

Yvonne Rix

From: laviniaedwards@aol.com
Sent: 10 April 2022 17:36
To: Yvonne Rix
Subject: District Report 12th April 2022 - Lavinia Edwards

Planning Committee - For the April Planning Committee Member's site visits was re summed this was the first since pre covid. The following items were on the agenda.

1. The Construction of four market dwellings & garages on land at Fordham Road, Isleham.

The application had previously been brought to Committee and approved as self build plots on a site of 125 dwellings by Bloor Homes. Due to the applicant being unable to sell the plots they wanted permission for 4 two storey dwellings.

The application was recommended for approval but Members decided to refuse the application on the grounds that it would cause significant harm to the amenity of nearby residents.

2.The erection of a new commercial building consisting of office, research & development and health services on land at Lancaster Way Business Park, Ely was approved unanimously.

3. Change of use on land at Little Thetford for Gypsy & Traveller residential use with the construction of three residential pitches and three stables was approved.

4. The conversion of an existing garage to annexe accommodation and construction of alterations to the infrastructure was refused as per office recommendation in Sutton. It was felt that the proposal would be out of scale.

During February the Planning department received 170 applications which was a 29% decrease on February, 2021.

Burwell Parish Council

Minutes of the Safety Group Meeting held on 22nd March 2022

Present: Paul Webb (Chair), Lea Dodds, Gill Miller, Jim Perry, Liz swift, Geraldine Tate, Brenda Wilson, and Yvonne Rix.

S/22032022 Apologies for absence and declarations of interests

There were no apologies for absence or any declarations.

S/22032022/2 Minutes of the last Safety Group meetings

The minutes of the previous meeting were approved.

S/22032022/3 Burwell Safety Campaign

Paul Webb thanked all for their work on the Safety Campaign which was launched at Burwell at Large. He reported that he was pleasantly surprised that most people approved of the 20's Plenty in Burwell Campaign. 70 people had signed the Pledge Sheet. Paul Webb advised that he would be posting 20's Plenty stickers in the bus shelters around the village and asked other members to take some stickers to distribute. The leaflets also went down well during the event. The website has been updated to include information on the Safety Campaign and is looking good. Generally, in terms of the Safety Campaign, Burwell at Large went well. Police and Fire service to still be made aware of the campaign.

The Campaign has now been endorsed by the East Cambridgeshire Safety Partnership, Vision Zero Partnership for Cambridgeshire and Peterborough and by the District and County Councillors. We need to write to Lucy Frazer MP for her official endorsement. The Mayor of the Combined Authority for Cambridgeshire and Peterborough was also very positive about the campaign and gave his support.

It has been established that the two MVAS signs purchased as part of the LHI (Local Highways Initiative) do not have the necessary components to record data. The machines ideally need to be updated to the specification requested as part of the LHI. The cost is likely to be in the region of between £350 - £375 plus VAT. Safety Campaign funding could be used to have these updated or ask Council for further funding. Ideally the County Council should fund some or all the update. The Clerk to look back at the original paperwork to see what was agreed. A written quote for the update needs to be obtained from Westcotec. Delivery and collection costs will also need to be considered and this will make having the units updated together a cheaper option. Additional training on the software would also be beneficial and could be carried out at the same time as taking the machines back to the manufacturers. The group agreed that the signs need to be updated.

A grant of around £1000.00 has been awarded by the East Cambridgeshire Community Partnership towards the 20's Plenty Car Stickers.

It is hoped that the Nitrate Oxide monitor will be available in the next couple of weeks. The preferred location is some where central in the village. The monitor is an important part of the campaign and Westcotec has said that they will pay for the software link so live data can be obtained at any time. They will let the Council use the machine for free for 12 months and are then prepared to sell the machine to the Council at a reduced cost, although no one is aware what that cost will be at this stage.

The LHI village entry buffer zones are due to be installed in June or July. The Buntings Path PHI flashing school sign needs progressing. Paul Webb to chase and is due to ask for a revised quote for the work.

Gill Miller reported that she has now had a meeting with the school, who seem very keen to be involved with the campaign. Years 5 and 6 will be doing the poster competition and younger years compiling a collage which will remain in school for the duration of the campaign. School assemblies are due to be arranged, which hopefully the Road Safety Officer from Cambridgeshire County Council will take part in. Dates for the assemblies have yet to be arranged. Options such as the school ambassador scheme and the walking to school campaign will be discussed for September. Donated prizes are being sort for the poster competition. Prizes to be awarded at the Carnival in June. BAFY are keen to be involved. Gill Miller to liaise with Tom Fell with the group's involvement. The winning posters are due to be laminated for use around the village. There was some concern shown that the poster competition was being targeted to two school years and not open to all children in the village.

A list of small and larger businesses to be compiled in readiness for the next meeting when a decision will be made on who will visit certain businesses. Business pledges (no monetary involvement) will be publicised on social media and on the Council's website. They can also have the 20's Plenty stickers for business vehicles and posters to help promote the campaign. Letters to be sent out during April. Regular updates of numbers pledging to be included on Facebook. Holders for leaflets to be considered for those businesses agreeing to have campaign leaflets available.

