

District Council Report

August 2023

Planning Committee met in August to consider a number of applications, including 2 applications relating to 281 dwellings on the Newmarket Road development site in Burwell. Owing to a long-standing commitment I was unable to attend the meeting. I provided a written submission, which was read to the Committee. (A copy of my submission is attached should members of the Parish Council be interested.) In this submission I voiced my concerns regarding the housing mix proposed, lack of visitor parking and the number of dwellings on these 2 parts of the overall site.

Following debate, it was agreed that the applications should be deferred to allow the applicant to work with planning officers to make amendments addressing the issues of overdevelopment, the housing mix, lack of green space, poor quality layout and parking provision.

August is traditionally a quiet month in Council terms, and no other meetings were held.

David Brown

Planning Committee 02/08/23

Agenda items: 5 22/0420/RMM and: 6 22/00479/RMM

Chairman and Members.

My sincere apologies that I cannot be with you this afternoon to discuss the 2 applications relating to land off Newmarket Road, Burwell. Following my involvement in this site I was frustrated to find these applications coming to a committee meeting I cannot attend.

Firstly, I would like to give some context for the benefit of members. The outline permission for up to 350 dwellings with associated open space, sports provision, access, and infrastructure came about following the adoption of the Burwell Masterplan, by full Council, on 21st February 2013. Council agreed that the Burwell Masterplan was the Council's long-term vision for the future of Burwell. I was involved, as a ward member, in the Masterplan process from when it started in summer 2011. The process included at least 9 public meetings and several door-to-door surveys of residents. Having been involved for over 12 years, I stress that neither myself or the majority of residents of Burwell are against development of this site.

However, my opinion on the 2, related, applications before you is that we, at ECDC, are in danger of jeopardising that long term vision for the future of Burwell if these applications are approved in their current form. As officers clearly show in the covering reports, the outline permission for up to 350 dwellings was on the assumption that the development would be across the whole site. It was not on the assumption that 281 of those dwellings would be crammed in to two thirds of the site available for housing. Officers recommended to the applicants that their original request for 300 dwellings on these 2 sites should be reduced to between 250 and 260 dwellings, rather than the 281 you are considering today. The applicants make much of working with planning officers in coming up with these 2 schemes, but it is clear to me that the working relationship has not come to a satisfactory conclusion.

I urge members of the Planning Committee to consider whether these 2 applications truly reflect the Council's long term vision for the future of Burwell, as agreed in 2013, before granting permission. I don't believe they do.

Housing Numbers and Mix:

As the officer reports make clear, the applications do not accord with the latest Strategic Housing Market assessment mix for market dwellings, being skewed to larger dwellings. I would like to take issue with parts of the applicant's justification for this. I receive many comments from residents of Burwell that there is a lack of smaller properties available for local people wanting to either enter the housing market or down-size. Particularly for young people wanting to enter the housing market this results in them having to leave Burwell, where they would prefer to be, to find suitable properties, most commonly in Newmarket or Soham. Whilst "officers, are of the view that the mix can be considered to contribute to local housing needs and is, on balance, acceptable" I ask members to carefully consider whether you think the balance is acceptable, because I don't think it is.

I note that, in both applications, under affordable tenure and mix, certain house types do not meet size requirements for maximum occupancy. I ask members to consider whether they should be knowingly approving such houses when a reduction in the number of dwellings across the sites would enable properties that do meet size requirements to be built?

Design

I have concerns over the lack of provision of parking spaces for visitors. Both applications only give roughly half the recommended provision for visitors and I do not believe that the number of spaces being provided are anywhere near adequate to cope with likely demand.

Access to the site

Members who are not new to the Planning Committee will have heard me speak in the past on why there should have been a roundabout at the entrance to the site. I know that is not material to your discussions this afternoon. On the assumption that you visited the site this morning you will not have gained a true impression of how busy Newmarket Road really is because the road is closed in Exning for gas mains work, meaning there is no through road. I say this because I hope in future no Planning Committee in East Cambridgeshire will allow such a situation to arise again.

Finally

I would like to place on record my thanks to Dan Smith, and before him, Rebecca Saunt for all the work they have put in to this site as case officers.

Please, on behalf of the people of Burwell think very hard about whether you believe these applications are parts of the right scheme to deliver the Council's long-term vision for the future of Burwell we were promised in 2013.

Yvonne Rix

From: laviniaedwards@aol.com
Sent: 02 September 2023 14:42
To: Yvonne Rix
Subject: Re: Agenda - Full Council 5.9.23

Dear Yvonne

Sorry I am unable to attend.
I have no report to give .

Regards
Lavinia

On Wednesday, 30 August 2023 at 12:56:06 BST, Yvonne Rix <burwellpc@burwellparishcouncil.gov.uk> wrote:

Dear All

Please find attached the Agenda for the Parish Council meeting to be held on 5th September 2023 to which you are summoned to attend.

The draft minutes of the meeting held on 29th August and the meeting information will be sent out prior to the meeting.

There is one attachment to this email.

Kind regards

Yvonne Rix (Mrs)
Parish Clerk

Burwell Parish Council Jubilee Reading Room 99 The Causeway
BURWELL Cambridge CB25 0DU Tel/Fax: 01638 743 142

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Burwell Parish Council

Safety Group Meeting – 22nd August 2023 7.30 pm at the Jubilee Reading Room

Minutes

Present: Paul Webb (Chair), Lea Dodds, Jim Perry, Liz Swift, Geraldine Tate, Brenda Wilson, Ian Woodroofe, and Chris O'Neill.

1. Apologies

An apology had been received from Helen McMenamin-Smith.

2. Approval of draft minutes of the meeting held on 20.6.2023.

The minutes of the meeting held on 20th June 2023 were signed as a true record.

3. Safety Campaign – Final Report and consideration of carrying out a further Traffic Survey similar to the one carried out in 2018.

The first draft of the final report for the Safety Campaign had been circulated to members. Members of the group were asked to email the Clerk with any additions/changes that they would like to be made to the report. The next draft to be shared with the group prior to being put to Full Council. Paul Webb informed the group that he was aware that the Nitrate data had not been available but hoped that Westcotec would allow the Council to have the facility for a further year.

Jim Perry reported that a member of public working at one of the units off Heath Road had raised concerns about the speed of vehicles travelling along Heath Road. They had also asked why Heath Road had not been included in the 40-mph buffer zone scheme.

Paul Webb suggested that a second village wide survey, similar to the one done in 2018, should be carried out whilst we have the subscription with Survey Monkey. Liz Swift spoke of how she fails to understand why another survey is needed and what purposed would the survey serve. She also raised concerns about over loading parishioners with surveys. Geraldine Tate agreed and continued to say that in comparison to some villages, traffic volume, other than at peak times, is not that high. Liz Swift raised concern about the lack of data from the MVAS units and that the issue with the signs needs to be sorted, and as soon as data has been collected, it should be shared with residents. Six months' worth of data should be shared & this was generally agreed.

Paul Webb responded by saying that any survey would not be carried out until at least Spring next year. Many questions from the 2017/18 survey could be repeated, so that we can check to see if the previous issues are still the same. This would give us background evidence when we apply for highways LHI funding in the future. Ian Woodroofe informed those present that getting out on to Ness Road from Toyse Lane during peak times is difficult and Paul Webb expressed the view that not all issues are covered by the data collected by the MVAS machines. Jim Perry also commented that a lot of lorries travel through the village first thing in the mornings to avoid the A142/A14 junction, again, an issue not collected by MVAS.

It was agreed that the MVAS signs do need to be working, data collected and published and that the group/council must be realistic what can be afforded through the LHI scheme where Highways contribute part of the amount (up to around £15,000) with the Council funding the rest. Should the Council have to decide between several projects to put forward for an LHI application, survey results could provide up to date relevant the information to make that decision easier.

Paul Webb stated that he would raise survey ideas again on a future agenda, when MVAS was working / data collected and published on website.

Emergency Safety Plan

At a previous Climate Change Forum meeting the matter of the Parish Council having an Emergency Safety Plan had been raised. The Safety Group had been asked to consider drafting a possible plan. Ian Woodroffe, Jim Perry, and Lea Dodds have carried out some initial work on how the Council could create the plan. East Cambs District Council has a plan for the district which already covers many aspects. They also have a template which parish councils can use to base their own plans on. However even using the ECDC template as a starting point, investigations showed that putting together a plan would be very complicated. Considering the contents of the ECDC plan, a decision would need to be made about how much depth a parish plan would need to include. It is likely that any document would be ongoing, with information changing regularly. Due to data protection the document would probably need to be kept as an internal document, with information only being shared should an emergency arise.

Deciding on a possible scenario and drawing up the plan accordingly is the most likely way forward. It was suggested that taking the lessons learnt during the Covid pandemic would be useful. Being able to use the Parish Council phone line as an emergency line is one option.

Collecting residents email addresses (with their permission) could be thought about.

The Group agreed that the plan would need to be built on overtime. Group members were asked to email the Clerk with suggestions and the item would be discussed again at another meeting. Ian Woodroffe to find out what input ECDC would look to have and also how many parishes already have a plan.

4. 20 mph/Bypass – Survey Update and 20mph Speed Application

There have so far been 293 responses to the survey. 54% are in favour of having all or part of the village with a 20 mile per hour speed limit. (All 19% Part 35%) 46% would not like to see changes to the speed limit in the village. 61% of those who have responded to the survey would like to see the Parish Council initiate a campaign for a Burwell Bypass. It was agreed that the survey should continue. The Burwell Environment Group to be asked if they were able to promote the 20 mile per hour limit in any way. When using the results of the survey to support applications etc. the outcome of the pledge and ribbon signing should also be noted. Lea Dodds to speak with the 20's Plenty organisation to see if they can offer any support. Having a QR code to the survey could be beneficial.

5. Email Security

The Group considered the need for a statement to be added to all incoming emails to make recipients aware whether the email has originated from outside the Council or not. The Clerk to contact Spencer Nunn regarding options available. This will need to go to Council for final approval.

6. Winter Gritting

Those interested in helping with the winter gritting if needed should let the Clerk know. This item to also be added to the agenda for the next meeting.

7. E-Bike Trial Update

It was noted that the Combined Authority who are responsible for the E Bike Trial would consider Burwell should the trial be widened to rural areas in the future.

8. Correspondence – One way system North Street

A resident had written in and asked if a one-way system for North Street is still being looked into. The Group agreed that a question about this could be included in the traffic survey should it go ahead to see if there is any support for this.

9. Burwell to Exning Cycleway – Update

The Clerk reported that she had received an email from Claire Dickson who had informed her that they are still waiting to receive the S106 funding from the Cambridgeshire agents and once received, they can start addressing some of the land issues for the bridleway creation.

10. Parking on the Causeway/Causeway Issues

Parking on the Causeway adjacent to where vehicles have to join the Causeway, such as The Leys and also parking too close to the junction of Newnham Lane and The Causeway to visit the coffee shop is often bad. Group members to send photos of cars parked irresponsibly to the Clerk. These can then be forwarded to the Police or used to demonstrate issues with Highways when we next meet.

11. Meeting with Highways

Paul Webb reported that Bob Rossiter (Highways Supervisor responsible for Burwell) has now moved to cover another area. It is not known who will take over from him yet, but we'll continue to press for a meeting as soon as we know.

Group members to make use of the Highways Reporting System for faults, potholes etc. taking photos to support the reports if possible.

12. MVAS and Speedwatch Update

It was agreed that two sessions should be arranged for September this will allow Chris O'Neill and Ian Woodroffe the opportunity to see Speedwatch in action. Ian Woodroffe asked for a clear written plan with dates to be made available. Jim Perry to draft this and will include a list of locations. The locations could be made public. Ideally the first sessions will be in Ness Road and Toyse Lane and happen during the 1st week in September.

Paul Webb reported that he had been in contact with Westcotec and was due to go back to them next week to arrange some dates for training and taking the signs back for repair. It is likely that all three signs will need to go back.

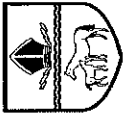
13. Date of next meeting

The next meeting to be held on 17th October 2023.

The meeting closed at 8.47 pm.

Signed

Dated



EAST CAMBRIDGESHIRE DISTRICT COUNCIL
STREET NAMING AND NUMBERING SERVICES
SCHEDULE OF CERTIFICATION OF STREET NUMBERING

PARISH BURWELL

ADOPTED STREET NAME: NESS ROAD

DIRECTION: Off the Causeway

IMPLEMENTATION DATE: 01ST August 2023

SCHEME REF STNN/23/47

Official Street No	Property Formerly Known As				Planning Reference Number	Building Control Reference	STNN Reference No	Date
	No/Plot	Development Name	Developer					
116								
118								
120								
Breach Cottage		Demolished						
Spring Cottage		Previously known as Breach Cottage		22/00925/FUL	22/00887/DOMEFP	STNN/23/47		01/08/23
Portland Cottage		Previously known as Breach Cottage		22/00925/FUL	22/00887/DOMEFP	STNN/23/47		01/08/23
Breach Farm House								
Breach Farm								
Crow Hall Farm								



**East Cambridgeshire
District Council**

The Grange, Nutholt Lane
Ely, Cambs, CB7 4EE

Tel: (01353) 665555

**Street Naming
and Numbering**

Reference: STNN/23/47

Addressing 2 new
dwellings

Spring Cottage
Ness Road
Burwell

Portland Cottage
Ness Road
Burwell

Please read in association with schedule of
Certification of Street Naming and
Numbering

