

Burwell Parish Council  
Notes of the Finance and General Purposes  
Held on 30<sup>th</sup> January 2024

Present: Michael Swift (Chair), Liz Swift, Chris O'Neill, Linda Kitching, Brenda Wilson, Ian Woodroofe, Jim Perry, and Yvonne Rix (Clerk & Responsible Finance Officer).

F&GP/30012024/01 Apologies for absences and declarations of interests

Apologies for absence had been received from Paul Webb, Gus Jones, and Charlie Milner. There were no declarations of interests.

F&GP/30012024/02 Approval of the minutes of the meeting held on 28.11.23

The minutes of the meeting held on the 28<sup>th</sup> November 2023 were approved. Proposed by Liz swift and seconded by Brenda Wilson.

F&GP/30012024/03 Consideration of the Action Sheet and updates on the following items:

Payment of Invoices by Hirer

Yvonne Rix reported that there are still a couple of payments outstanding. It was agreed that the situation should be monitored.

Anti-Social Behaviour Officer Role – Consideration of financial contribution towards additional hours

The Finance and General Purposes Group had previously agreed to recommend that the Parish Council makes a contribution towards the cost of maintaining the role. However, prior to the recommendation being considered by Full Council, East Cambridgeshire District Council reported that they had found the necessary funding without the need of assistance from Parish Councils.

Engie (Public Toilet and Allotments)

Yvonne Rix reported that Engie is still looking into the issue with the energy charges for the Public Toilet and the Allotments. Both accounts are currently on hold. Yvonne Rix said that she was minded to go to Ofgem if the matter is not resolved fairly soon,

Skate Park Lights (JJ Drake)

Yvonne Rix reported that JJ Drake are due to carry out the diagnostic check of the lights at the Recreation Ground on Monday 5<sup>th</sup> February 2024. Ian Woodroofe asked to see a copy of the report from the check when received.

Website SSL Certification

Following a request at the previous meeting Yvonne Rix reported that she had contacted Vision ICT about personal data held by them as a result of individuals contacting the Council using the 'Contact Us' facility on the Council's website, and that she had been informed by Vision ICT that no personal data is held.

It was noted that the Policies and Recording of Meetings will be discussed at the next F&GP meeting.

The following updates were noted:

PROJECT	INFORMATION AND UPDATES
Local Council Risk System	Still to do: Manual Handling Use of electronic devices Code of Conduct Working at Height Further Assessments required: Community Garden – Volunteers Community Orchard Social Media
CCLA Investment	Funds at 31.12.2023 £106,927.49

F&GP/30012024/04 Quarterly Finance Report to 31<sup>st</sup> December 2023.

Yvonne Rix presented the Finance Report for the quarter ending 31<sup>st</sup> December 2023 (Appendix1). No concerns were raised.

**The Finance and General Purposed Working Group recommends to Full Council that the Financial Report for the quarter ending 31<sup>st</sup> December 2023 is accepted.**

F&GP/30012024/05 Consideration of draft budget for 24/25

Yvonne Rix presented a draft budget for consideration, see Appendix 2. She explained that the draft budget now reflected the 12% precept increase. There is a balance of £16,611 left for capital budgets as shown in Appendix 3, however if all capital project amounts are taken into account there is a deficit of £15,889.00. If the grasscrete for the Mandeville Hall car park is removed, then the deficit is 10,889.00. Yvonne Rix suggested that the budget should be reviewed in September 2024, particularly with regards to the affordability of capital funding.

**The Finance and General Purposes Group recommends to Full Council that the draft budget for the year 2024/2025 is accepted including capital expenditure. The budget to be reviewed in September 2024**

F&GP/30012024/06 Review of Charges for Hall hire, allotments, cemetery, lock up.

Halls: The Group felt that it is necessary to ensure that any increases should reflect the higher energy costs but also the affordability of the halls for the community. The Finance and General Purposes Working Group recommends the following:

**That hall charges for both halls are increased by £1.00 per hour. Non-profit organisation rates to remain at 75% of the full charge. Charges for Guiding, Scouting Groups, and the Farmers Markets to be increased by 5%.**

Allotments: Allotment holders currently pay 25p per square metre. It has already been agreed that this will increase to 30p per square metre from October 2025.

**It is recommended to Full Council that there is no increase in October 2026.**

Cemetery Fees

**It is recommended to Full Council that all fees apart from those that apply to Children under the age of 12, should be increased by £10.00.**

Lock Up

**The Finance and General Purposes Group recommends to Full Council that the annual rent for the Lock Up remains at £200.00.**

F&GP/30012024/07 Staff Appraisals

The Group agreed that the staff appraisals carried out by the Clerk, Chair and Vice Chair should be arranged for the first week in March.

F&GP/30012024/08 Energy Supply – Utility Aid

The Clerk reported that she had been contacted by Utility Aid and had been asked if the Council wished to secure energy prices now for when the current contact ends in 2026. The Group agreed that they did not wish to take up the offer.

F&GP/30012024/09 Any other business

GMH Phase 2

A small group of Councillors have held a couple of meetings to discuss the way forward with the second phase of the Gardiner Memorial Hall. It is felt that the Council is not in the position to move forward with the original plans to provide a large extension to the rear of the building, but maybe in the position to construct a smaller extension to accommodate a room which can be used as a small meeting room or a back of stage green room when performances take place. At the second of the two meetings, Jeremy Lander, a retired architect, attended and has said that he would be prepared to carry out a feasibility study for the hall at a cost of £2800 plus expenses. It is thought that something could be built costing in

the region of £200,000. Following the feasibility study, the Council could obtain quotations from other architects etc. and funding sources explored.

**The Finance and General Purposes Group recommend to Full Council that Mr Lander is asked to carry out a feasibility study for a small one room extension to the Gardiner Memorial Hall.**

Payments by Card (Fees)

Yvonne Rix brought to the attention of the group the fees being incurred by the Council when payments are made using the card machine. The amount is 2.5% of the payment. She continued to explain that some thought needs to be given to the way that this is accounted for especially where deposits are concerned. Those wishing to use the card machine to make payments instead of using cash or the BACS system could be charged an additional amount to cover the fee. Yvonne Rix to find out how other Council's who have card payment machines deal with the fees.

Breach of Data

Yvonne Rix reported that there had been a breach of data which was being dealt with by the office as per official guidelines.

Mandeville Hall Car Park

It was noted that there had been a complaint about the revised location of the fence at Mandeville Hall. It had been agreed that the fence would be moved again to ensure that there is 2 metres between the fence and the boundary fence. The area in front of the fence is now very muddy and it had been agreed that the area should be cordoned off temporarily to prevent parking. The Clerk had agreed to find out how much it would cost for the area to have grasscrete installed similar to the remainder of the grassed car park. The Clerk reported that she now had a cost of £14180 plus vat to carry out the work. The Group agreed that the Parish Council is not currently financially in a position to carry out the work. The Clerk asked if the Maintenance Officer should go ahead and install a more permanent chain and post fence to stop cars parking and it was agreed that he should.

F&GP/30012024/10 Date of the next meeting

The next meeting to be held on 26<sup>th</sup> March 2024.

The meeting closed at 8.58 pm.

Signed

Dated

F + GP 30012024/04  
FC/130224/9

QUARTERLEY REPORT

<b>Burwell Parish Council</b>		<b>Bank Reconciliation at 31st December 2023.</b>	
<b>Bank Balance at</b>			
30.9.2023			
<b>Unity Bank</b>	<b>£201,104.72</b>		
<b>Less Unpresented 30.09.23</b>	<b>£0.00</b>		
<b>Plus in transit 30.09.2023</b>	<b>£0.00</b>		
	<b>£201,104.72</b>		
<b>Plus income</b>	<b>£73,658.66</b>		
<b>Less Expendiure</b>	<b>£79,329.23</b>		
	<b>£195,434.15</b>		
<b>Balance at 31.12.2023</b>			
<b>Unity Bank</b>	<b>£195,434.15</b>		
<b>Less Unpresented</b>	<b>£0.00</b>		
<b>Balance</b>	<b>£195,434.15</b>		
Please note that these figures do not include the funds in the CCLA Account			
which at 31.12.2023 total £106,927.49			
<b>Fund Allocation</b>			
Total Funds			
Unity Trust		£195,434.15	
CCLA		£106,927.49	
<b>Total Funds</b>		<b>£302,361.64</b>	
<b>Earmarked Reserves as at 31.12.2023</b>			
20/21 Capital Trees		£1,000.00	
Capital Safety Campaign		£3,372.22	
21/22 Cap. LHII Buffer Zones		£1,436.87	
Pauline's Swamp		£11,883.89	
Recreation Ground/Pavilion Sinking Fund		£25,459.38	including 23/24 £2500
Gardiner Memorial Hall	Phase 1	£5,000.00	Estimated outstanding payments
Gardiner Memorial Hall	Phase2	£10,000.00	
Highways Buntings Path Signs/20 mph Limit		£5,000.00	
CIL Funding		£0.00	
Newmarket Road Sports Hub		£6,000.00	
Climate Change		£4,422.00	
Community Garden		£1,979.92	
Spring Close Signs		£264.00	
Pavilion Damage/Insurance		£3,025.52	3602.70 to pay (250 excess)
Repair Café		£407.94	
<b>Balance of Earmarked Reserves</b>		<b>£79,251.74</b>	
Plus Carnival Donation		£500.00	
		<b>£79,751.74</b>	
<b>Summary</b>			
Total Funds		<b>£302,361.64</b>	
Earmarked(Includes £500 Rec Carnival Donation)		£79,751.74	
<b>Balance of Funds Available</b>		<b>£222,609.90</b>	
			PTO
<b>CIL FUNDING</b>			

(Appendix 1)

<b>CIL Receipts</b>					
2015/2016		<b>Use by</b>	<b>History of Earmarked CIL Funding</b>		
2016/2017	£7,894.64	2020/2021	GMH Seed Funding		£35,000.00
2017/2018	£32,649.94	2021/2022	GMH Stockdale Costs		£2,100.00
2018/2019	£75,650.08	2022/2023	LHII Buntings Path/Village 20mph		£5,000.00
2019/2020	£41,791.17	2023/2024	GMH		£115,000.00
2019/2020	£28,309.67	2024/2025	Recreation Ground Car Park		£35,000.00
2020/2021	£1,983.96	2024/2025	Westhorpe		£46,302.00
2021/2022	£4,771.87	2024/2025	Westhorpe		£1,677.31
2021/2022	£15,658.63	2025/2026			
2022/2023	£9,080.43	2025/2026			
2022/2023	£16,461.77	2026/2027			
2023/2024 April	£4,150.00	2026/2027			
2023/2024 Oct	£1,677.15	2027/2028			
	<b>£240,079.31</b>				<b>£240,079.31</b>

**Burwell Parish Council**  
**Listing of Receipts in each Code for All Cost Centres**  
 (Between 01-10-2023 and 31-12-2023)

*Income*  
*1/10/23 to 31/12/23*

Cost Centre	Allotments	Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
		346	09/10/2023	7331		Unity Trust 202841		Allotment Rent	EJ Pacy	E	33.75		33.75
		357	10/10/2023	7334		Unity Trust 202841		Allotment Rent	I and SJ Siavrakakis	E	26.75		26.75
		362	12/10/2023	7369		Unity Trust 202841		Allotment Rent	A Hudson	E	45.00		45.00
		363	12/10/2023	7371		Unity Trust 202841		Allotment Rent	John Barker	E	37.00		37.00
		367	13/10/2023	7374		Unity Trust 202841		Allotment Rent	Nicola Hallows	E	15.00		15.00
		369	13/10/2023	7330		Unity Trust 202841		Allotment Rent	D Cashman	E	21.25		21.25
		370	13/10/2023	7405		Unity Trust 202841		Allotment Rent	D and A Dexter	E	28.50		28.50
		371	13/10/2023	7381		Unity Trust 202841		Allotment Rent	CP and JD Weaver	E	32.75		32.75
		372	13/10/2023	7387		Unity Trust 202841		Allotment Rent	Hilary Foreman	E	69.50		69.50
		376	16/10/2023	7361		Unity Trust 202841		Allotment Rent	JN & CA Barnes	E	26.00		26.00
		377	16/10/2023	7356		Unity Trust 202841		Allotment Rent	AT McKeague	E	25.00		25.00
		379	16/10/2023	7338		Unity Trust 202841		Allotment Rent	P Evans	E	55.50		55.50
		381	17/10/2023	7377		Unity Trust 202841		Allotment Rent	J Hardy	E	31.00		31.00
		382	17/10/2023	7375		Unity Trust 202841		Allotment Rent	CJ Voyle	E	20.25		20.25
		383	17/10/2023	7337		Unity Trust 202841		Allotment Rent	Mr Le Grand	E	35.00		35.00
		384	17/10/2023	7398		Unity Trust 202841		Allotment Rent	AM & KP Peirson	E	26.75		26.75
		385	17/10/2023	7406		Unity Trust 202841		Allotment Rent	BC Crysell	E	21.00		21.00
		386	17/10/2023	7388		Unity Trust 202841		Allotment Rent	Allan Marshall	E	93.75		93.75
		389	18/10/2023	7357		Unity Trust 202841		Allotment Rent	Mr and Mrs Piyor	E	25.00		25.00
		390	18/10/2023	7413		Unity Trust 202841		Allotment Rent	Hilary Foreman	E	17.75		17.75
		391	18/10/2023	7401		Unity Trust 202841		Allotment Rent	P. Chapman	E	35.50		35.50
		392	18/10/2023	7343		Unity Trust 202841		Allotment Rent	Alison Bentley	E	36.61		36.61
		393	19/10/2023	7347		Unity Trust 202841		Allotment Rent	ME & J Stames	E	36.00		36.00
		395	19/10/2023	7339 and 7380		Unity Trust 202841		Allotment Rent	William Lucas and Ying Kuang	E	60.25		60.25
		396	19/10/2023	7380		Unity Trust 202841		Allotment Rent	Rt & PL MacDonald	E	22.25		22.25
		397	19/10/2023	7333		Unity Trust 202841		Allotment Rent	Mr Dunling	E	86.50		86.50
		399	20/10/2023	7368		Unity Trust 202841		Allotment Rent	Mrs A Bellis	E	26.00		26.00
		402	23/10/2023	7394		Unity Trust 202841		Allotment Rent	R Newell	E	18.75		18.75
		403	23/10/2023	7363 and 7364		Unity Trust 202841		Allotment Rent	Mr and Mrs Franklin	E	166.50		166.50
		404	23/10/2023	7392		Unity Trust 202841		Allotment Rent	SR and EJ Wreaver	E	48.00		48.00
		406	23/10/2023	7372		Unity Trust 202841		Allotment Rent	Tony Wilson	E	18.00		18.00
		408	23/10/2023	7414		Unity Trust 202841		Allotment Rent	A Wedhorn	E	28.50		28.50
		410	24/10/2023	7396		Unity Trust 202841 002481		Allotment Rent	Colin and Caroline Smith	E	37.75		37.75
		413	24/10/2023	7410		Unity Trust 202841		Allotment Rent	D Stewart	E	37.25		37.25
		416	25/10/2023	7373		Unity Trust 202841		Allotment Rent	A Isaacson	E	89.00		89.00
		421	26/10/2023	7404		Unity Trust 202841		Allotment Rent	Mr Whiffin	E	60.75		60.75
		422	26/10/2023	7395		Unity Trust 202841		Allotment Rent	Nicola Whiteman	E	68.00		68.00

