

Burwell Parish Council

Minutes of the Safety Group Meeting held on 22nd March 2022

Present: Paul Webb (Chair), Lea Dodds, Gill Miller, Jim Perry, Liz swift, Geraldine Tate, Brenda Wilson, and Yvonne Rix.

S/22032022 Apologies for absence and declarations of interests

There were no apologies for absence or any declarations.

S/22032022/2 Minutes of the last Safety Group meetings

The minutes of the previous meeting were approved.

S/22032022/3 Burwell Safety Campaign

Paul Webb thanked all for their work on the Safety Campaign which was launched at Burwell at Large. He reported that he was pleasantly surprised that most people approved of the 20's Plenty in Burwell Campaign. 70 people had signed the Pledge Sheet. Paul Webb advised that he would be posting 20's Plenty stickers in the bus shelters around the village and asked other members to take some stickers to distribute. The leaflets also went down well during the event. The website has been updated to include information on the Safety Campaign and is looking good. Generally, in terms of the Safety Campaign, Burwell at Large went well. Police and Fire service to still be made aware of the campaign.

The Campaign has now been endorsed by the East Cambridgeshire Safety Partnership, Vision Zero Partnership for Cambridgeshire and Peterborough and by the District and County Councillors. We need to write to Lucy Frazer MP for her official endorsement. The Mayor of the Combined Authority for Cambridgeshire and Peterborough was also very positive about the campaign and gave his support.

It has been established that the two MVAS signs purchased as part of the LHI (Local Highways Initiative) do not have the necessary components to record data. The machines ideally need to be updated to the specification requested as part of the LHI. The cost is likely to be in the region of between £350 - £375 plus VAT. Safety Campaign funding could be used to have these updated or ask Council for further funding. Ideally the County Council should fund some or all the update. The Clerk to look back at the original paperwork to see what was agreed. A written quote for the update needs to be obtained from Westcotec. Delivery and collection costs will also need to be considered and this will make having the units updated together a cheaper option. Additional training on the software would also be beneficial and could be carried out at the same time as taking the machines back to the manufacturers. The group agreed that the signs need to be updated.

A grant of around £1000.00 has been awarded by the East Cambridgeshire Community Partnership towards the 20's Plenty Car Stickers.

It is hoped that the Nitrate Oxide monitor will be available in the next couple of weeks. The preferred location is some where central in the village. The monitor is an important part of the campaign and Westcotec has said that they will pay for the software link so live data can be obtained at any time. They will let the Council use the machine for free for 12 months and are then prepared to sell the machine to the Council at a reduced cost, although no one is aware what that cost will be at this stage.

The LHI village entry buffer zones are due to be installed in June or July. The Buntings Path PHI flashing school sign needs progressing. Paul Webb to chase and is due to ask for a revised quote for the work.

Gill Miller reported that she has now had a meeting with the school, who seem very keen to be involved with the campaign. Years 5 and 6 will be doing the poster competition and younger years compiling a collage which will remain in school for the duration of the campaign. School assemblies are due to be arranged, which hopefully the Road Safety Officer from Cambridgeshire County Council will take part in. Dates for the assemblies have yet to be arranged. Options such as the school ambassador scheme and the walking to school campaign will be discussed for September. Donated prizes are being sort for the poster competition. Prizes to be awarded at the Carnival in June. BAFY are keen to be involved. Gill Miller to liaise with Tom Fell with the group's involvement. The winning posters are due to be laminated for use around the village. There was some concern shown that the poster competition was being targeted to two school years and not open to all children in the village.

A list of small and larger businesses to be compiled in readiness for the next meeting when a decision will be made on who will visit certain businesses. Business pledges (no monetary involvement) will be publicised on social media and on the Council's website. They can also have the 20's Plenty stickers for business vehicles and posters to help promote the campaign. Letters to be sent out during April. Regular updates of numbers pledging to be included on Facebook. Holders for leaflets to be considered for those businesses agreeing to have campaign leaflets available.

Lea Dodds asked if the Council had formerly approved the 20's Plenty Campaign for Burwell as advised by the 20's Plenty Campaign Group for Cambridgeshire. The Clerk to check if the Council has formerly approved the 20's Plenty Campaign for Burwell and if not add it to the agenda for the next Council meeting.

In house printing of leaflets makes it easier for content to be changed and updated.

Paul Webb reported that the Speedwatch teams are looking to hold 2 sessions per week from June for the duration of the Summer. Two people at Burwell at Large indicated that they would like to be involved with Speedwatch. However, some of the originals involved have now dropped out. The machine is currently in the Maintenance Officers store. Year 5 and 6 children from the school may be interested in observing and using some of the data from one of the sessions. Although there is an 18+ requirement for actual volunteers.

Paul Webb remained all that the next phase of the Safety Campaign will be Parking which will be launched at the Burwell Carnival in June. The schedule for the agreed input in Clunch to be looked at to see what is required by the 1st May deadline.

Cycling, pedestrian and equestrian safety will be launched in September. Emma Graves-Brown (ECDC Eyes and Ears) is keen to be involved, with a possible village meeting later in the year.

S/22032022/4 Community Emergency Plan

It was agreed that the Group would look at this in September when they had more time. ECDC has provided a template for a plan, but it is important to establish what arrangements have been made by the District and County Council first to ensure that there is no overlap.

S/22032022 Any Other Business

Gill Miller suggested that the Parish Council should have overall responsibility for all the defibrillators in the village. It was confirmed that all units are now registered on circuit. It would be difficult for the Parish Council to have overall responsibility for all the machines for a number of reasons, but something could be included on the Councils website indicating where all the units are situated and contact details for them.

The next Safety Campaign meeting to be held on Wednesday 4th May 2 pm at the Jubilee Reading Room.

Date to be confirmed for the next Safety Group meeting.

The meeting closed at 8.40 pm.

Signed

Dated