Lea Dodds asked if the Council had formerly approved the 20's Plenty Campaign for Burwell as advised by the 20's Plenty Campaign Group for Cambridgeshire. The Clerk to check if the Council has formerly approved the 20's Plenty Campaign for Burwell and if not add it to the agenda for the next Council meeting.

In house printing of leaflets makes it easier for content to be changed and updated.

Paul Webb reported that the Speedwatch teams are looking to hold 2 sessions per week from June for the duration of the Summer. Two people at Burwell at Large indicated that they would like to be involved with Speedwatch. However, some of the originals involved have now dropped out. The machine is currently in the Maintenance Officers store. Year 5 and 6 children from the school may be interested in observing and using some of the data from one of the sessions. Although there is an 18+ requirement for actual volunteers.

Paul Webb remained all that the next phase of the Safety Campaign will be Parking which will be launched at the Burwell Carnival in June. The schedule for the agreed input in Clunch to be looked at to see what is required by the 1st May deadline.

Cycling, pedestrian and equestrian safety will be launched in September. Emma Graves-Brown (ECDC Eyes and Ears) is keen to be involved, with a possible village meeting later in the year.

S/22032022/4 Community Emergency Plan

It was agreed that the Group would look at this in September when they had more time. ECDC has provided a template for a plan, but it is important to establish what arrangements have been made by the District and County Council first to ensure that there is no overlap.

S/22032022 Any Other Business

Gill Miller suggested that the Parish Council should have overall responsibility for all the defibrillators in the village. It was confirmed that all units are now registered on circuit. It would be difficult for the Parish Council to have overall responsibility for all the machines for a number of reasons, but something could be included on the Councils website indicating where all the units are situated and contact details for them.

The next Safety Campaign meeting to be held on Wednesday 4th May 2 pm at the Jubilee Reading Room.

Date to be confirmed for the next Safety Group meeting.

The meeting closed at 8.40 pm.

Signed

Dated

Burwell Parish Council
Finance and General Purposes
29th March 2022

Minutes

Present: Hazel Williams (Chair), Joan Lonsdale, Liz Swift, Michael Swift, Paul Webb, Brenda Wilson, Yvonne Rix (via Zoom).

F&GP/29032022/01 Apologies for absences and declarations of interests

There were no apologies for absence. Paul Webb declared an interest in matters relating to Burwell Carnival.

F&GP/29032022/02 Approval of the minutes of the meeting of 25th January 2022

The minutes of the meeting held on 25th January 2022 were approved.

F&GP/29032022/03 Consideration of the Action Sheet

The following items were considered with updates in bold.

PROJECT	INFORMATION AND UPDATES
Local Council Risk System	Date to be reviewed to be scheduled by Clerk Set to be reviewed in January 2022 – No further update. Clerk to speak with Assistant Clerk to see how the review is progressing.
CCLA Investment	Funds at 31.12.2021 £101228.61 Funds at 28.2.2022 £101,256.60

F&GP/29032022/04 Estimated year-end financial position

Yvonne Rix reported that due to the Gardiner Memorial Hall it was not possible to correctly estimated the year-end financial position of the Council at this point in time.

F&GP/29032022/05 Staff Appraisals and Staff Salaries

All staff appraisals have been carried out apart from Martyn Wright, which a date needs to be organised for. All staff appraised are happy with their work and no issues were raised. It was agreed that the following incremental salary increases should be recommended.

Yvonne Rix – Currently Salary Point 30 moving up to Salary Point 31 from 1st April 2022

Sarah Ashby – Currently Salary Point 15 moving up to Salary Point 16 from 1st April 2022

George Rowland – Currently Salary Point 15 moving up to Salary Point 16 from 1st April 2022

The Group also agreed that the Council should probably continue to pay salaries in line with the NJC for Local Government Services accepting all agreed cost of living increases and that the Key holder salaries should probably be increased by the same percentage once announced. The Key holder salaries may also need reviewing once the Gardiner Memorial Hall has reopened and bookings have established.

F&GP/29032022/06 Cloud Back Up

To ensure that the Council has the necessary back up for its documents the use of a Cloud Back Up service has been recommended. The cost works out at £55.00 per month using a program called Backup Vault. This will also protect data from Ransomware and is fully encrypted. There also will be a small charge for backing up of emails as a result of Microsoft Exchange reducing the time period that they store emails for on their system.

The Group recommends to Full Council that the Council implements the use of the Cloud Back Up service as suggested.

The Clerk will check with Burwell Computers that this is the best value for money package available.

F&GP/29032022/07 Sports Facilities – Ground Maintenance Contract

Three tenders had been received for carrying out the Pitch Maintenance and Grass Cutting at the Recreation Ground. All tenders received were higher than the figure included in the 2022/2023 budget. The overall tender prices ranged from £21045 to £29982.

The Group recommends to Full Council that the tender from Mr Groundsman totalling £21045.00 per year should be accepted for a two-year contract commencing on 1st April 2022.

