

District Council Report

January 2024

Planning Committee met on 10th January. An application for the change of use of agricultural land to garden and the erection of a cart lodge in Soham was approved unanimously. An application for the demolition of a barn and construction of a new dwelling and garage was approved by a majority vote.

I attended 2 meetings of the Cambridgeshire and Peterborough Combined Authority (CPCA) Overview and Scrutiny Committee. The first meeting (on 9th January) considered a consultation response to the Mayor's Budget and the CPCA Budget. Committee felt that there was insufficient information given to allow for a considered opinion. The second meeting (on 29th January) also considered the budgets. A motion calling on the Mayor to reconsider his proposal to increase the Mayor's precept from £12.00 to £36.00 for a Band D property was defeated by a majority vote. Committee considered a report regarding the improvement work ongoing at CPCA following the publication of a 'Best Value Notice' by Government. Committee also considered a report regarding Bus Reform, this area will be revisited once reports from auditors have been received, hopefully in February.

David Brown

Cllr Lorna Dupré

MONTHLY REPORT FEBRUARY 2024

FULL COUNCIL

Changes to composition of the council

Councillors were saddened to hear the announcement at the start of the year of the death of Cllr Mac McGuire, the councillor for Yaxley & Farcet in Huntingdonshire and the longest-serving member of the County Council. Mac served on Cambridgeshire County Council from 1985 to 1992, and then again from 1997 until his death over the Christmas holidays. An election to fill the vacancy on the council will be held in due course.

Meanwhile Cllr Ryan Fuller (St Ives North & Wyton) and the Conservative Party have parted company with one another. Cllr Fuller will remain on the council as an independent councillor.

The composition of the various committees on the council will be adjusted to take account of these changes, and then readjusted once Cllr McGuire's replacement in Yaxley & Farcet is known.

STRATEGY RESOURCES & PERFORMANCE

Budget

At the time of writing, the county council's Strategy, Resources & Performance Committee is being asked to make its final budget recommendation at its meeting on Tuesday 30 January for Full Council to debate on Tuesday 13 February.

The county council's various policy committees have scrutinised the draft budget proposals, and three of them—Communities Social Mobility & Inclusion, Environment & Green Investment (which I chair), and Highways & Transport Committee—have all asked that the Strategy, Resources & Performance Committee give consideration to increasing the funding available for Emergency Planning, in view of the increase in the frequency and severity of extreme weather leading to flooding.

ADULTS & HEALTH

Measles

Measles cases have been rising since last November, with the West Midlands seeing more than 200 confirmed cases, the largest outbreak outside London.

Meanwhile on the Combined Authority

The Mayor has proposed to increase his precept on the council tax from £12 to £36 per year for the average Band D property. This is intended to enable the funding of a number of new or improved bus services.

In the Sutton division, these include an additional Ely Zipper from Ely to Sutton and possibly Mepal; a new service between Ely and Longstanton Park & Ride via Witchford, Sutton, Earith and Willingham (something I have been campaigning for for a long time); and potentially a demand responsive transport service for Little Downham and wider communities.

The Government has issued a revised Best Value Notice in respect of the Combined Authority. The revised notice recognises the significant progress the Combined Authority has made as an organisation since January 2023, and also that some elements need further work. More importantly it makes clear that it wants Board members to work together with common purpose.

I serve on the Environment & Sustainable Communities Committee of the Combined Authority, and we were recently asked about how to deal with the resale of one of the '£100K homes' in Fordham in which the Combined Authority has an interest, whose prices are permanently capped. We asked officers to do more work on this, including considering whether we should seek to turn them into more usual forms of affordable housing on resale. I also asked the Mayor to reconsider whether the Combined Authority should declare a climate emergency or make a similar statement.

MEET YOUR COUNCILLORS

- **Sutton:** Cllr Mark Inskip and I will be in the school Community Room on Monday 12 February and Monday 4 March, 6:30-7:30PM.
- **Witchford:** I hope to be at the coffee morning in St Andrew's Hall on Wednesday 7 February from 10:30 to 11:30AM.
- **Coveney:** I hope to be at the coffee morning in the village hall on Wednesday 21 February from 10:30 to 11:30AM.
- **Little Downham:** I hope to be at the Book Café in the Village Hall on Friday 23 February from 10:00 to 11:00AM.

I can also be contacted

- by email at lorna@lornadupre.org.uk
- on Facebook
- by phone on 07930 337596

Cllr Lorna Dupré

County Councillor for the Sutton division

East Cambridgeshire produced the highest volume of greenhouse gas emissions per person in the county, mostly from land use and agriculture.

There has been a twenty-five per cent reduction in greenhouse gas emissions in Cambridgeshire between 2005 and 2021. However, there was a 6.1 per cent increase in 2021 compared to 2020, because of the effect of covid in 2020.

HIGHWAYS & TRANSPORT

Weeds policy

The council's Highways & Transport Committee has changed its policy on highways weed spraying. It will now be reverting to regular twice-yearly weed killing in the places where it used to do this before last year's policy change. Communities which do not want chemical weed spraying in their area will however be able to opt out in favour of manual weed removal by volunteers.

Cllr Alex Beckett, chair of the Highways and Transport Committee at Cambridgeshire County Council, said:

"I know we didn't get this change right, which is why I asked for a review of the policy. While some communities really appreciated the reduction in chemical weed killing, a large number did not. Local decision making is important, we have listened to that feedback and hope these new changes, if approved, will allow those communities who wish to continue without chemical weed killing to do so whilst allowing those who preferred the previous regime to go back to that."

Peat soil roads

The Highways & Transport Committee approved a report on action to address the problem of Cambridgeshire's collapsing fen roads. The report identified 156 such roads which are increasingly failing due to historic lack of maintenance, and more extreme weather. Most of these roads were not constructed to carry the volume and weight of traffic they are now seeing.

In Sutton division, these roads include:

Little Downham & Pymoor

- Adventurers Drove
- Black Bank Road
- California
- Head Fen Drove
- Hundred Foot Bank
- Main Drove
- North Fen
- O Furlong Drove

The UK Health Security Agency declared the outbreak a national incident on 19 January 2024.

Measles is highly infectious. Nine out of ten unvaccinated children can catch measles if someone in their class has it. It can be severe, particularly in the immunosuppressed and infants, and can be more severe in pregnancy. It can be mild for some children, but one in five will require a hospital visit. At its worst it can lead to complications such as meningitis and pneumonia and can in rare cases be fatal.

