

BURWELL PARISH COUNCIL

The Jubilee Reading Room 99, The Causeway, Burwell Cambridge. CB25 0DU Telephone 01638 743142
E Mail burwellpc@burwellparishcouncil.gov.uk

Minutes of Meeting of Burwell Parish Council held at 7.30p.m. on Tuesday 31st October 2023 at the Gardiner Memorial Hall, High Street, Burwell, CB25 0HD.

Present: Liz Swift (Chair), Lea Dodds, Gus Jones, Clive Leach, Jenny Moss, Chris O'Neill, Jim Perry, Sara Phipps, Michael Swift, Geraldine Tate, Paul Webb, Brenda Wilson, and Ian Woodroofe.

FC/31102023/01 Apologies

Apologies for absence had been received from Linda Kitching, Helen McMenamin-Smith, Charlie Milner and District Councillor Lavinia Edwards.

FC/31102023/02 Declarations of any interests known to Councillors

The following declarations were noted:

Clive Leach – Finance

Jim Perry – Tree Work 51 Orchard Way

FC/31102023/03 Approval of Minutes of the meeting of 10th October 2023 and the Extraordinary meeting of 17th October 2023

The minutes of the meeting held on 10th October 2023 were approved and signed as a true and correct record. Proposed by Jim Perry and seconded by Ian Woodroofe.

The minutes of the extraordinary meeting held on 17th October 2023 were approved and signed as a true and correct record. Proposed by Paul Webb and seconded by Michael Swift.

FC/31102023/04 Public Forum

No matters were raised during the Public Forum.

FC/31102023/05 Planning Applications

The following planning applications were considered: -

23/00951/FUL 80 Newmarket Road – Amendment no response necessary

Change of use of garage into habitable room and single storey infill extension

Amendment noted.

23/01111/FUL 2 Church Lane

Single storey rear extension and associated works

No objection

23/01134/LBC Delta T devices 130 Low Road

Rebuilding of existing clunch east gable wall

No objection

23/01135/FUL 66 North Street

Proposed drop kerb

No objection as long as Highways have no objections

23/01046/FUL 26 High Street – Amendment

Demolition of existing kitchen and reception room and outer building and replacement with single storey extension and car port and associated works

Description amended to include elements being demolished.

Plans amended to remove reference to/works proposed to butcher shop under a separate application 23/01046/FUL

and

23/02045/ERN 26 High Street – Amendment

Conversion of shop to residential use, becoming part of the main dwelling to which, the shop currently adjoins

External changes removed from plans

No objections but the previous comment regarding the water pump remains the same.

Notifications of applications being considered by the ECDC Planning Committee on 1st November 2023

22/00420/RMM Phase 1 Millstone Park Land adjacent to Melton Farm Newmarket Road

22/00479/RMM Phase 2a Millstone Park Land adjacent to Melton Farm Newmarket Road

23/00830/FUL Pump House Factory Road – Change of use of land to garden land and construction of cart lodge
Applications noted.

FC/31102023/06 Planning decisions from District Council

The following decisions were noted:

23/00652/FUL 130 Low Road and 23/00653/LBC – Approval

Conversion of barn to office and commercial use in connection with existing E(g) use together with external staircase extension.

23/00931/FUL 1 Mill Close – Approved

Single storey porch extension, replacement windows and new cladding.

23/00951/FUL 80 Newmarket Road – Approved

Change of use of garage into habitable room and single storey infill extension

FC/31102023/07 Notifications from ECDC of approved work to trees

The following tree works were noted:

23/00949/TPO 51 Orchard Way

T1 Pine – Fell to improve usability of garden

T2 Pine – Remove lowest limb growing over fence to rear reduce spread on house side only by 1-1.15m and shape into remainder of canopy

23/01031/TRE 4 Hythe Lane

SG1 Mixed species shrubs – Remove

T1 Cypress – Remove

The tree works are proposed to stop the influence of the tree(s) on the soil below building foundation level and provide long term stability

FC/31102023/08 Urgent Matters for Consideration

Approval of Payments to the following:

The following payments were approved. Proposed by Jenny Moss and seconded by Chris O'Neill.

Payee	Description	Amount inc Vat
ESPO	Cleaning Materials	£55.32
Clive Leach	Mileage - Training	£20.70
Sharp	Photocopier	£52.66
Huws Gray	Maintenance Items	£491.23
Newmarket GMS	Equipment Part	£14.40
NBB Recycled Furniture	Com. Garden Raised Beds	£684.00
Clarkes of Walsham	Com. Garden Sleepers Retrospective	£191.14
Clarkes of Walsham	Timber Fence MH Retrospective	£365.29
Wave	Water Charges Mandeville Hall	£253.54
E Almeida King	Ret of Deposit Allotments	£25.00
P Leah	Ret of Deposit Allotments	£25.00
S J Watts	Ret of Deposit Hall	£50.00
Carole Morris	Ret of Deposit Hall	£50.00
V Wright	Ret of Deposit Hall	£50.00
Npower	Street Light Energy	£58.60
C Brown Support Services	Traffic Signs Remembrance Sunday	£80.00

Corona Energy	Electricity Mandeville Hall	£135.45
Lloyds Bank	Includes Frame for Council Photo £49.29, Dog on Lead Signs- Recreation Ground £44.23, Postage Stamps £75.00, Salary Software £98.40, Fuel £24.98, Other and Fee £34.82	£326.72
Engie	Gas Jubilee Reading Room Sept	£102.57
Engie	Gas Mandeville Hall - Sept	£141.24
Engie	Recreation Ground and Pavilion	£418.94
Engie	Allotments - Sept	£376.48
Engie	Elect Jub. Reading Room - Sept	£107.55
Engie	Cemetery Sept	£15.75
Engie	Public Toilet Sept	£312.34
Total		£4,403.92

Sports Hub Community Meeting 1st November 2023, 7.30 pm Gardiner Memorial Hall

Liz Swift reminded Council members that the Community Meeting for the proposed Newmarket Road Sports Hub is due to be held on 1st November 2023 and that she hoped as many Council members as possible will be in attendance. She reiterated that the purpose of the meeting is solely to talk about the proposed sports hub and not any other matters relating to the development.

Remembrance Sunday 12th November 2023 2.30 pm at the Memorial followed by Service at St Mary's Church 3 pm.

The Chair reminded Councillors of the details for the Act of Remembrance and Service due to take place on 12th November 2023 at which she hoped members would attend. The Clerk explained that much of the preparation for the event is carried out by the Parish Council and that she was disappointed by the lack of support, other than from the Chair and Vice Chair, when she had asked for councillor support when assisting on the day. It was suggested that in future years it may be worth establishing a group of councillors who would be responsible for the event.

The Chair informed Council that a planning application amendment had been received for 23/00799/FUL. The date for responses is prior to the next meeting and she asked members to look at the amendment details online and let the Clerk know if there are any concerns before 7th November 2023.

The meeting closed at 7.50 pm.

Signed:

Dated