

## BURWELL PARISH COUNCIL

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Minutes of the meeting of Burwell Parish Council held at 7.30p.m. on Tuesday 25<sup>th</sup> July 2023 at the Gardiner Memorial Hall, High Street, Burwell, CB25 0HD.

**Present** Liz Swift (Chair), Lea Dodds, Gus Jones, Linda Kitching, Clive Leach, Helen McMenamin-Smith, Jenny Moss, Chris O'Neill, Jim Perry, Sara Phipps, Michael Swift, Geraldine Tate, Paul Webb, Brenda Wilson, and Ian Woodroofe.

Also present: 2 members of the public.

### **FC/25072023/01 Apologies**

Apologies for absence had been received from Helen McMenamin-Smith and Charlie Milner.

### **FC/25072023/02 Declarations of any interests known to Councillors**

The following declarations were received:

Liz Swift – Payments

Michael Swift – Payments

Ian Woodroofe – Planning 36 Toyse Lane

### **FC/25072023/03 Approval of Minutes of the meeting of 11<sup>th</sup> July 2023**

The minutes of the meeting held on 11<sup>th</sup> July were approved and signed as a true record.

Proposed – Jenny Moss, seconded – Sara Phipps

It was confirmed that the planning application for Mahjong, 27a High Street is to be determined by the Planning Committee.

### **FC/25072023/04.1 British Legion Poppy Appeal**

Lucy Acred, Regional Organiser for the British Legion Poppy Appeal informed Council of the work of the British Legion and made those present aware that the organiser for Burwell has now retired and therefore a new organiser for the village is needed. The door-to-door collections and collections in local shops may be lost if an organiser cannot be found. Council members suggested putting an article in the Clunch magazine and on the Burwell Community Facebook page.

### **FC/25072023/04.2 Public Forum**

A member of the public asked the Council to consider the removal of the wooden fence erected on the boundary of Hatley Drive Amenity Area. The council agreed to make this an agenda item for their next meeting.

The two members of public left the meeting.

### **FC/25072023/05 Planning Applications**

The following planning application was considered: -

#### **23/00751/VAR 36 Toyse Lane**

To vary Condition 1 (approved plans) of previously approved 22/00313/FUL dated 18 August 2022 for construction of 2 no. 1 ½ storey detached dwellings

**The council believes that this variation may have been withdrawn and asked for this to be verified. Concern was also raised that building works not included in the original planning application, although this may come under permitted development, and would like to request that a Planning Officer visits the site.**

Council noted that the two reserved matters planning applications for the Newmarket Road Development will be going to the ECDC Planning Committee for determination on 2<sup>nd</sup> August 2023.

### **FC/25072023/06 Planning decisions from District Council**

The following decisions were noted:

#### **23/00428/FUL Land off Factory Road – Withdrawn**

Proposed agricultural building and field shelter

#### **21/01162/VARM Land Rear of Meadow View Industrial Estate, Reach Road - Withdrawn**

To vary Condition 14 (Meet Breeam Very Good standard or equivalent) of previously approved 18/00609/FUM for Proposed change of use from B8 to B2 and 15 no. starter units including associated parking, drainage, and hard landscaping.

**22/00983/FUL 48 The Causeway – Approved**

Demolition of existing outbuildings and single storey extension of No. 48 The Causeway, conversion of existing barn plus extension to create a detached dwelling and construction of an additional detached dwelling parking, access, and associated site works – phased development.

**23/00492/FUL 16 Isaacson Road – Approved**

Proposed installation of ground mounted solar panels.

**22/01377/RMA Land Rear of 133B North Street – Approved**

Reserved matters landscaping and appearance of previously approved 19/01639/OUT for Proposed 1 ½ storey dwelling and garage.

**FC/25072023/07 Notifications from ECDC of approved work to trees - None****FC/25072023/08 Urgent Matters for Consideration**

Approval of Payments to the following:

The following payments were approved. Proposed by Gus Jones and seconded by Paul Webb.

<b>Payee</b>	<b>Description</b>	<b>Amount inc Vat</b>
Liz Swift	Strategy Day	£58.78
Creative Play	Repairs Play Equipment	£180.00
Engie	Gas Mandeville Hall	£133.40
Engie	Gas JRR	£97.32
S Evans	Deposit Return MH	£50.00
Huws Gray	Maintenance Supplies	£80.76
WAVE	Mandeville Hall	£25.19
Npower	Streetlight Energy	£55.83
Burwell Window Clean	Various Properties	£68.00
M Wright	Mileage	£34.20
Tim Young	Deposit Return MH	£50.00
ESPO	Supplies and bollards (Cemetery)	£85.86
Sharp	Photocopier Contract	£65.89
Lloyds Bank	Maintenance supplies, Lawn Mower fuel, Washing Up Bowl, Weebly Service (Pauline's Swamp)	£140.44
<b>Total</b>		<b>£1,125.67</b>

**Dates for September meetings**

Due to both the Chair and Vice Chair being unavailable to attend the Council meeting due to be held on the 12<sup>th</sup> of September 2023, Council agreed that the meeting date should change to the 5<sup>th</sup> of September 2023. The Climate Change Forum will now be held on 12<sup>th</sup> September 2023.

Proposed by Ian Woodroffe and seconded by Jim Perry.

The Clerk reported that she had received notification that Newmarket Road would be closed to traffic from the 21<sup>st</sup> of August until 1<sup>st</sup> September 2023. This will coincide with the road closure in Exning and will cause issues for properties between the two closures.

Concern was raised by Councillors about the narrowness of Newmarket Road as a result of the new road layout for the Newmarket Road development. The Clerk was asked to report this to Highways.

The meeting closed at 8.05 pm.

Signed

Dated