Currently there are no confirmed cases in Cambridgeshire and in 2023 there were only eight confirmed cases across the East of England. But there is a strong likelihood that it will spread to Cambridgeshire. Uptake of childhood vaccinations has been low in Cambridge and parts of Huntingdonshire and Fenland. A target vaccination rate of 95 per cent is considered necessary to prevent outbreaks, and both Cambridgeshire and Peterborough have rates lower than this.

If the outbreak spreads to Cambridgeshire and Peterborough, control measures such as isolating unvaccinated school contacts for 21 days may be necessary. This will have an impact on school staff, parents and the economy, and an outbreak of any size will stretch health care capacity at the busiest time of year.

- Parents should have their children vaccinated if they have not already done so.
- Residents should call their GP or 111 if measles is suspected or if someone who is at risk has been in contact with a confirmed case. Typical symptoms include a high fever, sore red watery eyes and a blotchy red-brown rash.
- Isolating when asked to do so is important if any outbreak is to be contained.
- There are a number of measles myths—such as the idea that it is a good idea to deliberately infect children with the disease at ‘measles parties’—which should be ignored.
- Information about vaccine outreach clinics can be found at <https://www.cpics.org.uk/measles>

ENVIRONMENT & GREEN INVESTMENT

Carbon footprint

The Environment & Green Investment Committee last month received the council’s carbon footprint report for 2022/23. As usual, this reports on the council’s carbon emissions, and the carbon emissions of the county of Cambridgeshire as a whole.

- Second Drove
- Straight Furlong*
- Westmoor Common

Sutton: Chain Causeway*

Wentworth: A142

Witcham: Hive Road

Witchford: Grunty Fen Road

In neighbouring areas the report also listed Hill Row Causeway* in Haddenham; Prickwillow Road and Padnal Bank* in Queen Adelaide; Twentypence*, Station Road and Whitecross Road in Wilburton; Shelfords Road* in Willingham; and a dozen roads in Littleport.

Roads marked with an asterisk have provisionally been identified as being in the 'top 25' of affected roads.

In 2018 £5M was spent on ten roads, and in 2021 a further five received investment. Further crack and safety repairs have been carried out to a number of roads in 2023. However, the problem has been growing for years, and is now growing much faster.

Various repair types have been used, some more effective than others. Individual routes are being managed through localised repairs, more extensive patching, signage, and weekly inspections. The council's Highways Operational Standards have been revised to reflect the risks.

Short term measures being used include temporary speed limits including on the A10 Lynn Road at Littleport, traffic signals, and consideration may be given to temporary road closures or weight restrictions.

In the medium term a number of roads have been included in the council's capital programme for more extensive works over the next three to five years. Locally these include the A1101 at Littleport, Chain Causeway in Sutton, and Hundred Foot Bank.

Longer term however, the primary focus must be lobbying together with partner organisations including parish councils to gain the required substantial amount of funding to provide a systemic solution. Council officers have already been working with the Department for Transport to raise awareness.

Active travel maintenance

The Highways & Transport Committee has approved changes to the Highways Operational Standards to improve recognition of, and response to, faults on cycleways and footways. These changes will help ensure a safe environment for cyclists and pedestrians, encouraging and facilitating active travel.

Yvonne Rix

From: Elizabeth Swift
Sent: 31 January 2024 15:20
To: Yvonne Rix
Subject: Re: Mahjong 27A High Street Burwell

Hi Yvonne

This is not a decision that I can make on my own.
There is still concern about possible future development which, unfortunately, wasn't relevant to last night's discussion.
Could we email the Councillors who were there last night for their opinion?

Kind Regards

Liz
Sent from my iPad

On 31 Jan 2024, at 14:40, Yvonne Rix <burwellpc@burwellparishcouncil.gov.uk> wrote:

Hi Liz

Please see email below from David Brown. How would you like me to respond?

Kind regards

Yvonne Rix (Mrs)
Parish Clerk

Burwell Parish Council Jubilee Reading Room 99 The Causeway
BURWELL Cambridge CB25 0DU Tel/Fax: 01638 743 142

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From: Cllr David Brown <David.Brown@eastcamb.gov.uk>
Sent: Wednesday, January 31, 2024 2:38 PM
To: Yvonne Rix <burwellpc@burwellparishcouncil.gov.uk>
Subject: Mahjong 27A High Street Burwell

Hi Yvonne

I have been approached by the agent for the above application. He has asked me to withdraw my call in following last night's Parish Council meeting, where I understand there was no objection to the revised plans. I can understand why he wants the call-in withdrawn as clearly going to Committee adds considerable time and expense. Could you confirm whether the PC is OK with me withdrawing the call-in. If not, can you let me know what planning grounds/concerns haven't been addressed to the satisfaction of the PC?

Many thanks and kind regards

David

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Yvonne Rix

From: Jasmine Moffat <Jasmine.Moffat@eastcambs.gov.uk>
Sent: 01 February 2024 11:09
To: Yvonne Rix
Subject: 23/00357/FUL- 58 Swaffham Road
Attachments: 22092-100E_Wall_Site Layout.pdf; 22092-101D_Wall_Elevations.pdf

Good morning,

Following Richard Fitzjohn's departure from the planning department, I have been passed this application to determine.

From reading through the past comments and looking through the amended plans, I note that you mentioned some concerns in the past with regards to the proposed gates. Therefore, I just wanted to check your current view on the amended proposal before determination of the application.

Previous correspondence from the parish council states "Burwell Parish Council objects to the proposal due to the impingement on to the public highway. We would also like to know if the purpose of the gate is to create a gated development."

Following this comment, the applicant has submitted a revised drawing (please see attached) which removes the gates from the proposal and lowers the height of the proposed boundary walls.

This amendment complies with highways comments which recommends the access should remain ungated. Furthermore, with the height of the boundary walls being lowered and amended to be one height, I now feel that the proposed development is more in keeping with the surrounding environment and existing boundary treatments.

From review of the amended plans, provided parish are no longer objecting to the proposal, I would be minded to approve the application as I do not consider the proposal to cause any detrimental effects on the character of the area, residential amenity of the nearby occupiers or cause any highways safety issues.

