

## **Minutes of the Safety Group Meeting held on 18<sup>th</sup> June 2024 at the Jubilee Reading Room**

**Present:** Paul Webb (Chair), Jim Perry, Liz Swift, Lea Dodds, Brenda Wilson, Ian Woodroofe, and Geraldine Tate.

1. Apologies for absence had been received from Clive Leach. Geraldine gave her apologies for being late.
2. The minutes of the meeting held on 19<sup>th</sup> March 2024 were approved and signed as a true record.
3. All updates were covered during the rest of the meeting.
4. **Website – Safety/Crime/Scams Reporting Information**  
It was agreed that at the next meeting the group should consider items that need updating on the website. The East Cambs website is an excellent example. Lea Dodds suggested adding a link to the East Cambs website. Figures need totalling.
5. **Emergency Plan**  
Ian Woodroofe agreed to spend some time on the plan. Having a link to the ECDC Emergency Plan is an idea. It was agreed that the emergency plan should be an item on the agenda for the next meeting.
6. **Speeding on the Causeway**  
The group considered a number of emails from a resident regarding speeding along the Causeway and also some vehicles increasing speed on the approach to the Zebra Crossing. It was noted that this is an issue for the Police and not the Parish Council. Speedwatch sessions need to be reactivated with sessions taking place in July. Ideally two teams are needed. An up-to-date map of all the places in Burwell where speed watch can be carried out is required. Jim Perry was also asked to go back to the County Council and ask what the protocol is for those participating in Speedwatch and for an update on what equipment can be used. Speedwatch and a MVAS unit can be put in place on the Causeway. Paul Webb reported that he had suggested a meeting with the resident, but this had not happened. Other Councillors may have met with the resident. Lea Dodds asked if the MVAS signs record/video and if the signs automatically calibrate? Paul Webb explained that Westcotec are in the process of producing a sign that records more information and that the signs do automatically calibrate. They are also subject to a one-year guarantee. Lea Dodds reminded the group that earlier in the year a letter had been sent to the Police and Crime Commissioner asking about evidence- based information regarding driving on footpaths. The Police and Crime Commissioner responded by saying that he was unable to answer the question raised and that the question should be raised with the local Constabulary. The Clerk had raised the question with the local Constabulary, but no response had been received. Jim Perry informed the group that he had a discussion with the Police earlier in the week and they had explained to him that visual evidence is required in order for the Police to act. Liz Swift informed the group that she is asking for a meeting with the Police at which point clarification of footage from an individual phone as evidence can be sought.
7. **20 mph Update**  
We are still waiting for the maps from Highways. Until we get the maps, we are unable to make the webpage live or set dates for meeting. Meeting of the Safety Group to be arranged once maps are received and at this point the website and meeting dates can be arranged. A response form, which can be approved by Highways needs to be drafted prior to the informal consultations taking place.

Geraldine Tate reported that she has spoken to an ex-Police Officer who told her that the Police will not enforce a changing speed restriction on a main route through the village and wanted to check if the Police will have the opportunity to make comments on the schemes for Burwell prior to the plans being made available for the informal consultations. The Clerk to check this out with Highways. It would be a waste of time if the parish was to be consulted on plans which the Police are highly likely to object to. Ian Woodroffe raised the point about the maps sent from Highways not being easy to read. The Clerk has asked if a simpler, larger single map could be provided.

8. MVAS Units

Paul Webb reported that the MVAS units have been repaired and are due to be brought back when the training takes place. Provisional training dates are the 9<sup>th</sup>, 10<sup>th</sup> or 11<sup>th</sup> July. Ian Woodroffe informed all that he is unable to attend training on these dates. Paul Webb to see if there is any availability for the 15<sup>th</sup>, 16<sup>th</sup> or 18<sup>th</sup> July 2024. The training session will be from 9.30 am to 12.30 pm and will be held at the Gardiner Memorial Hall.

9. Other business

Chris O'Neill's name needs to be removed from the group details on the website as he does not wish to belong to the group.

Ian Woodroffe feels that it is more important to spend time on the 20 mile per hour speed restriction and the MVAS signs in preference to the Emergency Plan.

A question was raised about what would happen if there was a total power failure at the Gardiner Memorial Hall and if there is any emergency back-up.

The next meeting will be held on 20<sup>th</sup> August (tbc). The next deadline for Clunch is 1<sup>st</sup> July and possibly an update on the 20 mph situation should be submitted. Lea Dodds reminded all that it had been suggested that in order to keep people informed, information could be delivered door to door, and Clunch so far is the best way to do this.

The meeting closed at 8.13 pm.

Signed

Dated

Burwell Parish Council  
Asset and Environment Group  
Meeting of 25.6.2024 7.30 pm at The Gardiner Memorial Hall  
Minutes

Present: Lea Dodds (Chair), Linda Kitching, Clive Leach, Liz Swift, Michael Swift, and Ian Woodroffe.