**This plan is for identification
purposes only and does not
represent legal boundaries.**

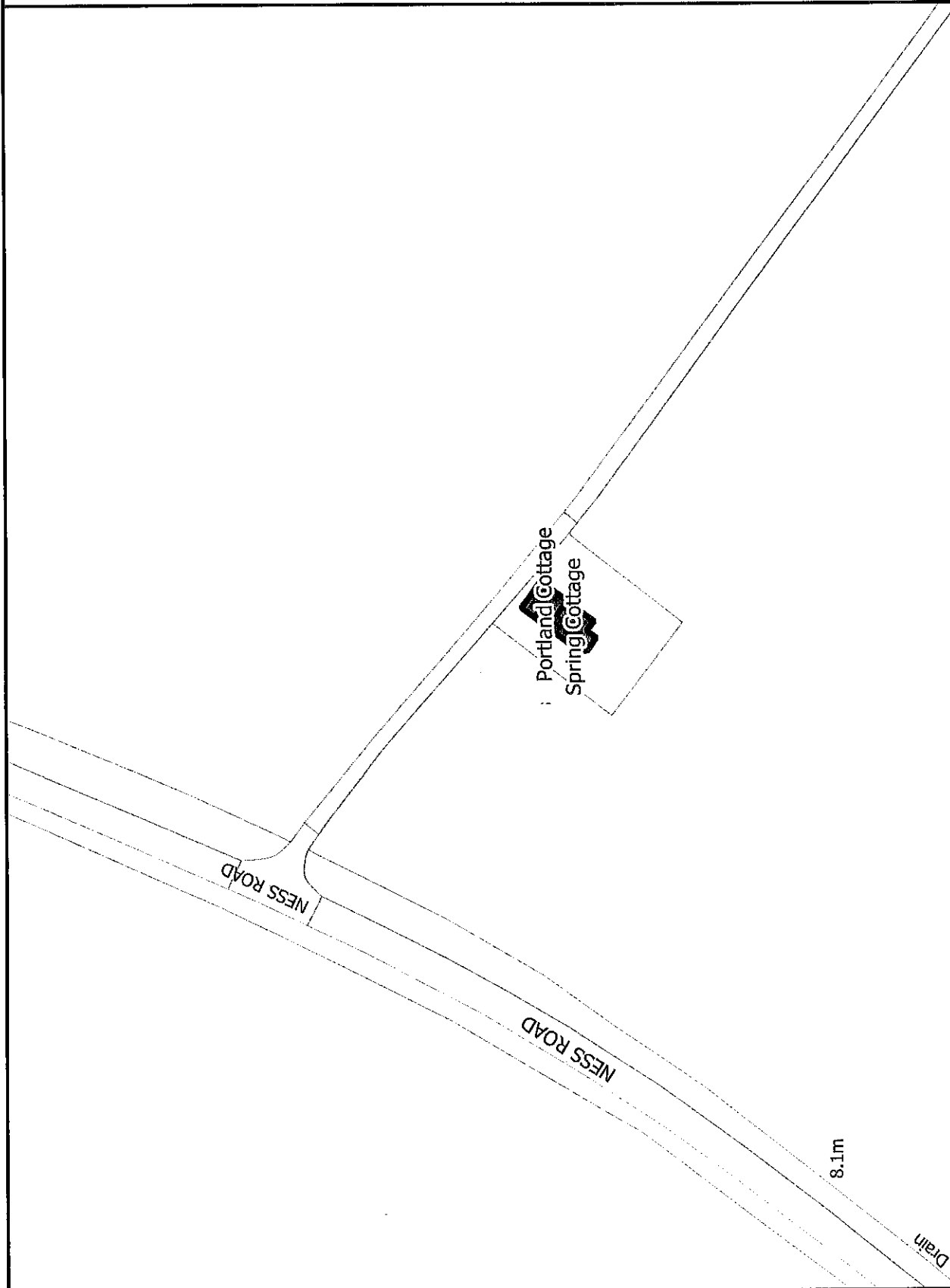
Date: 25 Jul 2023

Scale: 1:1,250

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TEMPORARY TRAFFIC ORDER APPLICATION FORM (TTRO)

Please Send Your Applications to:	Applicants Details:
<p>Cambridgeshire County Council Street Works Team Vantage House Washingley Road Huntingdon Cambridgeshire PE29 6SR</p> <p>Tel: 01480 372444 Email: street.works@cambridgeshire.gov.uk</p>	<p>Name: Craig Ellis Address:</p> <p>TBF Traffic, Unit 6, The Lion Barn, Maitland Road, Needham Market IP6 8NZ</p> <p>Tel: 01449 490865 Emergency 24-hour Contact No: Email: Craig.ellis@tbfttraffic.com</p>

**The cost of this application is:
£1190.00 for a Full Order or £835.00 for an Emergency Order**

**YOU MUST ALLOW AT LEAST 12 WEEKS FOR THIS ORDER TO BE PROCESSED. A
STREET WORKS PERMIT MUST HAVE BEEN SUBMITTED BEFORE THIS FORM WILL BE
CONSIDERED**

PLEASE TICK ALL RELEVANT OPTIONS THAT APPLY:

