. CB25 0DU
Telephone/Fax 01638 743142
E Mail burwellpc@burwellparishcouncil.gov.uk

Minutes of the Meeting of Burwell Parish Council held at the Gardiner Memorial Hall, High Street, Burwell CB25 0HD at 7.30p.m. on Tuesday 10th January 2023.

Present: Liz Swift (Chair), Lea Dodds, Gus Jones, Linda Kitching, Joan Lonsdale, Helen McMenamin-Smith, Gill Miller, Jim Perry, Michael Swift, Geraldine Tate, Paul Webb, Hazel Williams, Brenda Wilson, and Ian Woodroffe.

Others present: District Councillor Lavinia Edwards and Nicola Hallows (Wild Burwell).

FC/100123/1 Apologies

Apologies for absence had been received from Jenny Moss and District Councillor David Brown.

FC/100123/2 Declarations of any interests known to Councillors

No declarations were received.

FC/100123/3 Approval of Minutes of the meeting held on 13th December 2022

The minutes of the meeting held on 13th December 2023 were approved and signed as a true and correct record.

Proposed by Jim Perry and seconded by Michael Swift.

FC/100123/4 Public Forum

Nicola Hallows Secretary of Wild Burwell read out the following email that the group had sent to the Parish Council and asked that the Council gives consideration to the content when grass management is discussed later during the meeting:

Wild Burwell are very pleased to note that our proposals regarding grass cutting in Burwell have been recommended by the Assets and Environment Group for adoption by the Parish Council.

This is a brilliant step forward, and very timely in view of the latest reports and agreements arising from COP 15 - the UN Convention on Biological Diversity (some easily accessible information here: <https://www.theguardian.com/environment/2022/dec/19/cop15-historic-deal-signed-to-halt-biodiversity-loss-by-2030-aoe>.)

Wildlife-friendly grass management in a village may seem like a small step, but if steps like these are taken by many organisations and individuals, we can really bring about meaningful change. Supporting biodiversity in Burwell in this way can also be seen as setting an example to other parishes, who may then be inspired to follow our lead.

Wild Burwell appreciate that there will need to be an element of discretion exercised by the contractor in relation to verge cutting - there might be some 'awkward' verges or issues which have not been foreseen by Wild Burwell when drawing up the plan. However, we very much hope that the contractor will be directed to manage the verges in accordance with the grass management plan as closely as possible, only using their discretion if significant practical problems arise. If it would help, a member of Wild Burwell would be pleased to liaise directly with the contractor regarding issues and potential solutions. We will also be happy to lend our volunteering hands with respect to the movement of arisings wherever possible and appropriate.

Nicola Hallows was thanked by the Chair and comments were noted.

FC/100123/ 5 County and District Reports

Written reports had been received from both District Councillors. Lavinia Edwards informed those present that there was no planning meeting in January due to lack of business and wished the Council a happy new year.

Hazel Williams arrived at 7.38 pm.

FC/100123/6.1 Planning Applications

The following applications were considered:

22/01460/VAR East Anglia Grid Storage One Ltd Weirs Drove

Variation of conditions 1 (Approved Plans and Documents), 9 (Noise Verification Report, 10 (Noise Management Plan), 12 (Scheme for the Soft Landscaping for the life time of the development) and 20 (Scheme of Fire Hydrants or Sprinkler System or other means of Fire Suppression) of previously approved 20/01645/VAR for Variation of condition 1 (Approved plans) of previously approved 17/02205/FUL for Development of a 49.9MW battery storage facility, bridge and associated infrastructure.

Concerns – That there is a need for the noise levels to be monitored, fire hydrants and sprinkler systems need to reduce fire risk and issues with landscape planting on Phase one need to be addressed.

22/01145/LBC and 22/01144/ADI The Five Bells 44 High Street

Installation of various replacement signs to include fascia signs, 1 hanging sign, lanterns and flood lights

Amendment – Changes to the external sign

No objections

22/01437/FUL Browns of Burwell Unit 15 Meadow View Industrial Estate, Reach Road.

Replace rear fence with a palisade fence measuring 38m in length and 3m in height

No objections

FC/100123/6.2 Planning Decisions from District Council

The following decisions were noted:

22/01223/FUL 60 Toyse Lane – Approval

First floor side extension over driveway

22/00970/FUL 30 Mill Close – Approval

Proposed single storey side extension and alterations

22/00629/FUL 17 Hall Lane – Approval

Construction of two storey extension to front and rear. Single storey link extension to garage. Part clad existing house in weatherboard cladding and replace existing roof tiles. Remove garage door and replace with standard pass door.

22/01285/VAR 36 Toyse Lane – Refused

Variation of Condition 1 (Approved Plans) of previously approved 22/00313/FUL for construction of 2 no. 1 ½ storey detached dwellings.