**A&E/25062024/01 Apologies for absences and Declarations of Interests**

Apologies for absence had been received from Richard Jenkins, Paul Webb, Jim Perry, Geraldine Tate, and Chris O'Neill.

There were no declarations of interests.

**A&E/25062024/02 Approval of the minutes of the meeting held on 30<sup>th</sup> April 2024**

The minutes of the meeting held on 30<sup>th</sup> April 2024 were approved and signed as a true record of the meeting.

**A&E/25062024/03 Non-Agenda updates from the previous meeting**

The Clerk reported that she unfortunately has not had the time to obtain quotations for lights for the rear of the Gardiner Memorial Hall or any work towards the pre-application submission for the Gardiner Memorial Hall entrance and exit.

The resident of 41 Baker Drive was not happy about having to wait until the autumn for the cemetery hedge to be cut. She does not believe there are any bird nests within the hedge, but she has seen a number of rats and has ask if the Council could deal with these. The Clerk to ask the Maintenance Officer to see if there are any noticeable nests around.

**A&E/25062024/04 Consideration of Action Sheet items**

Project	
GMH refurbishment Phase Two	It is understood that the architect is recovering well and will hopefully be back working in the near future.
GMH Exit	Work for pre-application submission still to be carried out.

**A&E/25062024/05 Land Adjacent to 9 Poplars Close**

A request has been received from the owner of 9 Poplars Close asking if they can investigate if there is a soakaway in the area of land adjacent to their property that takes water from their downpipe and if not, if they could install one. The soakaway should have been constructed when the building was extended in 2002. The Parish Council maintains the area of land, but it is not known if it is actually owned by the Council. There is a risk that the trees planted could be damaged if work were carried out on site and the quantity of water that now needs to be accommodated due to the new large extension is a concern. If the Parish Council was to consider allowing the request, then a detailed proposal on how the work would be expedited would be required so that the Council could make an informed decision. In the first instance it was agreed that the resident should go to ECDC and ask if they are able to look on their archive files to see if they have the plans back to 2002 when the initial extension was built.

**A&E/25062024/06 Bus Shelter Audit**

Stephenson's bus company has come back to us with regards to the use of bus shelters and have suggested that the Toyse Lane/Ness Road bus shelter, Hawthorn Way/Toyse Lane, and the Anchor bus shelters on North Street should be repaired first. They also raised concerns about overhanging branches. They did not respond to the question

regarding advertising in bus shelters. It was agreed that the Maintenance Officer should be asked what work he feels need to be carried out and if he is able to do the work.

**A&E/25062024/07 Tree Work 22 Pound Close**

An email has been received from the owner of 22 Pound Close asking if some work can be carried out to the trees overhanging his garden from Jubilee Green. It was agreed that the ECDC Tree Officer, Kevin Drane should be asked to visit the site and ask what work needs to be carried out.

**A&E/25062024/08 Mandeville Hall – Guttering Soakaway**

The cost to construct a new soakaway for Mandeville Hall will be in the region of £2500.00 plus VAT. It was agreed that a further fiberoptic inspection should be carried out to find out if any more can be found out about why the drain is blocking.

**A&E/25062024/09 Fire Alarm Maintenance Gardiner Memorial Hall and Pavilion**

Some prices have been received to carry out Fire Alarm Maintenance and Emergency light Checks at the Pavilion and Gardiner Memorial Hall. The Clerk to look at what is exactly need before the checks are considered again at a later date. Comparison quotations will also need to be obtained.

**A&E/25062024/10 Any other urgent matters**

Ian Woodroffe informed the group that he is aware of an offer of a young Christmas tree that is available that could be planted on Pound Hill. It was agreed not to accept the offer at this point in time.

An email has been received informing the Council that there is a lot of hemlock in the village and if any of the authorities could do something about this. Lea Dodds reported that he had looked online and could not find any national or regional authorities that have a responsibility for dealing with hemlock. The plant can not be controlled and there is variance in online articles of just how much of a hazard it is. The email could be referred to East Cambs District Council or Cambridgeshire County Council.

A member of the public has some walnut trees available if the Council is interested. It was suggested that the member of public should be put in contact with the tree nursery who may be interested in having some.

**A&E/25062024/11 Date of the next meeting 27<sup>th</sup> August 2024**

The next meeting to be held on 27<sup>th</sup> August 2024.

The meeting closed at 8.25 pm.

Signed

Dated

### **Strategy Group Meeting held on 13<sup>th</sup> June 2024**

Present: Liz swift (Chair), Michael Swift, Geraldine Tate, and Ian Woodroffe. Also present Yvonne Rix (Clerk). Apologies had been received from Paul Webb, Lea Dodds and Chris O'Neill.

### **Strategy Day – 6<sup>th</sup> July 2024**

The Group agreed that the agenda for the Strategy Day would include the review of the Five-Year Plan. Spencer Nunn from Burwell Computers will hopefully be attending to work through downloading the Microsoft Authentication App on to councillors' own individual devices to enable emails to be opened.