ROAD CLOSURE	<input checked="" type="checkbox"/>	FOOTPATH CLOSURE / PUBLIC RIGHTS of WAY *** Please see Notes for Applications below.	<input type="checkbox"/>	SPEED LIMIT	<input type="checkbox"/>	OTHER (Please specify below)	<input type="checkbox"/>
Additional T/M Requirements	<p>NONE <input checked="" type="checkbox"/> STOP / GO <input type="checkbox"/> 2-WAY LIGHTS <input type="checkbox"/> 3-WAY LIGHTS <input type="checkbox"/></p> <p>HOURS OF OPERATION: _____</p>						
DESCRIPTION OF WORKS:							
Anglian Water- Meter Exchange							
Road Name				Low Road			
Parish / Town				Burwell			
Road Number (i.e.: A140)							
Location of Works				From 45m South of Casburn Lane going south for 30m.			
Closure Start Date:				24/10/23	End Date:	25/10/23	

Closure Times: 24/7 or Specify Times	24hr
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Working Hours: 24/7 or Specify Times	07:00-17:00
Diversion Route – List all roads & parishes (with names and numbers if possible) These can be found on Roadworks.org with “NSG” selected under Operational Info within the Map Layers Menu. Please provide a map showing the extent of the closure and diversion route.	The Causeway>B1102 and Vice Versa
Will the alternative route include a Trunk Road? (If so, it is the responsibility of the applicant to gain agreement from the National Highways and submit a copy of the approval to Street Works)	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Details:
Does the above route have any restrictions, i.e., Low bridges, weight limits, tunnels, fords, ‘one way’ or other Orders on it? (If yes then please give details). Some of these can be found here	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Details:
Will this Order apply to pedestrians, cyclist and/or equestrians? (If so, please provide details)	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Details:
Please add any comments that you feel may assist the application	

<u>Payment Details</u> Please specify the details of the company or individual that Cambridgeshire are to collect payment for the TTRO to be processed.	
Company Name: Anglian Water	
Address:	Tel. No: 01522 341545
	Email: NRSWAinvoices@anglianwater.co.uk

YOUR ORDER NUMBER:

4506316949(62046882)

Please note: It is the applicant's responsibility to inform residents, businesses, the Local Parish Council and County Councillors about the closure. We may request to see the information you have sent them prior to sending you the legal order. Details can be found by following this [link](#)

FAILURE TO ADHERE TO THE CONDITIONS SET OUT WITHIN THIS DOCUMENT MAY RESULT IN AN APPROVED ORDER BEING WITHDRAWN.

REQUIRED ADDITIONAL IMPORTANT INFORMATION

1. Please ensure you give the official road name with the correct spelling for which the Order is required.
2. Access may be allowed to Emergency Services **IF** safe passage permits.
3. Pedestrian / Cyclist and Access to properties must be allowed at **ALL** times, unless otherwise agreed.
4. An order will only be granted where a suitable alternative route or arrangements are available.
5. A clear map showing the extent of the closure and diversion route must be attached to this application.
6. Signs 1050mm by 750mm bearing the words "This Road will be closed "From To " and including the dates of the closure **MUST** be placed at all approaches to the site **at least 14 days** prior to the proposed closure.

Notes for Applications to close Public Rights of Ways (PRoW) / Footpaths

1. CCC strongly encourages early engagement with PRoW Officers prior to any application being submitted to close a Public Right of Way or footpath (PRoW).
2. Initial applications to close a Public Right of Way or footpath can only be granted for a maximum duration of 6 months.
3. If the applicant is aware that the closure is likely to exceed 6 months, they should indicate this on the initial application but will still need to apply for an extension using the following procedure:
4. The applicant needs to apply to Street Works at least **8 WEEKS** before the expiry date of the initial 6-month TTRO with full justification AND any alternatives that have been considered and reasons for not being able to accommodate any alternatives.
5. The applicant should use reasonable endeavours to minimise any extension duration and further extensions may be refused.

6. Applicants will be required to meet on site with our Senior Street Works Inspector and PRow Officer to discuss the reasons for the extension and justification. The site meeting must be held within 2 weeks of the extension request being submitted to Street Works and applications to the Secretary of State (SoS) will not be progressed until the meeting has been held and alternatives explored. The SoS requires a minimum of 4 weeks to consider an extension request. Any applications that do not comply with item 4. may be automatically refused.
7. All applicants should be prepared to accommodate any reasonable alternatives suggested by the Senior Street Works Inspector and PRow Officer and will be asked to justify in writing any refusal to accommodate reasonable and achievable alternatives. Additional cost to the works promoter will not be considered justification.
8. Applicants should not assume the full duration of the extension request will be granted and a reduced period may be agreed at the site meeting.
9. Applicants should not assume that extensions will be granted by CCC even if the Secretary of State (SoS) approves an extension.
10. The PRow should be reopened as soon as reasonably practicable and in a condition that is safe for all users of the PRow. In any case, it should be reopened in a safe condition, no later than the expiry date of the extension, if granted.
11. Failure to reopen a PRow on or before the expiry date of the TTRO / extension may result in CCC initiating appropriate enforcement action.

