

District Council Report

October 2022

Full Council met in October and received a presentation from Superintendent James Sutherland, Cambridgeshire Police, regarding progress in setting up a Police Service Volunteer scheme to help with road safety issues including speeding and inconsiderate parking. Whilst this is some time away useful progress is being made. Council agreed a motion regarding the cost of living, to include setting up an emergency fund of £10,000, to be administered by the housing and advice team, for those most in need of help. I presented 3 recommendations from Finance and Assets Committee, which were approved: to retain the current maximum discount for Council Tax at 91.5%; to increase the Council Tax charged on long-term empty properties; and to use the Council's Compulsory Purchase powers for land at Lode Road, Bottisham for a new cemetery. Council also agreed to adopt a Neighbourhood Plan for Haddenham and Aldreth and to amend the parish boundaries for Burrough Green and Westley Waterless.

I attended 2 Planning Committee meetings in October. The first meeting approved applications for: 27 dwellings in Ely; the retention and extension of commercial premises in Littleport; the replacement of a conifer hedge with a fence in Soham; and the erection of a dwelling and garage in Wilburton. At the second meeting permission was granted for the construction of a crematorium, natural burial areas and pet cemetery in Mepal, and also for the construction of 6 dwellings in Padnal, Littleport.

I also attended a meeting with the AtoB1102 group regarding the recently announced takeover of the 11 and 12 bus services by Stephensons. Details of the timetable are available on Burwell Parish Council website.

David Brown

Climate Change Forum

Minutes of the meeting held on 4th October 2022, 7.30 pm

At Gardiner Memorial Hall, High Street, Burwell

Present: Jenny Moss (Chair), Lea Dodds, Liz Swift, Michael Swift, Ian Woodroffe, Jim Perry, Geraldine Tate, Gill Miller, Paul Webb (Burwell Environment Group) and Martin O'Leary (Wild Burwell and Spring Close).

1. Apologies for absence

Nicola Hallows, Peter Lancaster and Brenda Wilson

2. Approval of the minutes of 6th September 2022

The minutes of the meeting held on 6th September 2022 were approved and signed as a true and correct record. Proposed by Geraldine Tate and seconded by Ian Woodroffe.

3. Climate Change Action Sheet – Consideration of items and updates to the Climate Change Action Sheet

The following updates were noted:

Item	Action Required	Person/Status
Climate Action Policy	Does this need reviewing?	Paul and Jenny to update over the winter months
Energy usage and sources	Assess Mandeville Hall – ask F&GP for £577. + £200 for JRR	Recommendation to be considered by Full Council on 11 th October 2022, however following further discussion with the company who has provided quote, this may not be the most appropriate business to provide the information needed. Paul Webb to speak to Sharman Grimwade to see if they are able to carry an assessment on the two properties.
Transport and travel	EV Charging Points Cycle paths	Gill Miller has contacted Cambridgeshire County Council about EV points and is waiting for an officer to respond. However, it does appear that officers at the County Council do not appear to know what is going on. A complaint about the lack of response could be made via the County Council website. Jenny Moss to find email from Cambs CANS and Liaise with Gill Miller.
Agriculture and food	Government grants	Still no response from the NFU. Jenny Moss to send letter to Lucy Frazer re cutting grants. Jenny to chase NFU for a response and also speak to District Councillor David Brown.
Housing and infrastructure	Focus on the need for new builds to be carbon neutral Neighbourhood Plan	Vistry are now saying that they will provide 20% of the homes on the development with electric heating. Some further infrastructure is being installed to allow more electric heating in the future. Ian Woodroffe and Jenny Moss to compile a letter to Vistry asking what plans the GTCE of improving the network capacity to allow a greater proportion of properties to benefit from electric heating and if the gas network has capacity to meet the needs of the development ensuring that all properties have the correct gas supply pressure.
Local business	Write letter	Decision to be made on which businesses should receive the letter and how they will be delivered.

Waste and resources	Promote recycling/upcycling Water refill stations Repair Cafe Textile industry	<p>Quotation to fit/upgrade external taps to be used as water refill stations at Mandeville Hall, Gardiner Memorial Hall and the Jubilee Reading Room received from Harrisons in the sum of £684.00 plus VAT. Tap at GMH is on the back wall and therefore not advisable to do at present due to the proposed rear extension.</p> <p><i>The Climate Change Forum recommends to Full Council that water fill points are installed at the Jubilee Reading Room and Mandeville Hall at an estimated cost of £460.00 - £500.00. Cost to be covered by the £5,000 Climate Change earmarked budget.</i></p> <p>Lea Dodds reported that the plans for the Repair Café are going well with the venue and refreshments sorted. Repairers are being checked which is taking more time. The booking system is progressing and the domain name burwellrepaircafe.org to be purchased. Link to booking system needs to be added to Parish Council website as per information provided in Clunch.</p> <p>29th October 2022 is National Repair Café Day. There will be a Repair Café held in the Grand Arcade in Cambridge on that day.</p> <p>The option of including a Clothes Swap facility at the Café to be considered once the first Café has taken place.</p>
Environment and land use	Tree Planting and Maintenance (especially watering) Biodiversity	<p>Nicola Hallows has compiled a Grass Cutting Plan for the village. She was thanked for her hard work. The Plan will initially be considered by the Council's Asset and Environment Group at the month. It is thought that if Priory Meadow grass cannot be collected by the contractor, then it could be left on site in purpose built composting bins. The arisings would need to be turned regularly. This could be carried out by volunteers, along with raking the meadow once cut. Jenny Moss mentioned fire risk and Martin O'Leary agreed to take this back to Wild Burwell. Martin O'Leary to also look into options for composting. A larger composting facility will be required at Priory Meadow, with a second one in the Community Garden at the Recreation Ground. An automatic turning facility could either be sourced or made. Jim Perry has a small composting bin he is willing to donate. Volunteers to rake and move arisings to the bins from other areas in the village.</p> <p>Jenny Moss explained about the intention to plant trees in the Avenue. Kevin Drane Tree Officer at ECDC has advised to contact all residents in the Avenue to let them know what is happening. The County Council Highways Team has agreed to dig the holes for planting the trees to ensure that not damage is done to cables and pipes. They have also agreed to contribute towards the cost of purchasing trees recommended by Kevin Drane.</p> <p>Replacement hedging is due to be planted at Pauline's Swamp.</p>
Village Survey	Question compilers needed	No progress made to date. Google Forms could be used for the

		survey to save costs.
Fossil Fuels	Publicly state support for divestment from fossil fuels	Letter written – Recommendation to Full Council for consideration on 11 th October 2022

4. Any Other Business

There was no other business.