FC/100123/6.3 Trees/Environment

Notification of approved tree works by East Cambs. District Council

The following tree works were noted:

22/01326/TRE 14 Kingfisher Drive

T1 Walnut – Reduce height by 3.5m and spread on all sides by 2.5m back to previous pruning points and shape round, remove lowest growths on main stem to raise crown by 1-1.5m (2.5-3.5m from ground level) this is cyclical management of established pruning points.

22/01306/TPO 1 Cedar Gardens

T1 Horse Chestnut – Fell due to condition and effect on the useful enjoyment of the outdoor space. T2 Horse Chestnut – Fell due to condition and effect on the useful enjoyment of the outdoor space. Works as agreed in principle with trees officer to include replacement planting of more suitable species for the space available.

22/01398/TRE The Tan House, Tan House Lane

T1 Field Maple -Raise crown to clear roof by 2m. T4 Plum - Remove as dead T8 Red Horse Chestnut - Remove dead upper crown shorten two large northern stems to approx. 1m above cavity T10 2x Lawson Cypress - Remove as dying T11 Ash -Remove as dead T12 Willow - Remove as dead T11 2x Wild Cherry - Remove as dead T15 Plum - Remove as dead and leaning T16 Myrobalan Plum - Remove as dying and risk of collapse T17 Cherry Laurel -

Reduce to 1.5m due to branch failures and allow regeneration T19 2x Horse Chestnut - Raise crowns to clear adj roof by 2m

FC/100123/7 Finance

1. Consideration of payment of the following:
The Clerk explained that the payment to Lloyds (Credit Card) included Postage of £68.00, replacement outdoor Christmas lights costing £185.48 and Safety Campaign signs at £78.24 and that a comment would be made concerning the allotment water bill during the Parish Reports. Paul Webb proposed, seconded by Hazel Williams that the payments should be approved. Council resolved that all payments should be made.

Payee	Description	Amount inc Vat
Newmarket Town Band	Donation Carols around Tree	£100.00
Wave	Allotments - Water Rates	£762.81
Wave	Pavilion - Water Rates	£45.34
Wave	Cemetery - Water Rates	£123.61
Wave	JRR - Water Rates	£72.06
Unity Trust Bank	Bank Charges	£6.90
Siemens	Photocopier Quarter Lease Rental and Service Fee	£268.04
Simson's Nurseries Ltd	Christmas Tree	£125.00
Martyn Wright	Mileage	£40.50
George Rowland	Mileage, Phone etc	£157.70
Debbie Cawley	Mileage	£42.75
Burwell Computers	Monthly Cloud Fee	£55.00
Information Commissioners Office	Annual Fee (GDPR)	£35.00
Vision ICT	Biennial Fee Domain Name	£78.00
Vision ICT	Website Hosting March 23 to February 24	£210.00
BT	Phone Account	£410.82
Hutchinsons	Maintenance Supplies	£50.04
Sharp	Photocopier Contract	£54.62
G Vincent	Ret of Dep MH	£50.00
Huws Gray	Maintenance Supplies	£191.03
Lloyds Bank	Various	£402.90
Salaries etc	All Staff	£8,066.79
	Total	£11,348.91

FC/100123/8 Action Points Update - Updates to the following:

The following updates were received:

No	Action Point	Comments on Progress
1.	Section 106 Money	No further update
2.	Newmarket Road Bridge safety improvements Burwell to Exning Cycle Way	No further update

3.	Newmarket Road proposed Sports Hub including 3G artificial pitch Sports Pavilion/Football Pitches Recreation Ground	A meeting has taking place with Craig Mulhall and his associate, representatives from This Land, Burwell Football Club, Liz Swift and Michael Swift, the FA, and the Football Foundation. Both the FA and Football Foundation acknowledge the current facilities for football are inadequate and recognised the need for an all-weather pitch and further grass pitches. Craig Mulhall to meet with This Land to discuss further.
4.	Pauline's Swamp	Trustees meeting to be held on 16 th January 2023. No further update on the transfer of land. Michael Swift to try and contact Hopkins Homes.
5.	Gardiner Memorial Hall Phase 2	No further update.
6.	Moveable Vehicle Activated Speed Signs	Signs currently in Toyse Lane, Buntings Path and High Street. Paul Webb to remove data week commencing 16 th January 2023.