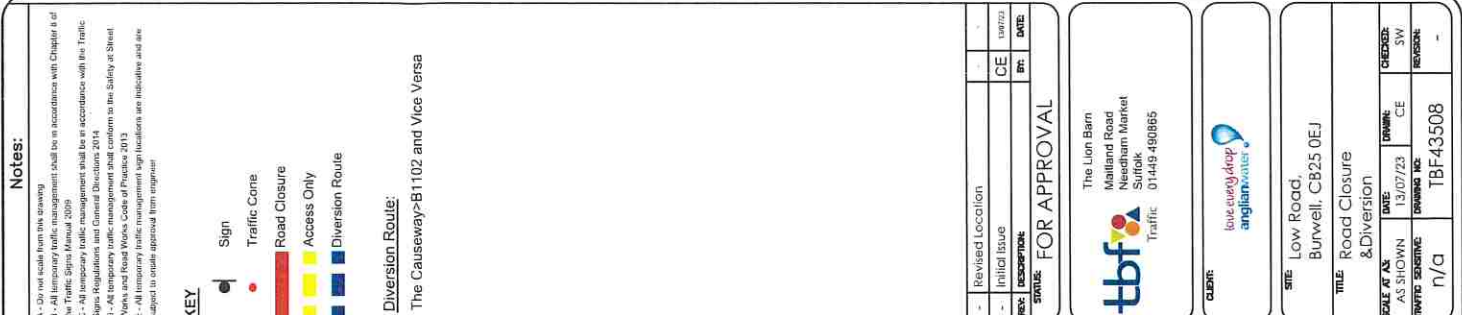
DECLARATION:

All the information given in this application is true and I have checked all the names of streets and parishes against an official map of the area.

Applicant's Signature:.....C.Ellis..... **Date:** 13/07/23.....

Company:tbf traffic.....

Position:Planner.....



Strategy Day 2023

Saturday 15th July 2023 Mandeville Hall

It was noted that no decisions can be made at the Strategy Day.

Present: Geraldine Tate, Paul Webb, Helen McMenamin-Smith, Jim Perry, Liz Swift, Michael Swift, Jenny Moss, Lea Dodds, Michael Geary, Gus Jones, Chris O'Neill, Yvonne Rix, and Sarah Ashby.

1. Welcome and Code of Conduct (Liz Swift)

Liz Swift welcomed all to the Strategy Day especially the two new councillors in attendance. She reminded all council members that the Council has signed the Code of Conduct (ECDC version) and suggested that all council members read the code again to remind themselves of its content. She continued by apologising the time delay in getting matters resolved, but that this was due to the various procedures and governance that has to be followed. Training for councillors is highly recommended and it is hoped that some sessions will be arranged later in the year. Liz Swift reminded councillors of the importance of emails and reading of email content, as it is the responsibility of all councillors to ensure that they are aware of all available information to enable them to make informed decisions.

2. Discussions on the Newmarket Road Sports Hub and on Phase 2 Gardiner Memorial Hall

Before any discussion took place on the Sports Hub or Gardiner Memorial Hall Phase II, Yvonne Rix gave a brief overview of the Council's current financial position (see appendix 1).

Chris O'Neill asked if the Council had ever considered raising funding through a Public Works Board Loan. This had previously been mentioned at various meetings.

It was noted that the Council has no budget for the Community Garden. The increase in the precept for 2023/2024 has mainly been taken up by increases in the utility bills.

Burwell has one of the lowest precepts per Band D property in the ECDC area.

Michael Swift explained that the Parish Council under the Section 106 Agreement for Newmarket Road has the right of first refusal of the land currently owned by This Land, designated for the proposed sports hub. Both the Football Association and Football Foundation are keen to support the proposed sports hub (subject to grant applications).

Burwell continues to be short of pitches in relation to the number of football teams/players that the Burwell Football Club has. There is concern about the condition of the land when transferred. It has not been confirmed if the land would be levelled to a level suitable for playable pitches or if it will be levelled to the extent it was prior to purchase by This Land which was sloping towards the road. The land will be drained but not necessarily to the extent that is required for football pitches. The land will be bare, and not seeded. This Land will not be providing any building structure and are unlikely to cover the Council's legal fees for the transfer.

Lea Dodds reported that there are currently concerns about the micro-plastics used for 3G pitches which can disintegrate, causing environmental issues. Work is ongoing to

make improvements, but there could end up being a European Union ban of the products.

Security for the site will need to be considered at the point of transfer to prevent access by travellers etc.

Chris O'Neill informed the group that he knows of a business who may be able to assist with drawings etc. for the sports hub.

There is a good working relationship between the Parish Council, Football Association and Football Foundation.

This Land has suggested that Craig Mulhall Leisure is contracted to carry out further work in order to raise the necessary funding for the project. Craig Mulhall has quoted £12,000 for this, and This Land is prepared to contribute £6,000 towards the costs. The rest would need to be funded by the Parish Council.

The transfer of the land has to be completed prior to the 100th property on the site being sold.