5. Date of the next meeting

The next meeting will be held on Tuesday 1st November 2022

The meeting closed at 8.10 pm

Signed

Dated

Safety Group - Notes of the meeting held on 13th October 2022 at 11 am Jubilee Reading Room.

Present: Paul Webb (Chair), Lea Dodds, Jim Perry, Liz Swift, and Yvonne Rix

Apologies: Geraldine Tate, Gill Miller, and Brenda Wilson.

LHI for 20 MPH Zone(s) in Burwell

The Full Council has approved the Safety Group submitting an application for 20 mph zone(s) in Burwell for 2023/2024 LHI funding. The window for applications is 31st October to 6th January 2023. Discussion with Highways is required to establish whether certain zones should be applied for or if the entire village should become 20mph. Initially it looks as if only a register of interest indicating the Parish Council contribution needs to be submitted.

James Toombs has indicated that there may be a separate scheme with a different funding pot for the reduction of speed to 20 mph.

Stustran who have recently carried out a feasibility study on creating safer roads as means of encouraging more active travel, supports 20 mph zones.

Yvonne Rix to chase James Toombs about the lack of countdown markers as part of the newly installed Buffer Zones at the main entrances to the village.

20's Plenty Bin Stickers

2000 bin stickers will cost £1500.00. The Clerk to work out how many stickers are required for the roads that will be targeted – Newmarket Road, Ness Road, Swaffham Road, Toyse Lane, High Street, Buntings Path, and the Causeway. Stickers with an accompanying letter to be placed in the bin handle following collection. Group members are prepared to do this. Monies from the East Cambs Community Safety Partnership to be used to cover the cost of the stickers and letters. It would be beneficial for the letters to be printed on semi durable paper. Hopefully the stickers can be delivered during November, blue bin week.

Slow Down in Burwell

It is thought that 50 signs would be an appropriate amount to order, but it may be worth doing a trial one first. Burwell Parish Council Safety Campaign does need to be added someone on the sign. Could use the same company as the Spring Close signs which worked out between £10 and £12 per sign, although a slightly thinner material could be used. The signs can be moved around the village. Need to look at the cost of both A3 and A4 sized signs. The signs can be attached to streetlights with cable ties. All locations need to be logged including a photo of the sign in situ. The school needs to be informed that we are putting the signs up. It is hoped that these will go up before Christmas. The cost should be in the region of £700.00 which will come out of the Community Safety Partnership funding.

Gill Miller is looking for road safety resources available through the County Council for the final phase of the Road Safety Campaign. Paul Webb to draft a 4-sided insert for the next edition of Clunch on personal safety. The cost to print this will be in the region of £660.00.

Paul Webb to sort out the MVAS signs week commencing 24th October 2022.

Lea Dodds and Liz Swift left the meeting.

Notes on Speedwatch Discussion

Present: Paul Webb, Jim Perry, and Yvonne Rix

Speedwatch needs to be reactivated. A few more people are interested but need training. Jim Perry to give Yvonne Rix a list of the original volunteers. An email will be sent out to these volunteers to see if they are still interested in being involved. Jim Perry to arrange for the portable signs to be brought back. Hopefully one session can be carried out each week during day light hours, with the first session being carried out before the end of October. This can increase to two sessions per week in the spring. 3 groups of 3 to 4 volunteers would be liked if possible. A date for training needs to be arranged. Approval for sessions to be held within the buffer zones needs to be obtained.

Burwell Parish Council

Minutes of the Community, Leisure and Sport Meeting of 18.10.2022 at 7.30 pm

Jubilee Reading Room

Present: Michael Swift (Chair), Paul Webb, Ian Woodroffe, Helen McMenamin-Smith, Liz Swift, Geraldine Tate, and Jim Perry.

CL&S/181022/01 Apologies for absences and declarations of interests

Apologies for absence had been received from Jenny Moss and Linda Kitching. There were no declarations of interests.

CL&S/181022/02 Approval of the minutes of the 23.8.2022

The minutes of the meeting held on 23rd August 2022 were approved and signed as a true and correct record. Proposed by Paul Webb and seconded by Helen McMenamin-Smith.

CL&S/181022/03 Action Sheet Updates on the following

The following updates were noted:

PROJECT	
Recreation Ground Inc. improvement project, Grant Funding and liaison with Football Clubs and other users	Michael Swift reported that a meeting had taken place with the football club. Wayne Hardy (Mr Groundsman), also attended the meeting and would attend meetings in the future. The next meeting is due to be held in January 2023.
Sports Provision Group, Inc. liaison with Football Clubs, other sports groups and users including Margaret Field	An email had been received from the Scouting Group regarding the pavilion at Margaret Field. It had previously been suggested that this should be a dual user project between the Scouts and the football club. Parish Council has no funding available. There has been no movement with possible funding from the Football Association. It could be that the Football Association is aware of the Newmarket Road Sports Hub and the likely need for a future funding request for this. Parish Council is aware that the Scouts no longer have a Head Quarters.
Spring Close Management Group	Site meeting recently taken place with a Management Committee Meeting being held on 19 th October 2022 to discuss future required work. Some fencing needs repairing, and some more trees could be planted. A good working day had taken place. Jim Perry resharpener fencing posts from Pauline's Swamp to reuse at Spring Close.
Pauline's Swamp	The trustees have agreed to accept the original offer of land from Hopkins Homes and have asked the solicitor to move forward with this. Awaiting a response from Hopkin Homes solicitor.
BAFY	Liz Swift reported that there is now only one session which covers the 6,7-, and 8-year groups. The sessions are now being held at Mandeville Hall on a Tuesday evening. The sessions appear to be going well. There is a meeting of the trustees next week. The disco for the older ones due to take place at half term has now been cancelled due to lack of a disco. More helpers are required for the general sessions. Helen McMenamin-Smith now has her DBS but is unable to help at sessions. Asking parents to help maybe an option. More meetings of the trustees are needed as public money is involved.
Community Orchard	There is one dead tree and another other needs some TLC. Michael Swift to raise at the Spring Close meeting to see if anyone can help.