Kind regards,



Jasmine Moffat
Planning Assistant

Planning

01 353 655555

www.eastcambs.gov.uk

eastcambs.gov @EastCambs

East Cambridgeshire District Council, The Grange, Nutholt Lane, Ely, Cambridgeshire CB7 4EE

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Burwell Parish Council

Safety Group Meeting – 23.1.2023 7.30 pm at the Jubilee Reading Room

Present: Paul Webb (Chair), Brenda Wilson, Liz Swift, Geraldine Tate, Lea Dodds, Ian Woodroofe, and Jim Perry.

Paul Webb thanked all for attending and also those who attended the meeting with Highways regarding the proposal to introduce a 20 -mph speed restriction within the village. He also thanked Lea Dodds for contacting 20's Plenty. He explained that the agenda for the meeting had been kept short to allow time to discuss item number 3. The deadline for the 24/25 LHI applications has now passed, but at the next meeting discussions can begin for possible submissions for the 25/26 funding.

1. Apologies

There were no apologies for absence.

2. Approval of draft minutes of the meeting held on 9.11.2023

The minutes of the meeting held on 9th November 2023 were approved.

3. 20 mile per hour village restriction

Paul Webb reminded all of the content of the meeting held with Carole Hutton and other representatives from Highways on the 10th January 2024. The group then looked at the detailed maps provided by Highways showing where the 20 -mph limit would be in the village.

The following comments were made.

- That dropping from a 40 -mph limit in the buffer zones down to 20 -mph seems excessive. It was noted however that prior to the buffer zones being introduced that the drop was from 60 -mph down to 30 -mph.
- Newmarket Road now goes from 60 -mph to 40 -mph to 20 -mph. Although the drop to 20 -mph does not come into place until near the Doctors Surgery which seems strange.
- The Weirs is 60 -mph and would be better to be either 30 -mph or 40 -mph so that drivers are not tempted to use as a means of avoiding the lower speed limit through the village. It is not known if lowering the speed limit along the Weirs could be dealt with through the 20 -mph scheme or if a separate LHI application would be required.
- Clarification regarding the Weirs needs to be sought from Highways.
- Precedent of the Scottish Borders which is a similar situation as the Cambridgeshire schemes has seen a continued speed reduction since 2021 when introduced of around 5 -mph on faster roads and 3 -mph on the quieter roads.
- Consider that we are close to recommending to Full Council that we should go ahead but feel that we should reduction to 20-mph along Ness Road and Swaffham Road should be further in for example just after Toyse Lane on Ness Road and just before Heath Road on Swaffham Road. This is likely to cause interaction from residents along Ness Road and Swaffham Road with the Council then being able to decide whether to then go ahead with the entire village being 20 -mph.
- Would prefer to see 40 to 30 to 20.
- Having the MVA data would have been useful. The signs need to be sorted as a matter of urgency. A village event maybe useful in order to explain the rationale behind the Council's decision if it is decided to go ahead with the speed reduction.
- Isaacson Road, Barkways estate, Summerfields, and St Mary's View need to be 20 -mph.

The Clerk was asked to raise with Highways queries made by the group.

All members present agreed that a recommendation should be made to Full Council to go ahead with the scheme subject to amendments being made once responses have been received back from Highways.

It was agreed that the recommendation should be presented to Full Council on the 13th February but with the final decision being made at the Council meeting on 27th February 2024. This will allow time for discussion on the 13th February and any further amendments being made prior to the vote taking place on the 27th February. It was further agreed that a 'drop in' event should be held for the community over a couple of days after Council's decision has been made. More discussion to take place about the event at the next Safety meeting on the 19th March.

It was noted that details of the result of the survey being inconclusive, the vote rigging and the need for the Council's decision to be placed on the safety of all, particularly vulnerable users, has been included in the latest edition of Clunch.

4. One Way System – Silver Street/North Street

The request for a one-way system in Silver Street and North Street proposed by a resident at the recent Council meeting was discussed. It was noted that Highways has said that if the 20 -mph limit is introduced, schemes such as a one-way system will not be required. Stustran supports 20 -mph schemes, however North Street could possibly do with some physical speed reduction intervention. The Clerk was asked to go back to the resident and explain that at the moment other items are taking precedence as the Council only has limited funds, but the proposal will be kept in mind.

5. Zebra Crossing High Street – School Lane/Spring Close Area

A request had been made by a resident for a zebra crossing on the High Street near Wild Acres. The Council can apply for funding through an LHI application for either a crossing here or one on Swaffham Road near the Heath Road junction. As found with the zebra crossing on Ness Road the costs involved can be very high. Speed reduction to 20 -mph may reduce the need for additional crossings. The Clerk was asked to thank the resident and inform them that the Council would bare the request mind, with other places suggested, should they decide to consider applying for another zebra crossing in the village in the future.

Meeting with Highways 15.11.23

The notes from the meeting had been circulated. It was noted that the paving slabs at the entrance to the school had been levelled. Many of the issues raised will be resolved if the 20-mph limit is introduced. A number of the issues raised are not within James Broder's remit.

7.Date of next meeting

The next meeting will be on 19th March 2024. Geraldine Tate gave her apologies for this meeting.

The meeting closed at 8.28 pm

Signed

Dated

Gardiner Memorial Hall Phase II

Meeting held on 11th January 2024 at the Gardiner Memorial Hall

Summary of Meeting

Present: Michael Swift, Liz Swift, Geraldine Tate, Lea Dodds, Jim Perry. Apologies for absence had been received from Paul Webb.

The Group agreed that there was a need for the rear of the building to be extended to form an additional room which could be used for meetings and as a green (back of stage) room for performances. However, it was agreed that extent of the extension does not need to be as large as the original proposal which there is planning permission for. Fees for using the smaller hall would be lower than those for the Council's main halls, which will lead to lower returns, and this should be considered when discussing the second phase. The entrance/exit should be dealt with as a separate project. The meeting/green room will need to be accessed independent of the main hall. By squaring off the building at the rear and utilising the existing space available, it should be possible to provide a modest sized room.

It was agreed that design work for the building should be started from scratch, using a more local architect than with Phase 1. Initially the Group agreed that it may be worth asking Jeremy Lander, an architect who has a keen interest in theatrical productions, for his thoughts on an initial design concept.

The Group accepts that the Council's current financial position is limiting, especially if work is to go ahead with the Sports Hub. There will be a need to acquire grants from funding sources such as the FCC Community Action Fund, formerly known as WREN. Group members agreed that they would be willing to pursue various grant funding opportunities. However, concern was raised about Councillors having to commit to the project, along with existing council commitments.