**Burwell Parish Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-10-2023 and 31-12-2023)**

424	27/10/2023	7367	Unity Trust 202841	Allotment Rent	E	C Shuttleworth	24.50
425	27/10/2023	7408	Unity Trust 202841	Allotment Rent	E	John Stirrat	41.25
426	27/10/2023	7391	Unity Trust 202841	Allotment Rent	E	Andrew Cocksedg	18.50
427	27/10/2023	7397	Unity Trust 202841	Allotment Rent	E	E Bresler	22.50
428	27/10/2023	7345	Unity Trust 202841	Allotment Rent	E	Mrs J Nighthingale	34.75
429	30/10/2023	7409	Unity Trust 202841	Allotment Rent	E	Giselle Nind	13.50
430	30/10/2023	7348	Unity Trust 202841	Allotment Rent	E	Andrew Whitaker	48.75
435	30/10/2023	7407	Unity Trust 202841	Allotment Rent	E	J.A. Seabrook	40.50
436	30/10/2023	7353	Unity Trust 202841	Allotment Rent	E	JS & SA Hulme	32.50
437	31/10/2023	7344	Unity Trust 202841	Allotment Rent	E	Beverley Reynolds	13.75
438	31/10/2023	7341	Unity Trust 202841	Allotment Rent	E	Caroline Dyer	97.00
441	31/10/2023	7386	Unity Trust 202841	Allotment Rent	E	Mr and Mrs Alecock	182.00
442	31/10/2023	7351	Unity Trust 202841	Allotment Rent	E	J. E. Powers	15.25
443	31/10/2023	7366	Unity Trust 202841	Allotment Rent	E	Mr Sizer	48.50
444	31/10/2023	7403	Unity Trust 202841	Allotment Rent	E	GD and JN Ward	47.25
445	31/10/2023	7402	Unity Trust 202841	Allotment Rent	E	SH Apperley	35.50
446	31/10/2023	7352	Unity Trust 202841	Allotment Rent	E	RL Salmon	15.25
447	01/11/2023	7335	Unity Trust 202841	Allotment Rent	E	Liam Self	62.25
449	01/11/2023	7416	Unity Trust 202841	Allotment Rent	E	W Cleave	24.00
450	02/11/2023	7354	Unity Trust 202841	Allotment Rent	E	J. B. Scott	
451	02/11/2023	7362	Unity Trust 202841	Allotment Rent	E	W and C Williams	
453	02/11/2023	7370	Unity Trust 202841	Allotment Rent	E	Dominic Cram	
454	02/11/2023	7342	Unity Trust 202841	Allotment Rent	E	Joshua Seward	
456	03/11/2023	7384	Unity Trust 202841	Allotment Rent	E	Mr Woolf	122.00
459	06/11/2023	7390	Unity Trust 202841	Allotment Rent	E	Katie Mitchell	
460	06/11/2023	7400	Unity Trust 202841	Allotment Rent	E	T Maltpress	
463	07/11/2023	Allotment Rent	Unity Trust 202841	Allotment Rent	E	BAGS	41.34
473	13/11/2023	7355	Unity Trust 202841	Allotment Rent	E	MW Blayney	62.00
476	02/11/2023	7354	Unity Trust 202841	Allotment Rent	E	J.B. Scott	96.75
477	02/11/2023	7362	Unity Trust 202841	Allotment Rent	E	W and C Williams	85.00
479	02/11/2023	7416	Unity Trust 202841	Allotment Rent	E	W Cleave	
482	02/11/2023	7370	Unity Trust 202841	Allotment Rent	E	Dominic Cram	87.25
483	02/11/2023	7342	Unity Trust 202841	Allotment Rent	E	Joshua Seward	39.75
485	03/11/2023	7384	Unity Trust 202841	Allotment Rent	E	Mr Woolf	
488	06/11/2023	7390	Unity Trust 202841	Allotment Rent	E	Katie Mitchell	23.50
489	06/11/2023	7400	Unity Trust 202841	Allotment Rent	E	T Maltpress	22.50
493	13/11/2023	7349	Unity Trust 202841	Allotment Rent	E	A Azzafrone	49.25
496	14/11/2023	7365	Unity Trust 202841	Allotment Rent	E	L Punt	23.50
509	20/11/2023	7379	Unity Trust 202841	Allotment Rent	E	Daniel Porter	58.50
510	20/11/2023	7382	Unity Trust 202841	Allotment Rent	E	J Halstead/Mytton Mills	26.00

**Burwell Parish Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-10-2023 and 31-12-2023)**

Code Number	Date	Invoice No	Minute	Cemetery Fees	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
511	20/11/2023	7346			Unity Trust 202841		Alotment Rent	Jo Jones	E	31.00		31.00
512	20/11/2023	7385			Unity Trust 202841		Alotment Rent	Rachael Agar	E	42.50		42.50
519	22/11/2023	7399			Unity Trust 202841		Alotment Rent	Nll Wallace - Davis	E	22.50		22.50
522	23/11/2023	7359			Unity Trust 202841		Alotment Rent	Anna Philbin	E	54.00		54.00
524	24/11/2023	7393			Petty Cash		Alotment Rent	Mr Prestresthi	E	86.00		86.00
525	24/11/2023	7350			Petty Cash		Alotment Rent	G Cubbitt	E	40.00		40.00
526	24/11/2023	7412			Petty Cash		Alotment Rent	Mr Page	E	10.00		10.00
549	05/12/2023	7360			Unity Trust 202841	000484	Alotment Rent	Brian Manning	E	108.75		108.75
570	11/12/2023	7424			Unity Trust 202841		Alotment Rent	James Neville	E	30.78		30.78
573	14/12/2023	7378			Unity Trust 202841		Alotment Rent	M Wright	E	52.50		52.50
574	15/12/2023	7411			Unity Trust 202841		Alotment Rent	A Newbury	E	44.75		44.75
592	22/12/2023	7430			Unity Trust 202841		Alotment Rent	Dawn Allen	E	53.38		53.38
595	27/12/2023	7329			Unity Trust 202841		Alotment Rent	S & S Ollington	E	21.25		21.25
606	12/12/2023				Unity Trust 202841		Alotment Rent	P A & D T W	E	113.95		113.95
610	12/12/2023				Unity Trust 202841		Alotment Rent	Salmon R & M	E	54.75		54.75
<b>Subtotal for Code: Income Lettings</b>										<b>£3,883.06</b>		<b>£3,883.06</b>
<b>Subtotal for Cost Centre: Allotments</b>										<b>3,883.06</b>		<b>3,883.06</b>

Code Number	Date	Invoice No	Minute	Cemetery Fees	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
398	20/10/2023	7325			Unity Trust 202841		Cemetery Fees	Ivett and Reed	E	275.00		275.00
432	30/10/2023	6879			Unity Trust 202841		Cemetery Fees	Israel Parker	E	5.00		5.00
498	16/11/2023	7421			Unity Trust 202841		Cemetery Fees	southgates	E	340.00		340.00
523	24/11/2023	7422			Unity Trust 202841		Cemetery Fees	southgates	E	645.00		645.00
532	28/11/2023	6879			Unity Trust 202841		Cemetery Fees	Israel Parker	E	5.00		5.00
536	29/11/2023	7426			Unity Trust 202841		Cemetery Fees	H J Painin Funeral Directors	E	270.00		270.00
563	08/12/2023	7324			Unity Trust 202841		Cemetery Fees	Ivett and Reed	E	275.00		275.00
576	18/12/2023	7425			Unity Trust 202841	000233	Cemetery Fees	P. Gholam-Nejad	E	305.00		305.00
597	28/12/2023	6879			Unity Trust 202841		Cemetery Fees	Israel Parker	E	5.00		5.00
<b>Subtotal for Code: Cemetery Fees</b>										<b>£2,125.00</b>		<b>£2,125.00</b>
<b>Subtotal for Cost Centre: Cemetery</b>										<b>2,125.00</b>		<b>2,125.00</b>

Code Number	Date	Invoice No	Minute	CIL Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
464	07/11/2023				Unity Trust 202841		CIL 123 Funding	ECDC	E	917.23		917.23
513	21/11/2023				Unity Trust 202841		East Cambridgeshire District Council	ECDC	E	395.38		395.38
<b>Subtotal for Code: CIL Income</b>										<b>£1,312.61</b>		<b>£1,312.61</b>
<b>Subtotal for Cost Centre: CIL Funding</b>										<b>1,312.61</b>		<b>1,312.61</b>

**Cost Centre Deposits**



**Burwell Parish Council**  
**Listing of Receipts in each Code for All Cost Centres**  
 (Between 01-10-2023 and 31-12-2023)

Code Number		112 allotment Deposit		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description							
407	23/10/2023	7414		Unity Trust 202841		Deposit	A Wedhorn	E	25.00			25.00	
448	01/11/2023	7416		Unity Trust 202841		Deposit	W Cleave	E					
478	02/11/2023	7416		Unity Trust 202841		Deposit	W Cleave	E	25.00			25.00	
480	02/11/2023	7416		Unity Trust 202841		Deposit	W Cleave	E	25.00			25.00	
569	11/12/2023	7424		Unity Trust 202841		Deposit	James Neville	E	25.00			25.00	
591	22/12/2023	7430		Unity Trust 202841		Deposit	Dawn Allen	E	25.00			25.00	
									£125.00			£125.00	
Subtotal for Code: allotment Deposit													£125.00

Code Number		113 Hall Deposit		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description							
334	05/10/2023	MH1747		Unity Trust 202841		Deposit	Carole Morris	E	50.00			50.00	
336	05/10/2023	GMH1268		Unity Trust 202841		Deposit	Sarah Watts	E	50.00			50.00	
341	06/10/2023	GMH1284		Unity Trust 202841		Deposit	Moo Moo Music	E	50.00			50.00	
347	10/10/2023	MH1729		Unity Trust 202841		Deposit	ECDC	E	50.00			50.00	
373	13/10/2023	MH1762		Unity Trust 202841		Deposit	E and M Bien	E	50.00			50.00	
387	18/10/2023	GMH1287		Unity Trust 202841		Deposit	Alexander Reeve	E	50.00			50.00	
400	23/10/2023	MH1763		Unity Trust 202841		Deposit	Isobel Dodds De Jesus	E	50.00			50.00	
411	24/10/2023	MH1146		Unity Trust 202841		Deposit	Anna Bass	E	50.00			50.00	
414	24/10/2023	GMH1291		Unity Trust 202841		Deposit	Spectrum Cambridge	E	50.00			50.00	
419	26/10/2023	GMH1295		Unity Trust 202841		Deposit	E Borina	E	50.00			50.00	
439	31/10/2023	GMH1293		Unity Trust 202841	1000045	Deposit	Mrs J Kiteley	E	50.00			50.00	
499	16/11/2023	GMH1296		Unity Trust 202841		Deposit	The Fox Public House	E	50.00			50.00	
507	17/11/2023	MH1783		Unity Trust 202841		Deposit	K & M Sweeney	E	50.00			50.00	
508	20/11/2023	GMH1306		Unity Trust 202841		Deposit	Deborah Monteiro	E	50.00			50.00	
516	21/11/2023	MH1784		Unity Trust 202841		Deposit	Burwell Football Club	E	50.00			50.00	
518	22/11/2023	GMH1305		Unity Trust 202841		Deposit	Sabrina Professional Makeup	E	50.00			50.00	
520	23/11/2023	GMH1310		Unity Trust 202841		Deposit	EV Sagales	E	50.00			50.00	
528	27/11/2023	MH1785		Unity Trust 202841		Deposit	Prospects Trust	E	50.00			50.00	
530	27/11/2023	GMH1311		Unity Trust 202841		Deposit	Francesca Mead	E	50.00			50.00	
537	29/11/2023	GMH1308		Unity Trust 202841		Deposit	Sum Up Burwell Print	E	49.15			49.15	
540	01/12/2023	GMH1309		Unity Trust 202841		Deposit	Blast! Films Ltd	E	50.00			50.00	
542	01/12/2023	GMH1313		Unity Trust 202841		Deposit	Emma Freckingham	E	50.00			50.00	
543	01/12/2023	MH1787		Unity Trust 202841		Deposit	Emma Freckingham	E	50.00			50.00	
550	05/12/2023	GMH1297		Unity Trust 202841	728505	Deposit	Mr and Mrs Waterhouse	E	50.00			50.00	
557	06/12/2023	GMH1286		Unity Trust 202841		Deposit	C Saunders	E	50.00			50.00	
589	22/12/2023	GMH1319		Unity Trust 202841		Deposit	Alison Logan	E	50.00			50.00	
593	22/12/2023	MH1786		Unity Trust 202841		Deposit	Danika Sullivan	E	50.00			50.00	
									£1,349.15			£1,349.15	
Subtotal for Cost Centre: Deposits													1,474.15

**Burwell Parish Council**  
**Listing of Receipts in each Code for All Cost Centres**  
 (Between 01-10-2023 and 31-12-2023)

Cost Centre	Gardiner Memorial Hall	13 Income from Hirers	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Code Number												
	330	04/10/2023	GMH1272			Unity Trust 202841		Hire of Gardiner Memorial Hall	Cheryl Carter	S	593.44	106.69	640.13
	333	05/10/2023	GMH1265			Unity Trust 202841		Hire of Gardiner Memorial Hall	Sarah Gray	S	345.03	69.01	414.04
	337	05/10/2023	GMH1288			Unity Trust 202841		Hire of Gardiner Memorial Hall	Sarah Watts	S	145.50	29.10	174.60
	342	06/10/2023	GMH1284			Unity Trust 202841		Hire of Gardiner Memorial Hall	Moo Moo Music	S	100.00	20.00	120.00
	345	09/10/2023	GMH1283			Unity Trust 202841		Hire of Gardiner Memorial Hall	Burwell Carnival	S	138.72	27.75	166.47
	358	11/10/2023	GMH1281			Unity Trust 202841	100300	Hire of Gardiner Memorial Hall	Burwell History Society	S	31.25	6.25	37.50
	361	12/10/2023	GMH1280			Unity Trust 202841		Hire of Gardiner Memorial Hall	Judo	S	202.56	40.51	243.07
	366	13/10/2023	GMH1278			Unity Trust 202841		Hire of Gardiner Memorial Hall	Jo Simcock	S	112.53	22.51	135.04
	368	13/10/2023	GMH1285			Unity Trust 202841		Hire of Gardiner Memorial Hall	Burwell & District Flower Club	S	43.75	8.75	52.50
	380	17/10/2023	GMH1288			Unity Trust 202841		Hire of Gardiner Memorial Hall	Sarah Watts	S	22.50	4.50	27.00
	388	18/10/2023	GMH1287			Unity Trust 202841		Hire of Gardiner Memorial Hall	Alexander Reeve	S	67.50	13.50	81.00
	412	24/10/2023	GMH1294			Unity Trust 202841		Hire of Gardiner Memorial Hall	Charlotte Hooper	S	50.01	10.00	60.01
	415	24/10/2023	GMH1291			Unity Trust 202841		Hire of Gardiner Memorial Hall	Spectrum Cambridge	S	101.28	20.26	121.54
	418	26/10/2023	GMH1271			Unity Trust 202841		Hire of Gardiner Memorial Hall	SL Gray	S	403.79	80.76	484.55
	420	26/10/2023	GMH1295			Unity Trust 202841		Hire of Gardiner Memorial Hall	E Borha	S	187.50	37.50	225.00
	440	31/10/2023	GMH1293			Unity Trust 202841	1000045	Hire of Gardiner Memorial Hall	Mrs J Kiteley	S	33.35	16.67	100.02
	455	03/11/2023	GMH1277			Unity Trust 202841		Hire of Gardiner Memorial Hall	Cheryl Carter	S	150.04	30.01	180.05
	468	09/11/2023	GMH1298			Unity Trust 202841		Hire of Gardiner Memorial Hall	Jo Simcock	S	43.75	8.75	52.50
	472	10/11/2023	GMH1303			Unity Trust 202841		Hire of Gardiner Memorial Hall	Burwell & District Flower Club	S	66.68	13.34	80.02
	475	13/11/2023	GMH1302			Unity Trust 202841		Hire of Gardiner Memorial Hall	Charlotte Hooper	S	558.44	111.69	670.13
	484	09/11/2023	GMH1277			Unity Trust 202841		Hire of Gardiner Memorial Hall	Cheryl Carter	S	202.56	40.51	243.07
	492	13/11/2023	GMH1302			Unity Trust 202841		Hire of Gardiner Memorial Hall	Charlotte Hooper	S	123.00	24.60	147.60
	497	14/11/2023	GMH1301			Unity Trust 202841		Hire of Gardiner Memorial Hall	Judo	S	90.00	18.00	108.00
	500	16/11/2023	GMH1296			Unity Trust 202841		Hire of Gardiner Memorial Hall	The Fox Public House	S	33.34	6.67	40.01
	531	27/11/2023	GMH1311			Unity Trust 202841		Hire of Gardiner Memorial Hall	Francesca Mead	S	395.05	79.01	474.06
	538	30/11/2023	GMH1289			Unity Trust 202841		Hire of Gardiner Memorial Hall	Delta T Services	S	150.03	30.01	180.04
	539	30/11/2023	GMH1279			Unity Trust 202841		Hire of Gardiner Memorial Hall	Jazzercise/S L Gray	S	187.08	37.42	224.50
	541	01/12/2023	GMH1309			Unity Trust 202841		Hire of Gardiner Memorial Hall	Blast! Films Ltd	S	121.66	24.33	145.99
	547	04/12/2023	GMH1310			Unity Trust 202841		Hire of Gardiner Memorial Hall	EV Sagales	S	31.25	6.25	37.50
	548	05/12/2023	GMH1312			Unity Trust 202841		Hire of Gardiner Memorial Hall	Sum Up Charlie Milner (PWL)	S	67.50	13.50	81.00
	552	05/12/2023	GMH1304			Unity Trust 202841	100303	Hire of Gardiner Memorial Hall	Burwell History Society	S	66.68	13.34	80.02
	558	08/12/2023	GMH1286			Unity Trust 202841		Hire of Gardiner Memorial Hall	C Saunders	S	112.50	22.50	135.00
	560	07/12/2023	GMH1315			Unity Trust 202841		Hire of Gardiner Memorial Hall	Charlotte Hooper	S	112.53	22.51	135.04
	561	08/12/2023	GMH1269			Unity Trust 202841		Hire of Gardiner Memorial Hall	Burwell Tigers Ladies Training	S	151.92	30.38	182.30
	566	11/12/2023	GMH1316			Unity Trust 202841		Hire of Gardiner Memorial Hall	Jo Simcock	S	336.29	67.26	403.55
	568	11/12/2023	GMH1317			Unity Trust 202841		Hire of Gardiner Memorial Hall	Judo	S			
	575	18/12/2023	GMH1299			Unity Trust 202841		Hire of Gardiner Memorial Hall	Jazzercise/S L Gray	S			

**Burwell Parish Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-10-2023 and 31-12-2023)**

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
586	21/12/2023	GMH1313		Unity Trust 202841		Hire of Gardiner Memorial Hall	Emma Freckingham	S	112.50	22.50	135.00
590	22/12/2023	GMH1319		Unity Trust 202841		Hire of Gardiner Memorial Hall	Alison Logan	S	118.13	23.63	141.76
596	27/12/2023	GMH1306		Unity Trust 202841		Hire of Gardiner Memorial Hall	Deborah Monteiro	S	41.68	8.34	50.02
609	12/12/2023			Unity Trust 202841		Hall Hire	Burwell Carnival	S	83.33	16.67	100.00
Subtotal for Code: Income from Hires									£5,924.65	£1,184.98	£7,109.63
Subtotal for Cost Centre: Gardiner Memorial Hall									5,924.65	1,184.98	7,109.63

**Cost Centre Grant Funding**

**Code Number 139 Community Garden (Pride of Place)**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
350	10/10/2023	7326		Unity Trust 202841		Pride of Place G Community Garden Garden Benches	ECDC	E	4,770.00		4,770.00
Subtotal for Code: Community Garden (Pride of P									£4,770.00		£4,770.00

**Code Number 140 Westhorpe Play Area**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
351	10/10/2023	7327		Unity Trust 202841		Section 106 Spe Westhorpe Play Area	ECDC	E	10,000.00		10,000.00
352	10/10/2023	7328		Unity Trust 202841		Sect 106 Westhc Westhorpe Play Area	ECDC	E	10,115.00		10,115.00
Subtotal for Code: Westhorpe Play Area									£20,115.00		£20,115.00
Subtotal for Cost Centre: Grant Funding									24,885.00		24,885.00

**Cost Centre Mandeville Hall**

**Code Number 108 Income from Hires**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
325	03/10/2023	MH1731		Unity Trust 202841		Hire of Mandeville Hall	Forever Active Forever	S	123.75	24.75	148.50
326	04/10/2023	October Farms		Unity Trust 202841		Hire of Mandeville Hall	N Booth Farmers Market	S	125.00	25.00	150.00
332	05/10/2023	MH1743		Unity Trust 202841		Hire of Mandeville Hall	Guyatt House Care Ltd	S	180.00	36.00	216.00
335	05/10/2023	MH1747		Unity Trust 202841		Hire of Mandeville Hall	Carole Morris	S	279.40	55.88	335.28
339	06/10/2023	MH1757		Unity Trust 202841		Hire of Mandeville Hall	Louisa Harvey	S	165.00	33.00	198.00
340	06/10/2023	MH1758		Unity Trust 202841		Hire of Mandeville Hall	Burwell Community Chlor	S	17.80	3.56	21.36
343	09/10/2023			Unity Trust 202841	100766	Hire of Mandeville Hall	1st Burwell Brownies	S	50.00	10.00	60.00
348	10/10/2023	MH1729		Unity Trust 202841		Hire of Mandeville Hall	ECDC	S	285.00	57.00	342.00
354	10/10/2023	MH1737		Unity Trust 202841	101151	Hire of Mandeville Hall	1st Burwell Brownies	S	24.00	4.80	28.80
355	10/10/2023	MH1739		Unity Trust 202841	200013	Hire of Mandeville Hall	2nd Burwell Guides	S	42.75	8.55	51.30
359	11/10/2023	MH1732		Unity Trust 202841		Hire of Mandeville Hall	Gift on a Rock Yoga	S	135.04	27.01	162.05
364	12/10/2023	MH1760		Unity Trust 202841		Hire of Mandeville Hall	Petula Stone	S	225.00	45.00	270.00
365	13/10/2023	MH1749		Unity Trust 202841		Hire of Mandeville Hall	Jo Simcock	S	180.00	36.00	216.00
374	13/10/2023	MH1762		Unity Trust 202841		Hire of Mandeville Hall	E and M Bien	S	179.15	35.83	214.98
378	16/10/2023	MH1759		Unity Trust 202841		Hire of Mandeville Hall	H Grainger	S	247.50	49.50	297.00
401	23/10/2023	MH1763		Unity Trust 202841		Hire of Mandeville Hall	Isobel Dodds De Jesus	S	18.33	3.67	22.00
409	24/10/2023	MH1761		Unity Trust 202841	000055	Hire of Mandeville Hall	2nd Burwell Brownies	S	32.00	6.40	38.40
431	30/10/2023	MH1753		Unity Trust 202841		Hire of Mandeville Hall	Clubbersize	S	73.32	14.66	87.98
457	03/11/2023	MH1751		Unity Trust 202841		Hire of Mandeville Hall	Forever Active Forever	S	137.58	27.52	165.10

**Burwell Parish Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-10-2023 and 31-12-2023)**

458	06/11/2023	MH1763	Unity Trust 202841	Hire of Mandeville Hall	Isobel Dodds De Jesus	S	36.67	7.33	44.00
461	06/11/2023	November Fair	Unity Trust 202841	Hire of Mandeville Hall	N Booth Farmers Market	S	125.00	25.00	150.00
465	07/11/2023	MH1748	Unity Trust 202841	Hire of Mandeville Hall	Gift on a Rock Yoga	S	118.16	23.63	141.79
467	09/11/2023	MH1771	Unity Trust 202841	Hire of Mandeville Hall	Jo Simcock	S	225.00	45.00	270.00
470	10/11/2023	MH1782	Unity Trust 202841	Hire of Mandeville Hall	Burwell Community Choir	S	51.00	10.20	61.20
471	10/11/2023	MH1776	Unity Trust 202841	Hire of Mandeville Hall	Louisa Harvey	S	165.00	33.00	198.00
486	03/11/2023	MH1751	Unity Trust 202841	Hire of Mandeville Hall	Forever Active Forever	S			
487	06/11/2023	MH1766 and IV	Unity Trust 202841	Hire of Mandeville Hall	Isobel Dodds De Jesus	S			
490	06/11/2023	November Fair	Unity Trust 202841	Hire of Mandeville Hall	N Booth Farmers Market	S			
494	13/11/2023	MH1775	Unity Trust 202841	Hire of Mandeville Hall	H Grainger	S	330.00	66.00	396.00
495	14/11/2023	MH1700	Unity Trust 202841	Hire of Mandeville Hall	Burwell and Exning Cricket Club	S	140.00	28.00	168.00
501	17/11/2023	MH1754	Unity Trust 202841	Hire of Mandeville Hall	1st Burwell Brownies	S	32.00	6.40	38.40
502	17/11/2023	MH1769	Unity Trust 202841	Hire of Mandeville Hall	1st Burwell Brownies	S	24.00	4.80	28.80
503	17/11/2023	MH1756	Unity Trust 202841	Hire of Mandeville Hall	2nd Burwell Guides	S	42.75	8.55	51.30
504	17/11/2023	MH1738 and IV	Unity Trust 202841	Hire of Mandeville Hall	1st Burwell Rainbows	S	56.00	11.20	67.20
505	17/11/2023	MH1765	Unity Trust 202841	Hire of Mandeville Hall	Burwell War Memorial Committee	S	13.75	2.75	16.50
506	17/11/2023	MH1767	Unity Trust 202841	Hire of Mandeville Hall	Burwell Scouts	S	94.50	18.90	113.40
514	21/11/2023	MH1146	Unity Trust 202841	Hire of Mandeville Hall	Anna Bass	S	108.77	21.75	130.52
515	21/11/2023	7418 and 7419	Unity Trust 202841	Hire of Mandeville Hall	Pimp My Fish	S	187.50	37.50	225.00
517	21/11/2023	MH1784	Unity Trust 202841	Hire of Mandeville Hall	Burwell Football Club	S	186.88	37.38	224.26
527	24/11/2023	MH1777	Unity Trust 202841	Hire of Mandeville Hall	Isobel Dodds De Jesus	S	91.65	18.33	109.98
529	27/11/2023	MH1785	Unity Trust 202841	Hire of Mandeville Hall	Prospects Trust	S	161.28	32.26	193.54
533	28/11/2023	MH1641	Unity Trust 202841	Hire of Mandeville Hall	Happy Tots	S	131.30	26.26	157.56
534	28/11/2023	MH1752	Unity Trust 202841	Hire of Mandeville Hall	Happy Tots	S	82.50	16.50	99.00
535	28/11/2023	MH1673	Unity Trust 202841	Hire of Mandeville Hall	Happy Tots	S	110.00	22.00	132.00
544	04/12/2023	MH1780	Unity Trust 202841	Hire of Mandeville Hall	Rosy Trull	S	73.32	14.66	87.98
545	04/12/2023	MH1750	Unity Trust 202841	Hire of Mandeville Hall	Rosy Trull	S	73.32	14.66	87.98
546	04/12/2023	December 202	Unity Trust 202841	Hire of Mandeville Hall	N Booth Farmers Market	S	125.00	25.00	150.00
551	05/12/2023	MH1778	Unity Trust 202841	Hire of Mandeville Hall	2nd Burwell Brownies	S	32.00	6.40	38.40
553	05/12/2023	MH1769	Unity Trust 202841	Hire of Mandeville Hall	1st Burwell Brownies	S	8.00	1.60	9.60
554	05/12/2023	MH1733	Unity Trust 202841	Hire of Mandeville Hall	2nd Burwell Guides	S	71.25	14.25	85.50
555	05/12/2023	MH1781	Unity Trust 202841	Hire of Mandeville Hall	Forever Active Forever	S	110.00	22.00	132.00
556	06/12/2023	MH1772	Unity Trust 202841	Hire of Mandeville Hall	Clubbersize	S	91.65	18.33	109.98
559	07/12/2023	MH1720	Unity Trust 202841	Hire of Mandeville Hall	Jennifer Prior	S	78.55	15.71	94.26
562	08/12/2023	MH1788	Unity Trust 202841	Hire of Mandeville Hall	Louisa Harvey	S	82.50	16.50	99.00
567	11/12/2023	MH1789	Unity Trust 202841	Hire of Mandeville Hall	Jo Simcock	S	135.00	27.00	162.00
577	18/12/2023	MH1801	Unity Trust 202841	Hire of Mandeville Hall	Burwell History Society	S	30.94	6.19	37.13
579	19/12/2023	MH1779	Unity Trust 202841	Hire of Mandeville Hall	Gift on a Rock Yoga	S	135.04	27.01	162.05
580	21/12/2023	MH1797	Unity Trust 202841	Hire of Mandeville Hall	2nd Burwell Brownies	S	13.33	2.67	16.00
581	21/12/2023	MH1795	Unity Trust 202841	Hire of Mandeville Hall	1st Burwell Brownies	S	13.33	2.67	16.00

**Burwell Parish Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-10-2023 and 31-12-2023)**

Code Number	Date	Invoice No	Minute	143 Test Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
582	21/12/2023	MH1774			Unity Trust 202841	100773	Hire of Mandeville Hall	2nd Burwell Rainbows	S	32.00	6.40	38.40
583	21/12/2023	MH1796			Unity Trust 202841	100774	Hire of Mandeville Hall	2nd Burwell Rainbows	S	13.33	2.67	16.00
584	21/12/2023	MH1799			Unity Trust 202841	200030	Hire of Mandeville Hall	2nd Burwell Guides	S	14.25	2.85	17.10
585	21/12/2023	MH1787			Unity Trust 202841		Hire of Mandeville Hall	Erma Freckingham	S	69.99	14.00	83.99
588	21/12/2023	MH1793			Unity Trust 202841		Hire of Mandeville Hall	Forever Active Forever	S	82.50	16.50	99.00
594	22/12/2023	MH1786			Unity Trust 202841		Hire of Mandeville Hall	Danika Sullivan	S	57.51	11.50	69.01
<b>Subtotal for Code: Income from Hirers</b>										<b>£6,377.14</b>	<b>£1,275.44</b>	<b>£7,652.58</b>
<b>Subtotal for Cost Centre: Mandeville Hall</b>										<b>6,377.14</b>	<b>1,275.44</b>	<b>7,652.58</b>

**Cost Centre Other**

Code Number	Date	Invoice No	Minute	143 Test Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
469	09/11/2023			Test Income fr	Unity Trust 202841		Unknown	Sum Up	E	0.98		0.98
<b>Subtotal for Code: Test Income</b>										<b>£0.98</b>	<b>£0.98</b>	<b>£0.98</b>
<b>Subtotal for Cost Centre: Other</b>										<b>0.98</b>	<b></b>	<b>0.98</b>

**Cost Centre Pauline's Swamp**

Code Number	Date	Invoice No	Minute	142 Safer Community Fund	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
349	10/10/2023	7320			Unity Trust 202841		Pauline Swamp Funds	EGDC	E	1,419.00		1,419.00
<b>Subtotal for Code: Safer Community Fund</b>										<b>£1,419.00</b>	<b></b>	<b>£1,419.00</b>
<b>Subtotal for Cost Centre: Pauline's Swamp</b>										<b>1,419.00</b>	<b></b>	<b>1,419.00</b>

**Cost Centre Repair Cafe**

Code Number	Date	Invoice No	Minute	125 Repair Cafe Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
327	04/10/2023			October Repair	Petty Cash		Repair Cafe Income	Burwell Repair Cafe	E	273.00		273.00
344	09/10/2023			Repair Cafe Dc	Unity Trust 202841	101979	Repair Cafe Income	Burwell Repair Cafe	E	70.00		70.00
571	12/12/2023			December 202	Unity Trust 202841		Repair Cafe	Sum Up Burwell Repair Cafe	E	50.14		50.14
578	19/12/2023			Donations from	Petty Cash		Repair Cafe	Burwell Repair Cafe	E	265.00		265.00
<b>Subtotal for Code: Repair Cafe Income</b>										<b>£658.14</b>	<b></b>	<b>£658.14</b>

**Cost Centre The Recreation Ground**

Code Number	Date	Invoice No	Minute	38 Income from Hirers	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
328	04/10/2023			Photocopying (	Petty Cash		Potocopier Income	Burwell Repair Cafe	E	3.00		3.00
<b>Subtotal for Code: Repair Cafe Expenditure</b>										<b>£3.00</b>	<b></b>	<b>£3.00</b>
<b>Subtotal for Cost Centre: Repair Cafe</b>										<b>661.14</b>	<b></b>	<b>661.14</b>

**Cost Centre The Recreation Ground**

Code Number	Date	Invoice No	Minute	38 Income from Hirers	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
423	27/10/2023			Tennis Court In	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	8.48		8.48
565	08/12/2023			7427, 7428 an	Unity Trust 202841		Recreation Ground Income	Burwell Football Club	E	1,500.00		1,500.00

**Burwell Parish Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-10-2023 and 31-12-2023)**

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
587	21/12/2023	Tennis Court In	118	Tennis Court Income	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
									Subtotal for Code: Income from Hires		£1,514.06	£1,514.06
329	04/10/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
331	05/10/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	14.06		14.06
338	06/10/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
353	10/10/2023	7298	114	VAT Refund	Unity Trust 202841	100011	Tennis Court Hire	Stetchworth Netball Club	S	75.00	15.00	90.00
356	10/10/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	S	9.06	1.81	10.87
360	12/10/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	11.16		11.16
375	13/10/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	8.48		8.48
394	19/10/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	11.16		11.16
405	23/10/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
417	26/10/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	14.06		14.06
434	30/10/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
452	02/11/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	11.16		11.16
462	12/12/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	28.09		28.09
466	09/11/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	8.48		8.48
474	13/11/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	8.48		8.48
481	02/11/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	8.48		8.48
491	06/11/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	48.30		48.30
521	23/11/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	8.45		8.45
564	08/12/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	14.06		14.06
572	14/12/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	13.77		13.77
607	02/10/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
608	02/10/2023	Tennis Court In	114	VAT Refund	Unity Trust 202841		Tennis Court Hire	Stripe Payments UK Ltd	E	5.58		5.58
									Subtotal for Code: Tennis Court Income	£311.67	£16.81	£328.48
									Subtotal for Cost Centre: The Recreation Ground	1,825.73	16.81	1,842.54

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
433	30/10/2023	VAT Refund	114	VAT Refund	Unity Trust 202841		VAT Refund	HMRC	E	21,292.97		21,292.97
									Subtotal for Code: VAT Refund	£21,292.97		£21,292.97
									Subtotal for Cost Centre: VAT	21,292.97		21,292.97
									<b>TOTALS</b>	<b>£71,181.43</b>	<b>£2,477.23</b>	<b>£73,658.66</b>

**Burwell Parish Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2023 and 31-12-2023)

Cost Centre		Administration		62 Supplies		63 Telephone and Internet		64 Photocopier		65 ICT etc		70 Mileage (Not Handyman)												
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
318	11/10/2023			Unity Trust 202841		cleaning supplies	ESPO	S	110.65	22.13	132.78	325	11/10/2023			Unity Trust 202841		Cloud Storage	Burwell Computers	E	55.00		55.00	
346	16/10/2023			Unity Trust 202841		Various	Lloyds Bank	S	109.42	21.89	131.31	346	16/10/2023			Unity Trust 202841		Various	Lloyds Bank	S	82.00	16.40	98.40	
370	17/11/2023			Unity Trust 202841		Cleaning/Stationary Supplies	ESPO	S	46.10	9.22	55.32	367	17/11/2023			Unity Trust 202841		Cloud Storage	Burwell Computers	E	55.00		55.00	
394	16/11/2023			Unity Trust 202841		Various	Lloyds Bank	S	144.95	28.99	173.94	368	17/11/2023			Unity Trust 202841		ICT	Burwell Computers	E	55.00		55.00	
410	29/11/2023			Unity Trust 202841		Supplies	ESPO	S	23.00	4.60	27.60	428	14/12/2023			Unity Trust 202841		Cloud Storage	Burwell Computers	E	55.00		55.00	
426	18/12/2023			Unity Trust 202841		Various	Lloyds Bank	S	6.58	1.32	7.90	Subtotal for Code: Supplies										£440.70	£88.15	£528.85
<b>63 Telephone and Internet</b>																								
341	04/10/2023			Unity Trust 202841		Internet	Vodafone	S	31.21	6.24	37.45	340	03/10/2023			Unity Trust 202841		Photocopier Contract	Siemens Financial Services	S	173.37	34.67	208.04	
360	01/11/2023			Unity Trust 202841		Internet	Vodafone	S	31.21	6.24	37.45	365	17/11/2023			Unity Trust 202841		Photocopier Contract	Sharp (Copier IT)	S	43.88	8.78	52.66	
464	22/12/2023			Unity Trust 202841		Telephone/Internet	BT	S	390.82	78.16	468.98	414	29/11/2023			Unity Trust 202841		Photocopier Contract	Sharp (Copier IT)	S	71.67	14.33	86.00	
476	04/12/2023			Unity Trust 202841		Phone/Internet	Vodafone	S	31.21	6.24	37.45	418	20/12/2023			Unity Trust 202841		Photocopier Contract	Sharp (Copier IT)	S	86.32	17.26	103.58	
Subtotal for Code: Telephone and Internet									£484.45	£96.88	£581.33	448	11/12/2023			Unity Trust 202841		Photocopier Finance Contract	PEAC UK	S	267.98	53.60	321.58	
<b>64 Photocopier</b>																								
340	03/10/2023			Unity Trust 202841		Photocopier Contract	Siemens Financial Services	S	173.37	34.67	208.04	Subtotal for Code: Photocopier										£643.22	£128.64	£771.86
365	17/11/2023			Unity Trust 202841		Photocopier Contract	Sharp (Copier IT)	S	43.88	8.78	52.66	<b>65 ICT etc</b>												
414	29/11/2023			Unity Trust 202841		Photocopier Contract	Sharp (Copier IT)	S	71.67	14.33	86.00	325	11/10/2023			Unity Trust 202841		Cloud Storage	Burwell Computers	E	55.00		55.00	
418	20/12/2023			Unity Trust 202841		Photocopier Contract	Sharp (Copier IT)	S	86.32	17.26	103.58	346	16/10/2023			Unity Trust 202841		Various	Lloyds Bank	S	82.00	16.40	98.40	
448	11/12/2023			Unity Trust 202841		Photocopier Finance Contract	PEAC UK	S	267.98	53.60	321.58	367	17/11/2023			Unity Trust 202841		Cloud Storage	Burwell Computers	E	55.00		55.00	
Subtotal for Code: Photocopier									£643.22	£128.64	£771.86	368	17/11/2023			Unity Trust 202841		ICT	Burwell Computers	E	55.00		55.00	
<b>65 ICT etc</b>																								
325	11/10/2023			Unity Trust 202841		Cloud Storage	Burwell Computers	E	55.00		55.00	428	14/12/2023			Unity Trust 202841		Cloud Storage	Burwell Computers	E	55.00		55.00	
346	16/10/2023			Unity Trust 202841		Various	Lloyds Bank	S	82.00	16.40	98.40	Subtotal for Code: ICT etc										£247.00	£16.40	£263.40
367	17/11/2023			Unity Trust 202841		Cloud Storage	Burwell Computers	E	55.00		55.00	<b>70 Mileage (Not Handyman)</b>												
368	17/11/2023			Unity Trust 202841		ICT	Burwell Computers	E	55.00		55.00	319	11/10/2023			Unity Trust 202841		Mileage	Martyn Wright	E	34.20		34.20	
428	14/12/2023			Unity Trust 202841		Cloud Storage	Burwell Computers	E	55.00		55.00	364	17/11/2023			Unity Trust 202841		Mileage	Clive Leach	E	20.70		20.70	
Subtotal for Code: Mileage (Not Handyman)									£247.00	£16.40	£263.40	379	17/11/2023			Unity Trust 202841		Mileage	Debbie Cawley	E	48.15		48.15	
319	11/10/2023			Unity Trust 202841		Mileage	Martyn Wright	E	34.20		34.20	387	17/11/2023			Unity Trust 202841		Mileage	M Wright	E	26.10		26.10	
364	17/11/2023			Unity Trust 202841		Mileage	Clive Leach	E	20.70		20.70	<b>70 Mileage (Not Handyman)</b>												
379	17/11/2023			Unity Trust 202841		Mileage	Debbie Cawley	E	48.15		48.15	<b>70 Mileage (Not Handyman)</b>												
387	17/11/2023			Unity Trust 202841		Mileage	M Wright	E	26.10		26.10	<b>70 Mileage (Not Handyman)</b>												

