

District Council Report

February 2021

Full Council met on 23rd February with a number of items on the agenda, including the budget and Council Tax for 2021/22. Council debated 3 motions, including agreeing a motion to support re-classification of the A1123 to a B-road, with a view to reducing HCV traffic along this road. As Chairman of Finance and Assets Committee, I proposed three recommendations to Council as part of the annual budget-setting cycle, all of which were approved. Council then debated proposals for the budget, culminating in a vote to freeze the ECDC element of the Council Tax – this being the 8th consecutive year we have been able to freeze the ECDC Council Tax, whilst delivering a balanced budget.

Council agreed unanimously to add the Parish Council application for the Gardiner Memorial Hall renovation project to the list of projects eligible for support from Community Infrastructure Levy. Council also agreed to form a new Audit Committee for the 2021/22 municipal year. Following the Government announcement that elections for the County Council, Mayor and Police and Crime Commissioner will be taking place in May 2021, Council noted that voters who normally use the Gardiner Memorial Hall will be voting at Mandeville Hall this year.

I attended Planning Committee on 3rd February. The Committee confirmed a Tree Preservation order in Abbey Close, Burwell by a majority vote. Committee also approved the construction of a tennis court, borehole and rill pond at the Abbey, Swaffham Bulbeck unanimously and approved 2 dwellings in Prickwillow, and the reserved matter details for 30 dwellings in Wilburton by majority votes.

I also attended a meeting of the Swaffhams Internal Drainage Board to set the budget for 2021/22, and attended a meeting of the Board of East Cambridgeshire Trading Company, as an observer, where the business plan for 2021/22 was considered.

David Brown

Yvonne Rix

From: laviniaedwards@aol.com
Sent: 08 March 2021 13:31
To: Yvonne Rix
Subject: District Report 9th March, 2021 - Lavinia Edwards

Planning Committee - The following items were on the agenda for March's Planning Committee -

1. To remove a condition on a previously agreed application for 6 self build dwellings at Main Street

Wentworth. The applicant wanted to remove the condition as there had been no interest in self build on the site.

Members debated whether the site had been marked properly and if the plot prices were over priced.

The application was refused.

2. An application for the development of a retirement care village in Bottisham was refused as per

Officers recommendation that the housing units would encroach upon the open countryside and result in harm to the Green Belt.

3. Change of use from a detached annexe to a dwelling with minor alterations at Stetchworth which was recommended for refusal due to the site being outside Stetchworths development envelope was approved by Members.

The planning department received 181 applications during January which was a 2% decrease on January 2020.

Burwell Parish Council

Community, Leisure and Sport

Minutes of the Meeting of 16.02.21 at 7.30 pm using Zoom

Present: Michael Swift (Chair), Helen McMenamin-Smith, Gill Miller, Jenny Moss, Jim Perry, Liz Swift and Geraldine Tate.

CL&S/160221/01 Apologies for absences and declarations of interests

There were no apologies for absence or declarations of interests.

CL&S/160221/02 Approval of the minutes of the 1.12.20

The minutes were approved as a true and correct record. Proposed by Jim Perry and seconded by Jenny Moss. It was noted that due to lockdown the Sports Centre has yet to open.

CL&S/160221/03 Action Sheet Updates

Recreation Ground Carpark

Work is urgently required to improve the car park. Some funding has been provisionally earmarked for the project which could cost in the region of £50K. It was agreed to make a recommendation to Full Council after the next Community, Leisure and Sports when the financial position of the Council at year end is known.

Sports Centre

Michael Swift reported that no meetings had been attended in the last year due to Covid-19.

Spring Close

Michael Swift reported that a meeting of the Management Group had been held the previous week. Some work on the site has been carried out by individuals but no working days had been held.

Update on Pauline's Swamp Transfer of Land from Hopkins Homes

The process to transfer the land is still ongoing. Due to issues with the way that the original land had been transferred from Pauline's Swamp to the Trustees, it was felt that the land being transferred from Hopkins Homes should be put into the name of Burwell Parish Council. Yvonne Rix to write to Hopkins Homes regarding the gift of £3500 previously offered by Hopkins Homes.

BAFY

BAFY is still unable to meet due to lockdown, but some non-meeting activities for the members are available.

Moving of seat from Spring Close to Apple Tree Grove

Yvonne Rix reported that she is still waiting for a response from ECDC regarding the moving of the seat from Spring Close to Apple Tree Grove.

CL&S/160221/04 Climate Change Policy and the way forward

The Chair introduced this item by explaining that the Parish Council has little power to Implement climate change other than promoting climate change and making residents aware of what they can do. Paul Webb continued by asking if a way could be found to work with the Burwell Environmental Group (BEG). Helen McMenamin-Smith explained that she is liaising with BEG and the various members of other groups in the village who are involved in green and environmental issues within the village, about wildflower options. Concern was expressed that these group do not always communicate with each other. It is difficult to work with BEG now as they have no clear structure. It would be easier to work with them if the group was properly constituted.

Paul Webb explained that working with BEG would be beneficial in many ways, supporting them with their ideas, but also providing guidance on what can be achieved within the resources and powers available. It was agreed that the Clerk should contact one of the initial members of the group and explain that the Council is keen to work with BEG and that this would be easier if BEG was a proper constituted organisation. It was also agreed that Paul Webb and Jenny Moss should continue to work on making the Climate Change Policy Document available for the general public. It was noted that there is to be a Climate Change Page on the new parish council website.

CL&S/160221/05 Proposed Community Garden on Pound Hill

An image of how a garden on Pound Hill had been shared. Michael Swift informed the group of the need to consult with residents on the proposal and that we need to check if planning consent is required. We will also need to check if there are any utility pipes within the area. Health and Safety needs to be checked with regards to the drop between the existing grass level and the proposed new level. Geraldine Tate commented that this design was not what she had expected the garden to look like. The proposal does address disability access and there is also the option to create further planting areas on Pound Hill. Having a covered bench may also be an option. Liz Swift raised concerns about pollutions from vehicles parking by the post office. Yvonne Rix to enquire about planning. More consultation is needed with neighbours. Costings would be beneficial, and it was agreed that the group working on scheme could approach organisations who would be able to give a rough idea of the costs involved.

Thanks was given to the Paul, Jenny and Helen for the work on the project to date.

CL&S/160221/06 Donations for consideration - None

CL&S/210220/07 Update on the Sunnica Proposed Solar Farm

This is going to be one of the largest solar farms in the country but does not directly involve Burwell other than energy produced from the farm will be stored in Burwell. A couple of local farmers have contacted the Council regarding our position regarding involvement with the Against Sunnica Group and asked if we would support them in their refusal for cables to be laid across their land. This is difficult with limited information being known. Liz Swift explained that initially she had said she would attend some of their meetings, but either the link for the meeting was not sent or the meeting had clashed with other meetings. However, she stated that she would be prepared to attend a future meeting of the group but felt that the groups argument is different to the concerns that Burwell may have. The Clerk to respond to the Farmer.

CL&S/160221/08 Any other business

1. Westhorpe – renewal of playground

An email has been received from a resident regarding the possible replacement of play equipment of the play area in Westhorpe. It was agreed that the playground does need to be updated once funding is available.

2. Kayak/Canoe Portage – The Weirs

A request has been made for a portage on the Weirs to assist with getting into the water with their kayaks. This would also be beneficial for groups like the Scouts. However, the Parish Council does not own the land, but would support any application made to the owners. There is also a flat area at the access to the Lode which may be an easier place to access the river. The Clerk to respond to the resident and also to the Environment Agency/Highways to find out what the procedure is to go about getting a portage on the river.

2.Eastern Access A to B1102 Group

A request has been made from the Eastern Access A to B1102 Group to attend one of our meetings to discuss public transport and possible improvements. The Clerk to invite to a future Full Council meeting.

3.Joining Up the Fen Edge

An email has been received from a fen Edge Ecology Group that has been set up, working within the Swaffhams and the surrounding area, and the understanding is that they would like to involve a Councillor from Burwell Parish Council. The email was noted, but without further information, no action was taken.

The Group agreed approval of an agreement drawn up for Tennis Court membership by Sarah Ashby. Proposed by Paul Webb and seconded by Liz Swift.

CL&S/160221/09 Date of the next meeting

The next meeting will be held on 20th April 2021.

The meeting ended at 8.59 pm.

Signed

Dated



Burwell Parish Council

Asset and Environment Group

Minutes of the Meeting of 23rd February 2021 7.30 pm

Present: Joan Lonsdale (Chair), Lea Dodds, Robin Dyos, Jim Perry, Derek Reader, Liz Swift, Michael Swift, and Hazel Williams. Helen McMenemy-Smith attended the meeting until the end of the discussion on item 4.

A&E/230221/01 Apologies for absences and Declarations of Interests

An apology for absence had been received from Gus Jones. Derek Reader declared an interest in the item regarding the Grass Cutting Contract and left the meeting prior to the start of discussion.

A&E/230221/02 Approval of the minutes of the meeting held on 15th December 2020

The minutes of the meeting held on 15th December 2020 were approved. Proposed by Robin Dyos and seconded by Hazel Williams.

A&E/230221/03 Consideration of Action Sheet items and updates from minutes including:

The Cemetery hedge renewal has been completed.

Bike Club Unit at Recreation Ground

No meeting has been arranged yet due to lockdown. However, planning permission should not be required if the container is within a certain size. It was agreed that the meeting should still go-ahead once restrictions allow.

Hatley Drive Amenity Area Hedge

An offer of hedge plants, due for delivery in March, has been received. The plants are for the edge of the Amenity Area at Hatley Drive. It was agreed that the offer should be accepted. The residents need to be made aware of this and the residents may be willing to help plant.

Potholes and cost of Planings

A quotation has been received from Meads for £290.00 plus vat for 10 ton of planings to fill the potholes in the Recreation Ground car park.

The Group recommends to the Full Council that the quotation from Meads is accepted in the sum of £290.00 plus VAT for 10 ton of planings to fill the potholes in the Recreation Ground car park.

It was clarified that the Christmas lights around the trees in the Causeway have now been removed.

A&E/230221/04 Provision of Wildflowers

A meeting had been held with Cambridgeshire County Council. If we go ahead with a pilot scheme, then verge areas will need to be approved by the County Council. Verges at road junctions are not appropriate due to traffic safety. The recommendation from the County Council is not to set seed for the first season, but to allow any existing wildflowers to flourish first. The grass should then be cut and collected at the end of the season. Deborah Armed from the County Council is willing to come out later during the year to see how things are going and to give further advice. The following five sites were suggested as options:

- Top of Bolton Close – Managed and cut by ECDC
- Edge of land to the north of Roman Close
- Triangle of land between Silver Street and the Causeway
- Area of land at the bottom of Hall Lane at the junction with Park Road
- Verge on the east of Spring Close up to the Paddocks

It was felt that the land to the north of Roman Close is not suitable. It is also important that owners of adjacent properties are asked their thoughts on the proposal for wildflowers. The Pilot Scheme should be reviewed at the end of the season.

- ***The group recommends to Full Council that a Pilot Scheme to encourage the growth of wildflowers on the verges within the village takes place subject to the approval of sites from Cambridgeshire County Council Highways Department and adjacent landowners. The Pilot Scheme to be limited to the following sites:***
 1. ***Area of verge/grass on the corner of Hall Lane and Park Road***
 2. ***Land at the top of Bolton Close (ECDC)***
 3. ***Verge along the east side of Spring Close***
 4. ***Area of grass verge between the junction of The Causeway and Silver Street.***

Helen McMenamin-Smith left the meeting.

A&E/230221/05 Grass Cutting Contract

This matter was discussed at the end of the meeting.

A&E/230221/06 Gardiner Memorial Hall

No further update.

A&E/230221/07 Consideration of quotations for work to trees Jubilee Green/27 Parsonage Lane

Two quotations have been received to carry out the work to the boundary between Jubilee Green and 27 Parsonage Close. One from Eastern Tree Surgery for £785.00 and S P Landscapes for £795.00. It was agreed to recommend to Full Council that Eastern Tree Surgery should be asked to carry out the work at a cost of £785.00 if they can do so in a timely fashion. Concern was raised that we need to be aware of the nesting season starting.

The Group recommends to Full Council that Eastern Tree Surgery should be asked to carry out the work at a cost of £785.00.

A&E/230221/08 Potential Tree Work Kingfisher Drive Amenity Area

The Clerk informed the group that a resident of Kingfisher Drive has raised concerns about the safety of one of our trees. The Tree Officer at ECDC has been asked to come and look at the tree for his opinion.

A&E/230221/09 Allotment Holders request for a skip and skip for handyman

The Maintenance Officer needs a skip to remove Parish Council rubbish.

The Burwell Allotment and Garden Society has asked if the Parish Council could pay for a skip for its members. The Group agreed that the Council should not pay for the skip.

A&E/23 001/10 Condition of Green Lane

An email had been received from a resident concerned about the condition of Green Lane. Previously when inspected by Highways they felt that the surface was appropriate for a bridle way. There are currently several potholes, but it is thought that this is due to the lane being used to access some building work and the current wet weather. It was agreed to wait until the Spring to see if things improve.

A&E/230221/11 Any other matters

The Clerk raised concern regarding the level of electricity being used at the Gardiner Memorial Hall despite the hall not being used. It was thought that the cause may be the frost protection heaters in the kitchen. It was suggested that one of these should be turned off at the switch. (Frost stat over on other wall).

A request has been made for a water heater to be installed in the Public Toilet at the Jubilee Reading Room. It was agreed that this would be too expensive to install. There has never been a hot water supply available before.

It was agreed that it was still okay for a memorial bench for the late father of Jack Smith to be installed at the Recreation Ground. Jack Smith to be responsible for installation costs.

Derek Reader left the meeting

Grass Cutting Contract

The Group considered the figures received from potential grass cutting contractors. Five prices were received. The Group makes the following recommendation to Full Council.

[Redacted text block]

A&E/230221/12 Date of the next meeting – 27th April 2021

The next meeting will be held on 27th April 2021.

The meeting closed at 9.11 pm.

Signed

Dated

| | PROJECT | DATES | ESTIMATED COST | INFORMATION AND UPDATES |
|---|---|-----------|----------------|---|
| 1 | Recreation Ground 123 Application | | | All completed. Around £5000 grant funding still available so considering purchase of outdoor table tennis table. Paul Webb and Yvonne Rix sourcing possible table tennis providers. |
| 2 | Mandeville Hall air conditioning and sound proofing | On going | | To investigate as time allows. |
| 3 | GMH Refurbishment | June 2018 | | Decarbonation Grant unsuccessful. Planning Application awaiting determination. |
| 4 | Mandeville Hall Ceiling | | | Limited responses from Smithers Purslow. Agreed to wait until September 2021 to reconsider the way forward |
| 5 | Mandeville Hall Recycling | | | On hold |
| 6 | Spring Close Fallen/Dead trees | | | Limited meetings/work due to lockdown |
| 7 | Cemetery Hedge | | | Work completed |

TEMPORARY TRAFFIC ORDER APPLICATION FORM (TTRO)

| | |
|--|---|
| <p>Please Send Your Applications to: Cambridgeshire County Council Street Works Team Vantage House Washingley Road Huntingdon Cambridgeshire PE29 6SR Tel: 01480 372444 Email: street.works@cambridgeshire.gov.uk</p> | <p>Applicants Details: Name: Steve Dungar Address: Unit 1 22 Aspen Way Paignton Devon TQ4 7QR Tel: 0330 016 96 96 Emergency 24 hour Contact No:0330 016 96 96 Email: steve.dungar@mlptraffic.co.uk</p> |
|--|---|

The cost of this application is:
£1061.00 for a Full Order or £746.75 for an Emergency Order
YOU MUST ALLOW AT LEAST 12 WEEKS FOR THIS ORDER TO BE PROCESSED. A STREET WORKS PERMIT MUST HAVE BEEN SUBMITTED BEFORE THIS FORM WILL BE CONSIDERE

PLEASE TICK ALL RELEVANT OPTIONS THAT APPLY:

| | | | |
|---|--|------------------------------------|---|
| ✓ | ✓ | ✓ | ✓ |
| ROAD CLOSURE | <input checked="" type="checkbox"/> | FOOTPATH CLOSURE | <input type="checkbox"/> |
| | | SPEED LIMIT | <input type="checkbox"/> |
| | | OTHER (Please specify below) | <input type="checkbox"/> |
| Additional T/M Requirements | None <input checked="" type="checkbox"/> | Stop / Go <input type="checkbox"/> | 2 way lights <input type="checkbox"/> 3 way lights <input type="checkbox"/> |
| | Hours of operation _____ | | |
| Description of Works: New Gas Connection | | | |
| Road Name | North Street | | |
| Parish / Town | Burwell | | |
| Road Number (i.e.: A140) | | | |
| Location of Works | North street closed from a point North of the junction with Hythe Lane for a distance of 31m | | |
| Closure Start Date: | 16.5.2021 23.5.2021 | End Date: | 16.5.2021 23.5.2021 |
| Closure Times: 24/7 or Specify Times | 08:00 – 18:00 on both Sundays | | |
| Working Hours: 24/7 or Specify Times | 08:00 – 18:00 on both Sundays | | |

| | |
|---|--|
| <p>Diversion Route – List all roads & parishes (with names and numbers if possible) These can be found on Roadworks.org with “NSG” selected under Operational Info within the Map Layers Menu.</p> <p>It is not acceptable to write ‘see plan’</p> <p>(Copy of plan to be attached)</p> | <p>B1102 Toyse Lane And vice versa</p> |
| <p>Will the alternative route include a Trunk road? (If so it is the responsibility of the applicant to gain agreement from the Highways Agency and submit a copy of the approval to Street Works)</p> | <p>No</p> <p>Details:</p> |
| <p>Does the above route have any restrictions, i.e. Low bridges, weight limits, tunnels, fords, ‘one way’ or other Orders on it? (If Yes then please give details).</p> <p>Some of these can be found here</p> | <p>No</p> <p>Details:</p> |
| <p>Will this Order apply to pedestrians and/or equestrians? (If so please provide details)</p> | <p>No</p> <p>Details:</p> |
| <p>Please add any comments that you feel may assist the application</p> | |