It was agreed that the Group should meet on a fortnightly basis.

CAMBRIDGESHIRE COUNTY COUNCIL

High Street (B1102), Burwell

(TEMPORARY PROHIBITION OF THROUGH TRAFFIC)

ORDER 2024-174

NOTICE is given that Cambridgeshire County Council has made an Order pursuant to the Road Traffic Regulation Act 1984, as amended by the Road Traffic (Temporary Restrictions) Act 1991, the effect of which is to stop any vehicle from proceeding along High Street (B1102), Burwell as lies between Spring Close and Wild Acres.

Access will be maintained to properties affected by this order.

The alternative route for vehicles is via B1102 - B1103 and vice versa.

The Order is made to facilitate water connection and associated works which are being carried out on or near this highway and it will come into operation on 18 February 2024 and continue until these works have finished or on the 17 August 2025 whichever is the earlier.

It is anticipated that these works will be carried out between 08:00hrs and 19:00hrs 18 February 2024.

The Order shall not apply to any persons lawfully engaged in connection with any works for which it is made, any member of the Police Force, Fire and Rescue Service, Ambulance Service, a vehicle being used by Special Forces during the execution of their duties or to any person acting with the permission or upon the direction of a Police Officer in uniform.

Frank Jordan, Executive Director, Place and Sustainability, New Shire Hall, Emery Crescent, Enterprise Campus, Alconbury Weald, Huntingdon, PE28 4YE

Wednesday 24 January 2024

TEMPORARY TRAFFIC ORDER APPLICATION FORM (TTRO)

Please Send Your Applications to: Cambridgeshire County Council Street Works Team Vantage House Washingley Road Huntingdon Cambridgeshire PE29 6SR Tel: 01480 372444 Email: street.works@cambridgeshire.gov.uk	Applicants Details: Name: Les Middleton Address: Highways Depot March Cambs PE15 8QN Tel: 07920220545 Emergency 24-hour Contact No: Email: Les.Middleton@cambridgeshire.gov.uk
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**The cost of this application is:
£1190.00 for a Full Order or £835.00 for an Emergency Order**

YOU MUST ALLOW AT LEAST 12 WEEKS FOR THIS ORDER TO BE PROCESSED. A STREET WORKS PERMIT MUST HAVE BEEN SUBMITTED BEFORE THIS FORM WILL BE CONSIDERED

PLEASE TICK ALL RELEVANT OPTIONS THAT APPLY:

ROAD CLOSURE	<input checked="" type="checkbox"/>	FOOTPATH CLOSURE / PUBLIC RIGHTS of WAY *** Please see Notes for Applications below.	<input type="checkbox"/>	SPEED LIMIT	<input type="checkbox"/>	OTHER (Please specify below)	<input type="checkbox"/>
Additional T/M Requirements	NONE <input type="checkbox"/> STOP / GO <input type="checkbox"/> 2-WAY LIGHTS <input type="checkbox"/> 3-WAY LIGHTS <input type="checkbox"/> HOURS OF OPERATION: _____						
DESCRIPTION OF WORKS:							
Works relating to Carriageway Pot Hole Repairs Innovation Trial							
Road Name	North Street Unclassified & North Street (C21)						
Parish / Town	Burwell						
Road Number (i.e.: A140)	Unc & C21						
Location of Works	Carriageway						
Closure Start Date:	01/03/2024	End Date:	12/03/2024				
Closure Times: 24/7 or Specify Times	Normal Daytime 0730-1800						

Working Hours: 24/7 or Specify Times	Normal Daytime 0730-1800
Diversion Route – List all roads & parishes (with names and numbers if possible) These can be found on Roadworks.org with “NSG” selected under Operational Info within the Map Layers Menu. Please provide a map showing the extent of the closure and diversion route.	Leads to Broads Drove which is a dead End No Diversion
Will the alternative route include a Trunk Road? (If so, it is the responsibility of the applicant to gain agreement from the National Highways and submit a copy of the approval to Street Works)	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Does the above route have any restrictions, i.e., Low bridges, weight limits, tunnels, fords, ‘one way’ or other Orders on it? (If yes then please give details). Some of these can be found here	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Details:
Will this Order apply to pedestrians, cyclist and/or equestrians? (If so, please provide details)	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Details: All will be subject to site rules at the time access is requested
Please add any comments that you feel may assist the application	The nature of the works will allow access at all times – especially as this is a Cul de Sac type arrangement

<u>Payment Details</u>	
Please specify the details of the company or individual that Cambridgeshire are to collect payment for the TTRO to be processed.	
Company Name:	
Address:	Tel. No:
	Email:
YOUR ORDER NUMBER: LA487387	

N/A

Please note: It is the applicant's responsibility to inform residents, businesses, the Local Parish Council and County Councillors about the closure. We may request to see the information you have sent them prior to sending you the legal order. Details can be found by following this [link](#)

FAILURE TO ADHERE TO THE CONDITIONS SET OUT WITHIN THIS DOCUMENT MAY RESULT IN AN APPROVED ORDER BEING WITHDRAWN.

REQUIRED ADDITIONAL IMPORTANT INFORMATION

1. Please ensure you give the official road name with the correct spelling for which the Order is required.
2. Access may be allowed to Emergency Services **IF** safe passage permits.
3. Pedestrian / Cyclist and Access to properties must be allowed at **ALL** times, unless otherwise agreed.
4. An order will only be granted where a suitable alternative route or arrangements are available.
5. A clear map showing the extent of the closure and diversion route must be attached to this application.
6. Signs 1050mm by 750mm bearing the words "This Road will be closed "From To" and including the dates of the closure **MUST** be placed at all approaches to the site **at least 14 days** prior to the proposed closure.

Notes for Applications to close Public Rights of Ways (PRoW) / Footpaths

1. CCC strongly encourages early engagement with PRoW Officers prior to any application being submitted to close a Public Right of Way or footpath (PRoW).
2. Initial applications to close a Public Right of Way or footpath can only be granted for a maximum duration of 6 months.
3. If the applicant is aware that the closure is likely to exceed 6 months, they should indicate this on the initial application but will still need to apply for an extension using the following procedure:
4. The applicant needs to apply to Street Works at least **8 WEEKS** before the expiry date of the initial 6-month TTRO with full justification AND any alternatives that have been considered and reasons for not being able to accommodate any alternatives.
5. The applicant should use reasonable endeavours to minimise any extension duration and further extensions may be refused.
6. Applicants will be required to meet on site with our Senior Street Works Inspector and PRoW Officer to discuss the reasons for the extension and justification. The site meeting must be held within 2 weeks of the extension request being submitted to Street Works and applications to the Secretary of State (SoS) will not be progressed until the meeting has

been held and alternatives explored. The SoS requires a minimum of 4 weeks to consider an extension request. Any applications that do not comply with item 4. may be automatically refused.