The Group noted that the level of service and grounds maintenance knowledge had been reflected in the tender price from Premier Sports which came in at £28,000 for the lower-level programme.

Tenders had also been received for the pitch maintenance at Margaret Field. The type of soil at Margaret Field is very different to that at the Recreation Ground and provides far better drainage. The pitches on Margaret Field will only be used by children and therefore pitch wear and tear will be a lot less. It was decided not to engage a contractor to carry out work to the pitches at this point in time. It was agreed that Truelink who currently cut the grass on Margaret Field should continue to do so as per the agreed regime.

F&GP/29032022/08 Grass Cutting Price Increase

An email had been received from Truelink asking the Council to consider a 10% up lift in the contract price for the grass cutting due to the substantial increase in fuel and electricity costs. The Group considered the request and agreed the following recommendation to Full Council:

The Group recommends to Full Council that there is a 10% uplift in the contract price for the grass cutting carried out by Truelink.

F&GP/29032022/09 Any other matters and matters for discussion at the next Meeting:

a) Steak and Honour – Monthly use of MH Car Park

A request had been received from Steak and Honour to use the Mandeville Hall car park once a month on a Saturday. The Group agreed to the use at a cost of £25.00 per session.

b) No Mow May

A letter had been received from the County Council asking if Parish Councils cutting grass verges on their behalf would be adopting 'No Mow May'. The Group noted the request but felt that the letter had been received too late this year to implement but would consider adopting in 2023.

c) Zurich – Building Valuation

A general letter had been received from Zurich Insurance advising that Councils with buildings insurance should consider if the value insured was in line with current valuation figures. The Clerk to provide a list of the sums insured for the next F&GP meeting. The Gardiner Memorial Hall is likely to require a revised valuation once the refurbishment work has been completed and this would be an opportunity to carry out of valuations if required. The Clerk was also asked to find out if Zurich provided unlimited building value insurance.

d) Carnival -Use of Recreation Ground and Margaret Field

An email had been received from the Carnival Committee asking for permission to use the Recreation Ground for the Carnival in June and Margaret Field for the Family Fun Day at the beginning of September. It was agreed that permission should be granted with a clause stating that the Carnival Committee would be responsible for any damaged caused. They would also be asked to provide the Council with copies of their Public Liability Insurance Cover, Risk Assessments and Alcohol licences.

Paul Webb informed the Group that it had recently been established that the latest two MVAS signs purchased through the LHI scheme did not record the data as requested in the funding application. The error appears to be down to the County Council or its contractor. The cost to update both machines is around £750.00 plus VAT and delivery. Initially Safety Campaign funding could be used for this as the data from the MVAS signs form part of the evidence required to support the results of the Safety Campaign. Yvonne Rix to write to Joshua Schumann regarding the issue.

F&GP/29032022/10 Date of the next meeting

The date of the next meeting to be confirmed.

The meeting closed at 9.10 pm

Signed

Dated

Pauline's Swamp Extraordinary General Meeting

30 Newmarket Road CB25 0AE Tuesday 29th March 2022 10.55 a.m.

Present: Paul Hawes, Paul Webb, Jenny Moss (Secretary)

1. *Apologies*

Helen McMenamin-Smith, James Moss

2. *Election of new Trustees*

The Trustees unanimously voted in favour of electing all four applicants – Mike Swift, Liz Swift, Jim Perry, and Geraldine Tate.

3. *Election of Chair*

The Trustees unanimously voted in favour of electing Mike Swift as Chair, to be proposed at the next meeting.

4. *Date of next meeting*

The next meeting has been moved from Thursday 31st March to Wednesday, 30th March 2022, to be held at 25 The Causeway at 7.30 p.m.

The Secretary is to advise all new Trustees and invite them to the meeting of 30th March.

The meeting ended at 11.10 a.m.

Yvonne Rix

From: Street Name Numbering <StreetNameNumbering@eastcambs.gov.uk>
Sent: 16 March 2022 14:03
Subject: STNN/21/211 - Addressing 1 Battery Storage Facility - Weirs Drove, Burwell
Attachments: STNN_21_211 - Location Plan - Land North West of Electricity Sub-Station, Weirs Drove, Burwell.pdf

Good Afternoon

We have now addressed the Battery Storage Facility in the event that the emergency services may need to be called

Many Thanks

Gemma Smart

Street Naming and Numbering Officer

East Cambs District Council

01353 665555

Pay, report, apply online 24 hours a day

Please consider the environment before printing this e-mail

(Working Hours: Tuesday, Wednesday and Thursday 9am-5pm)



East Cambridgeshire District Council
 The Grange, Nutholt Lane
 Ely, Cambs, CB7 4EE
 Tel: (01353) 665555