Vistry could be approached to see if any funding was available.

The Council will need to provide reasonable seed funding to support any funding applications.

It is expected that the opportunity to take over the land will be considered at an extraordinary meeting of the parish council to be held, probably in October when a formal written offer has been received from This Land.

The second phase of the Gardiner Memorial Hall was then discussed. Planning permission is in place for the extension to the rear of the hall. ECDC has indicated that further funding will be available towards the extension (subject to application). Varsity has indicated that the likely cost for the second phase will be in the region of £606,000. Phase one building work has been carried out with phase two in mind.

Prior to embarking on phase two, consideration should be given on the need for the additional space, its use, and the option of reducing the size. There is a lack of smaller rooms available for smaller groups/meetings. It may be beneficial to employ a local architect to manage the project.

Phase two does provide for the necessary parking. Regardless of whether the Council decides to go ahead with phase two, the exit and entrance to the car park needs to be sorted. The project will require a level of commitment to deliver.

Most enquiries about hiring the halls result in bookings. Those that do not tend to be because of the cost and availability.

Adapting the upstairs area at Mandeville Hall is limited due to accessibility. However, some consideration could be given to this option when looking at work to make the building more sustainable and climate friendly.

Adverts for the halls could be placed in both the Gardiner Memorial Hall and the Mandeville Hall.

Council members were in favour of relooking at the proposal for phase two and getting a further quotation. Alan Lamb could be considered as a project manager.

3. Review of the Five-Year Plan

Council discussed short, medium and long term plans for all of the groups, with the following being agreed:

Assets and Environment:

Short Term – Gardiner Memorial Hall Phase two, Pound Hill Telephone Box Energy Audit Jubilee Reading Room and Mandeville Hall.

Medium Term – General decorating of Mandeville Hall and Bus Shelters.

Long Term – Margaret Field Play Area.

Community, Leisure, and Sport:

Short Term – Finish the Community Garden, Youth Provision, Newmarket Road Sports Hub, bus service improvements and the new trees in the Avenue.

Medium Term – Youth Provision and Newmarket Road Sports Hub.

Long Term – Newmarket Road Sports Hub.

It was noted that Burwell Action for Youth is currently not running. The option of the Youth Bus attending the village could be an option. Previously the bus had been located at the Sports Centre and it was thought to be sensible to find out if this would be possible again.

Safety Group:

Short Term – Burwell to Exning Cycle Way, The Leys- Causeway parking, 20 mph speed limit in Burwell, Pavements (aged population), establishing Burwell Bypass Campaign.

Medium Term – Pound Hill junction, Bypass Campaign (communication with neighbouring villages), Burwell to Swaffham Prior Cycle Way improvements, roundabouts Toyse Lane/Ness Road junction and Isaacson Road.

Finance and General Purposes:

Short Term – Exploring funding opportunities, Communications Strategy

Medium and Long Term – Electronic gates for the Tennis Courts, CCTV Police links and remedial work at the Recreation Ground.

4. Climate Change

Lea Dodds is working on a copy of the Climate Change Policy for sharing with the general public.

We need to know how the Council is going to be carbon neutral by 2030 and this needs to be quantified with a baseline of 2018.

The improvements at the Gardiner Memorial Hall to date has been the best for improving the Council's carbon footprint. The Repair Café is doing well.

It is felt that the Climate Change Forum is working well. The external groups within the forum all have their own priorities. It has been suggested that any profit made by the Repair Café could be used for climate change projects. People need to be educated on climate change. The lack of a decent bus service does not help with climate change.

It was noted that Cambridgeshire has a lot less trees than other counties. This could be helped by creating another wood, similar to Priory Wood within the village.

5. Communications

Those present discussed the current situation regarding communications. The Council has a Social Media Policy which members were reminded to adhere to. It is important that the Council is promoted positively. It may be useful to promote what the different levels of Councils are responsible for. Burwell Community Facebook page administrators are willing to pin Council's posts if requested. Concern was raised about the amount of time for posts to be authorised. The Council's own facebook page needs to be sorted out/updated. Any strategy should be reviewed after 6 months. Consideration to be given regards both for staff and councillors of the amount of time that can be given on communication. Those interested in being involved should let the Clerk know.

6. Training

Liz Swift expressed the need for all Councillors to have attended Parish Councillor training. The Clerk to find out when the next sessions are being held.

The Strategy Day ended at approximately 2 pm.

Summary of meeting with the Land Agents for Exning Estate on 23rd August 2023

Ed Harden and Alice Hare of Belfort Limited had invited the Chair, Vice Chair and Clerk to meet with them on site for an informal meeting to discuss the approach that would be taking in managing the estate for the estate owners, Oxford University.

Belfort Limited will be managing the properties and assets of the estate over the next five years and the agricultural aspect on a yearly basis. The southern part of the estate falls within the parish of Burwell. The Land Agents have already met with Exning Parish Council.