Community Garden	The matting and grass waste has been removed off the ground by Meads and left in a heap on the corner of the area. The waste could cost £3k to £4k to remove. Helen McMenamin-Smith assured the group that this would be sorted in the next 10 days, with the waste being moved to around the edge of the garden area creating a landscape feature. Helen McMenamin-Smith to cover any costs occurred with the money that she has agreed to donate to the garden.
Liaison with Sports Centre	There is a new manager at the Sports Centre, and they are looking to advertise for a weekend assistant. Several new people have joined the committee. The work to the car park has been completed and looks good. Trying to make the Sports Centre more appealing. Paul and Michael to continue as Parish Council representatives. The structure/roles of the trustees and Management Committee needs to be clearly defined and written down.
Climate Change Policy	The Climate Change Action Plan and leaflet are due to be reviewed over the winter. The Climate Change Forum to be made aware of any changes to the Action Plan.
A to B1102 Group	Liz Swift reported that there is an emergency zoom meeting on 19.10.22 to receive an update on the bus service following the notice by Stagecoach that they were withdrawing the services for Cambridgeshire. A further Combined Authority meeting is due to take place on Thursday of this week. Burwell appears to have been forgotten in any consultation that has taken place.
Westhorpe Play Area	The village group is continuing to raise funding towards the play area and is actively promoting the project. The Council has so far set aside £20k towards the project. Possible funding from EDF in respect of the Weirs Drove Solar Farm could also go towards this project.
Repair Cafe	The Repair Café is virtually ready to go. The first session is on 6 th November 2022. The Café has been advertised on Facebook and now around the village. There are 12 repairers for the first session and a group of volunteers to organise the Café. Someone with a suitable vehicle needs to collect the tool kit from McKays the day before the first session and return either to the next hirer or back to McKays. This will cost £20.00. Yvonne Rix to arrange for a float of £80.00 to be available for the day. The insurance still needs to be sorted. The tool kit will need to be checked prior to being returned. Advertising at the hall needs to be sorted.
Paddle the Lode	The Clerk reported that she had met with John Rollin the previous day. The first fund raising event has taken place with £400.00 raised through the sale of tickets. Bar profits details have not yet been received. They are waiting for the Environment Agency to say where the platform can be sited. If this is further down the Lode beyond the 48-hr mooring point, then the cost to build will be more expensive due to needing steps from the bank to the staging. The staging to be constructed out of recycled plastic planks and depending on Environment Agency specification is likely to cost in the

	<p>region of £5k. The possibility of grants is being investigated. An application to British Canoeing was unsuccessful last year but will try again. Will also approach local businesses for support (both materials and labour). There is a one-off permit fee payable to the Environment Agency of around £400.00. Yvonne Rix reported that she had advised John Rollin that the Council's insurers would need a risk assessment and regular checks being carried out. They are also likely to ask questions prior to insuring the project. John Rollin to check if any insurance is available through the British Canoeing Organisation.</p>
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CL&S/181022/04 Floodlights Margaret Field

An email had been received about the use of Floodlights at Margaret Field. The lights are low-level directable lights. A letter to be sent to the resident explaining that we will speak to the football club in due course.

CL&S/181022/05 MUGA Lights and additional barrier netting between tennis courts and MUGA

Following a request from youth to light the MUGA and the need to prevent balls from the MUGA ending up in the tennis courts, it was agreed that the following recommendations should be made to Full Council. The balance of the CIL 123 (Recreation Ground Fund) of £3722.00 can be used towards the cost, with the remaining funds coming from the £8,500.00 previously earmarked.

The Community, Leisure and Sport Working Group recommends to Full Council that the following quotations are accepted:

J & J Drake – to provide floodlighting for the MUGA at a cost of £2909.14 plus VAT

Arbus – to provide additional netting/fencing to side of tennis court adjacent to MUGA at a cost of £3,353.48 plus VAT.

CL&S/181022/06 Donations for Consideration

1. Cam Sight

Cam Sight had confirmed that 41 people in Burwell benefited from the services that they provide. It was agreed following a proposal from Paul Webb and seconded by Liz swift that the following recommendation should be made to Full Council:

That a donation of £100.00 should be made to Cam Sight.

CL&S/181022/07 Any other business

1. Burwell Radio – Regular Parish Council Spot

Consideration was given to the Parish Council having a regular slot on Burwell Community Radio. It was thought that this would be a possibility with the Chair of the Council and Chairs of the Working Groups taking it in turns to do a session.

2. Sports Pavilion, Margaret Field – Burwell Scouts

This matter was discussed earlier. Paul Webb agreed to contact the Football Association re the funding.

CL&S/181022/08 Date of the next meeting

The next meeting will be held on Tuesday 6th December 2022 7.30 pm at the Jubilee Reading Room.

The meeting closed at 8.38 pm.

Signed

Dated

Burwell Parish Council
Asset and Environment Group
Minutes of the Meeting of 25.10.22 7.30 pm (following PC Meeting) at Gardiner
Memorial Hall

Present: Joan Lonsdale (Chair), Derek Reader, Paul Webb, Lea Dodds, Ian Woodrooffe, Gus Jones, Hazel Williams, Jim Perry, Geraldine Tate, and Liz Swift

A&E/251022/01 Apologies for absences and Declarations of Interests

An apology for absence had been received from Michael Swift. There were no declarations of interests.

A&E/251022/02 Approval of the minutes of the meeting held on 30th August 2022.

The minutes of the meeting held on 30th August 2022 were approved. Proposed by Liz Swift and seconded by Lea Dodds.

A&E/251022/03 Consideration of Action Sheet items and updates from minutes

The following update was noted:

Project	
GMH refurbishment	<p>The Clerk reported that the heating is now working, although work still needs to be carried out to allow the programme timer to work. It would be useful to have instructions for hirers to be able to adjust the setting should the hall become too hot/cold.</p> <p>The general lighting still needs changes made to the control unit to allow for lower settings. General snagging is being carried out, but plaster cracks will not be repaired until towards the end of the 12 months defects liability period. Cadman's will look at the water leak from the top window. There may be a charge for this as it is not the result of refurbishment work and any work carried out will not be guaranteed. The final account is due to be ready in a couple of weeks. Possible meeting with design team to be held, if need be, once the final account has been received. 5% retention to be held for 12 months following completion. Martin Lindus still to respond regarding the disabled access. Clerk to chase. The hearing loop works for the whole hall.</p>

A&E/251022/04 Cemetery

1. Consideration of the replacement of 12 dead hedging plants along the front of the cemetery at £8.50 per £2ft plant (Yew)

Following a proposal from Paul Webb, seconded by Liz Swift it was agreed that a recommendation is made to Full Council to purchase 12 yew bushes at a cost of £8.50 to replace the dead hedging plants along the front of the Cemetery.