FC/100123/9 Group Reports

Consideration of the notes and recommendations of the Assets and Environment Group Meeting held on 20th December 2022

The Council discussed the following recommendations:

Recommendations

1. The Asset and Environment Group recommends to Full Council that the proposal from Wild Burwell for grass cutting in the village is adopted. However, in relation to the verges, which may not all be suitable, the Contractor to exercise judgement using his expertise and experience as to which verges in the village should be cut in line with the proposal and which should not. Composting bins should be erected as follows:
 - 1no. at the rear of the Cemetery consisting of 1 bay
 - 1no. as part of the Community Garden at the Recreation Ground consisting of 1 bay
 - 1no. in Priory Meadow consisting of several bays.

It was noted that it will be necessary for volunteers to remove arisings. It would be useful if those organising the volunteers could be made aware of the dates that cutting is likely to take place in advance.

Council resolved to approve the recommendation following a proposal from Michael Swift which was seconded by Paul Webb.

2. The Asset and Environment Working Group recommends to Full Council that the quotation from Barnwell Electrical to install additional lighting to the rear of the Gardiner Memorial Hall in the sum of £375.00 plus VAT.

Following a proposal from Paul Webb, seconded by Helen McMenamin-Smith, Council resolved to accept the quotation from Barnwell Electrical to install additional lighting to the rear of the Gardiner Memorial Hall in the sum of £375.00 plus VAT.

FC/100123/10 Parish Reports

The Clerk reported that she has concerns about the water rates for the allotments. Between the meter being read by Anglian Water on 9th December 2022 and the 4th January 2023, 200 cubic metres of water had been used. As this appears to be excessive and the likely cause being a water leak, the Clerk was advised to ask the Maintenance Officer to turn off the water at the meter and to investigate where any possible leaks could be.

The Clerk continued to report that it looked as if the door to the public toilet had been forced open when locked and that some anti-social behaviour had taken place. This had been reported to the Police. The internal lock had also been broken. This lock has now been replaced. The toilet is now in use again with the keyholders opening at the start of the day and closing at the end of the day manually. When trying to reset the automatic door locking system it has become apparent that there is a fault with the system and therefore the door may not have been forced open. Cambridge Electrical who installed the locking system have been asked to look at the problem.

The MVAS batteries were changed on 4th January 2023.

The Clerk asked for permission to get someone out to look at the intermittent roof leak at the Gardiner Memorial Hall. This does not form part of the contract with Cadman's. The request was permitted. It was suggested that photos are taken at the time of repair. The drainage pipes between the disabled toilet and the next cubicle at the Gardiner Memorial Hall have blocked this week. The Maintenance Officer has managed to clear the drains. The Clerk to raise the problem with Varsity.

FC/100123/11 Other County & District Matters: -

ECDC – Thermal Imaging Camera Loan Scheme

ECDC now have some thermal imaging cameras that they will lend out to Parish Council's or other organisations. It was noted that the Climate Change Forum had previously discussed obtaining Thermal imaging cameras to survey private properties when requested by residents. However, it had been felt that the Parish Council could not provide follow-up advice nor administer the surveys. Council felt that the loan scheme offered by ECDC should be considered in more detail by the Assets and Environment Working Group.

ECDC Consultation – Installation of CCTV – Safety of taxi and private hire vehicle users.

ECDC is currently running a consultation on the installation of CCTV in taxis and private hire vehicles for the safety of users. It was agreed that this consultation should be discussed further at the next Safety Working Group meeting and that more information may be needed.

FC/100123/12 Other Reports

1. Burwell's First Repair Café Report

Council noted a written report on the first Repair Café. Lea Dodds reported that the 2nd Repair Café will be held on 4th February 2023 at Mandeville Hall. Carbon saved through the repair of items at the first café amount in total to the equivalent of watching TV continuously for 23 months.

Summary of the meeting/presentation with Sustran

Sustran (Sustainable Transport) gave a presentation to members of Burwell and other neighbouring Parish Councils on 6th December 2022. The summary of the meeting was noted. The presentation and meeting had been interesting and was based on a feasibility report requested by ECDC. There would be a need to create a one-way system along the High Street, Newmarket Road, and Isaacson Road, if a safe route was to be developed for cyclists and pedestrians. This would no doubt be unpopular. It is important that there is focus on linking the Greenway cycle route which goes as far as Swaffham Prior, to Burwell and then on to Fordham for cyclists to have access to main employment areas.

FC/100123/13 Correspondence

1. Letter from the Planning Inspectorate – Sunnica Energy Farm

The letter from the Planning Inspectorate was noted.

2. Burwell Carnival – Payment of donation to Burwell Parish Council

Council acknowledged the receipt of the £150.00 donation from Burwell Carnival,

3. Letter from resident regarding Margaret Field

Council noted the letter and contents from resident regarding Margaret Field.

4. Letter of thanks for donation from Camsight.

Council noted the letter of thanks.

As there were no further matters to discuss the meeting closed at 8.29 pm.

Signed

Dated: