

District Council Report

July 2021

Full Council met on 15th July, with consideration of the Corporate Plan and Priorities for 2021-2023 one of the main agenda items. Unfortunately, having been caught up in the “pingdemic” I was unable to attend the meeting.

Planning Committee on 7th July was held at the Hive Leisure Centre, Ely. The reserved matters application for the internal road layout and landscaping for the Newmarket Road Development was on the agenda. Although the access to the site was not part of this application (as I was reminded during the meeting), I secured unanimous agreement from members of the Committee to register our concern that the current agreed access should be re-examined on safety grounds. This will be forwarded to the applicant (This Land Ltd) and County Council Highways. Committee approved the construction of a greenhouse for commercial seed production and research and development in Pymoor unanimously. Committee also approved the construction of a two-storey annex in Mepal and refused the construction of a dwelling in Pymoor.

I attended a meeting of the Cambridgeshire and Peterborough Combined Authority Transport and Infrastructure Committee. Committee approved unanimously to progress work on dualling the A10 (together with junction improvements) between Cambridge and Ely Committee agreed with my proposal that this work should include an off-road cycleway. Committee also noted progress with the A141 Huntingdon strategic outline business case. A report on work to progress Cambridge South Railway Station was received as was a progress report on Soham Railway Station, which is due to open in December 2021.

David Brown

[illegible]

[illegible]

Burwell Parish Council
Net Position by Cost Centre and Code (Between 01/04/2021 and 30/06/2021)

Cost Centre Name

Administration			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
62	Supplies	0.00	0.00	0.00	1,500.00	715.23	784.77
63	Telephone and Internet	0.00	0.00	0.00	2,000.00	312.44	1,687.56
64	Photocopler	0.00	0.00	0.00	1,250.00	287.12	962.88
65	Microsoft 365	0.00	0.00	0.00	1,500.00	0.00	1,500.00
66	Fire Precautions (All properties)	0.00	0.00	0.00	250.00	0.00	250.00
67	Election Costs	0.00	0.00	0.00	0.00	0.00	0.00
68	Photocopier Income	0.00	50.00	0.00	0.00	0.00	-50.00
69	Insurance Premium	0.00	0.00	0.00	5,800.00	5,425.41	374.59
70	Mileage (Not Handyman)	0.00	0.00	0.00	500.00	118.80	381.20
71	Audit Fees	0.00	0.00	0.00	2,500.00	0.00	2,500.00
72	CAPALC + Other Memberships	0.00	0.00	0.00	1,300.00	60.00	1,240.00
73	Conferences and Training	0.00	0.00	0.00	500.00	115.00	385.00
74	Petty Cash/Lloyds Cards	0.00	0.00	0.00	1,500.00	378.56	1,121.44
75	Annual Report	0.00	0.00	0.00	700.00	656.25	43.75
76	Other Income	0.00	100.00	0.00	0.00	0.00	-100.00
77	Other and PR	0.00	0.00	0.00	1,000.00	43.50	956.50
78	Handyman Capital Expenditure	0.00	0.00	0.00	500.00	204.17	295.83
79	Handyman General Expendure in	0.00	0.00	235.00	2,000.00	1,242.38	992.62
80	Website	0.00	0.00	0.00	250.00	950.00	-700.00
81	Public Toilet	0.00	0.00	0.00	3,000.00	34.90	2,965.10
		£0.00	150.00	£235.00	26,050.00	£10,543.76	15,591.24

<u>Agency Grass Cutting</u>			<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
86	Agency Grass Cutting - CCC Verg	0.00	1,900.00	0.00	3,000.00	263.00	837.00
		£0.00	1,900.00	£0.00	3,000.00	£263.00	837.00

Allotments			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
24	Rates	0.00	0.00	0.00	800.00	0.00	800.00
25	Electricity	0.00	0.00	0.00	200.00	34.18	165.82
26	Maintenance	0.00	0.00	0.00	450.00	0.00	450.00
27	Income Lettings	0.00	1,900.00	28.03	0.00	0.00	-1,871.97
		£0.00	1,900.00	£28.03	1,450.00	£34.18	-456.15

Capital Budget		Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Budget
119	New Trees	0.00	0.00	0.00	1,000.00	1,000.00
120	Safety Campaign	0.00	0.00	0.00	3,000.00	3,000.00
121	LHII	0.00	0.00	0.00	5,000.00	5,000.00
		£0.00	0.00	£0.00	9,000.00	9,000.00

Cemetery			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
19	Electricity and Rates	0.00	0.00	0.00	1,600.00	571.39	1,028.61
20	Repairs, Renewals	0.00	0.00	0.00	600.00	0.00	600.00
21	Maintenance	0.00	0.00	0.00	400.00	0.00	400.00
22	Cleaning Contract	0.00	0.00	0.00	300.00	92.18	207.82
23	Cemetery Fees	0.00	10,500.00	7,005.00	0.00	0.00	-3,495.00
		£0.00	10,500.00	£7,005.00	2,900.00	£663.57	-1,258.57

CIL Funding			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
92	CIL Income	0.00	0.00	15,658.63	0.00	0.00	15,658.63

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Burwell Parish Council
Net Position by Cost Centre and Code (Between 01/04/2021 and 30/06/2021)

Cost Centre Name

£0.00	0.00	£15,658.63	0.00	£0.00	15,658.63
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Deposits

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
112 allotment Deposit	0.00	0.00	75.00	0.00	50.00	25.00
113 Hall Deposit	0.00	0.00	200.00	0.00	150.00	50.00
	£0.00	0.00	£275.00	0.00	£200.00	75.00

Donations

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
87 General Donations	0.00	0.00	5,489.00	700.00	175.00	6,014.00
88 Youth Donations	0.00	0.00	0.00	700.00	0.00	700.00
90 Neighbourhood Watch	0.00	0.00	0.00	150.00	0.00	150.00
	£0.00	0.00	£5,489.00	1,550.00	£175.00	6,864.00

Gardiner Memorial Hall

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
6 Heat and Light	0.00	0.00	0.00	4,000.00	229.59	3,770.41
7 Rates	0.00	0.00	0.00	2,500.00	613.48	1,886.52
8 Repairs, Renewals, Sanitary contr	0.00	0.00	0.00	500.00	0.00	500.00
9 Performing Rights	0.00	0.00	0.00	750.00	0.00	750.00
10 Fire	0.00	0.00	0.00	100.00	0.00	100.00
11 Misc	0.00	0.00	0.00	100.00	0.00	100.00
12 Cleaning Contract	0.00	0.00	0.00	1,500.00	32.50	1,467.50
13 Income from Hirers	0.00	0.00	0.00	0.00	0.00	0.00
99 Refurbishment	0.00	0.00	0.00	0.00	13,800.00	-13,800.00
	£0.00	0.00	£0.00	9,450.00	£14,675.57	-5,225.57

Jubilee Green

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
5 Misc	0.00	0.00	0.00	150.00	0.00	150.00
	£0.00	0.00	£0.00	150.00	£0.00	150.00

Jubilee Reading Room

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
14 Heat and Light	0.00	0.00	0.00	1,020.00	336.58	683.42
15 Rates	0.00	0.00	0.00	700.00	163.55	536.45
16 Repairs, Renewals	0.00	0.00	0.00	1,000.00	0.00	1,000.00
17 Cleaning Contract	0.00	0.00	0.00	850.00	507.77	342.23
18 Misc	0.00	0.00	0.00	75.00	0.00	75.00
	£0.00	0.00	£0.00	3,645.00	£1,007.90	2,637.10

Lock Up

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
28 Repairs, Renewals	0.00	0.00	0.00	20.00	0.00	20.00
29 Income Lettings	0.00	200.00	0.00	0.00	0.00	-200.00
	£0.00	200.00	£0.00	20.00	£0.00	-180.00

Mandeville Hall

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
47 Repairs, Renewals, Sanitary contr	0.00	0.00	0.00	1,000.00	0.00	1,000.00
48 Heat and Light	0.00	0.00	0.00	3,250.00	143.87	3,106.13
49 Performing Rights	0.00	0.00	0.00	1,200.00	0.00	1,200.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Burwell Parish Council
Net Position by Cost Centre and Code (Between 01/04/2021 and 30/06/2021)

Cost Centre Name

50 Rates	0.00	0.00	0.00	6,000.00	2,133.75	3,866.25
51 Fire Precautions	0.00	0.00	0.00	100.00	0.00	100.00
52 Cleaning Contract	0.00	0.00	0.00	6,000.00	473.15	5,526.85
108 Income from Hirers	0.00	14,000.00	1,312.58	0.00	87.50	-12,774.92

£0.00	14,000.00	£1,312.58	17,550.00	£2,838.27	2,024.31
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Margaret Field**Code Title**

Field		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
3	Grass Cutting	0.00	0.00	0.00	1,000.00	71.00	929.00
4	Misc	0.00	0.00	0.00	50.00	0.00	50.00
103	Income	0.00	0.00	0.00	0.00	0.00	0.00
		£0.00	0.00	£0.00	1,050.00	£71.00	979.00

Pauline's Swamp**Code Title**

Swamp		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
82	Pauline's Swamp	0.00	0.00	0.00	1,500.00	17.50	1,482.50
		£0.00	0.00	£0.00	1,500.00	£17.50	1,482.50

Play Equipment**Code Title**

Equipment		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
55	Bark	0.00	0.00	0.00	500.00	0.00	500.00
56	Maintenance	0.00	0.00	0.00	1,000.00	0.00	1,000.00
57	Skate Park	0.00	0.00	0.00	500.00	0.00	500.00
		£0.00	0.00	£0.00	2,000.00	£0.00	2,000.00

Precept**Code Title**

		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
91	Precept	0.00	162,357.00	81,178.50	0.00	0.00	-81,178.50
		£0.00	162,357.00	£81,178.50	0.00	£0.00	-81,178.50

Priory Meadow and Orchard**Code Title**

Shadow and Orchard		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
53	Misc	0.00	0.00	0.00	100.00	0.00	100.00
		£0.00	0.00	£0.00	100.00	£0.00	100.00

Public Areas**Code Title**

Receipts		Payments		Current Balance		
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual
42	Bus Shelters	0.00	0.00	0.00	300.00	0.00
43	Street Furniture Maintenance	0.00	0.00	0.00	0.00	43.50
44	Christmas Tree and Lights	0.00	0.00	0.00	100.00	0.00
45	Hedge Cutting	0.00	0.00	0.00	2,000.00	0.00
46	Trees	0.00	0.00	0.00	4,000.00	0.00
83	Grass Cutting	0.00	0.00	0.00	2,700.00	260.00
		£0.00	0.00	£0.00	9,100.00	£303.50
						8,796.50

Spring Close**Code Title**

Close		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
1	Grass and Hay Cutting	0.00	0.00	0.00	2,500.00	146.50	2,353.50
2	Maintenance	0.00	0.00	0.00	1,000.00	0.00	1,000.00
		£0.00	0.00	£0.00	3,500.00	£146.50	3,353.50

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Burwell Parish Council
Net Position by Cost Centre and Code (Between 01/04/2021 and 30/06/2021)

Cost Centre Name

Staff	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	58	Key Holder	0.00	0.00	0.00	12,000.00	2,887.74	9,112.26
	59	Assistant to Clerk	0.00	0.00	0.00	12,000.00	3,038.97	8,961.03
	60	Handyman	0.00	0.00	0.00	25,000.00	6,197.31	18,802.69
	61	Clerk	0.00	0.00	0.00	35,000.00	9,791.41	25,208.59
			£0.00	0.00	£0.00	84,000.00	£21,915.43	62,084.57

Street Lighting

	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	39	Electricity	0.00	0.00	0.00	150.00	40.73	109.27
	40	Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
	41	Church Flood Lights	0.00	0.00	0.00	500.00	0.00	500.00
			£0.00	0.00	£0.00	650.00	£40.73	609.27

The Pavilion

	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	30	Electricity	0.00	0.00	0.00	1,500.00	252.48	1,247.52
	31	Rates	0.00	0.00	0.00	1,000.00	0.00	1,000.00
	32	Cleaning Contract	0.00	0.00	0.00	2,000.00	0.00	2,000.00
	33	Repairs, Renewals	0.00	0.00	0.00	1,000.00	0.00	1,000.00
	34	Sinking Fund	0.00	0.00	0.00	0.00	0.00	0.00
			£0.00	0.00	£0.00	5,500.00	£252.48	5,247.52

The Recreation Ground

	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	35	Grass Cutting	0.00	0.00	0.00	6,500.00	1,066.66	5,433.34
	36	misc and Maintenance (Non Pitch)	0.00	0.00	0.00	500.00	117.70	382.30
	37	Pitch Maintenance Contract	0.00	0.00	0.00	11,000.00	8,502.00	2,498.00
	38	Income from Hirers	0.00	2,500.00	41.67	0.00	0.00	-2,458.33
	117	Tennis Court Maintenance	0.00	0.00	0.00	1,200.00	0.00	1,200.00
	118	Tennis Court Income	0.00	0.00	611.35	0.00	0.00	611.35
			£0.00	2,500.00	£653.02	19,200.00	£9,686.36	7,666.66

VAT

	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	114	VAT Refund	0.00	0.00	4,231.28	0.00	0.00	4,231.28
			£0.00	0.00	£4,231.28	0.00	£0.00	4,231.28

NET TOTAL

£0.00	193,507.00	£116,066.04	201,365.00	£62,834.75	61,089.29
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Notes and recommendations from the Burwell Parish Council Strategy Day held on 21st July 2021 at Mandeville Hall.

Present: Liz Swift (Chair), Robin Dyos, Helen McMenamin-Smith, Gill Miller, Jenny Moss, Jim Perry, Michael Swift, Geraldine Tate, Paul Webb, Hazel Williams, Brenda Wilson, Yvonne Rix (Clerk) and Sarah Ashby (Assistant to the Clerk).

Liz Swift welcomed all to the Council's Strategy Day, the first since September 2019. The Three to Five Year Plan has not been updated since then and therefore now needs to be updated. The Council has continued to work well throughout the pandemic, achieving many of the Council's aims.

Yvonne Rix then reminded those present of the need to update their Declaration of Interests Forms if there have been any changes, including the importance of including relevant individuals. After a brief update on the website, tennis courts and social media, Yvonne informed Councillors that as the Strategy Day is not a legally convened Council meeting, any decisions made will need to be rectified by Full Council at a later meeting, probably 10th August 2021.

Hazel Williams took the opportunity to inform the group that she had received an email from the Baptist Minister, Chris Johnson, asking if the Council would have any objections with regular outdoor services being held in Priory Wood.

Discussion then moved on to the first main item of the day, the current Working Group structure and moving forward. The current structure of four groups has been in place for three years. However, the remit for some of the groups may have changed, particularly with the need to urgently address Climate Change. It was agreed that this is an ideal time also for Councillors to reconsider which Working Groups that they wish to be involved with.

Those present agreed that with the urgent need to address Climate Change, that Climate Change should be included on the agenda for the first Council meeting each month. This will be a recommendation for full Council.

It was also agreed that a Climate Change Forum (exact name to be decided later). It was suggested that the Forum should include a representative from each Working Group, Pauline's Swamp Trustees and Spring Close Management Group. A representative from the Burwell Environment Group should also be included in the forum, along with a representative from Wild Burwell, if they are able to provide Council with a copy of their constitution. It is also important that a member of the farming community is involved with the forum. The forum could eventually have a limited budget and look to meet every two months, like the other working groups. The forum will work under the Parish Council, with all decisions etc. requiring the approval of Full Council. The numbers involved will need to be restricted, with members needing to agree to working to a strict remit and in line with the Council's code of conduct. The Clerk would take on the responsibility of minuting the meetings. Youth groups and other organisations within the village with similar aims could also be involved.

It was agreed that the formation of a Climate Change Forum should be recommended to Full Council for approval.

Several members present indicated that they wished to be involved with the forum. There can be a page on the Council's website for Climate Change and Jenny Moss agreed to put together a presentation board for the Council's stand at the Carnival Village Fete on 4th September 2021.

It was also agreed that the four Working Groups should remain the same, accepting that there would always be some overlap of responsibilities, with the day-to-day responsibility for grass cutting and tree work remaining with the Assets and Environment Working Group.

Some consideration may need to be given to which working group meeting follows the last meeting in the month.

Discussions then moved on to the Three to Five Year Plan.

Yvonne Rix informed the group that the Playground Inspector had asked for the rocking robin at Westhorpe to be removed as the metal structure was no longer sound. The rocket rocker is also showing signs of wear and needs to be monitored. Paul Webb has asked Creative Play to come up with some options to refurbish some or all of the Westhorpe and the likely cost. A meeting needs to be arranged with Kathryn Hyett to discuss cost and timing, which is unlikely to be until after the Gardiner Memorial Hall is completed.

Working Group's Short-, Medium- and Long-Term Plans

The following was agreed:

Assets and Environment

Short Term

Gardiner Memorial Hall

Medium Term

Westhorpe Play Area

Mandeville Hall Ceiling

Mandeville Hall Sound Proofing between Rooms 2 and 3 and ventilation in building (Covid)

Long Term

Margaret Field Play Area

Climate Change – Jubilee Reading Room

Sarah Ashby explained to the group that some of the hirers originally using the Gardiner Memorial Hall were very keen to get back to the Gardiner Memorial Hall, as Mandeville Hall does not meet all their needs. The school is also not open to hire in the evenings and this is leading to several groups enquiring about the availability of Mandeville Hall. Concern was raised about the loss of the school as a community facility, and it was agreed that a recommendation should be made to write to the County and District Councillors about the concerns with the loss of the school as a community facility.

Community, Leisure and Sport

Short Term

Car Park Recreation Ground (Capital Project)

Recreation Ground – Table Tennis Table

Spring Close remedial work

Community Orchard – Interpretation signs

Football Provision at Margaret Field – Short term Temporary Facilities

Medium Term

Community Garden and Pound Hill Seating Area

Football Provision at Margaret Field – Medium Term Joint Venture with Scouts for provision of a Pavilion

Long Term

Sports Hubs

Gill Miller raised concern about the speed of traffic between Hythe Bridge and the Recreation Ground. This can be discussed with Highways.

The Clerk to investigate the use of CCTV footage on social media to alerting residents of anti-social behaviour at the Recreation Ground.

Safety Group

Short Term

Burwell to Exning Cycleway (Planning)

Reinstatement of Road Markings

LHI Buffer Zones

Village Safety Campaign

Meeting with Highways to discuss traffic issues and the Village Safety Campaign

Medium Term

Burwell to Exning Cycleway (Construction)

Cycleway improvements Burwell to Swaffham Prior

LHI 2022/2023 Solar Panel '20 mile per hour signs' Ness Road, The Causeway and Buntings Path approaches to school.

Long Term

Support Lucy Frazer MP in her bid for junction improvements A142/A14

Finance and General Purposes

Short Term

Explore funding for projects

Investigate possible options for computer software for Cemetery Management and Allotment Management.

Development of Website and social media

Development of the Council's Communication Strategy

Medium and Long Term

With the Council coming to an end of its term in 2023, with the possibility of several Councillors not being willing to stand for a further 4 years, explore the opportunities to promote the council and consider the option of reducing the Council size.

The Strategy Day closed with the following recommendations being made to Full Council for approval.

1. That Climate Change should be an agenda item at all Full Council meetings held on the first meeting of the month
2. That a Climate Change Forum is formed
3. That a letter is sent to County and District Council regarding Burwell Village College Primary School – Community Aspect
4. The revised Short-, Medium- and Long-Term plans for the Working Groups are approved

BURWELL PARISH COUNCIL

SAFETY GROUP

Notes of the Meeting held on 20th July 2021 7.30 pm by Zoom

Present: Paul Webb (Chair), Robin Dyos, Helen McMenamin-Smith, Gill Miller, Jim Perry, Liz Swift, Geraldine Tate, and Brenda Wilson.

S/200721/01 Apologies for absence and declarations of interests

There were no apologies for absence or declarations of Interests.

S/200721/02 Approval of minutes of the meeting held on 18th May 2021

The minutes were approved. Proposed by Jim Perry and seconded by Robin Dyos.

S/200721/03 Consideration of and updates to the Action Sheet

See Appendix One for updates.

S/200721/04 LHII Application

Robin Dyos informed the group that for slowing traffic down there needs to be a physical barrier. Looking at physical are speed bumps and tables. The tables appear to be the best although there are some negatives. These could be an option for the application.

Paul Webb reported that he thought that the following could all be options:

Zebra Crossing – Swaffham Road

Buntings Path – Automatic signs 20 mph at school times. Also include with this

Similar signs in the Causeway and on Ness Road

Twenty is Plenty in Burwell

Brenda Wilson agreed that speed tables do work and that she had read about the 5-minute traffic exclusion zones on school routes to make children walk part of the way to school. Gill Miller reminded the group of the suggestion for 30 mph bin stickers.

20 mile per hour speed zones may work more effectively now than previously with more roads having the lower speed limit. The group were reminded of the 20-mph zone in Newmarket which had been unsuccessful. A lower speed limit would also work better if it was set for the entire village and not just zones in certain areas. You will also need to have the community behind the reduction and a way to enforce the lower speed.

It was agreed that a recommendation should be made to Full Council for an application to be submitted LHI 22/23 for the installation of Solar powered automatic & programmable 20mph school signs at the school entrances on Buntings Path, Ness Road, and the Causeway.

Robin Dyos agreed to start the application process if approved by Council. The deadline for applying is 30.9.2021.

S/200721/05 MVAS and Speed Watch Updates

Paul Webb reported that he still needs to update the MVAS schedule. The batteries have recently been changed. MVAS data can now be submitted to the Police via Speedwatch, and this information will be used to determine areas for the Police to target for speed checks. Permission for Toyse Lane and The Causeway will also be requested from Cambridgeshire County Council for the use of MVAS signs. Some new equipment is being considered by the Police to use for Speed Watch sessions which will make capturing the details of speeding vehicles easier. The need to ensure that operational Speedwatch teams are visible to traffic was explained. This is due to the Speedwatch scheme being an educational tool.

S/200721/06 Buntings Path

A letter has been received from a resident in Buntings asking if anything else is going be done to slow traffic down. We can respond to the resident about applying for funding for

the School Speed reduction sign. However, it must be express that the application process is not quick, and any work agreed is unlikely to be carried out until 2023.

S/200721/07 Newmarket Road Development – Junction with Newmarket Road

Paul Webb reported that at the recent ECDC Planning Committee meeting concern was raised about the access to the development by the means of a ghost junction in preference to a roundabout. We have previously asked This Land for the data that the ghost junction decision was based on. This has not been provided. We need to chase this and ask for cost differences between having a ghost junction and a roundabout. We need to find out from ECDC what action is going to be taken over the junction concern. A letter also be sent to Joshua Schuman asking for his support for a roundabout.

S/200721/08

a) Traffic Lights – Newmarket Road, The Causeway, High Street

An email had been received regarding the Newmarket Road, Causeway, High Street junction and the possibility of installing traffic lights at the junction. The matter to be raised with Highways when there is an opportunity to have a meeting.

b) Parking Parsonage Lane

An email had been received from a resident regarding extensive parking in Parsonage Lane. There are a few marked parking spaces for the public to use and the provision of double yellow lines is very costly. Several Post Office vans park in Parsonage Lane overnight and it was suggested that they could park in the lane by the old telephone exchange. Yvonne Rix to investigate. Add to Action Sheet.

C) Double yellow lines The Causeway/ Newnham Lane

A request has been made for double yellow lines on the junction of the Causeway and Newnham Lane. Robin Dyos had investigated the possibility, but had found out that it is a very expensive and timely process. Yvonne Rix to pass this information on to the resident.

E) Parking on Low Road

The resident concerned with parking in Low Road had forwarded some photos demonstrating how if a vehicle parks opposite their driveway, they are unable to get out of their driveway. The situation needs to be monitored, with the number of occurrences known

F) Scams and Vulnerable People

Paul Webb reported that at a recent meeting with the Police and Crime Commissioner he had been made aware of a scheme to make people aware of scams Particularly vulnerable people. It was agreed that the Parish Council could subscribe to the scheme and pass the information on to the village via Facebook and the website.

S/200721/09 Any other business

Robin Dyos asked the group to consider whether to continue with the proposal for the installation of gates at the entrances to the village. £5,000 CIL funding has been earmarked for the project. It was agreed that with there was no need for the gates now that buffer zones are due to be installed.

The Group recommends to Full Council that the Safety Group has agreed to no longer pursue the installation of gates at the entrances to the village and therefore the £5000 CIL Funding earmarked for the project should be returned to the general CIL Fund.

A suggestion was made that greater public awareness needs to be made that the car park in front of the British Legion includes an area for public parking. The matter to be raised with ECDC.

Paul Webb explained that the Safety Campaign had not been discussed at this meeting but suggested that the Village Carnival Event due to be held on 4th September 2021 would be a good opportunity to start promoting the campaign. Robin Dyos informed the group that he felt that a full year was too long for the campaign to last and felt that we would not have enough content to sustain a scheme for this length of time. Initially discussion needs to take place on the content and possibly, involving Lyn Hesse, the Road Safety Officer at Cambridgeshire County Council. Launching of the campaign is likely to be around Easter 2022, but whatever the duration of the campaign, it must be completed by May 2023, the end of the Council's term. Burwell at Large due to take place next March will also be an opportunity to launch or publicise the event. Working with the school may or may not be a possibility.

S/200721/10 Date of the next meeting 21st September 2021 (TBC)

The next meeting will be held on 21st September 2021.

The meeting ended at 20.56 pm

Signed

Ended

PROJECT		DATES/ESTIMATE D COST	INFORMATION AND UPDATES
1	Traffic Survey		To consider arranging meeting with Matt Staton's replacement after Strategy Day
2	Burwell to Exning Cycleway		Update requested from SCC – waiting for response.
3	Walking of Footpaths		Dog fouling is becoming an issue in Swan Alley. Clerk to include something in the next Clunch Report. Helen McMenamin-Smith to put up a sign. There is also a tree from a garden blocking out the streetlight. The Clerk to report again. Jim Perry to report potholes in Swan Alley again.
4	Zebra Crossing Swaffham Road	16.1.18 Long Term Plan	Ongoing
5	Gardiner Memorial Hall Safety of Exit	20.3.18	This matter to be considered in full by the Assets and Environment Group and is part of the phase one refurbishment
6	Meeting with Lucy Frazer		No further update
7	Cycleways Burwell to Swaffham Prior Burwell to Fordham	Long Term Projects 21.8.18	On going
8	Road Safety in the village and Feasibility Study for Burwell Village Safety Campaign 2020 Proposal		To be discussed in detail following Strategy Day
9	Traffic Issues		Narrow entrance/exit to Silver Street (Possible Priority layout)
10	A to B1102 Group		Very active group, trying to get a meeting with the C Greater Cambridgeshire Partnership, all proposed work seems to overlook anything further than Quy. ECDC was not willing to join the Greater Cambridgeshire Partnership which has not helped. Burwell Cycle Survey handed out to B1102 Group members. Several other villages likely to do their own survey based on ours.

Burwell Parish Council
Finance and General Purposes
Notes of the Meeting of 27th July 2021

Present: Hazel Williams (Chair), Robin Dyos, Joan Lonsdale, Liz Swift, Michael Swift, Paul Webb, Brenda Wilson, and Yvonne Rix (Clerk/RFO).

F&GP/27072021/01 Apologies for absences and declarations of interests

Gus Jones was not in attendance due to illness. There were no declarations of interests.

F&GP/27072021/02 Approval of the minutes of the meeting of 25th May 2021

The minutes of the meeting held on 25th May 2021 were approved.

F&GP/27072021/03 Consideration of the Action Sheet

CCLA Account balance at 30th June 2021 is £101,214.49

Local Council Risk System review still needs to be carried out.

3-5 year plan to be updated by September 2021 following the recent Strategy Day and a review of the Working Groups Short-, Medium- and Long-Term plans.

Smithers Purslow – last contacted 16th July 2021 asking for an update. Ken Porter (SP) has managed to get latest figures checked out by an engineer and is hoping to be in a position to get back to the Council by the end of the week. It had previously been agreed wait until September to make a final decision on what to do and Paul Webb suggested at this time we should consider the need to take legal action. Robin Dyos reminded all that initially converting the roof space for use as an office had been considered, but due to the lack of windows and only one set of stairs, this had been decided against, and that the best use for the space would be for storage. Smithers Purslow had agreed to supply the Council with a set of plans to rectify the issue with the beams, but accepted no liability for the beams initially installed inability to prevent cracks appearing in the ceiling in Hall One. There will be no guarantee that work carried out to the structure will rectify the issue. Ideally any further drawings received from Smithers Purslow would need to be checked out by a structural engineer employed by the Council

F&GP/27072021/04 Current Financial Situation

Yvonne Rix went through the attached financial statements based on Income and Expenditure to the 30th June 2021. Full Council to receive a copy of the statements/reports for its approval at the meeting of 10th August 2021.

Reserves:

Recommendation by Safety Group to unearmark £5,000 of CIL Funding originally earmarked for the village gates.

Budget/Income and Expenditure:

Fire Precautions – All Properties likely to be overspend due to having to purchase several New extinguishers, including two for the storage room in the old toilet block.

Website will be an overspend due to new website and no allocation in the precept

The Agency Grass cutting payment from Cambridgeshire County Council has been Received since 30th June 2021.

Liz Swift highlighted that expenditure to date for the Gardiner Memorial Hall had been For consultancy fees.

Bank Reconciliation at 30th June 2021**Bank Balance at
1.4.21**

Unity Bank	£278,909.40
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Less Unpresented 1.4.21	£0.00
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Plus in transit	£0.00
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	£278,909.40
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Plus income	£116,506.10
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Less Expenditure	£68,717.24
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	£326,698.26
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Balance at 30.6.21

Unity Bank	£326,698.26
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Less Unpresented	£0.00
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Balance	£326,698.26
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Please note that these figures do not include the funds in the CCLA Account which at 30.6.21 total £101,214.49

Fund Allocation**Total Funds**

Unity Trust	£326,698.26
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CCLA	£101,214.49
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Total Funds	£427,912.75
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Earmarked Reserves

20/21 Capital Trees	£1,000.00
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Capital Safety Campaign	£3,000.00
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21/22 Cap. LHII Buffer Zones	£5,000.00
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Pauline's Swamp	£10,043.72
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Recreation Ground/Pavilion Sinking Fund	£17,500.00
-----------------------------------------	------------

Gardiner Memorial Hall	Earmarked Reserves	£1,025.94
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Gardiner Memorial Hall	CIL Earmarked	£134,425.00	CIL
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Recreation Ground Car Park	CIL Earmarked	£35,000.00	CIL
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Recreation Ground Car Park	Earmarked Reserves	£15,000.00
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Highways Village Entrance Gates	£5,000.00	CIL
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CIL Funding	Not earmarked	£951.33	CIL
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	£227,945.99
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GMH Arbus Donation	£250.00
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Factory Road Solar Farm Donation	£20,000.00
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	£248,195.99
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Balance of Earmarked Reserves

	£248,195.99
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Balance of CIL 123 Rec Funding Available	£3,722.00	to be claimed from ECDC
------------------------------------------	-----------	-------------------------

Plus Carnival Donation	£500.00
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Summary

Total Funds	£427,912.75
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Earmarked(Includes £500 Rec Carnival Donation)	£248,695.99
------------------------------------------------	-------------

Balance of Funds Available	£179,216.76
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CIL FUNDING							
CIL Receipts		Use by	Earmarked CIL Funding		Agreed	Spent	Balance
2015/2016	£7,894.64	2020/2021	Gardiner Memorial Hall Seed Funding	£35,000.00	9.6.20	£15,575.00	£19,425.00
2016/2017	£32,649.94	2021/2022	Gardiner Memorial Hall Stockdale Costs	£2,100.00	Paid	£2,100.00	£0.00
2017/2018	£75,650.08	2022/2023	Highways LHII Village Entrance Gates Gate	£5,000.00	9.6.20	£0.00	£5,000.00
2018/2019	£41,791.17	2023/2024	GMH	£115,000.00	8.9.20	£0.00	£115,000.00
2019/2020	£28,309.67	2024/2025	Recreation Ground Car Park	£35,000.00	13.4.21	£0.00	£35,000.00
2019/2020	£1,983.96	2024/2025	Unearmarked	£951.33		£0.00	£951.33
2020/2021	£4,771.87	2024/2025	Unearmarked	£15,658.63		£0.00	£15,658.63
2021/2022	£15,658.63	2025/2026					
	£208,709.96			£208,709.96		£17,675.00	£191,034.96
			Current CIL Funding in hand				£191,034.96

GMH to date 29th March 2021

Funding GMH							
					Claimed/Use	Received	Balance
CCC Capital Grant			£131,125.00		£9,950.00	£9,950.00	£121,175.00
PC Reserves	In hand		£15,000.00		£13,974.06		£1,025.94
CIL (PC Seed)	In hand		£35,000.00		£15,575.00		£19,425.00
CIL (PC appr 8.9.20)	In hand		£115,000.00				£115,000.00
ECDC 25.3.2021			£180,000.00				£180,000.00
Arbus Donation	In hand		£250.00				£250.00
Amey Grant			£80,000.00				£80,000.00
			£556,375.00		£39,499.06		£516,875.94

(Stockdale not included in Claimed/Used total).

Expenditure to date Gardiner Memorial Hall

	EX VAT	VAT	TOTAL	Allocation	
Stockdale	£2,100.00	£420.00	£2,520.00	CIL PC	
Sharman and Grimwade	£1,297.50	£259.50	£1,557.00	PC Res	
Rigour Survey	£1,815.00	£363.00	£2,178.00	PC Res	
ECDC	£256.00	£0.00	£256.00	PC Res	
Varsity Consulting	£3,000.00	£600.00	£3,600.00	CCC	
Andrew Firebrace	£450.00	£90.00	£540.00	CCC	
Saunders Boston	£6,500.00	£1,300.00	£7,800.00	CCC	
Anglia Ecology	£955.56	£0.00	£955.56	PC Res	
Varsity Consulting	£1,425.00	£285.00	£1,710.00	PC Res	
Powerrod Eastern	£475.00	£95.00	£570.00	PC Res	
KMC	£1,200.00	£240.00	£1,440.00	PC Res	
Sharman and Grimwade	£3,400.00	£680.00	£4,080.00	PC Res	
Varsity Consulting	£1,425.00	£285.00	£1,710.00	PC Res	
Andrew Firebrace	£300.00	£60.00	£360.00	PC Res	
Varsity Consulting	£1,425.00	£285.00	£1,710.00	PC Res	
Saunders Boston	£9,000.00	£1,800.00	£10,800.00	CIL PC Seed	
Sharman and Grimwade	£4,925.00	£985.00	£5,910.00	CIL PC Seed	(not paid until 1.7.2021)
Andrew Firebrace	£1,650.00	£330.00	£1,980.00	CIL PC Seed	
	£41,599.06	£8,077.50	£49,676.56		

F&GP/27072021/05 Covid 19

There is a requirement for Council to continue to provide a covid safe venue as much as possible. The Group agreed the following changes to be made with immediate effect for those using Mandeville Hall:

Current maximum numbers allowed in Mandeville:

Hall 1 – 20 to be increased to 100

Hall 2 – 15 to be increased to 50

Hall 3 – 15 to be increased to 50

It will be left up to the hirers to decide on actual numbers they are happy with up to the revised maximum above. Any hirer wishing to exceed these numbers should make a request to Council for consideration.

All Toilets in Mandeville Hall to be available for use.

Users of Mandeville Hall to be allowed to enter by the main entrance.

The Key holders will continue to clean after each booking and be paid an allowance for doing this. To be reviewed at the next Finance and General Purposes meeting in September.

It was agreed that from the 1st October 2021 hirers will be charged 75% of their pre-covid fee and from 1st January 2022 all hirers will revert back to paying 100% of their pre-covid fee.

The restriction of allowing only one person in the kitchen at any time will be removed. More hirers will be returning in September.

The total number of people able to be present at a Council meeting can be up to 50 when meetings move to Room 3 in September. Community, Leisure and Sport and Safety Working Group meetings will continue on Zoom until the end of the year.

Hand sanitisation stations, Track and Trace will continue. The wearing of a mask will be encouraged in the hallway and toilets.

Paul Webb asked if the Carnival Committee needed to do anything else Covid wise for their event on the 4th September 2021 at Margaret Field. Having seen the risk assessment for the event, the group did not consider anything further needed to be done.

All changes will be subject to latest Government Covid-19 updates.

F&GP/27072021/06 Maintenance Officers Mileage Allowance and Keyholder Salaries

Yvonne Rix had supplied the following information on vehicle costs for the Maintenance Officer (figures provided by the Maintenance Officer)

MOT £50.00 per year

Van Insurance £277.33 per year

Vehicle Tax £278.16 per year

Servicing £100.00 per year

Tyres (2 each year) £70.00

General Repairs £100.00 per year

Fuel £30.00 per week

It was suggested that the Maintenance Officer should be paid a weekly sum of £20.00 Maintenance Officer Vehicle Expenses Supplement to support the Maintenance Office with his vehicle costs. This was approved for by the Group with a recommendation being made to Full Council.

The Finance and General Purposes Group recommends to Full Council that a weekly sum of £20.00 is paid to the Maintenance Officer as a Vehicle Expense Supplement.

The Group then moved on to discuss the salary payments for the key holders. Liz Swift expressed that the Council should be a good and fair employer. The Council currently have good staff and it would be very difficult for the staff to be replaced. Yvonne Rix had provided details of the duties that the key holders undertake and the time that they spend on average on each. The key holders are on call on the days that they are working.

The option of using NJC scales was thought to be the best option. The Clerk, Hazel Williams and Liz Swift agreed to meet on 11th August 2021 to look at the figures in more detail.

F&GP/27072021/07 Revised Five-Year Plan

This matter was deferred.

F&GP/27072021/08 Recreation Ground Car Park

Two out of three quotes returned. The third contractor had explained that as he would need to subcontract out part of the work, he would rather not submit a quotation on this occasion. The quotations received are for £52,712.60 plus vat and £58,700.00. The second quotation included a Terram Geotextile Membrane. The Clerk to find out the relevance of this and ask if Meads would be in a position to reduce their quotation to £50K.

F&GP/27072021/09 Any other matters and matters for discussion at the next
Meeting: None

F&GP/27072021/10 Date of the next meeting – 28th September 2021

Please note that the meeting on 28th September will include
Review of the Council's Risk Management Policy, Direct Debits,
Safeguarding of Funds, Internal controls.
Appointment of Internal Auditor and scope of audit.
Content of the next meeting noted.

The meeting closed at 9.05 pm

Signed

Dated

BURWELL PARISH COUNCIL
FINANCE AND GENERAL PURPOSES
ACTION PLAN 27.7.21 APPENDIX 1

	PROJECT	DATES	ESTIMATED COST	INFORMATION AND UPDATES
1	Local Council Risk System			Local Council Risk System to be reviewed
2	CCLA Investment			Funds stands at £101,214.49 at June 30 th 2021
3	3 to 5 Year Plan	January 2018		Revised plan to be ready for approval by PC by September 2021.
5	Estimates obtained for Structural Report for MH Ceiling	March 2018		Smithers Purslow currently checking proposals. Final decision on action to be taken in September 2021 when legal action may be considered.

Yvonne Rix

From: Stewart Broome <Stewart.Broome@eastcambs.gov.uk>
Sent: 15 July 2021 13:57
To: Stewart Broome
Subject: Licensing: Gambling Act 2005 - Statement of Principles Consultation

Good afternoon

I write to inform you that East Cambridgeshire District Council is currently reviewing its Gambling Act 2005 – Statement of Principles for Licensing.

It is a requirement under section 349 of the 2005 Act for all Licensing Authorities to review its Statement of Principles from time to time and at least every 3 years.

You have been sent this email as you are considered to have an interest in the items that the Gambling Act 2005 – Statement of Principles covers, although there is no obligation on you to submit a comment.

The matters dealt with by this revision are as follows:

- 1) Amendment of paragraph 16.17 to reflect Social Responsibility Code Provision 3.5.6 regarding self-exclusion schemes in Local Risk Assessments
- 2) Paragraph on premises inspections inserted as paragraph 13.6
- 3) Definition of a track inserted as paragraph 24.1
- 4) Definition of a day added to paragraph 32.3 regarding OUNS
- 5) Updated organisational contact details in Annex B

The deadline date for consultation responses is 5pm on Friday 27th August 2021.

Full information can be found by visiting <https://www.eastcambs.gov.uk/licensing/licensing-policies>

Should you wish to submit a comment please do so by e-mailing licensing@eastcambs.gov.uk with the subject heading "GA05 consultation"

Kind regards

Stewart.

Stewart Broome
Senior Licensing Officer
East Cambs District Council
The Grange
Nutholt Lane
Ely
CB7 4EE
01353 616287

Pay, report, apply online 24 hours a day



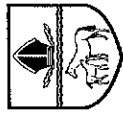
We are committed to reducing single-use plastics #bringyourownbottle

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EAST CAMBRIDGESHIRE DISTRICT COUNCIL
STREET NAMING AND NUMBERING SERVICE
SCHEDULE OF CERTIFICATION OF STREET NUMBERING

PARISH Burwell

IMPLEMENTATION DATE: 01st June 2021

ADOPTED STREET NAME: North Street

SCHEME REF: STNN/21/23

DIRECTION: From The Causeway

Official Street No		Property Formerly Known As			
No/Plot	Development Name	Developer	Planning Application	Building Control Reference	STNN Reference No
					Date
The Paddock 108	Confirmation Only				17/10/01
114	Confirmation Only				17/10/01
116	Confirmation Only				17/10/01
Rose Cottage 118	Confirmation Only				17/10/01
120	Confirmation Only				17/10/01
122	Confirmation Only				17/10/01
Baulk Farm 124	Confirmation Only				17/10/01
126	Site East of 124		17/01138/FUL	18/00142/DOMFP	STNN/21/23
					01/06/21

Last Entry Date: 17th May 2021



**East Cambridgeshire
District Council**

The Grange, Nutholt Lane
Ely, Cambs, CB7 4EE
Tel: (01353) 665555

**Street Naming
and Numbering**

ECDC Reference:
STNN/21/23

**Numbering of 1 new
property**

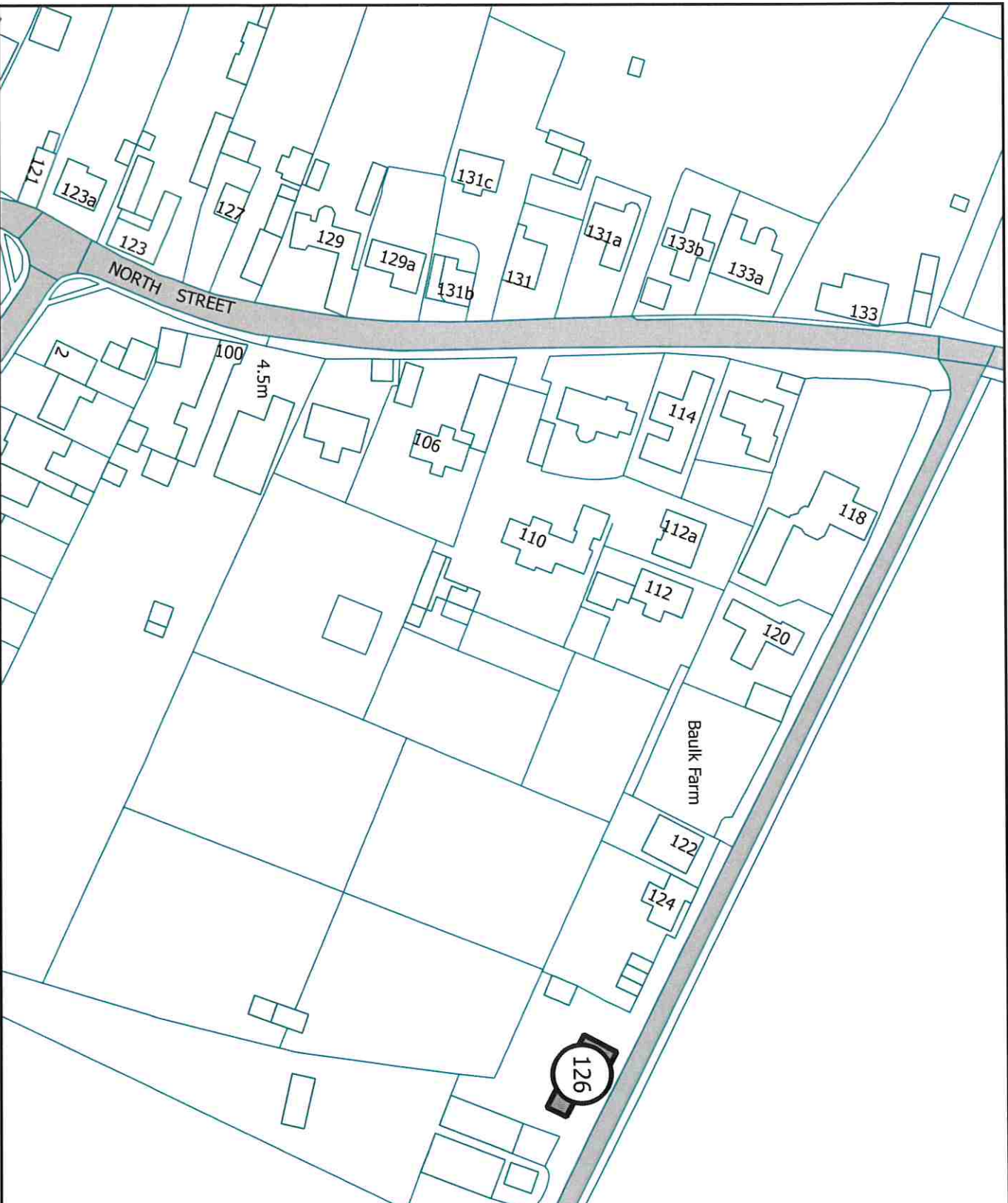
**126 North Street
Burwell**

Please read in association with schedule
of Certification of Street Numbering and
Naming

**This plan is for identification
purposes only and does not
represent legal boundaries.**

Date: 17 May 2021
Scale: 1:1,250

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All rights reserved 100023279



Yvonne Rix

From: Street Works <street.works@cambridgeshire.gov.uk>
Sent: 16 July 2021 11:03
Subject: Proposed TTRO - Heath Road, Burwell 13.09.2021
Attachments: Heath Road, Burwell RC 56104045.pdf; Heath Road, Burwell RC 56104045 App 01.docx

Please find attached the proposed TTRO application for your information. If you have any comments, please respond by 30.07.2021. If no comments are received we will proceed with the application and a copy of the Order will be circulated for information once made.

Please note: all our up to date forms are available on our website, please see link as below:

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/highway-licences-and-permits/>

Kind regards

Cassy Furness
Permit Officer

Highways Service
Cambridgeshire County Council
Tel: 01480 372444



@Cambs_Traffic



For more information regarding forthcoming  click [here](#)



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Notes:

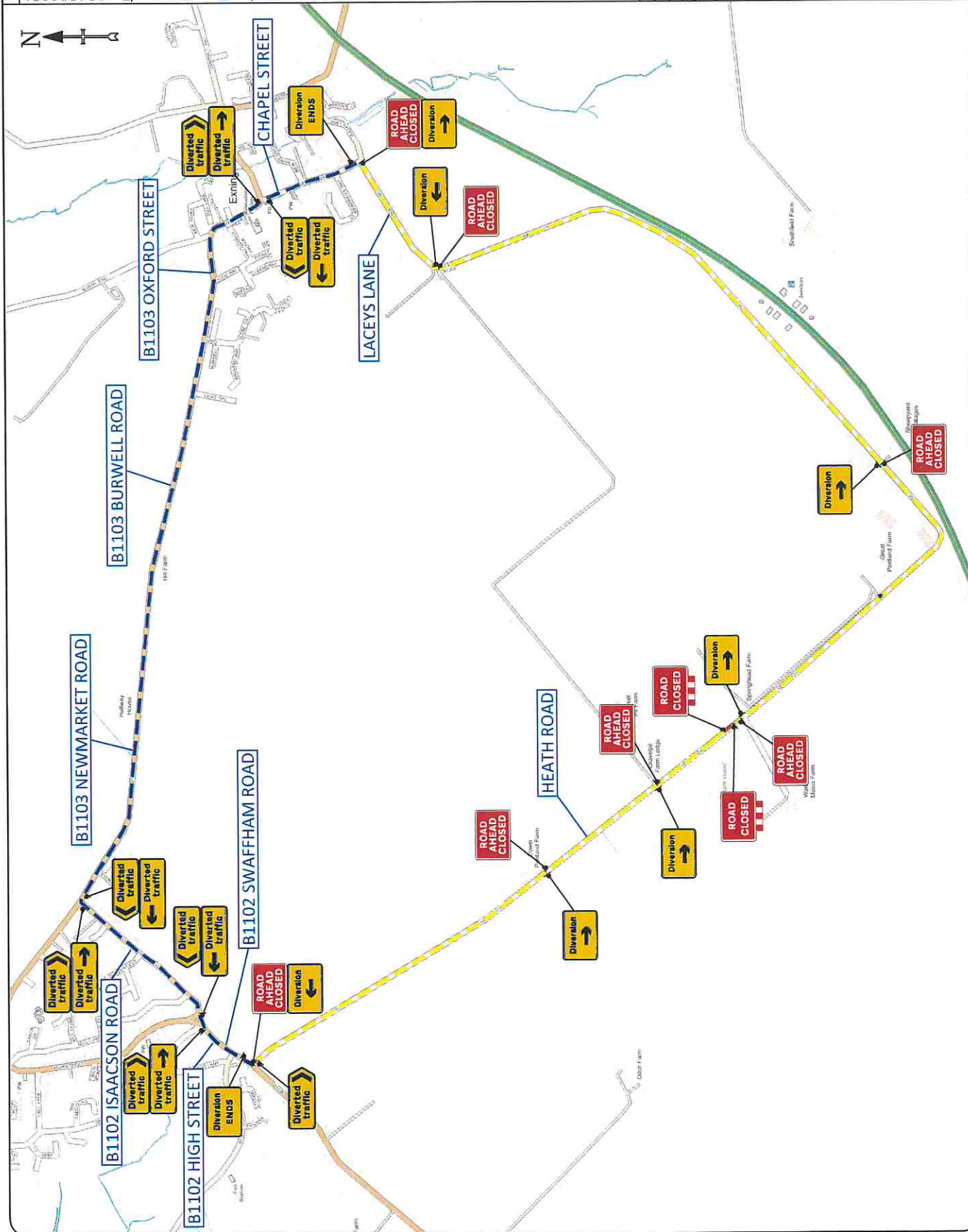
- A - Do not scale from this drawing
- B - All temporary traffic management shall be in accordance with Chapter 6 of the Traffic Signs Manual 2009
- C - All temporary traffic management shall be in accordance with the Traffic Signs Regulations and General Directions 2014
- D - All temporary traffic management shall be in accordance with the Traffic Signs Regulations and General Directions 2014
- E - All temporary traffic management shall be in accordance with the Traffic Signs Regulations and General Directions 2014
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KEY