PAYMENTS 1/10/23 TO 31/12/23

**Burwell Parish Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2023 and 31-12-2023)

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
416	29/11/2023		Unity Trust 202841		Unity Trust 202841		Mileage	Martyn Wright	E	32.85		32.85
419	20/12/2023		Unity Trust 202841		Unity Trust 202841		Mileage	Martyn Wright	E	32.40		32.40
434	14/12/2023		Unity Trust 202841		Unity Trust 202841		Mileage	Debbie Cawley	E	25.65		25.65
436	14/12/2023		Unity Trust 202841		Unity Trust 202841		Mileage	M Wright	E	30.60		30.60
Subtotal for Code: Mileage (Not Handyman)										£250.65		£250.65

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>73 Conferences and Training</b>												
321	11/10/2023		Unity Trust 202841		Unity Trust 202841		Training	CAPALC	E	75.00		75.00
438	14/12/2023		Unity Trust 202841		Unity Trust 202841		Training	CAPALC	E	20.00		20.00
Subtotal for Code: Conferences and Training										£95.00		£95.00

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>74 Petty Cash/Lloyds Cards</b>												
346	16/10/2023		Unity Trust 202841		Unity Trust 202841		Various	Lloyds Bank	E	6.00		6.00
394	16/11/2023		Unity Trust 202841		Unity Trust 202841		Various	Lloyds Bank	E	6.00		6.00
426	18/12/2023		Unity Trust 202841		Unity Trust 202841		Various	Lloyds Bank	E	6.00		6.00
Subtotal for Code: Petty Cash/Lloyds Cards										£18.00		£18.00

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>77 Other and PR</b>												
346	16/10/2023		Unity Trust 202841		Unity Trust 202841		Various	Lloyds Bank	S	41.07	8.22	49.29
378	17/11/2023		Unity Trust 202841		Unity Trust 202841		Road Traffic Management	C Brown	E	80.00		80.00
393	17/11/2023		Unity Trust 202841		Unity Trust 202841		Tax and NI	HMRC	E	50.00		50.00
453	31/12/2023		Unity Trust 202841		Unity Trust 202841		Bank Fees	Unity Trust	E	76.20		76.20
454	31/12/2023		Unity Trust 202841		Unity Trust 202841		Bank Fees	Unity Trust	E	11.70		11.70
Subtotal for Code: Other and PR										£258.97	£8.22	£267.19

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>78 Handyman Capital Expenditure</b>												
394	16/11/2023		Unity Trust 202841		Unity Trust 202841		Various	Lloyds Bank	S	206.66	41.33	247.99
Subtotal for Code: Handyman Capital Expenditure										£206.66	£41.33	£247.99

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>79 Handyman General Expenditure inc. mil</b>												
320	11/10/2023		Unity Trust 202841		Unity Trust 202841		mileage and Phone	George Rowland	E	171.20		171.20
346	16/10/2023		Unity Trust 202841		Unity Trust 202841		Various	Lloyds Bank	S	29.35	5.87	35.22
369	17/11/2023		Unity Trust 202841		Unity Trust 202841		Maintenance Supplies	Huws Gray Rideons	S	409.36	81.87	491.23
382	17/11/2023		Unity Trust 202841		Unity Trust 202841		Machinery Repairs	GMS	S	12.00	2.40	14.40
383	17/11/2023		Unity Trust 202841		Unity Trust 202841		Machinery Repairs	GMS	S			
389	17/11/2023		Unity Trust 202841		Unity Trust 202841		Maintenance Supplies	Huws Gray Ridegons	S	37.05	7.41	44.46
394	16/11/2023		Unity Trust 202841		Unity Trust 202841		Various	Lloyds Bank	S	81.97	16.39	98.36
420	20/12/2023		Unity Trust 202841		Unity Trust 202841		Maintenance Supplies	Huws Gray Rideons	S	519.59	103.92	623.51
426	18/12/2023		Unity Trust 202841		Unity Trust 202841		Various	Lloyds Bank	S	43.16	8.63	51.79
435	14/12/2023		Unity Trust 202841		Unity Trust 202841		mileage and Phone	George (Steve) Rowland	E	149.40		149.40



**Burwell Parish Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2023 and 31-12-2023)

477	17/11/2023		Unity Trust 202841	mileage and Phone	Steven/George Rowland	E	151.65		151.65
<b>Code Number</b>	<b>Date</b>	<b>81 Public Toilet</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	24/10/2023	Invoice No	Unity Trust 202841	Energy Supply	Engle	L	297.47	14.87	312.34
		Minute					£297.47	£14.87	£312.34
<b>Subtotal for Code: Public Toilet</b>									
<b>Subtotal for Cost Centre: Administration</b>									
<b>Subtotal for Code: Rates</b>									
<b>Subtotal for Cost Centre: Allotments</b>									
<b>Subtotal for Code: Electricity</b>									
<b>Subtotal for Cost Centre: Allotments</b>									
<b>Subtotal for Code: Pavilion Insurance Work</b>									
<b>Subtotal for Cost Centre: Capital Budget</b>									
<b>Subtotal for Code: Spring Close Signs</b>									
<b>Subtotal for Cost Centre: Capital Budget</b>									
<b>Subtotal for Code: Disabled Access</b>									
<b>Subtotal for Cost Centre: Capital Budget</b>									
<b>Subtotal for Code: Property Rates</b>									
<b>Subtotal for Cost Centre: Capital Budget</b>									
<b>Subtotal for Code: Energy Supply Rates</b>									
<b>Subtotal for Cost Centre: Capital Budget</b>									
<b>Subtotal for Code: Energy Supply Property Rates</b>									
<b>Subtotal for Cost Centre: Capital Budget</b>									
<b>Subtotal for Code: Water Rates</b>									
<b>Subtotal for Cost Centre: Capital Budget</b>									
<b>Subtotal for Code: Energy</b>									
<b>Subtotal for Cost Centre: Capital Budget</b>									

**Burwell Parish Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2023 and 31-12-2023)

Code Number		21 Maintenance		Subtotal for Code: Electricity and Rates		£572.92		£2.28		£575.20	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
407	29/11/2023			Unity Trust 202841		Top Soil	Meads	S	60.00	12.00	72.00
Subtotal for Code: Maintenance											£72.00
Code Number		22 Cleaning Contract		Subtotal for Code: Cleaning Contract		£17.00		£17.00		£17.00	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
392	17/11/2023			Unity Trust 202841		Window Cleaning	Burwell Window Cleaning	E	17.00		17.00
Subtotal for Cost Centre: Cemetery											14.28
Subtotal for Cost Centre: Cemetery											664.20
Code Number		112 allotment Deposit		Subtotal for Code: allotment Deposit		£75.00		£75.00		£75.00	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
376	17/11/2023			Unity Trust 202841		Ret of Dep	P Leah	E	25.00		25.00
377	17/11/2023			Unity Trust 202841		Ret of Dep	Almedeida-King Emily	E	25.00		25.00
443	14/12/2023			Unity Trust 202841		Ret of Dep	J Hulme	E	25.00		25.00
Subtotal for Code: allotment Deposit											£75.00
Code Number		113 Hall Deposit		Subtotal for Code: allotment Deposit		£75.00		£75.00		£75.00	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
326	11/10/2023			Unity Trust 202841		Return of Deposit	Quinton Cooke	E	50.00		50.00
327	11/10/2023			Unity Trust 202841		Return of Deposit	M Martin	E	50.00		50.00
328	11/10/2023			Unity Trust 202841		Return of Deposit	J Allwood	E	50.00		50.00
329	11/10/2023			Unity Trust 202841		Return of Deposit	A Flack	E	50.00		50.00
366	17/11/2023			Unity Trust 202841		Return of Deposit	S J Watts	E	50.00		50.00
371	17/11/2023			Unity Trust 202841		Ret of Dep	Carole Morris	E	50.00		50.00
372	17/11/2023			Unity Trust 202841		Ret of Dep	Cummins	E	50.00		50.00
373	17/11/2023			Unity Trust 202841		Ret of Dep	M Campio	E	50.00		50.00
374	17/11/2023			Unity Trust 202841		Ret of Dep	A Reeve	E	50.00		50.00
375	17/11/2023			Unity Trust 202841		Ret of Dep	V Wright	E	50.00		50.00
395	27/11/2023			Unity Trust 202841	300445	Ret of Dep	Kiteley	E	50.00		50.00
417	29/11/2023			Unity Trust 202841		Ret of Dep	Burwell and Exning Cricket Club	E	50.00		50.00
421	20/12/2023			Unity Trust 202841		Ret of Dep	E Villanueva	E	99.90		99.90
422	20/12/2023			Unity Trust 202841		Ret of Dep	E Bien	E			
423	20/12/2023			Unity Trust 202841		Ret of Dep	A Bass	E	50.00		50.00
425	20/12/2023			Unity Trust 202841		Ret of Dep	S Green	E	50.00		50.00
444	14/12/2023			Unity Trust 202841		Ret of Dep	A Borha	E	50.00		50.00
445	14/12/2023			Unity Trust 202841		Ret of Dep	A Heron	E	50.00		50.00
446	14/12/2023			Unity Trust 202841		Ret of Dep	Fox PH	E	50.00		50.00
447	14/12/2023			Unity Trust 202841		Ret of Dep	C Cotton	E	50.00		50.00

**Burwell Parish Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2023 and 31-12-2023)

475	14/12/2023	Unity Trust 202841	Deposit Return	E Bien	E	50.00	50.00	50.00
				Subtotal for Code: Hall Deposit		£1,049.90	£1,049.90	
				Subtotal for Cost Centre: Deposits		1,124.90	1,124.90	

Code Number	Date	Bank	Invoice No	Minute	87 General Donations	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 361	22/11/2023	Unity Trust 202841			3000444		Donation	Frank Taylor	E	50.00		50.00
Vchr. 394	16/11/2023	Unity Trust 202841					Various	Lloyds Bank	E	28.98		28.98
				Subtotal for Code: General Donations						£78.98		£78.98
				Subtotal for Cost Centre: Donations						78.98		78.98

Code Number	Date	Bank	Invoice No	Minute	6 Heat and Light	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 404	24/11/2023	Unity Trust 202841					Electricity/Gas	Engle	S	704.10	140.82	844.92
Vchr. 465	21/12/2023	Unity Trust 202841					Energy	Engle	S	723.31	144.66	867.97
				Subtotal for Code: Heat and Light						£1,427.41	£285.48	£1,712.89

Code Number	Date	Bank	Invoice No	Minute	7 Rates	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 336	02/10/2023	Unity Trust 202841					Property Rates	ECDC	E	199.00		199.00
Vchr. 359	01/11/2023	Unity Trust 202841					Rates	ECDC	E	199.00		199.00
Vchr. 452	01/12/2023	Unity Trust 202841					Property Rates	ECDC	E	199.00		199.00
				Subtotal for Code: Rates						£597.00		£597.00

Code Number	Date	Bank	Invoice No	Minute	8 Repairs, Renewals, Sanitary contract e	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 384	17/11/2023	Unity Trust 202841					Lift Service	Stannah	S	70.00	14.00	84.00
Vchr. 394	16/11/2023	Unity Trust 202841					Various	Lloyds Bank	S	10.28	2.06	12.34
Vchr. 411	29/11/2023	Unity Trust 202841					Supplies	PHS Group	S	192.01	38.40	230.41
				Subtotal for Code: Repairs, Renewals, Sanitary c						£272.29	£54.46	£326.75

Code Number	Date	Bank	Invoice No	Minute	12 Cleaning Contract	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 392	17/11/2023	Unity Trust 202841					Window Cleaning	Burwell Window Cleaning	E	17.00		17.00
				Subtotal for Code: Cleaning Contract						£17.00		£17.00

Code Number	Date	Bank	Invoice No	Minute	13 Income from Hirers	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 424	20/12/2023	Unity Trust 202841					Fee Refund	A Bass	S	108.77	21.75	130.52
				Subtotal for Code: Income from Hirers						£108.77	£21.75	£130.52
				Subtotal for Cost Centre: Gardiner Memorial Hall						2,422.47	361.69	2,784.16

Code Number	Date	Bank	Invoice No	Minute	Grant Funding	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
-------------	------	------	------------	--------	---------------	-----------	-------------	----------	----------	-----	-----	-------

**Burwell Parish Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2023 and 31-12-2023)

139 Community Garden (Pride of Place)				140 Westhorpe Play Area			
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr. 317	11/10/2023	Unity Trust 202841		Community Garden Benches	Marmax	S	2,474.40
342	19/10/2023	Unity Trust 202841		Timber Community Garden	Clarks of Walsham	S	191.14
380	17/11/2023	Unity Trust 202841		Community Garden Plants	Simpsons Nurseries Limited	S	58.56
388	17/11/2023	Unity Trust 202841		Raised Beds Community GArden	No Butts Bins	S	684.00
				Subtotal for Code:	Community Garden (Pride of I		£3,408.10
Vchr. 324	11/10/2023	Unity Trust 202841		Footpaths Westhorpe	Meads	S	8,658.00
				Subtotal for Code:	Westhorpe Play Area		£8,658.00
				Subtotal for Cost Centre:	Grant Funding		12,066.10