2. Collapsed Hedging along the rear side of the Cemetery (Baker Drive)

Due to neighbouring properties to the far end of the Baker Drive side of the cemetery replacing their fencing, which ivy supporting the cemetery hedge had attached to, the cemetery hedge is now collapsing. The hedge consists of more ivy than hedging and could be replaced with a cheaper plant such as Blackthorn. The Clerk to obtain some quotes for the removal of existing hedge and replanting of a new hedge at the cemetery. In the meantime, some of the stakes no longer required at Pauline's Swamp could be used to support the hedge.

A&E/251022/05 GMH – External Lighting

The Clerk explained that a member of the public had tripped over the grass at the rear of the Gardiner Memorial Hall when leaving the building. This was due to a dark area created by the lack of external lighting. Two temporary rechargeable lights have been purchased in the short term, but a more permanent solution needs to be found. The Clerk was asked to obtain some quotations to get an additional light fitted. It was also suggested that lights at the main car park entrance and exit could be beneficial as it is difficult to see the entrance when travelling by car in the dark.

A&E/251022/06 Digital Asset Management (CCTV)

The Clerk explained that the Police are looking at a way of making information collected using CCTV by local councils more accessible for their use. A group has been set up consisting of Police representatives and Parish Council Clerks of parishes which have CCTV to compile a service level agreement to allow sharing of CCTV images via a cloud-based system. It is hoped to get this up and running by June 2023. Four or so forums will be held between the Clerks and Police to put together the agreement. The agreement will be based on a Police template already in place. The agreement will be a 2-way sharing document with the Parish Councils sharing information with the Police and the Police feeding back information, news, and results to the parish. Named contacts will also be in place for both Councils and the Police. The next meeting is on the 8th November at 2pm. The Clerk to keep the Council updated on this matter.

A&E/251022/07 PAT Testing Various Buildings

The annual PAT testing is due to be carried out. MS Electrical will carry out the testing at the Jubilee Reading Room, Cemetery Chapel, Recreation Ground Pavilion, Mandeville Hall, and the Gardiner Memorial Hall at a cost of £200.00. It was agreed that the Clerk would ask him to go ahead with the work.

A&E/251022/08 Wild Burwell – Grass Cutting Proposal

It was agreed to move this item towards the end of the meeting.

A&E/251022/09 Trees – Kingfisher Drive

Kevin Drane Tree Officer at ECDC has looked at the trees at Kingfisher Drive which residents had raised concerns about. He had listed work that he felt should be carried out, but did not recommend any felling. One of the residents had raised concerns about one of the trees leaning towards his property and the Clerk was asked to raise this with the Tree Officer. The Clerk to apply for the suggested tree work to be carried out.

A&E/251022/10 Allotments

1. Beekeeping at the allotments

An enquiry has been received from the Burwell Allotment and Gardening Group regarding the option to keep bees at the Allotments. Lea Dodds reported that he had looked online to find out about bees being kept on allotment land. He had found out that whilst some allotments do allow the keeping of bees, there were conditions that needed to be adhered to. These included the bee keeper having at least 2 years' experience or be supervised by an experienced beekeeper, the contact details of the beekeeper being on display at the site, having public liability insurance through the British Beekeepers Association, hives located away from the main area of the site and other plot holders, hives being placed so that the flight line taken by the bees will not cross pathways or pass close to people working on their plots, work on hives being carried out when the bees are active. The beekeeper must be accompanied by someone

to call for help in an emergency, bees should be encouraged to fly high by placing hedges, fences or 2m screens around the hives. The Assets and Environment Group agreed that they would require further information, such as who would be responsible for the bees and how the other allotment holders felt about having bees at the allotment. The Clerk to respond to the enquiry.

3. CCTV/Signs/Allotment Security

Concern has been raised about security at the allotment and a request has been made to have some dummy CCTV cameras at the site and the padlock code changed two or three times per year. It was also suggested that a notice could be put at the entrances stating that the allotments are under camera surveillance. The Group agreed that anyone trying to thief from the allotments is likely to know that the cameras are not real. It was agreed that a reminder should be sent to keyholders reminding them to secure the padlocks when they leave.

4. Junior Section of the Society (Allotment Plot required)

BAGS would like to set up a junior section with the aid of Joshua Saward using one of the allotment plots. DBS Checks need to be sorted out for Joshua Saward. Parents will need to accompany children who are between the ages of 7 and 11, and those aged 12+ will need to be accompanied by one of the junior section leaders. BAGS will pay for the plot and ensure that it is kept tidy. The Group has no objections to the proposal if all DBS checks are carried out.

5. Water Storage Tanks

BAGS would like to install covered water vessels instead of the existing water filling baths. They are happy to pay for the installation costs involved. They believe that these would help to reduce water wastage. There were no objections to this proposal as long as BAGS covers all costs and carry out the work involved.

6. General Skip for allotment holders

BAGS also raised concern about the amount of rubbish on the allotments and asked if it would be possible for a skip to be provided for the allotment holders once a year. The Group agreed that this should happen in future.

A&E/251022/11 Any Other Business

Boundary Fence Hatley Drive Update

There is no further update on the Enforcement Notice and until this has been sorted little can be done. The Clerk suggested that once sorted the boundary to the Hatley Drive amenity area is re-established and re marked.

Margaret Field – Winter Cuts Football

Now that football is being played on Margaret Field, the grass may need some additional cuts over the winter. It was agreed that the grass could be cut over the winter if needed up to 5 or 6 times. Derek Reader asked for the grass cutter to cut along the boundary. Footballers to be asked to chain their goal posts together so that all grass can be easily cut.

The Clerk reported that a slat has broken on the climbing frame at the Recreation Ground. The Maintenance Officer to replace.

The public toilet drainage work has been carried out at the rear of the Jubilee Reading Room. The contractor suggested that it may be worth having the pipes leading away

from the drain cleaned. The Clerk to obtain a quotation to find out how much this will cost.

A&E/251022/08 Wild Burwell – Grass Cutting Proposal

The grass cutting proposal from Wild Burwell had been circulated. It is likely that the Proposal will require further consideration at another meeting. The Council needs to take in to account that there is still a year left with the current grass cutting contract. The proposal has many positive points which could easily be implemented but other areas need more thought. Concern was raised about leaving arisings to rot under hedgerow as this will kill the hedgerow. The Clerk was asked to discuss the proposal with the Truelink and ask that they provide quotations for work that would be in addition to the original contract. It was agreed that it is important that anything that we do is cost effective, has clarity, convenient and achieves environmental goals

A&E/251022/12 -Date of the next meeting

The next meeting will be held on 20th December 2022.