7. All applicants should be prepared to accommodate any reasonable alternatives suggested by the Senior Street Works Inspector and PRow Officer and will be asked to justify in writing any refusal to accommodate reasonable and achievable alternatives. Additional cost to the works promoter will not be considered justification.
8. Applicants should not assume the full duration of the extension request will be granted and a reduced period may be agreed at the site meeting.
9. Applicants should not assume that extensions will be granted by CCC even if the Secretary of State (SoS) approves an extension.
10. The PRow should be reopened as soon as reasonably practicable and in a condition that is safe for all users of the PRow. In any case, it should be reopened in a safe condition, no later than the expiry date of the extension, if granted.
11. Failure to reopen a PRow on or before the expiry date of the TTRO / extension may result in CCC initiating appropriate enforcement action.

DECLARATION:

All the information given in this application is true and I have checked all the names of streets and parishes against an official map of the area.

(Middleton)

Applicant's Signature:...

Date: ...9th October 2023

Company: Cambridgeshire County Council.....

Position: Carriageway and Footway
Engineer.....



Burwell

Depot

Climate Change Forum

Minutes of the meeting held on

16th January 2024, 7.30 pm at Gardiner Memorial Hall, Burwell

Present: Clive Leach (Chair), Michael Swift, Liz Swift, Geraldine Tate, Jim Perry, Martin O'Leary, Nicola Hallows and Alima Adams.

1. Apologies for absence

Apologies for absence had been received from Helen McMenamin-Smith, Ian Woodroffe, Chris O'Neil, Paul Webb, and Charlie Milner. Clive Leach introduced Alima Adams. This was followed by a round of introduction of those present.

2. Approval of the minutes of 7th November 2023

The minutes of the meeting held on 7th November 2023 were approved and signed as a true and correct record.

Nicola Hallows questioned who the email to the County Council that shed has drafted should come from? It was agreed that the email should come from the Chair of the Parish Council in conjunction with the Chair of the Climate Change Forum.

3. Climate Change Action Sheet – Consideration of items and updates to the Climate Change Action Sheet

The following updates were noted:

Item	To be updated
Climate Action Policy	The revised Climate Action Policy is progressing. Lea Dodds, Clive Leach and Paul Webb to continue working on the document. Once the draft document is completed, it will be circulated to the group and comments about the contents can be sent to Clive Leach to collate. Martin O'Leary commented that the first section on buildings should be more about mature trees on parish council land capturing carbon and their role. He asked if the tree inspections carried out by the Parish Council include a carbon capture. Lea Dodds explained that a value is given to each tree which he believes includes the carbon capture rate. Keeping the document simple may give the opportunity in future of the group creating more topic specific detailed leaflets.
Energy usage and sources	Lea Dodds reported that he had checked on how the solar panels were working at the Gardiner Memorial Hall earlier in the day when the sun was out and was pleased to discover that they were bringing in around 5.4 kwh per hour, probably the same sort of amount as the air source heat pump was using. Clive Leach reported that he had been in contact with Char.gy regarding the Electric Vehicle Charging Point installation and unfortunately, they had been unable to help. They had however suggested Instavolt and Clive Leach informed the group that Instavolt would come back to him if they were interested, if not, they may be able to suggest another organisation that may be able to help.
Transport and travel	Discussion as to whether to reduce the speed limit in Burwell is still ongoing. The Cambridgeshire County Council Team had met with members of the Parish Council. It is likely that any change in the speed

	<p>limit will take longer than first thought. A proposal of a one-way system involving Silver Street and North Street had been made by a resident and would be considered at the next Safety Group meeting.</p> <p>Liz Swift informed the Forum that the A to B1102 survey had now closed. There had been just under 1000 responses. They are now imputing the paper responses and analysing results. It is hoped that the survey results can be used to demonstrate the need for a better bus service. It was noted that the new cycleway/footpath along Newmarket Road is a big improvement, giving a feeling of greater safety. Lea Dodds expressed the need for bus shelters to be improved to provide a safe and dry place for those waiting for buses. The Parish Council is responsible for the bus shelters in the village. Lea Dodds continued to report that Soham has some very good bus shelters. These had been provided by developers, although one had been situated in a non-useful location. Liz Swift informed the Forum that the quality of bus shelters had also come up in the survey. It was agreed that bus shelters should be added to the agenda for the next Asset and Environment meeting. Jim Perry suggested that Mitcham's Yard would made a good park and ride bus centre. Geraldine Tate asked Liz Swift if the B1102 Group would support the campaign to try to get a dedicated sixth form bus? Liz Swift responded by saying that the B1102 Group is talking to the Combined Authorities about an improved bus service about other issues and also transport for Post 16 Education, but the group has limited people available and limited time.</p>
Agriculture and food	No updates
Housing and infrastructure	It is hoped that work on the Newmarket Road development will start soon.
Local business	No updates
Waste and resources	No updates
Environment and land use	<p>Clive Leach reported that the Burwell Environment Group had held a meeting which had been well attended. Concern had been raised by Jeremy Lander about the condition of the Weirs and drains. Nicola Hallows had written to Anglian Water. Their response had been circulated. Nicola Hallows had written again to Anglian Water and asked for more detailed information regarding some of their responses. She agreed to summarise the information once received. It was suggested that a small group, probably under the remit of Burwell Environment Group, could focus on the waterways. Liz Swift commented that it is difficult to understand who is responsible for, and deals with what, between Anglian Water and the Environment Agency. Geraldine Tate reported that the 2024 WI Resolution is Clear Water and that they are having a talk at the end of February from Friends of the River Cam. Michael Swift reminded the Forum that the Spring Close Management Committee looks after the chalk stream in Spring Close. The stream has been awarded a Geological Special Status. Nicola Hallows has looked at the site with the Lead Officer for Chalk Streams in the area. It was noted that with letters being sent to those with a responsibility for the Weirs and drains, the organisations will be aware that there is local interest in what work is being carried out. It has been a number of years since the Weirs have been dredged and a group of volunteers could be established</p>