Street Naming and Numbering

ECDC Reference: STNN/21/211

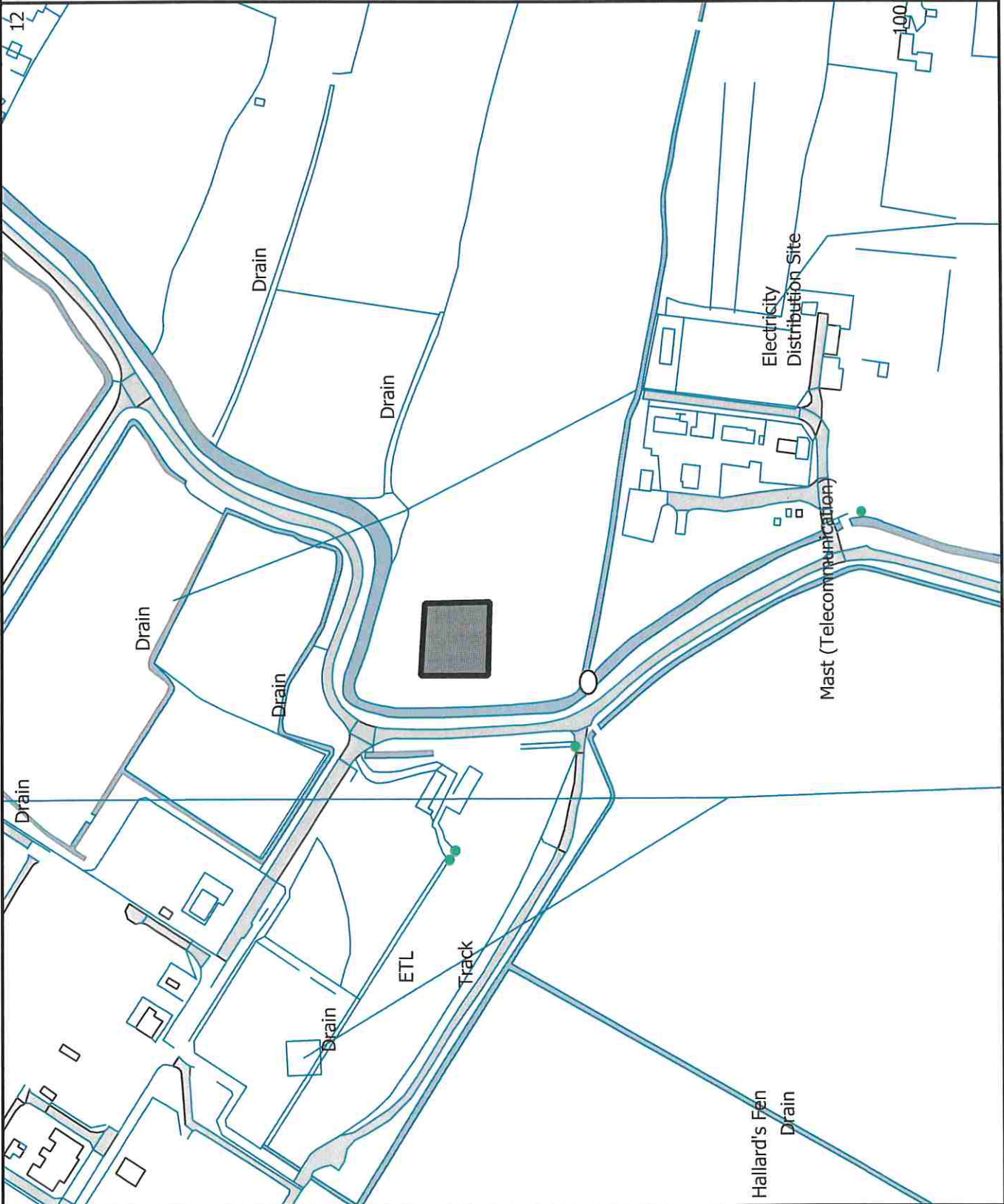
Addressing 1 commercial

East Anglia Grid Storage One Ltd,
 Weirs Drive,
 Burwell

Please read in association with schedule of Certification of Street Naming and Numbering

This plan is for identification purposes only and does not represent legal boundaries.

Date: 16 Mar 2022
 Scale: 1:2,500
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**SPRING CLOSE MANAGEMENT GROUP
MINUTES OF THE MEETING OF 02/02/2022 HELD ON ZOOM**

Present ; Mike Swift (Chair), Liz Swift, Jenny Moss, Martin O'Leary, Rachel O'Leary, Caroline Smith, Colin Smith, Malcolm Busby

Apologies ; Paul Webb, Geraldine Tate, Helen McMenemy-Smith

There were no matters arising other than listed on the agenda

FINANCIAL UPDATE

Mike reported that funding of £3000 had been secured in the 2022/2023 Burwell Parish Council budget for Spring Close projects other than grass cutting and the hay cut. There was a separate budget for grass cutting and the hay cut. Mike explained that any tree surgery costs would come out of a separate Parish Council trees budget, and that any work carried out by the Maintenance Officer at the site would also come out of a separate budget.

Martin asked for regular financial updates to be made at meetings.