Non-attendance at meetings should also be mentioned.

The rest of the day should be earmarked for discussion on communication. This should include acoustics at Parish Council meetings, possible review/update of the website, hard copy publications such as a newsletter, social media and information on the website. We do however need to be realistic on what we can actually do.

### **Parish Clerk**

The following was agreed:

The Parish Clerk post should be for 30 hours per week. Affordable due to a lower scale point than the existing Clerk and that a lower level of superannuation will be paid by the Council as will offer the NEST Scheme not LGPS.







The Responsible Finance Officer post will be for 5 hours per week. Yvonne Rix will be continuing with this role and it was agreed that she should be paid the same hourly rate as before due to her CiLCA qualification and experience. The cost of this role will be covered by no longer contributing to the LGPS. Yvonne Rix added that she did not wish for the rate to be subject to annual performance increments.

An advert and application form was agreed. The vacancy to be advertised as soon as possible. The vacancy will be advertised around the village, on Facebook, the Council Website, through CAPALC and SLCC. It was also suggested that the advert should be placed with Indeed.

Unless already qualified, the new Clerk will need to attend some initial training and partake in the CiLCA Course as soon as possible.







A new desk will need to be ordered for the RFO, along with a new computer for the Clerk.

# BURWELL PARISH COUNCIL – WEEKLY INSPECTION OF GROUNDS, PLAY AREAS AND EQUIPMENT

SITE	DATE	CONDITION OF FIELD OK/ACTION REQUIRED	DEFECT REPORTED	ACTION REQUIRED	SIGNATURE
MARGARET FIELD	10/6/2024	OK			
PLAY AREA					
JUBILEE GREEN	10/6/2024	OK			
	10/6/2024	OK			
PLAY AREA					
WESTHORPE	10/6/2024	OK			
	10/6/2024	OK			
PLAY AREA					
	10/6/2024	OK			

RECREATION GROUND	10/6/2024	OK						✓
PLAY AREA								✓
SKATE PARK	10/6/2024	OK						✓
	10/10/2024	OK						
PAULINES SWAMP								
	10/6/2024	OK, PAGE SET FILE TO A DISPLAY BOARD BLOCIN TRAIL L&A + DAMAGED TRAILS.						✓

# BURWELL PARISH COUNCIL – WEEKLY INSPECTION OF GROUNDS, PLAY AREAS AND EQUIPMENT

SITE	DATE	CONDITION OF FIELD OK/ACTION REQUIRED	DEFECT REPORTED	ACTION REQUIRED	SIGNATURE
MARGARET FIELD	17/6/2024	OK			
PLAY AREA					
JUBILEE GREEN	17/6/2024	OK			
	17/6/2024	OK			
PLAY AREA					
	17/6/2024	OK			
WESTHORPE	17/6/2024	OK			
PLAY AREA	17/6/2024	OK			



RECREATION GROUND	17/6/2024	OK							✓
PLAY AREA									✓
	17/6/2024	OK							✓
SKATE PARK									✓
	17/6/2024	OK							
PAULINES SWAMP									
	17/6/2024	OK							✓







Burwell Parish Council  
Property Checks

Date 11/7/2024

Check carried out by Gabe C

	Gardiner Memorial Hall	Mandeville Hall	Cemetery	Cemetery Chapel	Jubilee Reading Room	Pavilion
Roof						
Walls	OK	OK	OK	OK	OK	OK
Windows	OK	OK	OK	OK	OK	OK
Doors	OK	OK	OK	OK	OK	OK
Guttering	OK	OK	OK	OK	OK	OK
Drains	OK	OK	OK	OK	OK	OK
Car Parking Spaces (Potholes etc)	OK	OK	OK	OK	OK	OK
External Lighting	OK	OK	OK	OK	OK	OK
Other						
Clock	OK	OK	OK	OK	OK	OK

# BURWELL PARISH COUNCIL – WEEKLY INSPECTION OF GROUNDS, PLAY AREAS AND EQUIPMENT

SITE	DATE	CONDITION OF FIELD OK/ACTION REQUIRED	DEFECT REPORTED	ACTION REQUIRED	SIGNATURE
MARGARET FIELD	1/7/2024	ok			
PLAY AREA					
JUBILEE GREEN	1/7/2024	ok			
	1/7/2024	ok			
PLAY AREA					
WESTHORPE	1/7/2024	ok			
	1/7/2024	ok			
PLAY AREA					
	1/7/2024	ok			



## Yvonne Rix

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**From:** Juleen Roman <Juleen.Roman@eastcambs.gov.uk>  
**Sent:** 26 June 2024 13:28  
**To:** Yvonne Rix  
**Subject:** Margaret Field Heath Road Burwell  
**Attachments:** 79-00963.pdf

Good afternoon,

We received a report that a circus was located on the field for a few days recently.

Condition 3 of the attached decision notice states that the land shall be used as a playing field and for no other purpose.

I have discussed the situation with the Interim Planning Manager, David Morren, and he has advised that should you wish to try and repeat such use in the future, then you would need to apply to either remove or vary the condition, or submit a full planning application before doing so.

I must advise you that the suggestion that you submit an application does not mean that it would automatically be granted as all cases are dealt with on their merit and are subject to consultation.

Please can you let me know how you intend to proceed.

Kind regards

Juleen

The above comments are made at Officer level only and do not prejudice any future decision, which may be taken by this Planning Authority.



East Cambridgeshire  
District Council

Juleen Roman

Planning Enforcement Team Leader

Planning



01353 665555



[www.eastcambs.gov.uk](http://www.eastcambs.gov.uk)



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[@EastCambs](https://twitter.com/EastCambs)

East Cambridgeshire District Council, The Grange, Nutholt Lane, Ely, Cambridgeshire  
4EE

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**EAST CAMBRIDGESHIRE DISTRICT COUNCIL**  
CAMBRIDGESHIRE

Form 4

REF. E/0963/79/F

TOWN AND COUNTRY PLANNING ACT, 1971

**PLANNING PERMISSION**  
SUBJECT TO CONDITIONSTO Burwell Parish Council  
45 North Street  
BURWELL  
CAMBRIDGE

The Council hereby grant permission for change of use from agricultural to recreational purposes  
at Heath Road, Burwell

in accordance with your application dated 8th November 1979  
and the plans, drawings and documents which form part of the application, subject to  
standard condition A set out overleaf and to the additional conditions set out below.

**ADDITIONAL CONDITIONS**

1. No trees shall be topped, lopped or cut down and no shrubs or hedges shall be cut down without the approval of the Local Planning Authority.
2. Before the development hereby permitted is completed, a fence 4 ft high shall be erected along the northern boundary of the site to the satisfaction of the Local Planning Authority.
3. The land shall be used as a playing field and for no other purpose.
4. The existing trees and hedges shall be protected to the satisfaction of the Local Planning Authority while development operations are in progress.
5. All works shall be carried out and completed strictly in accordance with the approved details to the satisfaction of the Local Planning Authority.

This permission is granted subject to due compliance with the bye-laws and general statutory provisions in force in the district and does NOT constitute approval under Building Regulations.

Dated: 3rd January 1980

The Grange, Nutholt Lane, ELY, CB7 4PL

**Yvonne Rix**

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**From:** Street Works <street.works@cambridgeshire.gov.uk>  
**Sent:** 24 June 2024 11:05  
**Subject:** 24-1039 Proposed TTRO - Burwell Footpath 9 & Wicken Footpath 14 19/08/24 to 17/02/24  
**Attachments:** Burwell FP9 Temp Diversion Route.pdf; Wicken FP14 Temp Diversion Route.pdf; Temporary-traffic-road-regulation-order-TTRO-application-form1-2023-24 Burwell FP9.docx; Temporary-traffic-road-regulation-order-TTRO-application-form1-2023-24 Wicken FP14.docx

Good morning

Please find attached the proposed TTRO application for your information. If you have any comments, please respond by 30/06/24. If no comments are received we will proceed with the application and a copy of the Order will be circulated for information once made.

**Kind regards**

**Sharon Fuller**  
**Street Works Officer**

Highways Service  
Cambridgeshire County Council  
Tel: 01480 372444

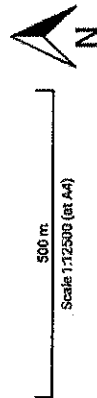
*Please use the link below to all our forms*

Highway licences and permits - Cambridgeshire County Council

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**Burwell FP9 Temp Diversion**