Signed

Dated

TEMPORARY TRAFFIC ORDER APPLICATION FORM (TTRO)

Please Send Your Applications to:	Applicants Details:
Cambridgeshire County Council Street Works Team Vantage House Washingley Road Huntingdon Cambridgeshire PE29 6SR Tel: 01480 372444 Email: street.works@cambridgeshire.gov.uk	Name: Liam Kiddle Address: TBF Traffic, Unit 6, The Lion Barn, Maitland Road, Needham Market IP6 8NZ Tel: 01449 490865 Emergency 24 hour Contact No: 07900 910453 Email: liam.kiddle@tbfttraffic.com

The cost of this application is:
£1130.00 for a Full Order or £795.00 for an Emergency Order

YOU MUST ALLOW AT LEAST 12 WEEKS FOR THIS ORDER TO BE PROCESSED. A STREET WORKS PERMIT MUST HAVE BEEN SUBMITTED BEFORE THIS FORM WILL BE CONSIDERED

PLEASE TICK ALL RELEVANT OPTIONS THAT APPLY:

ROAD CLOSURE	<input checked="" type="checkbox"/>	FOOTPATH CLOSURE / PUBLIC RIGHTS of WAY *** Please see Notes for Applications below.	<input type="checkbox"/>	SPEED LIMIT	<input type="checkbox"/>	OTHER (Please specify below)	<input type="checkbox"/>
Additional T/M Requirements	NONE <input checked="" type="checkbox"/> STOP / GO <input type="checkbox"/> 2-WAY LIGHTS <input type="checkbox"/> 3-WAY LIGHTS <input type="checkbox"/> HOURS OF OPERATION: 24HR						
DESCRIPTION OF WORKS:							
New Connection							
Road Name		Swaffham Road					
Parish / Town		Burwell					
Road Number (i.e.: A140)		B1102					
Location of Works		ADJ. 58, Swaffham Road, Burwell, CAMBRIDGE, CB25 0AN					

Closure Start Date:	18.01.2023	End Date:	20.01.2023
Closure Times: 24/7 or Specify Times	24 hours		

Working Hours: 24/7 or Specify Times	8:00-17:00
Diversion Route – List all roads & parishes (with names and numbers if possible) These can be found on Roadworks.org with “NSG” selected under Operational Info within the Map Layers Menu. Please provide a map showing the extent of the closure and diversion route.	A1303 > A1304 > A142 > B1103 & VICE VERSA
Will the alternative route include a Trunk Road? (If so, it is the responsibility of the applicant to gain agreement from the National Highways and submit a copy of the approval to Street Works)	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Details:
Does the above route have any restrictions, i.e., Low bridges, weight limits, tunnels, fords, ‘one way’ or other Orders on it? (If yes then please give details). Some of these can be found here	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Details:
Will this Order apply to pedestrians and/or equestrians? (If so, please provide details)	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Details:
Please add any comments that you feel may assist the application	

Payment Details Please specify the details of the company or individual that Cambridgeshire are to collect payment for the TTRO to be processed.	
Company Name: Anglian Water	
Address: Enterprise House Witham Park	Tel. No: 01522 341545 Email: tDixon@anglianwater.co.uk

Waterside South Lincoln LN5 7JE	
YOUR ORDER NUMBER:	
10679797	

Please note: It is the applicant's responsibility to inform residents, businesses, the Local Parish Council and County Councillors about the closure. We may request to see the information you have sent them prior to sending you the legal order. Details can be found by following this [link](#)

FAILURE TO ADHERE TO THE CONDITIONS SET OUT WITHIN THIS DOCUMENT MAY RESULT IN AN APPROVED ORDER BEING WITHDRAWN.

REQUIRED ADDITIONAL IMPORTANT INFORMATION

1. Please ensure you give the official road name with the correct spelling for which the Order is required.
2. Access may be allowed to Emergency Services **IF** safe passage permits.
3. Pedestrian / Cyclist and Access to properties must be allowed at **ALL** times, unless otherwise agreed.
4. An order will only be granted where a suitable alternative route or arrangements are available.
5. A clear map showing the extent of the closure and diversion route must be attached to this application.
6. Signs 1050mm by 750mm bearing the words "This Road will be closed "From To " and including the dates of the closure **MUST** be placed at all approaches to the site **at least 14 days** prior to the proposed closure.

Notes for Applications to close Public Rights of Ways (PRoW) / Footpaths

1. CCC strongly encourages early engagement with PRoW Officers prior to any application being submitted to close a Public Right of Way or footpath (PRoW).
2. Initial applications to close a Public Right of Way or footpath can only be granted for a maximum duration of 6 months.
3. If the applicant is aware that the closure is likely to exceed 6 months, they should indicate this on the initial application but will still need to apply for an extension using the following procedure:

4. The applicant needs to apply to Street Works at least **8 WEEKS** before the expiry date of the initial 6-month TTRO with full justification AND any alternatives that have been considered and reasons for not being able to accommodate any alternatives.
5. The applicant should use reasonable endeavours to minimise any extension duration and further extensions may be refused.
6. Applicants will be required to meet on site with our Senior Street Works Inspector and PRow Officer to discuss the reasons for the extension and justification. The site meeting must be held within 2 weeks of the extension request being submitted to Street Works and applications to the Secretary of State (SoS) will not be progressed until the meeting has been held and alternatives explored. The SoS requires a minimum of 4 weeks to consider an extension request. Any applications that do not comply with item 4. may be automatically refused.
7. All applicants should be prepared to accommodate any reasonable alternatives suggested by the Senior Street Works Inspector and PRow Officer and will be asked to justify in writing any refusal to accommodate reasonable and achievable alternatives. Additional cost to the works promoter will not be considered justification.
8. Applicants should not assume the full duration of the extension request will be granted and a reduced period may be agreed at the site meeting.
9. Applicants should not assume that extensions will be granted by CCC even if the Secretary of State (SoS) approves an extension.
10. The PRow should be reopened as soon as reasonably practicable and in a condition that is safe for all users of the PRow. In any case, it should be reopened in a safe condition, no later than the expiry date of the extension, if granted.
11. Failure to reopen a PRow on or before the expiry date of the TTRO / extension may result in CCC initiating appropriate enforcement action.

DECLARATION:

All the information given in this application is true and I have checked all the names of streets and parishes against an official map of the area.

Applicant's Signature:.....Liam Kiddle..... **Date:** ...08/08/22.....

Company:TBF Traffic.....

Position:Planner.....