	<p>to help clear some of the river, but the volunteers would need to be insured to carry out the work.</p> <p>Clive Leach then explained that Council had discussed the grass cutting contract for 2024 and that Nicola Hallows had attended the Council meeting at which the discussion took place. Her views on some of the issues were sought at the meeting. It was felt that a sensible decision had been made. The world is changing, and a lot of educational work is still required to help people understand what is needed to help prevent climate changes happening. Jim Perry asked if set aside land could be allowed to rewild and also be used for the planting of trees. Michael Swift responded by saying that land would need to be available and cheap in order to proceed. Lea Dodds who had been part of the group creating Priory Wood explained that initially the cost to purchase the land for Priory Wood had been scary. Local businesses were keen to contribute towards the cost and some had been covered by a match funded Lottery Grant. It was noted that Jenny Moss had already approached the County Council to see if they had any land available. It was suggested that it may be worth contacting the Land Agents for Exning Estates.</p> <p>Nicola Hallows gave a brief update on the work that Wild Burwell has carried out. The Tree Giveaway Day was very successful. Nicola Hallows thanked the Parish Council for printing the leaflets. Lots of the trees were given out to families. Wild Burwell is now working with Burwell House. Around 50 people attended the Wassail Event in Priory Meadow in January. Wild Burwell now has a Duke of Edinburgh volunteer working with them. The group has successfully applied for a grant for bird nesting boxes. These will be going up soon, with some on parish council owned land.</p>
Village Survey	No update on the survey, although the revised questions have been drafted. BEG now has a member who is a web designer and who is willing to set up a website for BEG.
Fossil Fuels	<p>No fossil fuel updates.</p> <p>It was noted that the Sunnica Solar Project decision has been delayed until March. Lea Dodds explained that the actual project uses only 0.5% of available agricultural land in East Anglia. Martin O'Leary reported that wildlife is flourishing at the Solar Farm in Factory Road. Jim Perry commented on the solar panels installed over the parking spaces at the Babraham Road Park and Ride site.</p>
Education	No updates but it is hoped that Alima Adams will be able to be involved in the future.

4. Any Other Business

Geraldine Tate informed the group that some of the members of the Repair Café Team were planning on holding a 'Swish' event on the 23rd March.

Martin O'Leary asked if the agenda could be amended in some way to reflect more relevant live topics.

Clive Leach to write an article for Clunch about the Climate Change Forum.

Jim Perry suggested that items people no longer required could be donated to the Repair Café, repaired if necessary, and then sold. It was felt that Cambridge Carbon Footprint Group would be a more suitable organisation to move this on.

5.Date of the next meeting

The next meeting to be held on the 5th March 2024, 7.30 pm at the Gardiner Memorial Hall.

The meeting closed at 8.45 pm.

Signed

Dated

Newmarket Road Sports Hub

Meeting with MLC – Leisure on Wednesday 17th January 2024.

Present:

MLC- Leisure Craig Mulhall and Andy Wilkinson

Burwell Parish Council Liz Swift, Paul Webb, and Yvonne Rix (Clerk)

Summary of Meeting

Paul Webb explained that grants from the Football Association for pitch improvements and goal stop netting for the Recreation Ground have been applied for. He also indicated that netting will be required for the Sports Hub pitches.

Craig Mulhall reported that there had been no update yet on the revised Local Football Facilities Plan (LFFP) despite Craig chasing the Football Foundation twice.

He continued to report that Andy Wilkinson had been in contact with Charlie Milner and had invited him to attend the meeting today on behalf of the Sports Centre. Unfortunately, he was unavailable. The Chair of the Sports Centre Management Group, Helen McMenamin-Smith was also unable to attend. It is understood that Charlie Milner, working on behalf of the Sports Centre, would like to see an area of land to accommodate a new larger sports centre (4 or 8 court size) left available at the Sports Hub, should the Sports Centre be in a position to develop in the future. Members of the Sports Centre would also like to be kept updated on the work to create the sports hub. Paul Webb had suggested that the Sports Centre should make a formal request to the Council to provide regular updates. Craig Mulhall explained that an area of land could be left for future development but that the current estimated cost for a 4 court sports hall is in the region of £2.83 million.

Craig Mulhall continued to explain that the aim is to get as many grass pitches as possible on to the hub. Mitigation to Sports England would be required should a grass pitch be created and then removed at a later stage for development.

There has been a change of CEO for This Land, but the thought continues that they are unlikely to offer to support the building of the pavilion in any way. Craig Mulhall and Andy Wilkinson reported that they had met with This Land earlier in the day and shared a possible layout plan for the sports hub with them. Changes have been made to the layout by rotating the 3G pitch from East to West to North to South to meet new Football Foundation guidelines for 3G pitches. Craig Mulhall understands that David Meek, the new Chief Executive Officer and Brenda Kibblewhite are due to be in touch with the Council fairly soon.

Liz Swift explained that the Parish Council is unable to move forward with the project until the formal offer letter has been received. This will need to be checked by our solicitors, prior to final approval by Full Council.

Paul Webb suggested that Craig Mulhall and Andy Wilkinson should be involved in the meeting with This land, and that also someone from the Council should attend the meetings with the Football Club in order to have some level of transparency.

Liz Swift explained that she is concerned that the Football Club has assumed that they will be taking over the site, and as yet this has not been approved by Council. Craig Mulhall explained that the meeting with the Football Club being held later in the day was to share the facilities mix with the Club. They have also suggested to the Football Club that if they are looking to be a stakeholder then

they should work to getting some capital behind the club. The Football Club is a fairly new entity and does not have the longevity compared with the Parish Council, who have been managing the Recreation Ground for many years and has a clear understanding of the amount of money it costs to maintain the pitches and pavilion. The Football Club taking over the management of the site could be seen as a huge risk that needs to be considered carefully by the Council.

Andy Wilkinson highlighted conditions that are likely to be included in any grant offer for the 3G sports pitch, the first one being an annual payment/earmarking of around £32,000 for the Pitch Replacement Fund. The FA would also require the pitch to become registered under a booking system and this will have a cost of around £2,000 per year. The booking system would need to include both the pitches at the sports hub and at the Recreation Ground. It is likely that Margaret Field would not be needed for sport.

Craig Mulhall confirmed that the project is not yet in a position to start talking about a commercial letting contract for any third party and that part of their role would be to look at how the facility will be managed, but that this is something that will need to be discussed soon.