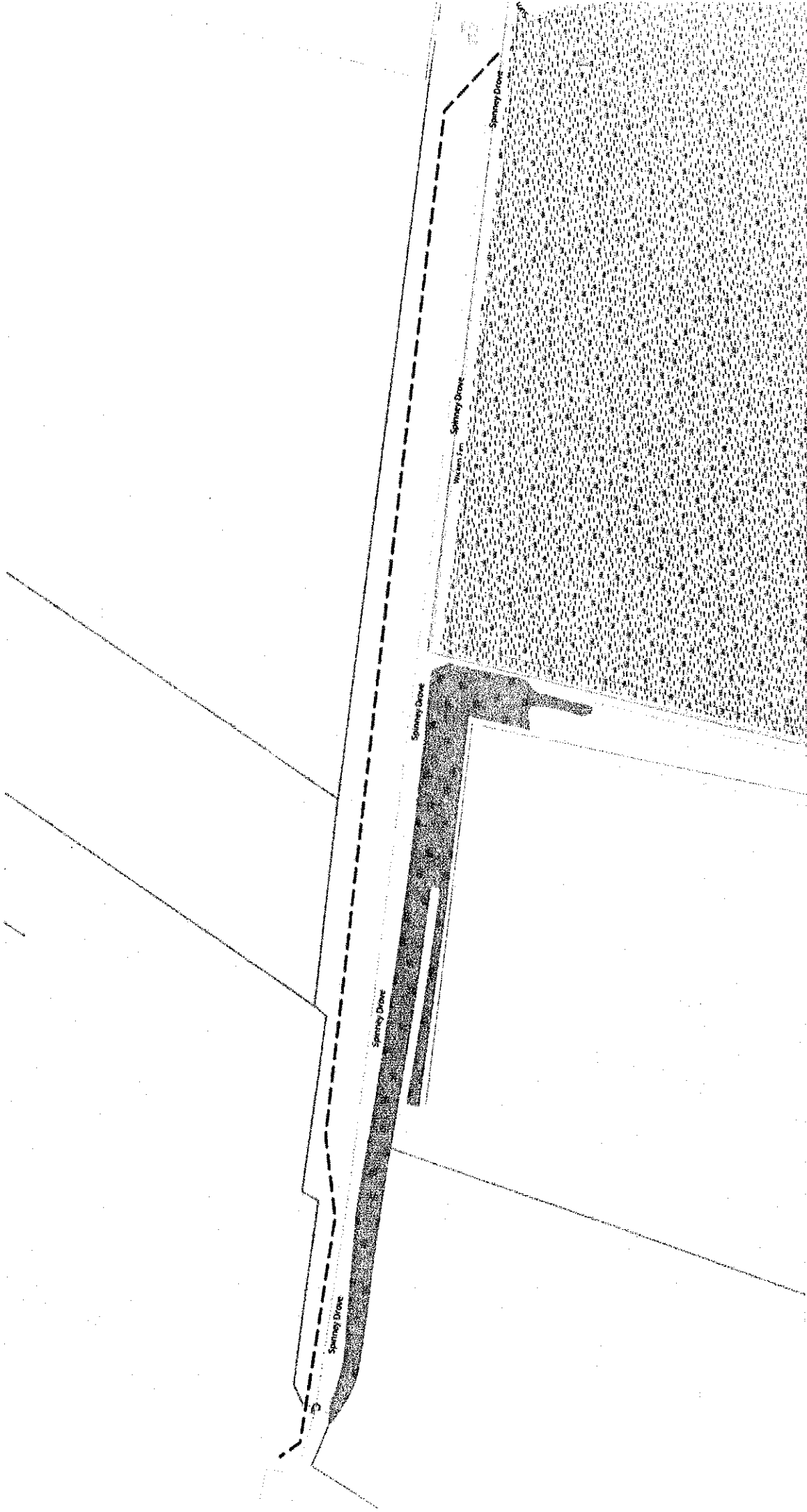


Drawn by Ellis Selway 07/05/24





# Wicken FP14 Temp Diversion Route





## TEMPORARY TRAFFIC ORDER APPLICATION FORM (TTRO)

Please Send Your Applications to:	Applicants Details:
<p>Cambridgeshire County Council Street Works Team Vantage House Washingley Road Huntingdon Cambridgeshire PE29 6SR</p> <p>Tel: 01480 372444 Email: <a href="mailto:street.works@cambridgeshire.gov.uk">street.works@cambridgeshire.gov.uk</a></p>	<p>Name: Ellis Selway (on behalf of National Trust) Address: Wicken Fen, Lode Lanem Wicken, Ely, Cambs CB7 5XP</p> <p>Tel: 01353 720274 Emergency 24-hour Contact No: 07812 707067 Email: <a href="mailto:ellis.selway@nationaltrust.org.uk">ellis.selway@nationaltrust.org.uk</a></p>

The cost of this application is:  
£1262.00 for a Full Order or £885.10 for an Emergency Order

YOU MUST ALLOW AT LEAST **12 WEEKS** FOR THIS ORDER TO BE PROCESSED. A STREET WORKS PERMIT MUST HAVE BEEN SUBMITTED BEFORE THIS FORM WILL BE CONSIDERED

PLEASE TICK ALL RELEVANT OPTIONS THAT APPLY:

ROAD CLOSURE	<input type="checkbox"/>	FOOTPATH CLOSURE / PUBLIC RIGHTS of WAY *** Please see Notes for Applications below.	<input checked="" type="checkbox"/>	SPEED LIMIT	<input type="checkbox"/>	OTHER (Please specify below)	<input type="checkbox"/>
Additional T/M Requirements	<p>NONE <input type="checkbox"/> STOP / GO <input type="checkbox"/> 2-WAY LIGHTS <input type="checkbox"/> 3-WAY LIGHTS <input type="checkbox"/></p> <p>HOURS OF OPERATION: _____</p>						
<b>DESCRIPTION OF WORKS:</b>							
<p>Temporary diversion of Burwell FP9 through Burwell Fen from <u>///posts.shuttered.bike</u> north to <u>///stopwatch.flops.reprints</u> (approx. 1445m) during peatland restoration works and reinstatement of surface. This diversion will enable us to delineate pedestrian access from construction traffic.</p>							
Road Name		Footpath links from Reach Lode to Burwell Lode					
Parish / Town		Burwell					
Road Number (i.e.: A140)							
Location of Works		<u>///parts.journey.apparatus</u> to <u>///sketches.registers.racked</u>					
Closure Start Date:		19/8/24		End Date:		17/2/25	
Closure Times: 24/7 or Specify Times		24/7					