- Sign
- Traffic Cone
- Road Closure
- Access Only
- Diversion Route

DIVERSION ROUTE

Heath road, Burwell > B1102 Swaffham road, Burwell > B1102 High street, Burwell > B1102 Isaacson road, Burwell > B1103 Newmarket road, Burwell > B1103 Burwell road, Exning > B1103 Oxford street, Exning > Chapel street, Exning > Laceys lane, Exning & Vice versa



INITIAL ISSUE	DATE
11/06/21	11/06/21
INITIAL ISSUE	DATE
23/03/21	23/03/21
INITIAL ISSUE	DATE
23/03/21	23/03/21

FOR APPROVAL

The Lion Barn
Mallard Road
Newmarket
Suffolk
01449 490865

love every drop
anglianwater

HEALTH ROAD	Health Road	CB25 0AP
TITLE	Road Closure and Diversion	
SCALE AT AS	1:1000	1:1000
AS SHOWN	1:1000	1:1000
TRAFFIC SIGNAGE	n/a	1:1000
TRAFFIC SIGNAGE	1:1000	1:1000

Yvonne Rix

From: Street Works <street.works@cambridgeshire.gov.uk>
Sent: 27 July 2021 14:13
Subject: Proposed Closure - Swaffham Road, Burwell (01/09 - 03/09)
Attachments: 34 Swaffham Road Burwell 10642197 overview.pdf; New Cambridge TTRO.docx

Please find attached the proposed TTRO application for your information. If you have any comments, please respond by 09/08/2021. If no comments are received, we will proceed with the application and a copy of the Order will be circulated for information once made.

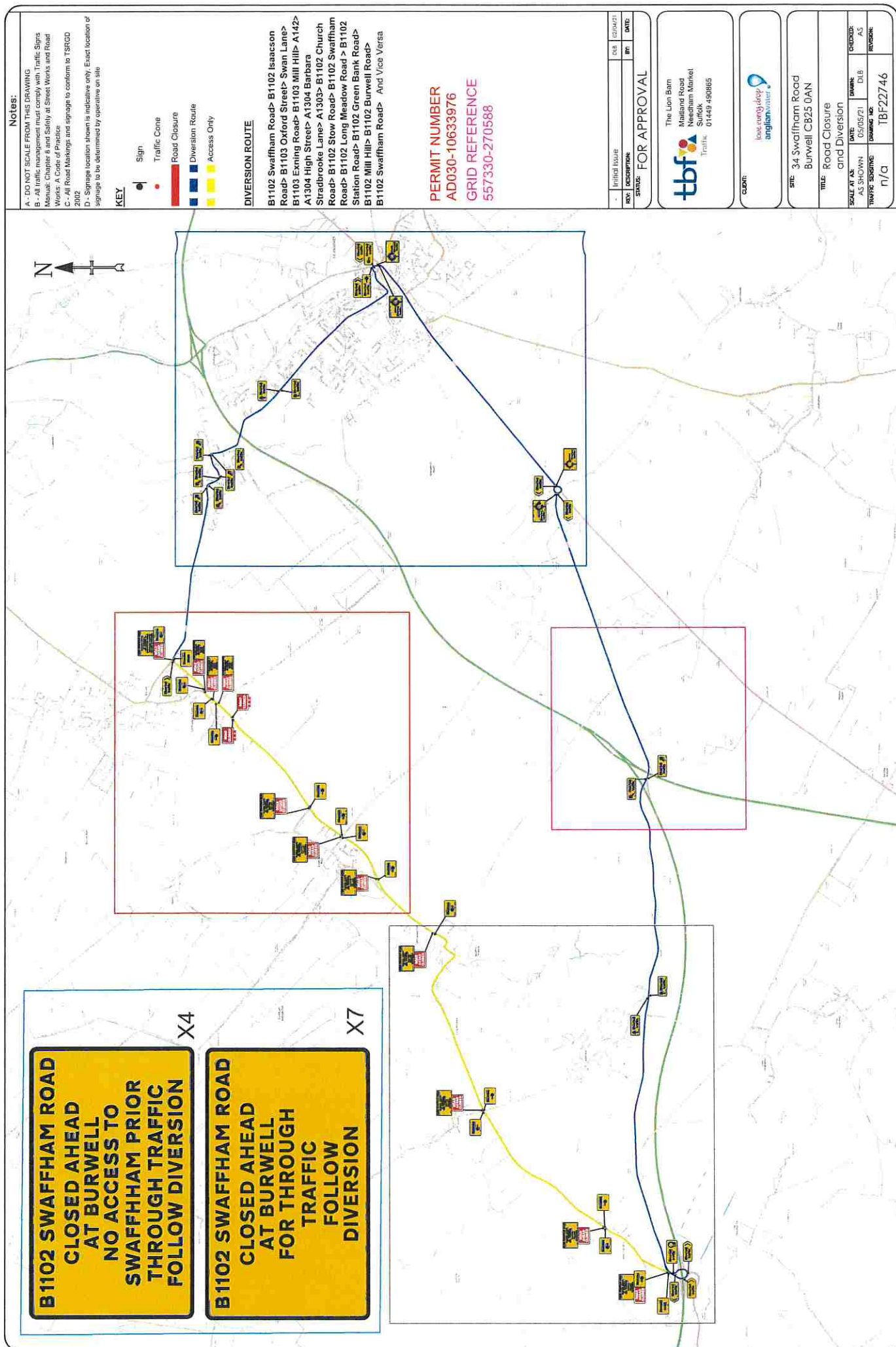
Kind regards,

Giedre Vilkaite
Street Works and Permit Coordinator



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TEMPORARY TRAFFIC ORDER APPLICATION FORM (TTRO)

<p>Please Send Your Applications to:</p> <p>Cambridgeshire County Council Street Works Team Vantage House Washingley Road Huntingdon Cambridgeshire PE29 6SR</p> <p>Tel: 01480 372444 Email: street.works@cambridgeshire.gov.uk</p>	<p>Applicants Details:</p> <p>Name: Darren Button Address: TBF Traffic, The Lion Barn Maitland Road Needham Market IP6 8NZ</p> <p>Tel: 01449 490865 Emergency 24 hour Contact No:</p> <p>Email: darren.button@btsgroupuk.com</p>
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The cost of this application is:
£1095.00 for a Full Order or **£770.00** for an Emergency Order

YOU MUST ALLOW AT LEAST 12 WEEKS FOR THIS ORDER TO BE PROCESSED. A STREET WORKS PERMIT MUST HAVE BEEN SUBMITTED BEFORE THIS FORM WILL BE CONSIDERED

PLEASE TICK ALL RELEVANT OPTIONS THAT APPLY:

ROAD CLOSURE	√	FOOTPATH CLOSURE	√	SPEED LIMIT	√	OTHER (Please specify below)	√
Additional T/M Requirements	None <input checked="" type="checkbox"/> Stop / Go <input type="checkbox"/> 2 way lights <input type="checkbox"/> 3 way lights <input type="checkbox"/> Hours of operation <u>24/7</u>						
Description of Works: New (WATER) connection							
Road Name				Swaffham Road			
Parish / Town				Burwell			
Road Number (i.e.: A140)				B1102			