MEETING WITH ECDC CLIMATE OFFICER

Mike reported that a meeting with the ECDC Climate Officer had been very positive. This had included a visit to Spring Close. The Climate Officer informed councillors that there might be grants available for new signs. A grant might also be available to the landowner to plant hedging along the footpath from the footbridge to Reach Road.

NEW SIGNS

Rachel, Colin and Caroline had a short meeting after the site inspection. Colin and Caroline are working on new text and illustrations. Rachel reported that she had met the new Burwell Print Centre manager, who confirmed the centre could print signs on acrylic fibreboard or Plexiglass. Rachel has also contacted a Cheshire firm, Nature Signs Designs, for further information. Jenny said that the Maintenance Officer could make pedestals for the signs.

SITE INSPECTION AND AMENDMENTS TO VISION PLAN

Tree planting - Non suckering small trees and shrubs to be planted on the boundary between the copse and the main meadow, and also in bays along the western boundary hedge.

Up and over path - Widen and maintain path by cutting back scrub on the western side of the path. Clear brambles at base of path near footbridge and at the footbridge end of the path. New sign by footbridge to point to restored path.

Stream bank. - Selective scrub clearance of stream bank
Control *Carex pendula* at the spring

Scrub clearance – Selective control of scrub encroachment into grassland

SITE INSPECTION – OTHER MATTERS

It was agreed to leave the wet areas of the stream path as they are on account of potential future liabilities to insure and maintain boardwalks.

Liz reported that the residents of the Tan House have agreed to meet tree surgery costs in relation to the ash tree that has recently fallen across the stream from the far side. It was noted that persons unknown, probably the residents of 31, Spring Close, had been lopping shrubs in Spring Close probably to prevent shading to their property. As there are also two field maple trees growing along that boundary, it was agreed not to pursue the matter at this time.

The Parish Council will write to Martin Savage, thanking him for restoring the old path to the footbridge.

Following discussions during the site inspection about selective clearance of the brambles by the stream, Paul Pickles has cleared a stretch of brambles downstream from the spring.

NEXT WORK PARTY

It was agreed at the meeting that the next work party would be held on 12/02/2022. Tasks to be done were as follows:

Scything and raking the castle mound

Tree planting – small trees and shrubs – on the boundary between the copse and the main meadow

Cutting back scrub and vegetation bordering the up-and-over path to widen the path.

ANY OTHER VISION PLAN AMENDMENTS

Martin asked for scrub clearance on the steep path that runs down to the moat from the outer bank (by the sign on the outer bank) to be included in the Vision Plan as this area had very recently been grassland and could be restored.

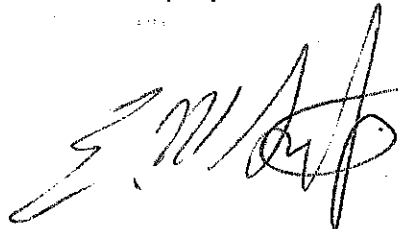
COMMUNITY EDUCATION

Paul and Rachel had not met to discuss this

ANY OTHER BUSINESS

Liz reported that CCC had inspected the footbridge. The officer was satisfied that no further work was required following the Maintenance Officer's repairs.

DATE OF NEXT MEETING 09/03/2022 Mandeville Hall 7.30

A handwritten signature in black ink, appearing to be 'E. M. A.', is written over the bottom of the page.

Climate Change Forum

Minutes of the meeting held on 1st March 2022 7.30 pm on Zoom

At Mandeville Hall, Tan House Lane, Burwell

Present Jenny Moss (Chair), Lea Dodds, Jim Perry, Liz swift, Michael Swift, Paul Webb, Brenda Wilson, Nicola Hallows, Linda Hart, Martin O'Leary, and Yvonne Rix (Clerk).

Also Present Emma Fletcher (A to B1102 Group)

1. Apologies for absence

Gill Miller and Geraldine Tate

2. Approval of the minutes of 1st February 2022

The minutes of the meeting held on 1st February 2022 were approved and signed as a true and correct record. Proposed – Jim Perry, seconded – Brenda Wilson.

3. A to B1102 Group Presentation

Emma Fletcher from the A to B1102 talked to those present about the A to B 1102 Group and its aims. The Group was set up following the Greater Cambridge Partnership (GCP) undertook a key consultation on traffic changes to the east of Cambridge. Only 19 responses were received from residents living between Quy and Burwell and many people, including some Parish Councils were unaware of the consultation taking place. The GCP has a budget of £500 million to spend on mainly transport related works, but spending on public transport, cycling, and walking facilities will not be delivered past the A14 junction at Quy. This is despite villages past Quy being strongly affected by changes to the transport network in Cambridge. The GCP has representatives from Cambridgeshire County Council, Cambridge City Council and South Cambs. District Council. East Cambs District Council was not invited to be part of the partnership, although are consulted on proposals. The A to B1102 Group involves representatives from all villages beyond Quy through to Burwell. She continued to explain that these villages are being ignored and that if the Parishes want to improve transport facilities for their residents, then they will have to help themselves. The Group intends to find common issues to focus on in to improve the quality of the lives of those who drive, ride, cycle walk and live alongside the B1102. These issues include the reduction of speed limits through villages along the B1102, road improvements, traffic calming and improved bus services. The Group are talking to the National Trust regarding the tourism implications for the villages.