<b>Working Hours: 24/7 or Specify Times</b>	19/8/24 to 1/11/24 Mon to Fri 08:00-17:00
<b>8Diversions Route – List all roads &amp; parishes (with names and numbers if possible)</b> These can be found on <a href="https://www.roadworks.org">Roadworks.org</a> with “NSG” selected under Operational Info within the Map Layers Menu.  <b>Please provide a map showing the extent of the closure and diversion route.</b>	Diversion route shown in map <i>Burwell FP9 Temp Diversion Route</i> .
<b>Will the alternative route include a Trunk Road? (If so, it is the responsibility of the applicant to gain agreement from the National Highways and submit a copy of the approval to Street Works)</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>  Details:
<b>Does the above route have any restrictions, i.e., Bus Gates (Cambridge City), Low bridges, weight limits, tunnels, fords, ‘one way’ or other Orders on it? (If yes then please give details).</b>  Some of these can be found <a href="#">here</a>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>  Details:
<b>Will this Order apply to pedestrians, cyclist and/or equestrians? (If so, please provide details)</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>  Details: Users of public footpath.
<b>Please add any comments that you feel may assist the application</b>	Proposed closure date is latest possible to allow re-establishment of grass. This can be brought forward if re-establishment is achieved earlier.

<b><u>Payment Details</u></b>	
Please specify the details of the company or individual that Cambridgeshire are to collect payment for the TTRO to be processed.	
<b>Company Name:</b> National Trust	
<b>Address:</b> National Trust	<b>Tel. No:</b>
	<b>Email:</b>
<b>YOUR ORDER NUMBER:</b>	

Please note: It is the applicant's responsibility to inform residents, businesses, the Local Parish Council and County Councillors about the closure. We may request to see the information you have sent them prior to sending you the legal order. Details can be found by following this [link](#)

**FAILURE TO ADHERE TO THE CONDITIONS SET OUT WITHIN THIS DOCUMENT MAY RESULT IN AN APPROVED ORDER BEING WITHDRAWN.**

### **REQUIRED ADDITIONAL IMPORTANT INFORMATION**

1. Please ensure you give the official road name with the correct spelling for which the Order is required.
2. Access may be allowed to Emergency Services **IF** safe passage permits.
3. Pedestrian / Cyclist and Access to properties must be allowed at **ALL** times, unless otherwise agreed.
4. An order will only be granted where a suitable alternative route or arrangements are available.
5. A clear map showing the extent of the closure and diversion route must be attached to this application.
6. Signs 1050mm by 750mm bearing the words "This Road will be closed "From ..... To ....." and including the dates of the closure **MUST** be placed at all approaches to the site **at least 14 days** prior to the proposed closure.

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### **Notes for Applications to close Public Rights of Ways (PRoW) / Footpaths**

1. CCC strongly encourages early engagement with PRoW Officers prior to any application being submitted to close a Public Right of Way or footpath (PRoW).
2. Initial applications to close a Public Right of Way or footpath can only be granted for a maximum duration of 6 months.
3. If the applicant is aware that the closure is likely to exceed 6 months, they should indicate this on the initial application but will still need to apply for an extension using the following procedure:
4. The applicant needs to apply to Street Works at least **8 WEEKS** before the expiry date of the initial 6-month TTRO with full justification AND any alternatives that have been considered and reasons for not being able to accommodate any alternatives.
5. The applicant should use reasonable endeavours to minimise any extension duration and further extensions may be refused.
6. Applicants will be required to meet on site with our Senior Street Works Inspector and PRoW Officer to discuss the reasons for the extension and justification. The site meeting must be held within 2 weeks of the extension request being submitted to Street Works and applications to the Secretary of State (SoS) will not be progressed until the meeting has

been held and alternatives explored. The SoS requires a minimum of 4 weeks to consider an extension request. Any applications that do not comply with item 4. may be automatically refused.

7. All applicants should be prepared to accommodate any reasonable alternatives suggested by the Senior Street Works Inspector and PRow Officer and will be asked to justify in writing any refusal to accommodate reasonable and achievable alternatives. Additional cost to the works promoter will not be considered justification.
8. Applicants should not assume the full duration of the extension request will be granted and a reduced period may be agreed at the site meeting.
9. Applicants should not assume that extensions will be granted by CCC even if the Secretary of State (SoS) approves an extension.
10. The PRow should be reopened as soon as reasonably practicable and in a condition that is safe for all users of the PRow. In any case, it should be reopened in a safe condition, no later than the expiry date of the extension, if granted.
11. Failure to reopen a PRow on or before the expiry date of the TTRO / extension may result in CCC initiating appropriate enforcement action.