Oxford University is looking to have exposure in the UK agricultural field and intends to use Exning Estate for this purpose.

It is not the intention to use any of the estate for a further solar farm. The solar farm at the bottom of Heath Road is on Exning Estate land. However, they would not be opposed to considering the option if there was the capacity at the sub-station, but their understanding is that the sub-station has no capacity available. Paul Webb explained that the Burwell Environment Group, in conjunction with the Parish Council Climate Change Forum, was intending to talk to Octopus Energy about wind farm options. The Land Agents ask to be kept informed of the outcome.

Access to the estate is currently between two properties (farm cottages and Gravel Pit Farm) and is exceptionally tight for agricultural vehicles. This is made worse due to the siting of a telecom box. Approval has been received from ECDC for a new agricultural access to be created just before the two farm properties that will run more or less parallel to the existing driveway, to the farm buildings. The existing driveway will remain to provide access to the Gravel Pit Farm farmhouse.

Many of the older farm buildings on the site are no longer suitable for agricultural use. The Land Agents explained that they are considering turning these buildings in to small commercial units in the future. Due to the closeness of the farm buildings to the active farm, turning the buildings in to housing is not suitable.

The Land Agents asked if the Council was involved in the Burwell to Exning Cycleway, and it was confirmed that we are. Yvonne Rix to pass the contact details for the officer dealing with the cycleway at Suffolk County Council to the Land Agents. No contact has been made with the Land Agents as yet by Suffolk County Council.

Yvonne Rix

From: DOWNING, Freddie <freddie.downing@parliament.uk>
Sent: 22 August 2023 08:07
To: Yvonne Rix
Subject: Burwell - Number 11 bus route and Bottisham stop
Attachments: Reply to the Mayor's letter from 13 July 2023.pdf

Dear Yvonne

I hope you're well.

I just wanted to let you know that Lucy has recently written again to the Combined Authority Mayor calling for the Bottisham bus stop to be restored on the Number 11 route. I have attached a copy of this letter.

In addition, following discussions with Bottisham Parish Council, Lucy intends to launch a petition on this subject to demonstrate local demand for the stop to be reinstated. Bottisham Parish Council has said that it would be happy to promote this petition to residents and suggested we also reach out to the other villages that could benefit from this change.

Is this something Burwell Parish Council would be happy to promote?

I look forward to hearing from you.

Thanks

Freddie Downing
Senior Parliamentary Assistant to Rt Hon Lucy Frazer KC MP
Member of Parliament for South East Cambridgeshire



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Sign up for Lucy's newsletter here: <http://eepurl.com/dAwNHD>

If you would like more information about how the office of Lucy Frazer KC MP processes data it holds about you please see our Privacy Policy, which can be found [here](#).

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HOUSE OF COMMONS
LONDON SW1A 0AA

Dr. Nik Johnson
The Mayor's Office
2nd Floor
Pathfinder House
St Mary's Street
Huntingdon
PE29 3TN

10 August 2023

Dear Nik,

Further to the Combined Authority's letters to me dated 13 July 2023 and 8 March 2023, I am writing to you regarding bus services.

Firstly, regarding the £2.3 million additional bus funding the UK Government has made available to our region, you mentioned in your July letter that the Combined Authority was waiting for confirmation from the Department of Transport on any Terms and Conditions connected to this funding and timelines. Please could you let me know if there has been any update on this?

Secondly, as you know, I have been a keen advocate for improving bus services in my constituency for many years, from pressing the Combined Authority for new services for my constituents, to fighting to protect local bus routes following Stagecoach's decision to axe or significantly alter 23 bus routes across our region last October.

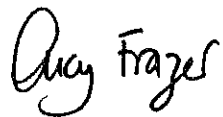
This includes pressing both the Combined Authority and Stephensons to reinstate the Bottisham stop on the Number 11 bus route. I was pleased that earlier this year the Combined Authority changed its position on this matter and has entered into discussions with Stephensons to examine the options further. In Anna Smith's letter to me on this matter, dated 8 March 2023, she mentioned that Combined Authority officers continue to engage with Stephensons and as a next step, they were planning on re-examining the data. Please could you provide an update on their progress?

Whilst I continue to be grateful to Stephensons for stepping in last October after Stagecoach withdrew services, I do not accept the basis Stephensons has put forward for opposing a Bottisham stop. Ultimately, a stop here would not make the Number 11 service a threat to the Number 12 service given they follow different routes.

Therefore, if Stephensons continue to oppose this change, I would urge the Combined Authority to make reinstating the Bottisham stop a condition when the services are put out for tender again next year.

I look forward to receiving your reply.

Kind regards,

A handwritten signature in black ink, reading "Lucy Frazer". The signature is written in a cursive, flowing style with a large initial 'L'.

Lucy Frazer MP