Emma Fletcher explained that access by car through the Eastern Gateway will become more difficult in the future. Around 25,000 cars travel in and out of Cambridge on a weekly basis. The new Anglia Water Treatment Plant is due to be located at Quy and it is likely that the new Newmarket Road Park and Ride will be developed on County Council owned land at Quy. Local bus services are currently not subsidised at the same rate as in other areas and the bus companies, which are privately owned, are not delivering the service that is needed. New travel hubs could be located within the communities and include additional facilities such as nurseries, cafes, gyms, bike storage etc.

Considerable lobbying needs to be carried out, along with establishing a seed fund to allow projects to be moved forward to attract capital funding. Emma Fletcher suggested that each Council should consider adding an amount to the annual precept for this. It is thought that the Newmarket Road Park and Ride is expected to close in around two years' time, so quick action is needed. The Group will be having a stand at Burwell at Large and BEG offered to organise a village meeting for a representative from the Group to give a presentation.

Emma provided handouts to those present giving further information for the group and its aims.

4. Climate Change Action Sheet – Consideration of items and updates to the Climate Change Action Sheet

Item	Action Required	Person/Status
Climate Action Policy		
Energy usage and sources	<p>Assess BPC Carbon Footprint</p> <p>Encourage use of https://footprint.wwf.org.uk/</p> <p>Share on our website and BEG</p> <p>FB page</p> <p>Letter to Clunch</p>	<p>Phil McGrory to give a presentation at a village BEG meeting on 2nd April 2022.</p> <p>The Clerk to obtain a quotation from Phil McGrory to carry out a carbon footprint for Mandeville Hall. The survey will need to be approved by Full Council prior to being carried out.</p> <p>Any purchase requests from the group will need to be approved by Full Council the same as other working groups.</p>
Transport and travel	<p>EV Charging Points</p> <p>Cycle paths</p>	<p>The Council has been unsuccessful in its application for funding through the National Lottery for two EV points at the Gardiner Memorial Hall and funding towards the Climate Change Survey (BEG). Other options for grants will be discussed by BEG.</p> <p>Paul Webb to speak to ECDC regarding other funding options.</p>
Agriculture and food	<p>Promote local produce</p> <p>Liaise with BAGs over allotments</p> <p>Work with local farmers</p>	<p>Burwell Allotment and Gardening Society will be holding an Open Day on 23rd April. This is on the same day as the Pauline's Swamp Open Day.</p> <p>Work is ongoing to produce a list of local members of the farming community who could be approached to join the forum.</p> <p>Brenda Wilson to draft a letter to the farmers.</p> <p>Farming community are apparently upset with the lack of support in the loss of land for solar farms.</p> <p>The percentage loss of arable land to solar farms in the region may look greater than it actually is.</p>
Housing and infrastructure	<p>Focus on the need for new builds to be carbon neutral</p> <p>Neighbourhood Plan</p>	<p>Recent presentation to Parish Council by This Land indicates that they will be looking at sustainable methods of heating for properties in Phase 3. However, the rest of the site has been sold on to the Vistry Group who will only be looking at meeting current climate change regulations and will also be thinking of bringing in gas to the site.</p> <p>The last Local Plan for ECDC was published in 2015. At this stage there does no further update is in the pipelines.</p>
Local business		<p>Jenny Moss to speak to Co-op regarding the installation of EV points on their premises.</p>
Waste and resources	<p>Promote recycling/upcycling</p> <p>Water refill stations</p> <p>Repair Cafe</p>	<p>Lea Dodds and Geraldine Tate attended a webinar on how to set up a Repair Café. This was organised by Cambridge Carbon Footprint and included a template for setting up the hub. It is suggested that those wishing to embark on setting up a café to visit an existing café in operation. Items for repair are pre booked in to ensure that the right tools and individuals are available for the repair. The cafes normally have cake and refreshments which along with donations made for work done, provides ample funding to run the café and session. Other suggestions to include are an amnesty box and a swap shop. If storage was available a Library of Things could also be involved.</p> <p>Jenny Moss reported that she has emailed the Co-op re water filling stations.</p>