**DECLARATION:**

**All the information given in this application is true and I have checked all the names of streets and parishes against an official map of the area.**

**Applicant's Signature:** Ellis Selway **Date:**08/03/24

**Company:** National Trust

**Position:** Peatland Restoration Project Manager



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**The cost of this application is:**  
**£1262.00 for a Full Order or £885.10 for an Emergency Order**

**YOU MUST ALLOW AT LEAST 12 WEEKS FOR THIS ORDER TO BE PROCESSED. A STREET WORKS PERMIT MUST HAVE BEEN SUBMITTED BEFORE THIS FORM WILL BE CONSIDERED**

**PLEASE TICK ALL RELEVANT OPTIONS THAT APPLY:**

<b>ROAD CLOSURE</b>	<input type="checkbox"/>	<b>FOOTPATH CLOSURE / PUBLIC RIGHTS of WAY</b> *** Please see Notes for Applications below.	<input checked="" type="checkbox"/>	<b>SPEED LIMIT</b>	<input type="checkbox"/>	<b>OTHER (Please specify below)</b>	<input type="checkbox"/>
<b>Additional T/M Requirements</b>	<p>NONE <input type="checkbox"/> STOP / GO <input type="checkbox"/> 2-WAY LIGHTS <input type="checkbox"/> 3-WAY LIGHTS <input type="checkbox"/></p> <p>HOURS OF OPERATION: _____</p>						
<b>DESCRIPTION OF WORKS:</b>							
<p>Temporary diversion of Wicken FP 14 along the northern edge of Spinney Drove from <u>///parts.journey.apparatus</u> to <u>///sketches.registers.racked</u> (approx. 688m) during flood embankment works and reinstatement of grass surface. This diversion will enable us to delineate pedestrian access from construction traffic</p>							
<b>Road Name</b>		Footpath links to Upware Road					
<b>Parish / Town</b>		Wicken					
<b>Road Number (i.e.: A140)</b>							
<b>Location of Works</b>		<u>///parts.journey.apparatus</u> to <u>///sketches.registers.racked</u>					
<b>Closure Start Date:</b>		19/8/24		<b>End Date:</b>	17/2/25		
<b>Closure Times: 24/7 or Specify Times</b>		24/7					

<b>Working Hours: 24/7 or Specify Times</b>	19/8/24 to 1/11/24 Mon to Fri 08:00-17:00
<b>8Diversions Route – List all roads &amp; parishes (with names and numbers if possible)</b> These can be found on <a href="https://www.roadworks.org">Roadworks.org</a> with “NSG” selected under Operational Info within the Map Layers Menu.  Please provide a map showing the extent of the closure and diversion route.	Diversion route shown in map <i>Wicken FP 14 Temp Diversion Route</i> .
<b>Will the alternative route include a Trunk Road? (If so, it is the responsibility of the applicant to gain agreement from the National Highways and submit a copy of the approval to Street Works)</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>  Details:
<b>Does the above route have any restrictions, i.e., Bus Gates (Cambridge City), Low bridges, weight limits, tunnels, fords, ‘one way’ or other Orders on it? (If yes then please give details).</b>  Some of these can be found <a href="#">here</a>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>  Details:
<b>Will this Order apply to pedestrians, cyclist and/or equestrians? (If so, please provide details)</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>  Details: Users of public footpath.
<b>Please add any comments that you feel may assist the application</b>	Diversion discussed with Mark Peck. Proposed closure date is latest possible to allow re-establishment of grass. This can be brought forward if re-establishment is achieved earlier.

<b><u>Payment Details</u></b> Please specify the details of the company or individual that Cambridgeshire are to collect payment for the TTRO to be processed.	
<b>Company Name:</b> National Trust	
<b>Address:</b> National Trust	<b>Tel. No:</b>
	<b>Email:</b>
<b>YOUR ORDER NUMBER:</b>	

Please note: It is the applicant's responsibility to inform residents, businesses, the Local Parish Council and County Councillors about the closure. We may request to see the information you have sent them prior to sending you the legal order. Details can be found by following this [link](#)

**FAILURE TO ADHERE TO THE CONDITIONS SET OUT WITHIN THIS DOCUMENT MAY RESULT IN AN APPROVED ORDER BEING WITHDRAWN.**

### **REQUIRED ADDITIONAL IMPORTANT INFORMATION**

1. Please ensure you give the official road name with the correct spelling for which the Order is required.
2. Access may be allowed to Emergency Services **IF** safe passage permits.
3. Pedestrian / Cyclist and Access to properties must be allowed at **ALL** times, unless otherwise agreed.
4. An order will only be granted where a suitable alternative route or arrangements are available.
5. A clear map showing the extent of the closure and diversion route must be attached to this application.
6. Signs 1050mm by 750mm bearing the words "This Road will be closed "From ..... To ....." and including the dates of the closure **MUST** be placed at all approaches to the site **at least 14 days** prior to the proposed closure.