Craig Mulhall confirmed that they would update This Land and also write to This Land of the need to expedite the land offer. A copy of these notes to be sent to MLC – Leisure and This Land.

Liz Swift emphasised that as previously stated by Andy Wilkinson, that there is a need for the sports hub to be used by sports other than football. Andy Wilkinson reiterated that this is the case and will definitely be a requirement. At the moment the main funding available is from the Football bodies.

Realistically looking it is likely that the date for submitting a grant application will be approximately early 2025. However, if there is a delay with the LFFP or the land transfer offer, then the date will be delayed further. The FA/FF have asked for an idea of the facility mix, details of ownership of the land and a delivery plan. Under the Section 106 Agreement the land has to be transferred to the Parish Council by the completion of the 99th house on the site.

There is also a need for the Football Club to look at its management structure with a view to moving away from a community led organisation to a more formal organisation, with an Operational Board. A business plan to be put together and presented to the Council on how they would look to manage the facility. Paul Webb suggested that some of the Councillors could work together with the Football Club to put together a plan. In order for the Parish Council to ensure longevity to protect the asset, any agreement will need to be contractual. This is a totally different set up to the agreement with the Cricket Club for Mingay Park. Whoever ends up managing the site the wider impact on the Council has to be considered.

Paul Webb asked if the Football Club has updated its 5 year plan. Craig Mulhall and Andy Wilkinson to find out. The Five-year plan is needed to help design the facilities mix.

Liz Swift commented that time needs to be available for other sports to use the pitches. There is likely to be opportunities during the daytime and these could be a range of activities, sports and non-sports related. Craig Mulhall and Andy Wilkinson to provide some examples to present to Full Council.

Car parking has been included within the site. The initial plan is for just having a pavilion, but the suggestion of having a gym facility should not be forgotten. The pavilion as shown on the facilities mix could be extended on to the site of the U11/12 9V9 pitch sited behind the building. However, the FA or FF will not give funding for a gym or a sports centre.

Discussions should take place with East Cambs District Council about the need for a Sports Centre and particularly a gym, as the ECDC Sports Facility Audit has identified a shortage of around 10 fitness stations in the locality of Burwell. It will also be worth talking to private investors about the gym. Larger commercial gyms have established that there is the need for more gym facilities in rural areas and are looking for opportunities. All funding sources need to be investigated. Should any proposed increase in property numbers for the development arise, then this could be used as a bargaining point in return for increased monetary input from the developers.

The 3G pitch will need to be fenced, have LED lighting, which is tracked, allowing a recording of which pitches have been used. There will also need to be a gated entrance, which can be linked to the booking system.

Paul Webb questioned if we should write to Lucy Frazer again as our local MP and if so if a letter would be better coming from Craig Mulhall or the Parish Council. It was agreed that it should be the Parish Council as it is a local constituency matter.

Craig Mulhall to speak to This Land about getting the official offer letter sent to the Council.

It was agreed that the next meeting, which would include the whole taskforce should be arranged. It is hoped that this can be a face-to-face meeting. It was agreed that notes from the meeting would be shared and Paul Webb asked that notes/correspondence from the meeting with the Football Club, Football Foundation and Football Association are also shared.

Having outdoor gym equipment and possibly a trim track can also be discussed at a later date. The Football Club may also be keen to have a social area as this could bring in revenue for the club and this may encourage those not using the sports hub to visit.

Meeting to discuss Charges for Recreation Ground Users from 1st April 2024

Present: Michael Swift, Liz Swift, Paul Webb, Geraldine Tate, Yvonne Rix, and Sarah Ashby. Charlie Milner and Chris O'Neil had also been invited to attend the meeting but were unable to attend.

Charges for using the Football Pitches and Pavilion.

The Group considered the expenditure for the facility between the 1st April 2023 and 31st December 2023. The costs included energy charges of £3609.30, rates £296.83, grass cutting and pitch maintenance at the Recreation Ground, £19,795.00, grass cutting at Margaret Field £1171.50, cleaning of the pavilion 2 hours per week, hire of the toilet at Margaret Field £100.00 per month, plus a further £2,000 additional pitch maintenance at both sites. The Council had also incurred further expenditure as a result of the damage caused by the burst water pipes.

The Football Club currently pay £5000 per year towards the costs. A grant application has been made to the Football Association for assistance with the cost of the pitch maintenance and if successful, this will help towards the costs, but it is likely that the Football Association may request additional work that needs to be carried out as well.

The Football Club should be responsible for covering the costs of the toilet on Margaret Field as they are the only ones that use it. Margaret Field is not allowed to be used for Football if it does not have a toilet. It was agreed that an invoice should be issued to the Club for this season's toilet hire.

It was proposed and agreed that the Football Club should be charged £7500.00 per season (from April).

Charges for the use of the Tennis Courts and Lights.

Sarah Ashby reported that the courts are being used regularly and that they Club Sparks system is working well. The current charges are £6.00 per hour or £7.50 per hour if the lights are used.

It was proposed and agreed that the charge should rise to £7.00 per hour from 1st April 2024 and ££9.00 per hour if the lights are used.

Charges for the use of facilities including the Skate Park by commercial organisations

The cost of Skateboarding tuition sessions and holiday clubs with the Shredder Skate School are available online, with £11 being charged per participant for a group session, to £42.00 per hour for three participants with one Instructor. It is not known exactly how many sessions the Skate Park is used for each week. There are maintenance costs to keep the skate park in a good condition.

Bootcamps are also held at the Recreation Ground. A number of parishes charge the boot camp instructors to use their facilities, often £10.00 per hour/session.

Invoicing the hirers may be difficult as no one is needed to open and close the facilities. Having a Licence/Permit may be an option.

It was suggested that income received from the commercial use of the skate park could be ring-fenced for repairs.

Those using the area as a means to make an income should be asked for a copy of their Public Liability Insurance Certificate. This should be done by the 31st March 2024. Having a form similar to the Willingham Parish Council Booking Form may be useful. Notices will need to be posted at the Recreation Ground with a request for the certificates and the charges that will be made from 1st April

2024. £10.00 per session/hour was thought to be a suitable amount. Users could be invoiced for the licence for the hours they intend to use the facility for on a monthly basis. Using the County Court or a debt collector may be required if the users failed to comply with the new terms. It was agreed that Max Jamieson from the Shredder Skate School should be invited to attend a meeting to discuss the way forward.

The meeting closed at 8.30 pm.