14 Jubilee Reading Room				15 Rates			
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr. 349	24/10/2023	Unity Trust 202841		Energy Supply	Engle	L	107.55
352	24/10/2023	Unity Trust 202841		Energy Supply	Engle	L	102.57
362	21/11/2023	Unity Trust 202841		Energy Supply	Engle	L	213.64
433	01/12/2023	Unity Trust 202841		Energy Supply	Engle	L	119.66
467	21/12/2023	Unity Trust 202841		Energy	Engle	L	126.32
469	21/12/2023	Unity Trust 202841		Energy	Engle	L	368.39
				Subtotal for Code:	Heat and Light		£1,038.13

15 Rates				16 Repairs, Renewals			
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr. 338	02/10/2023	Unity Trust 202841		Property Rates	ECDC	E	42.00
357	01/11/2023	Unity Trust 202841		Rates	ECDC	E	42.00
450	01/12/2023	Unity Trust 202841		Property Rates	ECDC	E	42.00
455	28/12/2023	Unity Trust 202841		Water Rates	WAVE	E	39.65
				Subtotal for Code:	Rates		£165.65

16 Repairs, Renewals				17 Cleaning Contract			
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr. 323	11/10/2023	Unity Trust 202841		Door Repair	Dormakaba	S	194.40
474	14/12/2023	Unity Trust 202841		Maintenance Contract	Dormakaba	S	265.20
				Subtotal for Code:	Repairs, Renewals		£459.60

17 Cleaning Contract				Subtotal for Cost Centres			
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr. 392	17/11/2023	Unity Trust 202841		Window Cleaning	Burwell Window Cleaning	E	17.00
				Subtotal for Code:	Cleaning Contract		£17.00
				Subtotal for Cost Centre:	Jubilee Reading Room		1,680.38

**Burwell Parish Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2023 and 31-12-2023)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>Cost Centre Mandeville Hall</b>											
<b>47 Repairs, Renewals, Sanitary contract e</b>											
Vchr.											
343	19/10/2023			Unity Trust 202841		Fencing Mandeville Hall	Clarks of Walsham	S	304.41	60.88	365.29
408	29/11/2023			Unity Trust 202841		Premises License	ECDC	E	180.00		180.00
411	29/11/2023			Unity Trust 202841		Supplies	PHS Group	S	202.15	40.43	242.58
							Subtotal for Code: Repairs, Renewals, Sanitary		£686.56	£101.31	£787.87
<b>48 Heat and Light</b>											
Vchr.											
345	16/10/2023			Unity Trust 202841		Energy Supply	Corona	L	129.00	6.45	135.45
351	24/10/2023			Unity Trust 202841		Energy Supply	Engle	L	134.51	6.73	141.24
363	21/11/2023			Unity Trust 202841		Energy Supply	Engle	L	287.34	14.37	301.71
391	15/11/2023			Unity Trust 202841		Energy Supply	Corona	L	137.01	6.85	143.86
415	29/11/2023			Unity Trust 202841		Energy Supply	Corona	L	137.21	6.86	144.07
427	15/12/2023			Unity Trust 202841		Energy	Corona	L	497.43	24.87	522.30
470	21/12/2023			Unity Trust 202841		Energy	Engle	L	497.43	24.87	522.30
							Subtotal for Code: Heat and Light		£1,322.50	£66.13	£1,388.63
<b>50 Rates</b>											
Vchr.											
339	02/10/2023			Unity Trust 202841		Property Rates	ECDC	E	747.00		747.00
344	17/10/2023			Unity Trust 202841		Water Rates	WAVE	E	253.54		253.54
356	01/11/2023			Unity Trust 202841		Rates	ECDC	E	747.00		747.00
449	01/12/2023			Unity Trust 202841		Property Rates	ECDC	E	747.00		747.00
							Subtotal for Code: Rates		£2,494.54		£2,494.54
<b>52 Cleaning Contract</b>											
Vchr.											
392	17/11/2023			Unity Trust 202841		Window Cleaning	Burwell Window Cleaning	E	17.00		17.00
							Subtotal for Code: Cleaning Contract		£17.00		£17.00
							Subtotal for Cost Centre: Mandeville Hall		4,520.60	167.44	4,688.04
<b>Cost Centre Margaret Field</b>											
<b>4 Misc</b>											
Vchr.											
385	17/11/2023			Unity Trust 202841		Margaret Field Toilet Hire	Landmark Toilet Solution	E	230.00		230.00
441	14/12/2023			Unity Trust 202841		ground maintenance	Mr Groundsman	S			
442	14/12/2023			Unity Trust 202841		ground maintenance	Mr Groundsman	S	2,000.00	400.00	2,400.00
							Subtotal for Code: Misc		£2,230.00	£400.00	£2,630.00
							Subtotal for Cost Centre: Margaret Field		2,230.00	400.00	2,630.00
<b>Cost Centre Pauline's Swamp</b>											

**Burwell Parish Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2023 and 31-12-2023)

<b>Code Number</b>	<b>82</b>	<b>Pauline's Swamp</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	346	16/10/2023			Unity Trust 202841		Various	Lloyds Bank	E	6.50		6.50
								Subtotal for Code: Pauline's Swamp		£6.50		£6.50
<b>Code Number</b>	<b>136</b>	<b>Pauline's Swamp CCTV Grant</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	406	29/11/2023			Unity Trust 202841		CCTV	J J Drake	S	1,222.11	244.42	1,466.53
								Subtotal for Code: Pauline's Swamp CCTV Grant		£1,222.11	£244.42	£1,466.53
<b>Cost Centre</b>		<b>Play Equipment</b>						Subtotal for Cost Centre: Pauline's Swamp		1,228.61	244.42	1,473.03
<b>Code Number</b>	<b>56</b>	<b>Maintenance</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	322	11/10/2023			Unity Trust 202841		Playground Repairs	Creative Play	S	295.00	59.00	354.00
								Subtotal for Code: Maintenance		£295.00	£59.00	£354.00
<b>Cost Centre</b>		<b>Public Areas</b>						Subtotal for Cost Centre: Play Equipment		295.00	59.00	354.00
<b>Code Number</b>	<b>44</b>	<b>Christmas Tree and Lights</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	437	14/12/2023			Unity Trust 202841		Christmas Tree	Simpsons Nurseries Limited	S	166.67	33.33	200.00
								Subtotal for Code: Christmas Tree and Lights		£166.67	£33.33	£200.00
<b>Code Number</b>	<b>45</b>	<b>Hedge Cutting</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	409	29/11/2023			Unity Trust 202841		Hedge Cutting Contract	C R Contracting	E	1,349.50		1,349.50
								Subtotal for Code: Hedge Cutting		£1,349.50		£1,349.50
<b>Code Number</b>	<b>46</b>	<b>Trees</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	386	17/11/2023			Unity Trust 202841		Tree Work	S R Landscapes	E	190.00		190.00
								Subtotal for Code: Trees		£190.00		£190.00
<b>Cost Centre</b>		<b>Repair Cafe</b>						Subtotal for Cost Centre: Public Areas		1,706.17	33.33	1,739.50
<b>Code Number</b>	<b>124</b>	<b>Repair Cafe Administration</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	412	29/11/2023			Unity Trust 202841		Repair Cafe Insurance	Weesex Insurance	E	240.20		240.20
	413	29/11/2023			Unity Trust 202841		Repair Cafe Domain Name	Lea Dodds	E	10.00		10.00
								Subtotal for Code: Repair Cafe Administration		£250.20		£250.20
<b>Cost Centre</b>		<b>Staff</b>						Subtotal for Cost Centre: Repair Cafe		250.20		250.20

**Burwell Parish Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2023 and 31-12-2023)

58 Facilities Supervisors											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
331	24/10/2023			Unity Trust 202841		Salary	Debbie Cawley	E	1,353.40		1,353.40
333	24/10/2023			Unity Trust 202841		Salary	Martyn Wright	E	474.77		474.77
354	26/10/2023			Unity Trust 202841		Superannuation	Nest	E	114.71		114.71
355	26/10/2023			Unity Trust 202841		Tax and NI	HMRC	E	118.60		118.60
355	26/10/2023			Unity Trust 202841		Tax and NI	HMRC	E	341.19		341.19
393	17/11/2023			Unity Trust 202841		Tax and NI	HMRC	E	232.76		232.76
393	17/11/2023			Unity Trust 202841		Tax and NI	HMRC	E	700.11		700.11
397	24/11/2023			Unity Trust 202841		Salary	Debbie Cawley	E	1,854.63		1,854.63
400	24/11/2023			Unity Trust 202841		Salary	Martyn Wright	E	798.72		798.72
403	24/11/2023			Unity Trust 202841		Superannuation	Nest	E	169.54		169.54
461	22/12/2023			Unity Trust 202841		Salary	Martyn Wright	E	548.74		548.74
462	22/12/2023			Unity Trust 202841		Salary	Debbie Cawley	E	1,355.22		1,355.22
472	22/12/2023			Unity Trust 202841		Superannuation	Nest	E	114.91		114.91
473	22/12/2023			Unity Trust 202841		Tax and NI	HMRC	E	137.40		137.40
473	22/12/2023			Unity Trust 202841		Tax and NI	HMRC	E	342.54		342.54
Subtotal for Code: Facilities Supervisors									£8,657.24		£8,657.24

59 Assistant to Clerk											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
334	24/10/2023			Unity Trust 202841		Salary	Sarah Ashby	E	1,031.93		1,031.93
354	26/10/2023			Unity Trust 202841		Superannuation	Nest	E	76.19		76.19
355	26/10/2023			Unity Trust 202841		Tax and NI	HMRC	E	58.42		58.42
393	17/11/2023			Unity Trust 202841		Tax and NI	HMRC	E	344.29		344.29
399	24/11/2023			Unity Trust 202841		Salary	Sarah Ashby	E	1,431.57		1,431.57
403	24/11/2023			Unity Trust 202841		Superannuation	Nest	E	119.89		119.89
460	22/12/2023			Unity Trust 202841		Salary	Sarah Ashby	E	1,081.89		1,081.89
472	22/12/2023			Unity Trust 202841		Superannuation	Nest	E	81.66		81.66
473	22/12/2023			Unity Trust 202841		Tax and NI	HMRC	E	94.15		94.15
Subtotal for Code: Assistant to Clerk									£4,319.99		£4,319.99

60 Handyman											
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
332	24/10/2023			Unity Trust 202841		Salary	Steven/George Rowland	E	1,689.73		1,689.73
354	26/10/2023			Unity Trust 202841		Superannuation	Nest	E	148.14		148.14
355	26/10/2023			Unity Trust 202841		Tax and NI	HMRC	E	529.21		529.21
393	17/11/2023			Unity Trust 202841		Tax and NI	HMRC	E	1,085.22		1,085.22
398	24/11/2023			Unity Trust 202841		Salary	George (Steve) Rowland	E	2,466.69		2,466.69
403	24/11/2023			Unity Trust 202841		Superannuation	Nest	E	233.12		233.12
463	22/12/2023			Unity Trust 202841		Salary	George (Steve) Rowland	E	1,787.00		1,787.00
472	22/12/2023			Unity Trust 202841		Superannuation	Nest	E	158.76		158.76

## Burwell Parish Council

### Listing of Payments in each Code for All Cost Centres (Between 01-10-2023 and 31-12-2023)

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
473		22/12/2023			Unity Trust 202841		Tax and NI	HMRC	E	598.56		598.56
Subtotal for Code: Handyman												
											£8,696.43	
Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
330		24/10/2023			Unity Trust 202841		Salary	Yvonne Rix	E	1,960.42		1,960.42
335		24/10/2023			Unity Trust 202841		Superannuation	Cambridgeshire County Council	E	698.66		698.66
355		26/10/2023			Unity Trust 202841		Tax and NI	HMRC	E	711.43		711.43
383		17/11/2023			Unity Trust 202841		Tax and NI	HMRC	E	1,174.49		1,174.49
396		24/11/2023			Unity Trust 202841		Salary	Yvonne Rix	E	2,613.89		2,613.89
401		24/11/2023			Unity Trust 202841		Superannuation	Cambridgeshire County Council	E	979.60		979.60
402		24/11/2023			Unity Trust 202841		Superannuation	Cambridgeshire County Council	E	2,042.03		2,042.03
459		22/12/2023			Unity Trust 202841		Salary	Yvonne Rix	E	733.77		733.77
471		22/12/2023			Unity Trust 202841		Superannuation	Cambridgeshire County Council	E	769.39		769.39
473		22/12/2023			Unity Trust 202841		Tax and NI	HMRC	E	733.77		733.77
Subtotal for Code: Clerk											£10,949.91	
Subtotal for Cost Centre: Staff											£733.77	
											£11,683.68	
											33,357.34	

#### Cost Centre Street Lighting

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
381		17/11/2023			Unity Trust 202841		Street Light Energy	NPOWER	L	55.81	2.79	58.60
Subtotal for Code: Electricity											£55.81	
Subtotal for Cost Centre: Street Lighting											£2.79	
											58.60	

#### Cost Centre The Pavilion

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
350		24/10/2023			Unity Trust 202841		Energy Supply	Engle	L	398.99	19.95	418.94
432		01/12/2023			Unity Trust 202841		Energy Supply	Engle	L	480.82	24.04	504.86
466		21/12/2023			Unity Trust 202841		Energy	Engle	L	566.66	28.33	594.99
Subtotal for Code: Electricity											£1,446.47	
											£72.32	
											£1,518.79	

#### Code Number 31 Rates

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
456		28/12/2023		Unity Trust 202841		Water Rates	WAVE	E	98.32		98.32
Subtotal for Code: Rates											£98.32
Subtotal for Cost Centre: The Pavilion											1,544.79
											72.32
											1,617.11

#### Cost Centre The Recreation Ground

Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
439		14/12/2023			Unity Trust 202841		Grass Cutting/Grounds Maintenance	Mr Groundsman	S	1,875.00	375.00	2,250.00
Subtotal for Code: Grass Cutting											£375.00	
											£2,250.00	