Environment and land use	Tree Planting Wild flowering Community Gardens Environment Agency	The appropriateness of having a Dog Show at the Pauline's Swamp Open Day was raised. It was explained that dogs must be on leads and under control. This was found to be acceptable. It was reported that 25 trees transferred from the Tree Nursery had been planted on Spring Close and a further 100 at the National Trust owned White Fen situated between Lode and Swaffham Bulbeck. The plans for tree planting at Pauline's Swamp was requested and a suggestion made for trees to be planted on the boundary of Priory Meadow and Priory Wood. Council members will need to look at the boundary prior to any decision being made. Pauline's Swamp Vision Plan will be updated once additional tree planting has been agreed. Concern was also raised about the fairy lights on the trees along the Causeway and if they should be allowed to remain in situ all year due to the damage that the tightness of the lights around the trunk could cause to a living and growing tree. It was noted that these trees belong to the County Council Highways and not the Parish Council. The points made by Wild Burwell were noted. Council members informed the Forum that they are having difficulties in finding an economical and affordable way to dispose of arising from areas previously designated to be managed to allow wilding to take place and that for this year, managing the areas in this way and to the extent planned may not be possible. However, as a compromise a small area at each location may be workable. This option will be considered at the Parish Council meeting on 8 th March 2022. Further investigations will be made during the year to find a disposal solution for 2023. The planning for the Community Garden at the Recreation Ground is progressing. There is concern about the grasscrete currently installed. It may be possible to work with the grasscrete by only removing smaller areas where planting needs to be carried out. It is thought that removing all of the material is likely to be time consuming, problematic and expensive. It was agreed that a trial area to test how difficult it is to remove should be carried out first.
Village Survey		
Green Open Day		Climate Change Open Day possibly later in the Summer.

5. Involvement of Youth Groups - Guiding and Scouting

It was noted that the Guiding Groups are keen to be involved with Climate Change. Jenny Moss to contact.

6. Any Other Business

a) Emergency Planning

A request was made for the Council to compile a Community Emergency Plan was noted. The Council's Safety Group will discuss this. ECDC already has a plan in place. Fallen trees unless on Council owned land are generally dealt with by the Fire Service or the County Council Highways Team. Care needs to be taken to ensure that volunteers do not put themselves at risk. There is a need to consider vulnerable people particularly regarding the loss of electricity and water. ECDC as part of their plan has contact details for both the Clerk and keyholders should the halls be

required in an emergency. There may be a need to consider having generators available as a back up.

A request made for the agenda to be ordered differently was noted.

7. Date of the next meeting – 4th April 2022 7.30 pm

The meeting closed at 9.15 pm

Signed

Dated

Burwell Parish Council

Meeting with This Land on 29th March 2022 via Zoom to discuss the proposed

Newmarket Road Sports Hub

Present: David Lewis and Brenda Kibblewhite (This Land), Liz Swift, Paul Webb and Michael Swift.

David Lewis explained that This Land where the Sports Hub was concerned, wished to deliver more than was required under the Section 106 Agreement and that the aim of this meeting was to get an understanding on what the Parish Council's thoughts were.

Michael Swift explained that Burwell has an established shortage of football pitches and Sports Grounds, and that the community needs this area of land to enhance the existing facilities in the village. Funding to deliver such as facility is an issue, although the Council does have a good record in the past for securing grant funding. The continued maintenance of the grounds and any buildings also presents an issue, with expensive and increasing ground maintenance charges. Whilst the Council is interested as this is what the village needs, the Council has a limited budget, and any project would need considerable external funding.

Paul Webb commented that he was surprised at the size of the area (3.8 hectares) and raised concern that the land is not level and is currently covered with several spoil heaps, and at this point in time is not suitable for sports facilities. He too was concerned about the upkeep of any facility in the long term. He referred to the Section 106 Agreement Open Spaces allowances and that the Council would welcome possible contributions for several years. A contribution to set up a Seed Fund for the project from the developer would be appreciated and would bode well when applying for grant funding.

Liz Swift expressed that we were presumably looking at about 2 years for the first one hundred houses to be built. She said that it was her understanding that there were to be no community facilities other than the Sports Hub proposed for the development and that it would be useful to have something such as a refreshment facility included.

David Lewis explained that This Land is now in a strong financial position and agreed that the development would benefit form a community facility. He continued that This Land would like to work with the Council to develop a business plan for the Sports Hub. The land would be levelled and drained prior to any handover. He reported that This Land was prepared to contribute £10,000 in order for a feasibility study to be carried out. This would initially start with a consultation for the local community. The aim would be to end up with a leading local community facility.

Liz swift confirmed that she felt this would be a very positive start for the project.

Paul Webb also confirmed that working with This Land in drawing up the necessary business plan and sustainable report would be valuable and that creating a new facility to match the needs of a growing village would be a landmark development legacy for the village. There is a need for a proper gym, more sports pitches as many teams still have to use facilities outside of the village and having to travel to these venues is not environmentally friendly. Climate change technology could support the provision of both a gym and a possible swimming pool. 3G pitches would also be beneficial. Liz Swift commented that an improved bus service to access sporting facilities in the area is also required.

Brenda Kibblewhite suggested that a taskforce team is set up and initially a public consultation is carried out at some point after May to allow This Land to give some thoughts on the consultation.



Michael Swift explained that both he and Paul Webb attend meetings with the Football Clubs, who would from the start of next season be amalgamating into a single club and that it would be good to share the proposal with them.

The Public Consultation could be held once the Gardiner Memorial Hall has reopened. Yvonne Rix to let Brenda Kibblewhite know when this is to be. It was noted that with specialist consultants required to carry out work for the feasibility study the £10,000 would not go far.