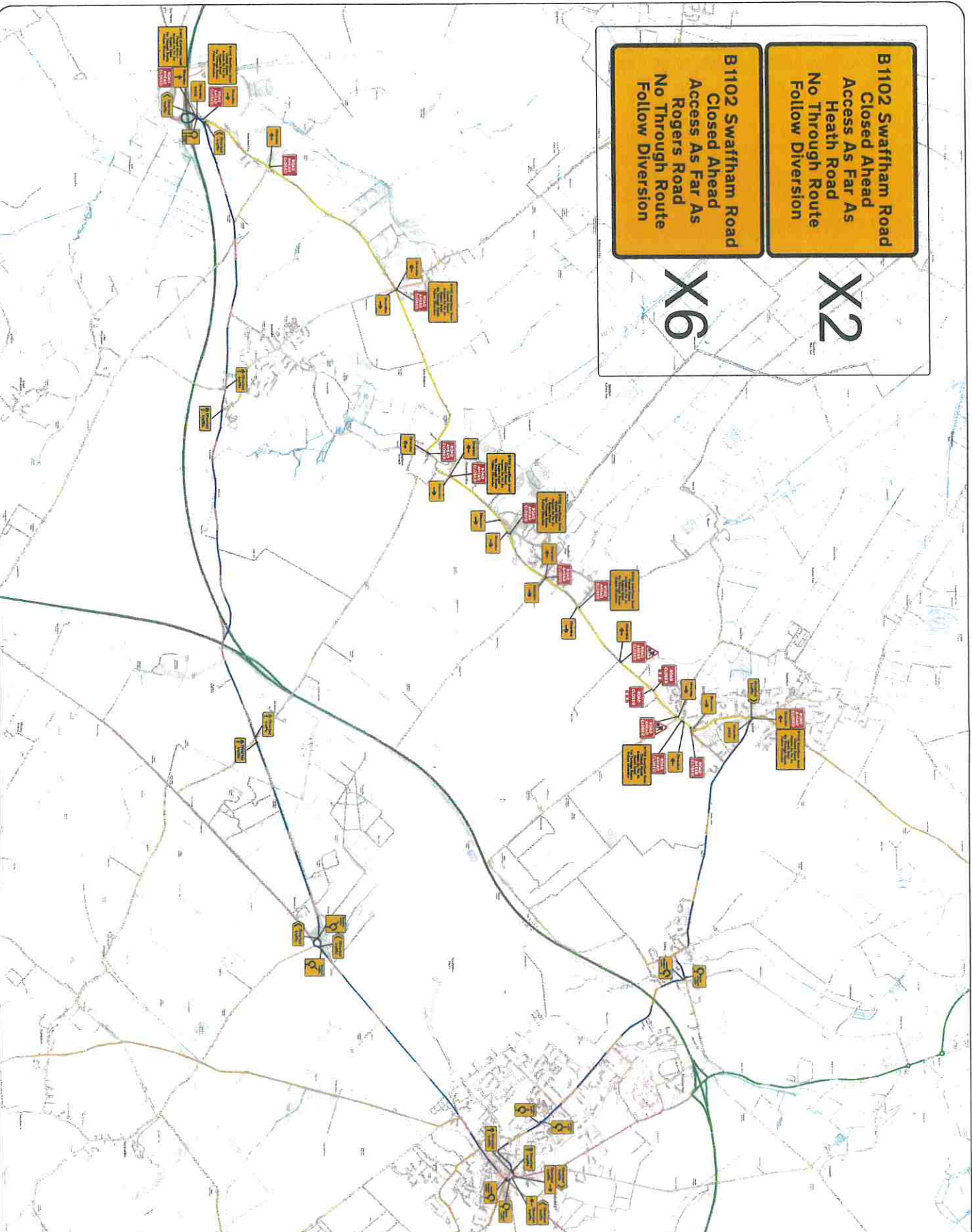
A - Do not start from the drawing
B - All temporary traffic management shall be in accordance with Chapter 8 of the Traffic Signs Manual 2009
C - All temporary traffic management shall be in accordance with the Traffic Signs Regulations and General Directions 2014
D - All temporary traffic management shall conform to the Safety at Street Works and Road Works Code of Practice 2013
E - All temporary traffic management sign locations are indicated and are subject to traffic approval from signpost

KEY



DIVERSION ROUTE

A1303 > A1304 > A142 > B1103 & VICE
VERSA



B1102 Swaffham Road
Closed Ahead
Access As Far As
Rogers Road
No Through Route
Follow Diversion

X6

B1102 Swaffham Road
Closed Ahead
Access As Far As
Heath Road
No Through Route
Follow Diversion

X2

REV	DESCRIPTION	DATE
1	Initial Issue	24/10/22
STATUS	FOR APPROVAL	

tbft
The Lion Barn
Mallard Road
Needham Market
Suffolk
Traffic 01449 490885

love every drop
anglianwater

SITE: Swaffham Road, Burwell,
CAMBRIDGE, CB25 0AN

TITLE: Road Closure
and Diversion

SCALE: AS SHOWN	DATE: 24/10/22	DRAWN: LK	CHECKED: AV
TRAFFIC SIGNING: n/a	DRAWING NO: TBF35502	REVISION: -	

Pauline's Swamp Minutes of the Meeting 11th August 2022 - 18.30 pm on site

Present:

Mike Swift (Chair), Jenny Moss (Secretary), Geraldine Tate, Paul Webb, Paul Hawes, Jim Perry.
(The meeting started at 18.40, Paul Hawes and Jim Perry joined the meeting at 18.55 due to a misunderstanding about the start time time)

1. Apologies

Liz Swift, Helen McMenamin-Smith

2. Approval of the minutes of 22nd June 2022

The minutes were proposed by Geraldine, seconded by Mike

3. Action Sheet Updates

1. Hopkins Homes

No reply has been received from Matt Ward in response to our letter sent recorded delivery, and so Jenny wrote to ECDC Planning Enforcement, and received a reply from Juleen Roman saying there was nothing ECDC could do. Jenny replied to this saying it was their responsibility. Juleen is back from holiday next week, when we hope for a more positive response. David Brown has also been away on holiday, but Mike hopes to speak with him at his earliest convenience, as he is Chair of ECDC Planning.

Paul W is of the opinion that as trustees it is our legal responsibility to do what is best for the Swamp, but Jenny said that in her experience trying to fight a legal battle through solicitors is an expensive and lengthy operation. We might qualify for small claims court.

The current owners of the land which contains the area we were promised and which has planning for industrial units is to be sold. The planning permission stands for 6 years, and after that, if no building has begun, the land reverts to ECDC.