**Burwell Parish Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-10-2023 and 31-12-2023)**

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
37	14/12/2023			Unity Trust 202841		Grass Cutting/Grounds Maintenance	Mr Groundsman	S	3,140.00	628.00	3,768.00
						Subtotal for Code: Pitch Maintenance Contract			£3,140.00	£628.00	£3,768.00
						Subtotal for Cost Centre: The Recreation Ground			5,015.00	1,003.00	6,018.00
<b>TOTALS .....</b>									<b>£73,020.44</b>	<b>£6,308.79</b>	<b>£79,329.23</b>

**Summary of**  
**Burwell Parish Council Expenditure/Income**  
**Summary of Receipts and Payments**  
 to 31/12/23  
 29 January 2024 (2023-2024)  
 All Cost Centres and Codes (Between 01/04/2023 and 31/12/2023)

**Administration**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
62	Supplies				3,000.00	1,550.73	1,449.27	1,449.27 (48%)
63	Telephone and Internet				2,000.00	1,486.52	513.48	513.48 (25%)
64	Photocopier				1,750.00	1,372.27	377.73	377.73 (21%)
65	ICT etc				3,000.00	1,760.02	1,239.98	1,239.98 (41%)
66	Fire Precautions (All properties)				250.00		250.00	250.00 (100%)
67	Election Costs							(N/A)
68	Photocopier Income		14.00	14.00				14.00 (N/A)
69	Insurance Premium				7,000.00	6,695.95	304.05	304.05 (4%)
70	Mileage (Not Handyman)				750.00	755.55	-5.55	-5.55 (-0%)
71	Audit Fees				2,800.00	2,290.00	510.00	510.00 (18%)
72	CAPALC + Other Memberships				1,500.00	1,203.29	296.71	296.71 (19%)
73	Conferences and Training				1,000.00	365.00	635.00	635.00 (63%)
74	Petty Cash/Lloyds Cards				2,500.00	64.86	2,435.14	2,435.14 (97%)
75	Annual Report				800.00		800.00	800.00 (100%)
76	Other Income	100.00	11,267.83	11,167.83				11,167.83 (11167%)
77	Other and PR				1,000.00	1,129.40	-129.40	-129.40 (-12%)
78	Handyman Capital Expenditure				600.00	1,255.00	-655.00	-655.00 (-109%)
79	Handyman General Expenditure				4,000.00	4,009.01	-9.01	-9.01 (-0%)
80	Website				310.00		310.00	310.00 (100%)
81	Public Toilet				1,500.00	1,858.83	-358.83	-358.83 (-23%)
<b>SUB TOTAL</b>		<b>100.00</b>	<b>11,281.83</b>	<b>11,181.83</b>	<b>33,760.00</b>	<b>25,796.43</b>	<b>7,963.57</b>	<b>19,145.40 (56%)</b>

**Agency Grass Cutting**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
86	Agency Grass Cutting - CCC Ver	1,900.00	1,903.03	3.03	3,500.00	289.30	3,210.70	3,213.73 (59%)
<b>SUB TOTAL</b>		<b>1,900.00</b>	<b>1,903.03</b>	<b>3.03</b>	<b>3,500.00</b>	<b>289.30</b>	<b>3,210.70</b>	<b>3,213.73 (59%)</b>

**Allotments**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
24	Rates				1,000.00	758.61	241.39	241.39 (24%)
25	Electricity				750.00	1,966.38	-1,216.38	-1,216.38 (-162%)
26	Maintenance				1,000.00	278.81	721.19	721.19 (72%)
27	Income Lettings	4,200.00	4,029.28	-170.72				-170.72 (-4%)
<b>SUB TOTAL</b>		<b>4,200.00</b>	<b>4,029.28</b>	<b>-170.72</b>	<b>2,750.00</b>	<b>3,003.80</b>	<b>-253.80</b>	<b>-424.52 (-6%)</b>

**Capital Budget**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
128	Westhorpe Play Area					108,778.64	-108,778.64	-108,778.64 (N/A)
129	Pavilion Insurance Work		42,672.75	42,672.75		39,647.23	-39,647.23	3,025.52 (N/A)

## Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/12/2023)

**Gardiner Memorial Hall**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6 Heat and Light				6,600.00	3,725.79	2,874.21	2,874.21 (43%)
7 Rates				3,000.00	1,862.81	1,137.19	1,137.19 (37%)
8 Repairs, Renewals, Sanitary con				500.00	1,002.29	-502.29	-502.29 (-100%)
9 Performing Rights				1,000.00	665.52	334.48	334.48 (33%)
10 Fire				500.00	71.40	428.60	428.60 (85%)
11 Misc				100.00	260.79	-160.79	-160.79 (-160%)
12 Cleaning Contract				500.00	1,475.00	-975.00	-975.00 (-195%)
13 Income from Hirers	13,000.00	14,825.03	1,825.03		108.77	-108.77	1,716.26 (13%)
99 Refurbishment					22,900.00	-22,900.00	-22,900.00 (N/A)
<b>SUB TOTAL</b>	<b>13,000.00</b>	<b>14,825.03</b>	<b>1,825.03</b>	<b>12,200.00</b>	<b>32,072.37</b>	<b>-19,872.37</b>	<b>-18,047.34 (-71%)</b>

**Grant Funding**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
123 Gardiner Memorial Hall							(N/A)
135 Pauline's Swamp CCTV Fund		1,538.33	1,538.33				1,538.33 (N/A)
137 UK Power Networks							(N/A)
138 Improve Westhorpe		10,000.00	10,000.00				10,000.00 (N/A)
139 Community Garden (Pride of Pla		4,770.00	4,770.00		2,840.08	-2,840.08	1,929.92 (N/A)
140 Westhorpe Play Area		20,115.00	20,115.00		7,215.00	-7,215.00	12,900.00 (N/A)
<b>SUB TOTAL</b>		<b>36,423.33</b>	<b>36,423.33</b>		<b>10,055.08</b>	<b>-10,055.08</b>	<b>26,368.25 (N/A)</b>

**Jubilee Green**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
5 Misc				150.00		150.00	150.00 (100%)
<b>SUB TOTAL</b>				<b>150.00</b>		<b>150.00</b>	<b>150.00 (100%)</b>

**Jubilee Reading Room**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14 Heat and Light				3,500.00	2,236.60	1,263.40	1,263.40 (36%)
15 Rates				850.00	622.09	227.91	227.91 (26%)
16 Repairs, Renewals				1,000.00	512.86	487.14	487.14 (48%)
17 Cleaning Contract				500.00	688.63	-188.63	-188.63 (-37%)
18 Misc				75.00		75.00	75.00 (100%)
<b>SUB TOTAL</b>				<b>5,925.00</b>	<b>4,060.18</b>	<b>1,864.82</b>	<b>1,864.82 (31%)</b>

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/12/2023)

<b>SUB TOTAL</b>	<b>1,699.00</b>	<b>1,699.00</b>	<b>1,500.00</b>	<b>2,963.51</b>	<b>-1,463.51</b>	<b>235.49 (15%)</b>
------------------	-----------------	-----------------	-----------------	-----------------	------------------	---------------------

**Play Equipment**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55 Bark				500.00		500.00	500.00 (100%)
56 Maintenance				1,000.00	917.33	82.67	82.67 (8%)
57 Skate Park				500.00		500.00	500.00 (100%)
<b>SUB TOTAL</b>				<b>2,000.00</b>	<b>917.33</b>	<b>1,082.67</b>	<b>1,082.67 (54%)</b>

**Precept**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
91 Precept	205,529.94	205,529.94					(0%)
<b>SUB TOTAL</b>	<b>205,529.94</b>	<b>205,529.94</b>					<b>(0%)</b>

**Priory Meadow and Orchard**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53 Misc				100.00		100.00	100.00 (100%)
<b>SUB TOTAL</b>				<b>100.00</b>		<b>100.00</b>	<b>100.00 (100%)</b>

**Public Areas**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
42 Bus Shelters				300.00		300.00	300.00 (100%)
43 Street Furniture Maintenance					62.96	-62.96	-62.96 (N/A)
44 Christmas Tree and Lights				300.00	166.67	133.33	133.33 (44%)
45 Hedge Cutting				2,000.00	1,349.50	650.50	650.50 (32%)
46 Trees				6,000.00	2,020.00	3,980.00	3,980.00 (66%)
83 Grass Cutting				3,500.00	385.00	3,115.00	3,115.00 (89%)
<b>SUB TOTAL</b>				<b>12,100.00</b>	<b>3,984.13</b>	<b>8,115.87</b>	<b>8,115.87 (67%)</b>

**Repair Cafe**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
124 Repair Cafe Administration					250.20	-250.20	-250.20 (N/A)
125 Repair Cafe Income		744.64	744.64				744.64 (N/A)
126 Repair Cafe Expenditure		3.00	3.00				3.00 (N/A)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/12/2023)

38	Income from Hirers	5,000.00	4,496.27	-503.73			-503.73 (-10%)
117	Tennis Court Maintenance				1,200.00	1,200.00	1,200.00 (100%)
118	Tennis Court Income	2,000.00	1,283.77	-716.23		5.00 -5.00	-721.23 (-36%)
<b>SUB TOTAL</b>		<b>7,000.00</b>	<b>5,780.04</b>	<b>-1,219.96</b>	<b>22,745.00</b>	<b>19,275.00 3,470.00</b>	<b>2,250.04 (7%)</b>

VAT

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
114	VAT Refund		44,427.51	44,427.51				44,427.51 (N/A)
<b>SUB TOTAL</b>			<b>44,427.51</b>	<b>44,427.51</b>				<b>44,427.51 (N/A)</b>

Summary

<b>NET TOTAL</b>	<b>313,602.69</b>	<b>405,417.01</b>	<b>91,814.32</b>	<b>298,917.75</b>	<b>370,915.74</b>	<b>-71,997.99</b>	<b>19,816.33 (3%)</b>
<b>V.A.T.</b>		<b>7,675.77</b>			<b>48,848.35</b>		
<b>GROSS TOTAL</b>		<b>413,092.78</b>			<b>419,764.09</b>		

## Burwell Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2024 and 31/03/2025)

Code Title	Last Year 2023-2024				Current Year 2024-2025				Next Year	
	Receipts		Payments		Receipts		Payments		Receipts	Payments
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget
62 Supplies			3,000.00	1,550.73					3,000.00	
63 Telephone and Intern			2,000.00	1,486.52					2,000.00	
64 Photocopier			1,750.00	1,372.27					1,750.00	
65 ICT and Software			3,000.00	1,760.02					3,500.00	
66 Fire Precautions (All p			250.00							
67 Election Costs										
68 Photocopier Income		14.00								
69 Insurance Premium			7,000.00	6,695.95					7,000.00	
70 Mileage (Not Handym:			750.00	755.55					1,000.00	
71 Audit Fees			2,800.00	2,290.00					2,800.00	
72 CAPALC + Other Meir			1,500.00	1,203.29					1,500.00	
73 Conferences and Trail			1,000.00	365.00					1,000.00	
74 Lloyd Cards Misc Item			2,500.00	64.86					1,000.00	
75 Annual Report			800.00						800.00	
76 Other Income	100.00	11,267.83					100.00			
77 Other and PR			1,000.00	1,129.40					1,200.00	
78 Handyman Capital Ex			600.00	1,255.00					1,500.00	
79 Handyman General E			4,000.00	4,009.01					5,000.00	
80 Website			310.00						350.00	
81 Public Toilet			1,500.00	1,858.83					2,000.00	
<b>SUB TOTAL</b>	<b>100.00</b>	<b>11,281.83</b>	<b>33,760.00</b>	<b>25,796.43</b>	<b>100.00</b>				<b>35,400.00</b>	

BUDGET 24/25.  
(Appendix 2)

Code Title	Last Year 2023-2024				Current Year 2024-2025				Next Year	
	Receipts		Payments		Receipts		Payments		Receipts	Payments
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget
<b>Agency Grass Cutting</b>										

## Burwell Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2024 and 31/03/2025)

Code	Title	Last Year 2023-2024		Current Year 2024-2025		Next Year	
		Receipts	Payments	Receipts	Payments	Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Budget
86	Agency Grass Cutting	1,900.00	1,903.03	1,900.00	289.30	1,900.00	3,850.00
<b>SUB TOTAL</b>		<b>1,900.00</b>	<b>1,903.03</b>	<b>1,900.00</b>	<b>289.30</b>	<b>1,900.00</b>	<b>3,850.00</b>

Code	Title	Last Year 2023-2024		Current Year 2024-2025		Next Year	
		Receipts	Payments	Receipts	Payments	Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Budget
24	Rates	1,000.00	758.61	1,000.00	1,000.00	1,000.00	
25	Electricity	750.00	1,966.38	750.00	750.00	750.00	
26	Maintenance	1,000.00	278.81	1,000.00	1,000.00	1,000.00	
27	Income Lettings	4,200.00	4,076.78	4,950.00	4,950.00	4,950.00	
<b>SUB TOTAL</b>		<b>4,200.00</b>	<b>4,076.78</b>	<b>4,950.00</b>	<b>3,003.80</b>	<b>4,950.00</b>	<b>2,750.00</b>

Code	Title	Last Year 2023-2024		Current Year 2024-2025		Next Year	
		Receipts	Payments	Receipts	Payments	Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Budget
128	Westhorpe Play Area		108,778.64				
129	Pavilion Insurance Wc		39,647.23				
130	Spring Close Signs		2,246.00				
131	Recreation Ground						
132	Climate Change Waste		578.00				
134	Safety Campaign		266.67				
141	community garden						
<b>SUB TOTAL</b>			<b>46,394.75</b>		<b>151,516.54</b>		

## Burwell Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2024 and 31/03/2025)

Code Title	Last Year 2023-2024				Current Year 2024-2025				Next Year	
	Receipts		Payments		Receipts		Payments		Receipts	Payments
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Budget
19 Electricity and Rates			2,500.00	1,856.18			2,500.00			
20 Repairs, Renewals			600.00	217.72			1,000.00			
21 Maintenance			400.00	832.50						
22 Cleaning Contract			100.00	135.52						
23 Cemetery Fees	15,000.00	8,109.00			12,000.00					
<b>SUB TOTAL</b>	<b>15,000.00</b>	<b>8,109.00</b>	<b>3,600.00</b>	<b>3,041.92</b>	<b>12,000.00</b>		<b>3,500.00</b>			