| | |
|--|---|
| <p><u>Payment Details</u></p> <p>Please specify the details of the company or individual that Cambridgeshire are to collect payment for the TTRO to be processed.</p> | |
| <p>Company Name MLP Traffic</p> | |
| <p>Address:</p> <p>Unit 1 22 Aspen Way Paignton Devon TQ4 7QR</p> | <p>Tel. No: 0330 016 96 96</p> <hr/> <p>Email: steve.dungar@mlptraffic.co.uk</p> |

Your Order Number PO- 0101397

Please note: It is the applicant's responsibility to inform residents, businesses, the Local Parish Council and County Councillors about the closure. We may request to see the information you have sent them prior to sending you the legal order. Details can be found by following this [link](#)

FAILURE TO ADHERE TO THE CONDITIONS SET OUT WITHIN THIS DOCUMENT MAY RESULT IN AN APPROVED ORDER BEING WITHDRAWN.

REQUIRED ADDITIONAL IMPORTANT INFORMATION

1. Please ensure you give the official road name with the correct spelling for which the Order is required.
2. Access may be allowed to Emergency Services **IF** safe passage permits.
3. Pedestrian/Cyclist and Access to properties must be allowed at **ALL** times, unless otherwise agreed.
4. An order will only be granted where a suitable alternative route or arrangements are available.
5. A clear plan showing the extent of the closure, diversion route and signing schedule must be attached to this application.
6. Signs 1050mm by 750mm bearing the words "This Road will be closed "From To" and including the dates of the closure **MUST** be placed at all approaches to the site **at least 14 days** prior to the proposed closure.

DECLARATION:

All the information given in this application is true and I have checked all the names of streets and parishes against an official map of the area.

Applicant's Signature:.....SDUNGAR..... Date: 23.02.2021

Company.....MLP TRAFFIC.....

Position.....Planner.....

| Sign Schedule | |
|---------------|---|
| | Qty: 1, Feb 2012 Division of temporary diversion route |
| | Qty: 1, Feb 2012 Division of temporary diversion route from junction ahead |
| | Qty: 2, Feb 2012 Division of temporary diversion route from junction ahead |
| | Qty: 2, Feb 2012 Division of temporary diversion route |
| | Qty: 2, Feb 2012 Division of temporary diversion route from junction ahead |
| | Qty: 2, Feb 2012 Start of temporary diversion route |
| | Qty: 2, Feb 13/8 VPI1 Schedule 15.4 - Temporary Illumination |
| | Qty: 2, Feb 2012 Start of temporary diversion route |
| | Qty: 7, Feb 2012 Notice of temporary road ahead - Road Ahead Closed |
| | Qty: 2, Feb 2012 End of temporary diversion route |
| | Qty: 2, Feb 2012 Access Only |
| | Qty: 2, Feb 2012 Road Closed |



Notes:

- All dimensions are in metres unless otherwise stated.
- All traffic management to comply with Chapter 8 of the Traffic Signs Regulations and General Directions 2016.
- All road markings and signs to be as per the Traffic Signs Regulations and General Directions 2016.
- All permanent traffic signs will be tapered and safety cut at all times that temporary traffic signs are being used. This should be done with tapered lines and safety cut.

Key:

- Road Closure Point
- Diversion Route
- Access Only
- Sign
- Traffic Cone
- Cone Lamp
- Pedestrian Barrier

AWAS WARNING ROAD CLOSED HERE WITH AWAS/VI'S FOR ALL INFORMATION PLEASE REFER TO THE SIGN
1050 x 750 x 2

MLP TRAFFIC LTD
M.L.P. Traffic Ltd
Crestwood House
Horseshoe Lane
Burwell, Cambridgeshire
Tel: 0203 019 96 96

Cadent
Your Gas Network
Gas Connection

Client: Rosewall Manor
North Street
Burwell
CB25 0BA

Contract No: GAR/044955 044956/SD/01
Sheet No: 0
Date: 1 OF 1
Scale: DD NOT SCALE

This drawing is not to be used in whole or in part for any other project without the prior permission of Ordnance Survey.