Location of Works	In carriage way outside number 34 Swaffham Road		
Closure Start Date:	01/09/21	End Date:	03/09/21
Closure Times: 24/7 or Specify Times	24/7		
Working Hours: 24/7 or Specify Times	0800-1900		
Diversion Route – List all roads & parishes (with names and numbers if possible) These can be found on Roadworks.org with “NSG” selected under Operational Info within the Map Layers Menu. Please provide a map showing the extent of the closure and diversion route.	B1102 Swaffham Road> B1102 Isaacson Road> B1103 Oxford Street> Swan Lane> B1103 Exning Road> B1103 Mill Hill> A142> A1304 High Street> A1304 Barbara Stradbroke Avenue> A1303> B1102 Church Road> B1102 Stow Road> B1102 Swaffham Road> B1102 Long Meadow Road> B1102 Station Road> B1102 Green Bank Road> B1102 Mill Hill> B1102 Burwell Road> B1102 Swaffham Road> and vice versa		
Will the alternative route include a Trunk road? (If so it is the responsibility of the applicant to gain agreement from the Highways Agency and submit a copy of the approval to Street Works)	No Details:		
Does the above route have any restrictions, i.e. Low bridges, weight limits, tunnels, fords, ‘one way’ or other Orders on it? (If Yes then please give details). Some of these can be found here	No Details:		
Will this Order apply to pedestrians and/or equestrians? (If so please provide details)	No Details:		
Please add any comments that you feel may assist the application	Specials to be at junctions telling of works ahead AWS signs to be placed out in advance Diversion to be symbolised due to clash of diversion routes in Suffolk		

<u>Payment Details</u>	
Please specify the details of the company or individual that Cambridgeshire are to collect payment for the TTRO to be processed.	
Company Name:	Anglian Water – Tracey Dixon

Address: Lancaster House Lancaster Way Ermine Business Park Huntingdon PE29 ^YJ	Tel. Email: : tdixon@anglianwqter.co.uk
Your Order Number 10633976	

Please note: It is the applicant's responsibility to inform residents, businesses, the Local Parish Council and County Councillors about the closure. We may request to see the information you have sent them prior to sending you the legal order. Details can be found by following this [link](#)

FAILURE TO ADHERE TO THE CONDITIONS SET OUT WITHIN THIS DOCUMENT MAY RESULT IN AN APPROVED ORDER BEING WITHDRAWN.

REQUIRED ADDITIONAL IMPORTANT INFORMATION

1. Please ensure you give the official road name with the correct spelling for which the Order is required.
2. Access may be allowed to Emergency Services **IF** safe passage permits.
3. Pedestrian/Cyclist and Access to properties must be allowed at **ALL** times, unless otherwise agreed.
4. An order will only be granted where a suitable alternative route or arrangements are available.
5. A clear map showing the extent of the closure and diversion route must be attached to this application.
6. Signs 1050mm by 750mm bearing the words "This Road will be closed "From To" and including the dates of the closure **MUST** be placed at all approaches to the site **at least 14 days** prior to the proposed closure.

DECLARATION:

All the information given in this application is true and I have checked all the names of streets and parishes against an official map of the area.

Applicant's Signature:.....Darren Button.....

Date:06/05/21.....

Company

TBF Traffic.....

Position...

CAMBRIDGESHIRE COUNTY COUNCIL

The Causeway (C221), Burwell

(TEMPORARY PROHIBITION OF THROUGH TRAFFIC)

ORDER 2021/771

NOTICE is given that Cambridgeshire County Council has made an Order pursuant to the Road Traffic Regulation Act 1984, as amended by the Road Traffic (Temporary Restrictions) Act 1991, the effect of which is to stop any vehicle from proceeding along The Causeway (C221), Burwell as lies between numbers 105 and 111.

Access will be maintained to properties affected by this order.

The alternative route for vehicles is via B1102 - Toyse Lane - North Street (C221) and vice versa.

The Order is made to facilitate new water connection works which are being carried out on or near this highway and it will come into operation on 3 August 2021 and continue until these works have finished or on the 2 February 2023 whichever is the earlier.

It is anticipated that these works will be carried out between 3 August and 5 August 2021.

The Order shall not apply to any persons lawfully engaged in connection with any works for which it is made, any member of the Police Force, Fire and Rescue Service, Ambulance Service, a vehicle being used by Special Forces during the execution of their duties or to any person acting with the permission or upon the direction of a Police Officer in uniform.

Steven Cox, Executive Director, Place and Economy, Shire Hall, Castle Hill, Cambridge CB3 0AP

Thursday 29 July 2021

CAMBRIDGESHIRE COUNTY COUNCIL

Newnham Lane, Burwell

(TEMPORARY PROHIBITION OF THROUGH TRAFFIC)

ORDER 2021/741

NOTICE is given that Cambridgeshire County Council has made an Order pursuant to the Road Traffic Regulation Act 1984, as amended by the Road Traffic (Temporary Restrictions) Act 1991, the effect of which is to stop any vehicle from proceeding along Newnham Lane, Burwell as lies between Laburnham Lane and Casburn Lane.

Access will be maintained to properties affected by this order.

The alternative route for vehicles is via The Causeway (C221) - Newnham Lane and vice versa.

The Order is made to facilitate new water connection works which are being carried out on or near this highway and it will come into operation on 9 August 2021 and continue until these works have finished or on the 8 February 2023 whichever is the earlier.

It is anticipated that these works will be carried out between 9 August and 13 August 2021.

The Order shall not apply to any persons lawfully engaged in connection with any works for which it is made, any member of the Police Force, Fire and Rescue Service, Ambulance Service, a vehicle being used by Special Forces during the execution of their duties or to any person acting with the permission or upon the direction of a Police Officer in uniform.

**Steven Cox, Executive Director, Place and Economy, Shire Hall, Castle Hill, Cambridge
CB3 0AP**

Thursday 29 July 2021

Minutes of the Burwell Environmental Group Meeting 2nd June 2021 7.30 pm (Zoom)

Present: Linda Hart (Chair), Jenny Moss (Secretary), Paul Webb, John Smith, Linda McMenamin-Smith

1. Apologies:

Pete Lancaster, Simon Hart.

2. Approval of the Minutes from 5th May 2021.

Proposed by Paul, seconded by Helen.

3. Action Sheet Updates:

1. Clunch – Jenny has written an article for Clunch: - there is a good month to submission date so anything extra to add can be sent to Jenny to pad it out. John is going to check with Jo at the Print Centre about their refill station status to see if that can be included.

Paul is going to get in touch with Burwell Radio, to try and arrange airtime around the same time as the next Clunch comes out.

2. Jenny has started the Knowledge Database, with a list of questions and information. Only one member of the Facebook group has emailed so far. Jenny to put the document in the shared Google drive for editing by all.

3. Electric Vehicle Charging Points. We discussed the possible best places in the village to lobby to have these – The Fox (John not sure about car charging in a pub), Print Centre or Library (School car park is Cambs County Council land, also is closed at night) Sports Centre (again is CCC owned), by The Elk, Mandeville. Paul said he thought BPC should discuss the latter on their Strategy Day. Linda and Simon were tasked with finding out who would supply, pay, and maintain them, at last month's meeting.

Paul suggested waiting till we hear from ECDC and CCC on their plans, but mentioned also getting in touch with local county councillors - Linda to pad out Jen's draft letter to CCC and ECDC.

John mentioned that he has seen a few chargers going to M&S garage in Soham.

The proposal for GMH is to have EV charging points there.

Jenny mentioned that someone local to Burwell is doing her Zappi EV installation.

4. Green builds

We need to write to ECDC planning lobbying for green builds. Linda offered to compile a letter. Paul suggested also sending it to Lavinia Edwards. We need to mention solar, and ground source heat pumps.

5. Climate Change Policy.

BPC are having a Strategy Day in July and will plan on how best to form a working group with BEG.

6. Email address.

We agreed that rather than send an email round each other any time an email is sent from the burwellbeg@gmail.com address, we will independently check the Sent box. John suggested keeping the account for the more significant emails.

(The Zoom session expired at 20.05 pm, and we reconvened immediately)

(Helen left the meeting)

4. Any Other Business:

Burwell Carnival are giving out funds – we could make a request for leaflets, promotional stuff (say £100 - £200). Jenny to apply to Peter (copy John).

We would like to have a stall at the carnival on September 4th 2021.

Paul mentioned that if we had sufficient funds we could apply for charitable status through HMRC.

It was noted that the Co-op Community Fund give up to £4,000 if we had a project in mind – something to note for next year.

John suggested a survey to see how many people in the village have EVs, are intending to get them, and what barriers are there in their way to getting one. We could use Survey Monkey, Clunch, Community Notice Board, Burwell Radio, have a stall at the Carnival.. We will compile the survey for the autumn. Paul mentioned that when BPC sent a survey in Clunch more people filled it in online.

We will mention in our next Clunch article that we will be having a stall at the Carnival.

5. Date of Next Meeting

The date for the next meeting has been set for Wednesday 7th July 2021 at 7.30pm.

We are hoping to meet face to face, venue to be arranged.

 14/7/21