Code Title	Last Year 2023-2024				Current Year 2024-2025				Next Year	
	Receipts		Payments		Receipts		Payments		Receipts	Payments
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Budget
92 CIL Income		2,989.76								
<b>SUB TOTAL</b>		<b>2,989.76</b>								

Code Title	Last Year 2023-2024				Current Year 2024-2025				Next Year	
	Receipts		Payments		Receipts		Payments		Receipts	Payments
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Budget
112 allotment Deposit		275.00		175.00						
113 Hall Deposit		2,948.30		2,199.90						
<b>SUB TOTAL</b>		<b>3,223.30</b>		<b>2,374.90</b>						



## Burwell Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2024 and 31/03/2025)

Donations	Last Year 2023-2024				Current Year 2024-2025				Next Year			
	Receipts		Payments		Receipts		Payments		Receipts	Payments		
	Budget	Actual	Budget	Actual	Budget	Forecast	Budget	Forecast	Budget	Budget		
Code Title												
87 General Donations		327.70	700.00	278.98			700.00					
88 Youth Donations			700.00	200.00			1,000.00					
90 Neighbourhood Watch			50.00				50.00					
122 BAFY			500.00									
<b>SUB TOTAL</b>		<b>327.70</b>	<b>1,950.00</b>	<b>478.98</b>			<b>1,750.00</b>					

Gardiner Memorial Hall	Last Year 2023-2024				Current Year 2024-2025				Next Year			
	Receipts		Payments		Receipts		Payments		Receipts	Payments		
	Budget	Actual	Budget	Actual	Budget	Forecast	Budget	Forecast	Budget	Budget		
Code Title												
6 Heat and Light			6,600.00	3,725.79			6,600.00					
7 Rates			3,000.00	1,862.81			3,000.00					
8 Repairs, Renewals, Si			500.00	1,002.29			1,750.00					
9 Performing Rights			1,000.00	665.52			1,000.00					
10 Fire			500.00	71.40			300.00					
11 Misc			100.00	260.79			300.00					
12 Cleaning Contract			500.00	1,475.00								
13 Income from Hirers		13,000.00		108.77								
99 Refurbishment				22,900.00								
<b>SUB TOTAL</b>		<b>13,000.00</b>	<b>16,452.04</b>	<b>32,072.37</b>			<b>19,000.00</b>					<b>12,950.00</b>

Grant Funding	Last Year 2023-2024				Current Year 2024-2025				Next Year			
	Receipts		Payments		Receipts		Payments		Receipts	Payments		
	Budget	Actual	Budget	Actual	Budget	Forecast	Budget	Forecast	Budget	Budget		
Code Title												

## Burwell Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2024 and 31/03/2025)

123	Gardiner Memorial Ha		-1.00
135	Pauline's Swamp CCI	1,538.33	
137	UK Power Networks	10,000.00	
138	Improve Westhorpe	10,000.00	
139	Community Garden (F	4,770.00	2,840.08
140	Westhorpe Play Area	22,382.27	7,215.00
<b>SUB TOTAL</b>		<b>48,690.60</b>	<b>10,055.08</b>
			<b>-1.00</b>

		Current Year 2024-2025				Next Year	
Code	Title	Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual		
5	Misc			150.00		150.00	
<b>SUB TOTAL</b>				<b>150.00</b>		<b>150.00</b>	

		Current Year 2024-2025				Next Year	
Code	Title	Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual		
14	Heat and Light		2,236.60	3,500.00		3,500.00	
15	Rates		622.09	850.00		900.00	
16	Repairs, Renewals		512.86	1,000.00		1,000.00	
17	Cleaning Contract		688.63	500.00			
18	Misc			75.00		75.00	
<b>SUB TOTAL</b>			<b>4,060.18</b>	<b>5,925.00</b>		<b>5,475.00</b>	

## Burwell Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2024 and 31/03/2025)

Code Title	Last Year 2023-2024				Current Year 2024-2025				Next Year					
	Receipts		Payments		Receipts		Payments		Receipts		Payments			
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual		
<b>Lock Up</b>														
28 Repairs, Renewals			20.00				20.00					20.00		
29 Income Lettings	200.00				200.00									
<b>SUB TOTAL</b>	<b>200.00</b>		<b>20.00</b>		<b>200.00</b>		<b>20.00</b>					<b>20.00</b>		
<b>Mandeville Hall</b>														
47 Repairs, Renewals, S:			1,000.00	1,392.36								2,000.00		
48 Heat and Light			6,000.00	2,993.09								6,000.00		
49 Performing Rights			1,300.00									1,300.00		
50 Rates			9,500.00	7,215.35								9,000.00		
51 Fire Precautions			100.00									200.00		
52 Cleaning Contract			1,200.00	2,015.74										
108 Income from Hirers	24,000.00	18,837.63		40.00	24,000.00									
<b>SUB TOTAL</b>	<b>24,000.00</b>	<b>18,837.63</b>	<b>19,100.00</b>	<b>13,656.54</b>	<b>24,000.00</b>		<b>13,656.54</b>					<b>18,500.00</b>		
<b>Margaret Field</b>														
3 Grass Cutting			5,000.00	78.10								5,000.00		
4 Misc			50.00	3,371.00								1,500.00		
103 Income														

## Burwell Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2024 and 31/03/2025)

Code Title	Last Year 2023-2024			Current Year 2024-2025			Next Year				
	Receipts		Payments	Receipts		Payments	Receipts		Payments		
	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	
<b>SUB TOTAL</b>			5,050.00	3,449.10			6,500.00				
127 Pavilion Insurance Wc	42,672.75		42,922.75								
133 Margaret Field Toilet C		1,029.20									
143 Test Income		0.98									
<b>SUB TOTAL</b>	<b>42,672.75</b>	<b>1,030.18</b>	<b>42,922.75</b>								

Code Title	Last Year 2023-2024			Current Year 2024-2025			Next Year				
	Receipts		Payments	Receipts		Payments	Receipts		Payments		
	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	
<b>SUB TOTAL</b>			1,500.00	2,963.51			1,500.00				
82 Pauline's Swamp	280.00		1,500.00	203.07							
136 Pauline's Swamp CCT				2,760.44							
142 Safer Community Fun		1,419.00									
<b>SUB TOTAL</b>	<b>1,699.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>2,963.51</b>							

Code Title	Last Year 2023-2024			Current Year 2024-2025			Next Year				
	Receipts		Payments	Receipts		Payments	Receipts		Payments		
	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	
<b>SUB TOTAL</b>			500.00	917.33			500.00				
55 Bark			500.00								
56 Maintenance			1,000.00	917.33							
57 Skate Park			500.00								
<b>SUB TOTAL</b>	<b>1,699.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>2,963.51</b>							

## Burwell Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2024 and 31/03/2025)

	Last Year 2023-2024				Current Year 2024-2025				Next Year			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
<b>SUB TOTAL</b>			2,000.00	917.33					4,000.00			
<b>Precept</b>												
Code Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
91 Precept	205,529.94	205,529.94			233,250.00							
<b>SUB TOTAL</b>	205,529.94	205,529.94			233,250.00							

	Last Year 2023-2024				Current Year 2024-2025				Next Year			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
<b>Priory Meadow and Orchard</b>												
Code Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
53 Misc			100.00						100.00			
<b>SUB TOTAL</b>			100.00						100.00			

	Last Year 2023-2024				Current Year 2024-2025				Next Year			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
<b>Public Areas</b>												
Code Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast <td>Total</td> <td>Budget</td> <td>Actual</td> <td>Forecast</td> <td>Total</td>	Total	Budget	Actual	Forecast	Total
42 Bus Shelters			300.00						300.00			
43 Street Furniture Maint		62.96							100.00			
44 Christmas Tree and Li		166.67							300.00			
45 Hedge Cutting		1,349.50							2,000.00			
46 Trees		2,020.00							6,000.00			
83 Grass Cutting		365.00							4,000.00			

## Burwell Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2024 and 31/03/2025)

		Last Year 2023-2024		Current Year 2024-2025		Next Year	
		Receipts	Payments	Receipts	Payments	Receipts	Payments
Code Title		Budget	Actual	Budget	Actual	Budget	Budget
<b>SUB TOTAL</b>			12,100.00	3,984.13		12,700.00	
<b>Repair Cafe</b>							
124	Repair Cafe Administr.			250.20			
125	Repair Cafe Income		744.64				
126	Repair Cafe Expenditu		3.00				
<b>SUB TOTAL</b>			747.64	250.20			

		Last Year 2023-2024		Current Year 2024-2025		Next Year	
		Receipts	Payments	Receipts	Payments	Receipts	Payments
Code Title		Budget	Actual	Budget	Actual	Budget	Budget
<b>Spring Close</b>							
1	Grass and Hay Cutting		3,500.00	115.50		4,000.00	
2	Maintenance		3,000.00			3,000.00	
<b>SUB TOTAL</b>			6,500.00	115.50		7,000.00	

		Last Year 2023-2024		Current Year 2024-2025		Next Year	
		Receipts	Payments	Receipts	Payments	Receipts	Payments
Code Title		Budget	Actual	Budget	Actual	Budget	Budget
<b>Staff</b>							
58	Facilities Supervisors		30,000.00	21,442.86		40,000.00	
59	Assistant to Clerk		14,000.00	11,319.23		17,000.00	
60	Handyman		28,000.00	22,898.91		36,000.00	
61	Clerk		39,000.00	31,871.63		42,000.00	

## Burwell Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2024 and 31/03/2025)

SUB TOTAL	Last Year 2023-2024			Current Year 2024-2025			Next Year			
	Receipts		Payments	Receipts		Payments	Receipts		Payments	
	Budget	Actual	Budget	Budget	Actual	Forecast	Total	Budget	Budget	
	111,000.00	87,532.63	135,000.00							
<b>Street Lighting</b>										
Code Title	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
39 Electricity	600.00	151.58	600.00	151.58		600.00	600.00			600.00
40 Maintenance										
41 Church Flood Lights	500.00	450.00	500.00	450.00		500.00	500.00			500.00
<b>SUB TOTAL</b>	<b>1,100.00</b>	<b>601.58</b>	<b>1,100.00</b>	<b>601.58</b>		<b>1,100.00</b>				

SUB TOTAL	Last Year 2023-2024			Current Year 2024-2025			Next Year			
	Receipts		Payments	Receipts		Payments	Receipts		Payments	
	Budget	Actual	Budget	Budget	Actual	Forecast	Total <td>Budget</td> <td>Budget</td>	Budget	Budget	
	8,045.00	3,609.30	10,945.00	5,480.72		11,500.00				
<b>The Pavilion</b>										
Code Title	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
30 Electricity	1,500.00	296.83	1,500.00	296.83		1,500.00	1,500.00			1,500.00
31 Rates	400.00	568.78	400.00	568.78		400.00	400.00			400.00
32 Cleaning Contract	1,000.00	1,005.81	1,000.00	1,005.81		1,000.00	1,000.00			1,000.00
33 Repairs, Renewals										
34 Sinking Fund										
<b>SUB TOTAL</b>	<b>10,945.00</b>	<b>5,480.72</b>	<b>10,945.00</b>	<b>5,480.72</b>		<b>11,500.00</b>				

SUB TOTAL	Last Year 2023-2024			Current Year 2024-2025			Next Year			
	Receipts		Payments	Receipts		Payments	Receipts		Payments	
	Budget	Actual	Budget	Budget	Actual	Forecast	Total	Budget	Budget	
	7,500.00	4,775.00	7,500.00	4,775.00		7,500.00				
<b>The Recreation Ground</b>										
Code Title	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
35 Grass Cutting	500.00		500.00			500.00	500.00			500.00
36 misc and Maintenance										

## Burwell Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2024 and 31/03/2025)

Code	Title	Last Year 2023-2024		Current Year 2024-2025				Next Year		
		Receipts		Payments		Receipts		Payments		
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Budget	
37	Pitch Maintenance Co			13,545.00	14,495.00					13,545.00
38	Income from Hirers	5,000.00	4,496.27		7,500.00					
117	Tennis Court Maintene			1,200.00						2,000.00
118	Tennis Court Income	2,000.00	1,384.93		5.00					
<b>SUB TOTAL</b>		<b>7,000.00</b>	<b>5,881.20</b>	<b>22,745.00</b>	<b>19,275.00</b>	<b>9,500.00</b>				<b>24,545.00</b>
<b>VAT</b>										
<b>SUB TOTAL</b>			<b>48,259.07</b>							

Summary		Current Year 2024-2025		Next Year	
		Budget	Actual	Budget	Budget
<b>TOTAL</b>		<b>313,602.69</b>	<b>425,433.45</b>	<b>298,917.75</b>	<b>370,915.74</b>
				<b>304,900.00</b>	<b>288,289.00</b>



Appendix 3

<u>2024/2025 Draft Budget Number One</u>			
	£	£	Notes
Income		£304,900.00	
Expenditure		£288,289.00	
Balance		<b>£16,611.00</b>	
Newmarket Road Legal fees	£5,000.00		£6,000 earmarked already in reserves to cover the cost of Mulhall Consultancy (to grant application stage)
Mandeville Hall - Car Park	£5,000.00		
Mandeville Hall - Dividing Door	£6,000.00		
Gardiner Memorial Hall Exit	£5,000.00		£10,000 donation received from Storage Unit which could be used (donation allowed for in estimated earmarked reserves)
Carbon Footprint JRR/MH	£0.00		£2500 could come out of Climate Change budget
New Computers	£1,500.00		
Gardiner Memorial Hall Phase 2	£10,000.00		£10,000 already allocated in Earmarked Reserves
		<b>£32,500.00</b>	
Deficit		<b>-£15,889.00</b>	
Recreation Ground £2,500 Sinking Fund already included in budget			
Capital Allowance for Maintenance Officers Equipment - budget increased to allow for electric powered items to be purchased if applicable			
<b>Forecast General Reserves at 31.3.2024</b>		<b>£150,000.00</b>	