Paul H showed a diagram of the original Hopkins Homes development drainage system, which shows gravel beds being used to provide a shock absorber for the underground drainage tanks and pipework, the pipes leading to the ditch by VW Cars. Paul said that this drainage system is now further lowering our water table. Anglia Water have previously looked at this, but it was thought that they might revisit, as the water table is now so seriously low, and HH did not having planning permission for the lowering of the neighbouring water table.

2. Photographs of the Swamp

Helen has taken photos of the Swamp throughout the year, and will organise and date them for Jenny to put up on Facebook and our website.

3. Photo Competition

The adult prize of £50 has still not been collected, so has now been banked.

4. Cameras

The cage round the trail camera supplied by James has been knocked aside. There is mixed opinion about having a second camera – one pointing towards the entrance. Mike said they didn't do any good, and that the police force were too understaffed to follow up any images captured. But should we proceed, Paul H suggested installing solar on the barn roof to supply power if necessary, with a battery for energy storage kept in a locked steel container. A power cable coming from the industrial site was also suggested. Jenny is to ask James Moss for suggestions as to the best camera for the job.

(5,6. No updates)

7. Work Days / 9. Tree Planting

Paul H has planted a plum tree, and Jim P has two ash trees to plant. We need to fill in gaps around the site hedgerow, and where the recent fire has burnt down a tree and hedging. Any trees planted must be kept watered. Bob Rawlinson may be able to supply us with a large water container to be kept on site – maybe the fire station would fill it for us when required. Any trees planted should be as drought tolerant as possible – Martin O’Leary is looking into a list of suitable trees. We will set a date when we know of James’ availability.

8. Site surveys

Jenny will add the latest beetle and tree survey results to the website. Martin O’Leary did a plant survey back in 1989 – we will ask if he would be interested in doing a survey now, to compare the results.

10. 58 Swaffham Road

Kevin Drane has called for enforcement of the hedgerow restoration. The hedgerow already planted was not maintained and so has died already. Unfortunately Kevin says that the fence that was put up along the Swamp boundary can’t be contested.

11. Fire Risk and Damage

Following a suspected deliberate fire on site in late July, the Parish Clerk has started an insurance claim to replace the destroyed bench. She is looking into a non-flammable replacement. The Clerk will also add the Barn to the insurance.

12. Swamp contact details

Jenny has provided email hosting for the paulines-swamp.org.uk domain for many years, but now suggests that we ask Burwell Computers to add paulines-swamp to sit under the umbrella of the burwellparishcouncil.gov.uk domain. After the one-off cost of set-up, this will save the annual domain fee, and means Jenny no longer needs to maintain the mail server.

13. Vision Plan update

Paul W suggest that we work towards a new revision for early next year. All Trustees to send anything that they would like included or altered to Jenny.

6. Any Other Business

Jim told us that he has given the gate code to Marcus Rawlinson of the local fire brigade.

Mike was concerned when he heard that Gwen and Neil Spike had been paying for bird seed themselves, and it was suggested that the Office could be asked to place a regular order. Helen has donated a large sack of seed which Gwen and Neil now have. Gwen and Neil had expressed an interest in attending a meeting, but Mike said he thought that we were too small a Trust and meetings should be kept quite tight.

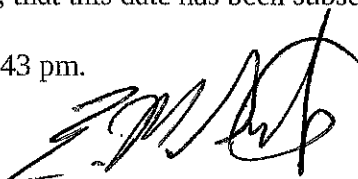
Jenny is to ask Saffra of Hoggwobblers if hedgehogs need feeding during the summer months.

Paul Hawes showed us a letter from Cambridgeshire Wildlife Trust dated 2016 supporting the need for a 6m buffer zone between the site and the Hopkins Homes development. Paul also showed us the original purchase documents for Pauline’s Swamp, dated 9th September 1983.

7. Date of Next Meeting

The date of the next meeting was set for Tuesday October 4th 7 pm, venue to be arranged. PLEASE NOTE however, that this date has been subsequently changed to Monday 3rd October 6.30 pm.

The meeting closed at 19.43 pm.





HOUSE OF COMMONS

LONDON SW1A 0AA

Yvonne Rix
Clerk, Burwell Parish Council
The Reading Room
99 The Causeway
Burwell
Cambridgeshire
CB25 0DU

17 October 2022

Dear Yvonne,

Thank you for your email on behalf of Burwell Parish Council about Stagecoach's planned reduction in bus services from the end of the month.

I know that many of my constituents rely on bus services for their essential daily travel as you have outlined in your email. That is why, as the local MP, I am deeply concerned by Stagecoach's proposals to axe a number of different bus routes in Cambridgeshire & Peterborough, including the numbers 11, 12, 39 and Citi5 routes.

At the end of last month, I met with the Managing Director of Stagecoach East, Darren Roe, to convey in person my anger and concern. On behalf of my constituents, I urged Stagecoach to rethink its plans before it is too late.

Of course, we need to have an alternative plan ready to go assuming Stagecoach continues to ignore public outrage and proceeds with cutting services in South East Cambridgeshire and across the region.

As you may be aware, on the same day that I met with Stagecoach East, the Conservative Group on Cambridgeshire County Council put forward a proposal at the meeting of the Strategy & Resources Committee which could have prevented these bus cuts. This would have involved Cambridgeshire County Council taking £1.7 million from its unallocated / un-ringfenced £42 million reserve (specifically the pandemic recovery fund), as well as asking the Greater Cambridge Partnership to make available the same amount. This would then have been combined with the £1.7 million of funding put forward by the Combined Authority to ensure enough funding to maintain existing bus services for at least a year, giving the Combined Authority – which is responsible for commissioning bus services across

Cambridgeshire & Peterborough – enough time to find a long-term solution to this issue. Unfortunately, Labour, LibDem and Independent County Councillors on the Strategy & Resources Committee blocked the proposal.

Time is running out to save our buses. If these services are lost I know the devastating impact it will have on large numbers of people in South East Cambridgeshire, and elsewhere. As buses are a devolved matter, it is for the Mayor and his colleagues at the Combined Authority to find a solution to this problem. Whilst I do welcome the £1.7million of funding the Mayor has put forward, I am concerned that the amount he has made available will be not enough to prevent all the service cuts announced by Stagecoach. That is why in the coming days I am hoping to meet with the Mayor in my capacity as MP for South East Cambridgeshire, to find out more about the Mayor's plans and to make sure he is aware of just how important it is for my constituents that these services are protected.

I am conscious that Government funding for buses is already significant. Over the last couple of years, the UK Government has made available £2 billion to bus and light rail companies to keep services running, plus a recent £130 million extension to the grant to continue to protect bus services until the end of March 2023 (funding which the Mayor now proposes to use). This is in addition to the Government's £1 billion National Bus Strategy to improve bus services going forward, and £60 million to fund a £2 fare cap on most bus services across England for three-months by end of the year.

