

BURWELL PARISH COUNCIL

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Minutes of the meeting of Burwell Parish Council held at 7.30p.m. on Tuesday 26th September 2023 at the Gardiner Memorial Hall, High Street, Burwell, CB25 0HD.

Present: Liz Swift (Chair), Lea Dodds, Michael Geary, Gus Jones, Linda Kitching, Clive Leach, Jenny Moss, Chris O'Neill, Jim Perry, Michael Swift, Brenda Wilson,
Also present District Councillor Lavinia Edwards.

FC/26092023/01 Apologies

Apologies for absence had been received from Helen McMenamin-Smith, Charlie Milner, Sara Phipps, Geraldine Tate, and Ian Woodroffe.

FC/26092023/02 Declarations of any interests known to Councillors

Paul Webb declared an interest in the approval of payments.

FC/26092023/03 Approval of Minutes of the meeting of 5th September 2023

The minutes of the meeting held on 5th September 2023 were approved as a true and accurate record. Proposed by Paul Webb and seconded by Jim Perry.

FC/26092023/04 Public Forum

No matters were raised during the Public Forum.

FC/26092023/05 Planning Applications

The following planning applications were considered: -

23/00973/FUL Land Rear of 58 Swaffham Road

2 x single storey dwellings, amended access, double garages, parking, and site works.

A discussion took place regarding whether the application was acceptable or was still over development of the site and not fitting with the street scene. A vote was taken with 10 Councillors in favour of objecting to the application and 2 abstentions.

The Council objects to the application on the grounds of over development of the site and not fitting with the street scene.

It was agreed that a request should be made to the District Councillor for the application to be determined by the Planning Committee.

23/00956/FUL 22 Hawthorn Way

Erection of 1no. detached bungalow following the demolition of the existing attached garage and outbuilding.

No objections but would prefer trees not to be felled if possible.

23/00951/FUL 80 Newmarket Road

Change of use of garage into habitable room and single storey infill extension.

No objection

23/00966/TRE 31a The Causeway

T1 Cedar – Fell.

The Council noted a lack of information available explaining why this tree needs to be felled.

The Council do not wish to see a healthy tree felled.

23/00803/FUL 21D High Street

Replace windows to the front of property

The Council asks that the Conservation Officer is involved in the determination of this application.

FC/26092023/06 Planning decisions from District Council

The following decision was noted:

23/00805/FUL 41 Toyse Lane – Approval

Single storey rear extension and replacement garage.

FC/26092023/07 Notifications from ECDC of approved work to trees

The following tree works were noted:

23/00833/TPO Mesledine Hythe Lane

T1 Willow – Fell to as close to ground level as possible due to extensive decay through main stem. Leaning towards path and road.

23/00682/CON 7 Blossom Close – Approval

To comply with condition 7 (tree topping, lopping, and felling) of decision notice 01/00410/RMA.

23/00691/CON 9 Blossom Close – Approval

To comply with condition 7 (tree topping, lopping, and felling) of decision notice 01/00410/RMA.

District Councillor Lavinia Edwards left the meeting.

FC/26092023/08 Urgent Matters for Consideration

Approval of Payments to the following:

The following payments were considered. The Clerk requested that the final payment due to Right Price Windows (work at the Pavilion) in the sum of £14,177.00 was also considered. She continued to report that there are a number of invoices and credit notes from Engie for the energy supply at various properties that she is currently working through and speaking to the supplier about and that she would present these to the next Council meeting.

The payments, including the one for Right Price Windows, were approved following a proposal from Chris O'Neill, which was seconded by Jenny Moss.

Payee	Description	Amount inc Vat
Corona Energy	Mandeville Hall Electricity	£140.01
BT	Phone and Internet account	£497.44
Wave	Water rates Recreation Ground	£77.11
Wave	Water rates Allotments	£294.40
Wave	Water rates Cemetery	£123.42
Engie	JRR Gas	£93.24
Engie	MH Gas	£123.99
Wave	Water rates Jubilee Reading Rm	£72.71
P Lane	Return of Deposits Allotments	£50.00
Priya and Joe	Return of Deposit GMH	£50.00
Lloyds Bank	Bird Seed, FB Advert, Maintenance supplies and fuel	£72.81
Burwell Window Cleaning	Various Properties	£68.00
George Rowland	Mileage, Phone	£139.05
Martyn Wright	Mileage	£63.45
D Cawley	Mileage	£38.70
Huws Gray	Maintenance Supplies	£98.08
Soham Pest Control	Multiple Wasp Nest Removal	£360.00
GMS	Machiner Repairs	£144.00
Syston Doors	Shutter Service GMH	£300.00
Burwell Computers	August Cloud Back up	£55.00
Prestige	Pavilion Fire Alarm service	£160.87
Paul Webb	Pauline's Swamp Open Day Supplies	£12.00
Playdale	Westhorpe Play Area	£63,107.18
Sharp	Photocopier Contract	£62.74

ESPO	Stationery	£82.20
Mr Groundsman	Recreation Ground Grass Cut July/August/Sept	£1,980.00
PKF Littlejohn	External Audit	£1,638.00
David Boughey Photographic	Council Photo	£42.50
Zurich	Additional Premium - Westhorpe Play Area	£285.89
Total		£70,232.79

Update on the application to Cambridgeshire County Council Highways inclusion in the 20 mile per hour scheme.

Liz Swift informed the Council that confirmation had been received from the County Council that Burwell has made it through to the next stage of the 20 mile per hour scheme.

The meeting closed at 7.45 pm

Signed

Dated