A date for the meeting prior to the consultation to be arranged.



Burwell Safety Campaign

Meeting with Emma Graves-Brown on 30th March 2022 via Zoom

Present: Emma Graves-Brown (Neighbourhood and Community Safety Officer – East Cambs District Council), Liz Swift, Paul Webb, and Yvonne Rix.

Paul Webb confirmed that he had asked Sarah Ashby to send out a Safety Campaign Pack to Emma Graves-Brown and Lis Every and that he would personally respond to the letter from Lis Every.

Paul Webb gave an update on the launch of the Safety Campaign at Burwell at Large and that there had been some coverage so far in the press and on the local community radio. There had been a good public response over the weekend with 70 people signing the Pledge Sheets and Ribbons. Support for the campaign had been received from both the Mayor of the Cambridgeshire and Peterborough Combined Authority, Dr Nik Johnson and the local Member of Parliament, Lucy Frazer. Through County Councillor Joshua Schumann it is hoped to get the support and endorsement of Cambridgeshire County Council. This week will see the start of regular posting on Social Media with the first posting being based on the changes in the rules for use of mobile phones when driving.

Emma Graves-Brown reported that the next Community Safety Partnership newsletter will heavily feature the Burwell Safety Campaign and will also refer to information about the changes for the use of mobile phones.

Paul Webb thanked Emma Graves-Brown for the initial funding received from ECDC. He then ran through the remainder of the safety Campaign components and the possibility of a joint village meeting with the Community Safety Partnership later in the year. Paul Webb also explained the issue with the MVAS signs needing to be upgraded.

Emma Graves-Brown then spoke about the Eyes and Ears Scheme. The scheme is based on three levels. The first level, Champion/Friendship has been organised for those wishing to spread the word about the programme, giving knowledge about the basic ethos of the scheme. The second level, Membership, provides training sessions to provide individuals knowledge, so that they can then train others, along with promoting the scheme etc. The final third level, Partnership, is for those wishing to deliver the scheme, campaigning and holding Eyes and Ears events. The main aim is not to make individuals experts but to give them the tools to help. **Read-Recognise-Report**. Training packages can be set up by Emma Graves-Brown. However, the training sessions are more applicable for those looking to be involved than the general public.

Booklets are available for the scheme both hard copies and electronic and Emma Graves-Brown agreed to make these available for the Parish Council. Liz Swift suggested that it would be useful to have a supply of these at the Annual Parish Meeting.

Emma Graves-Brown then moved on to talk about the Little Eyes and Ears Scheme which has two sections, one suitable for Primary School aged children and the other for Secondary aged children. The Primary section is about to gain PHSE endorsement, and the Secondary section is in the process of gaining the PHSE endorsement. Two topics involved in both sections are based on 'Gaming/Gambling' and the second, 'Is it worth it?' which focuses on choices that can be made now and the affect that the choice can have in later years.

Liz Swift explained that the Council is currently working with the village school with the Safety Campaign and also have involvement with Burwell Action For Youth.



Working jointly, involving the Eyes and Ears Campaign within the Safety Campaign seems a positive move, starting with a joint meeting later in the year. Emma Graves-Brown explained that Haddenham had hosted a multi-agency village meeting last year, giving the opportunity to the community to raise issues and concerns, some that could be resolved at the meeting, others where further action was to be organised by the agencies. The meeting had been attended by between 40 and 50 people. A further meeting is due to be held shortly where information on the action taken to resolve the issues will be shared and the community will be able to say if they have noticed any difference. If the issues are still ongoing and the action has had little or no affect, then the agencies will look to revisit ways to resolve. Emma Graves-Brown explained that this is the kind of style of meeting she would like to see in Burwell. A provisional date of 5th October was arranged for the meeting. Emma Graves-Brown will also do a presentation on the Eyes and Ears Scheme to Full Council, who can then decide if they wish to become part of the scheme. Yvonne Rix to suggest dates for the presentation to Council.

Likely agency attendees for the meeting would be the schools, Community Safety Partnership, ECDC, Lizzy Wales (Youth Officer), Police, Police and Crime Commissioner, Parish Council Representatives and a Drug and Alcohol worker. Further ideas for the meeting and other representatives we would like to be present should be forwarded to Emma Graves-Brown.

Emma Graves-Brown continued to explain that she would like Parish Councils to consider being Third Party Hate Crime Reporting Centres and agreed to send information about this through to the Council to look at.

The meeting then moved on to look at how further funding can be applied for from ECDC for the Safety Campaign. Currently an email has to be sent to Emma Graves-Brown detailing what the funding is required for. This will then be taken to the Community Safety Partnership Board for consideration. In future a more formal form may be available for completion. Paul Webb to send a detailed funding request to Emma Graves-Brown by the end of April.

It should be possible to promote the Eyes and Ears Campaign at both the Carnival in June and the Village Fun Day in September. Promoting of the Village Meeting in October can also be carried out at both events.

A further meeting was arranged for 13th May at 2pm at the Jubilee Reading Room.