I will, of course, keep you updated as matters progress. I hope to have an update in the next few days.

Kind regards,

A handwritten signature in black ink that reads "Lucy Frazer". The script is cursive and fluid, with the first name "Lucy" and the surname "Frazer" clearly distinguishable.

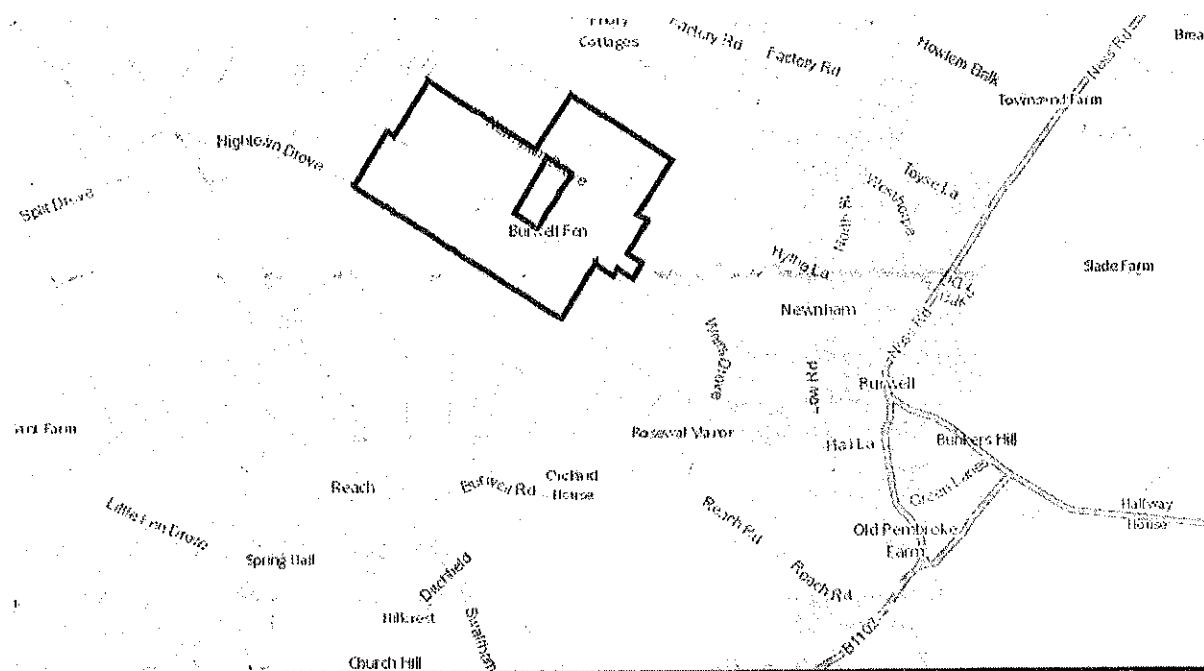
Lucy Frazer MP

EDF Community Benefit Fund

1. As a result of EDF constructing a Solar Farm along Weirs Drove Burwell, a Community Benefit Fund of £20,000 annual, indexed link payment will be made. The payment will be split between the parishes of Burwell and Reach.
2. The split is still to be agreed with a decision made at the next meeting on 29th November 2022.
3. Burwell originally considered that funding should be 90% to Burwell 10%, but then dropped this to 80%/20% at the meeting held on 12th October 2022. Reach would like 70% Burwell and 30% to Reach but would not accept meeting in the middle with a 75/25 split.
4. With the above knowledge in hand and the opportunity to consider the split in more detail, representatives from Burwell Parish Council involved with the Community Liaison Group considers that there is enough evidence to back a bid of 90/10 in Burwell's favour but the 80/20 may be more realistic to aim for.

Evidence

Below is a map showing the location of the Solar Farm, North of Hightown Drove.



Properties affected (View of and noise levels) due to the proximity of the site:

All properties in Weirs Drove - around 5 properties plus 81 park homes currently under construction
Properties in Burwell Road situated within the parish of Burwell – 1 property
Properties on Reach Road – 3 properties
Properties in Dyson Drove/Factory Road directly to the north of the site – 20 properties
Properties situated in Low Road including two new developments on land
Properties in Hythe Close fronting the river
Properties in Hatley Drive and Kingfisher Drive fronting the river
Farm properties at the bottom of Anchor Lane backing on to the river
Properties in North Street

Residents living in Ashgrove Retirement Homes especially those on first and second storey. Many are house bound, and the Solar Farm will now form part of the open farmland previously viewed by the residents from their windows.

Population:

Cambridgeshire Insight Open Data (Mid 2018)

Reach – All ages 339

Burwell – All ages 6438

The population of Burwell has increased over the last 4 years due to several small developments and new infill dwelling.

Vehicle Movements:

The site can only be accessed by road from Weirs Drove in Burwell

Construction vehicles have been directed through Burwell during the construction period. No access to the site has been possible via Reach due to the weight restriction on the old railway bridge between Reach and Swaffham Prior.

Once construction is complete, there will be less vehicle movements, but most vehicles will continue to come through Burwell as this is a more direct route.

Due to the nature of roads/housing in Reach, road improvements are unlikely to take place over future years to make the roads suitable for construction vehicles when the site is decommissioned.

Facilities:

Burwell is a large and active community and has the benefit of many facilities in the village. Many of these facilities are used not only by Burwell residents but also Reach residents. These facilities include primary school, doctor's surgery, nursery schools, print centre, sports centre, football pitches, tennis courts, library, two community halls, a number of shops, nature reserves, skate park, four play areas, centre for the elderly, petrol station, churches. The village has many organisations such as a youth group, choir, Women's Institute, Flower Club etc.

Summary

- Burwell Parish Council believes that the number of properties that will be directly affected in Burwell outweighs the number of properties in Reach.
- The population in Burwell is almost 20 times more than Reach (as of Mid-2018) and based on an average of two residents per property, will increase by a further 700 residents when the development to the west of Newmarket Road, Burwell is completed during the life span of the Solar Farm.
- Construction transport, on-going maintenance transport and decommissioning transport will go through Burwell.
- The use of community funding to support, improve and create new organisations and facilities will benefit both Burwell and Reach.
- Burwell Parish Council has a sound record of delivering projects through grant funding.

Burwell Parish Council uses this evidence to support a bid on a division of the Community Fund 90/10 or at least 80/20 in favour of Burwell.