Dear Residents of The Causeway,

Re: Construction Works at the Rear of 75-91 The Causeway

I trust this letter finds you well.

We are writing to inform you about the upcoming construction works in your local area, which are scheduled to commence shortly. Our aim is to keep you informed and engaged throughout this process to minimise any inconvenience and address your concerns.

To kick off the project, we have initiated the land-clearing process and will be conducting trial holes and surveys starting this Thursday, January 18th. In order to facilitate these activities, we kindly request your cooperation in refraining from parking in front of the site access and the grass verge at the bottom of the lane. Temporary fencing will be erected around these areas this week to ensure safe and unobstructed access.

Attached to this letter, you will find a sketch outlining the specific areas where we will be working during this initial phase.

As part of our commitment to enhancing the local infrastructure, we will be collaborating with Anglian Water to upgrade the existing foul drain. This work will primarily take place just outside the site entrance on the grass verge. Additionally, we have plans to improve the lane surface and will be working closely with the Highways department to enhance the entrance into the lane in the near future.

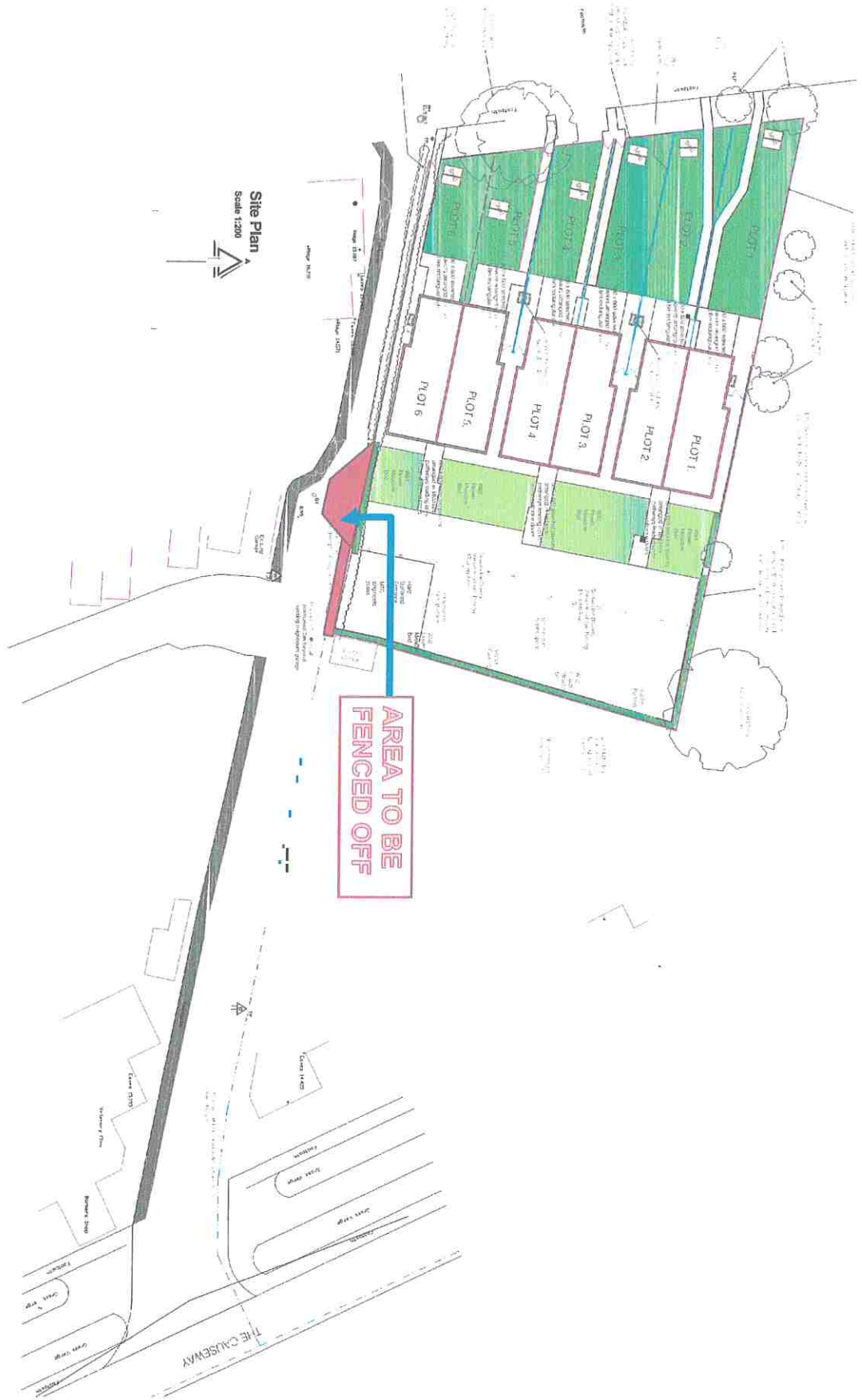
We understand the importance of these improvements to the overall well-being of the community, and we appreciate your cooperation and understanding during times when we need to carry out work on the lane and road junction. Rest assured, we will keep you informed of specific dates for these works to ensure everyone is aware and prepared.

Should you have any questions or concerns, please do not hesitate to reach out to our dedicated Site Liaison person, Andrew Muskett, at 07818 420346.

Thank you for your understanding and cooperation as we embark on this endeavour to enhance the local living experience.

Best Regards,

Luna Developments



Site Plan
Scale 1:200

AREA TO BE
FENCED OFF

THE CAUSEWAY

Yvonne Rix

From: Mirka Bures <mirkanatie@gmail.com>
Sent: 06 February 2024 12:03
To: Yvonne Rix
Subject: Speeding

As previously said over the phone

I have reported the incident that has happened on 5/2 at 15.27 where car kept speeding from causeway and met my daughter crossing road half way - she started crossing after careful check - all we know car is grey as it was a shock !

Case references are

cc-06022024-0126

And

966-296-24-3535-we03

As mentioned over the phone it has been over 4 yrs when I first notified you about speeding problems. No changes has been made. Children made sign won't do change , stickers on bin that goes out once a week has no change! Talking to children about road safety - children aren't the problem they are not the drivers. My daughter has been very shaken by this inconsiderate driver and fact that he has been on phone! I'd like to ask what has been done ! Where are the roads signs for kids crossing on each side of the road , speeding camera or traffic callings that were discussed. As previously I'm not seeing any progress !

Regards

M Bures