\*\*\*

### **Notes for Applications to close Public Rights of Ways (PRoW) / Footpaths**

1. CCC strongly encourages early engagement with PRoW Officers prior to any application being submitted to close a Public Right of Way or footpath (PRoW).
2. Initial applications to close a Public Right of Way or footpath can only be granted for a maximum duration of 6 months.
3. If the applicant is aware that the closure is likely to exceed 6 months, they should indicate this on the initial application but will still need to apply for an extension using the following procedure:
4. The applicant needs to apply to Street Works at least **8 WEEKS** before the expiry date of the initial 6-month TTRO with full justification AND any alternatives that have been considered and reasons for not being able to accommodate any alternatives.
5. The applicant should use reasonable endeavours to minimise any extension duration and further extensions may be refused.
6. Applicants will be required to meet on site with our Senior Street Works Inspector and PRoW Officer to discuss the reasons for the extension and justification. The site meeting must be held within 2 weeks of the extension request being submitted to Street Works and applications to the Secretary of State (SoS) will not be progressed until the meeting has



been held and alternatives explored. The SoS requires a minimum of 4 weeks to consider an extension request. Any applications that do not comply with item 4. may be automatically refused.

7. All applicants should be prepared to accommodate any reasonable alternatives suggested by the Senior Street Works Inspector and PRow Officer and will be asked to justify in writing any refusal to accommodate reasonable and achievable alternatives. Additional cost to the works promoter will not be considered justification.
8. Applicants should not assume the full duration of the extension request will be granted and a reduced period may be agreed at the site meeting.
9. Applicants should not assume that extensions will be granted by CCC even if the Secretary of State (SoS) approves an extension.
10. The PRow should be reopened as soon as reasonably practicable and in a condition that is safe for all users of the PRow. In any case, it should be reopened in a safe condition, no later than the expiry date of the extension, if granted.
11. Failure to reopen a PRow on or before the expiry date of the TTRO / extension may result in CCC initiating appropriate enforcement action.

**DECLARATION:**

**All the information given in this application is true and I have checked all the names of streets and parishes against an official map of the area.**

**Applicant's Signature:** Ellis Selway **Date:**08/03/24

**Company:** National Trust

**Position:** Peatland Restoration Project Manager

**Yvonne Rix**

---

**From:** Street Name Numbering <StreetNameNumbering@eastcambs.gov.uk>  
**Sent:** 18 June 2024 10:59  
**Subject:** STNN/23/118 - New Development - Phase 1 Millstone Park, Land Adjacent To Melton Farm, Newmarket Road, Burwell  
**Attachments:** STNN\_23\_118 - Location Plan - Barton Drive, Burwell.pdf; STNN\_23\_118 - Location Plan - Blackwell Chase, Burwell.pdf; STNN\_23\_118 - Location Plan - Chapman Way, Burwell.pdf; STNN\_23\_118 - Location Plan - Charles Way, Burwell.pdf; STNN\_23\_118 - Location Plan - Cook Close, Burwell.pdf; STNN\_23\_118 - Location Plan - Faircliff Way, Burwell.pdf; STNN\_23\_118 - Location Plan - Goodchild Green, Burwell.pdf; STNN\_23\_118 - Location Plan - King Close, Burwell.pdf; STNN\_23\_118 - Location Plan - Land Adj. to Melton Farm, Newmarket Road, Burwell.pdf; STNN\_23\_118 - Schedule - Barton Drive.pdf; STNN\_23\_118 - Schedule - Blackwell Chase.pdf; STNN\_23\_118 - Schedule - Chapman Way.pdf; STNN\_23\_118 - Schedule - Charles Way.pdf; STNN\_23\_118 - Schedule - Cook Close.pdf; STNN\_23\_118 - Schedule - Faircliff Way.pdf; STNN\_23\_118 - Schedule - Goodchild Green.pdf; STNN\_23\_118 - Schedule - King Close.pdf

Dear Sir/Madam,

**STREET NAMING AND NUMBERING** – New Development

Please find enclosed a copy of Schedule of Certification of Street Numbering for 138 new properties. The scheme is valid from 15<sup>th</sup> June 2024

You will see that the old postal address/Plot Number is to the right of the new street number.

Please amend your records accordingly.

Kind regards,



East Cambridgeshire  
District Council

**Gemma Smart**

**Street Naming and Numbering Officer**

(My working hours are Tuesday – Thursday 9-5pm)

Department or service description



01353 665555



[www.eastcambs.gov.uk](http://www.eastcambs.gov.uk)



[eastcambsgov](https://www.facebook.com/eastcambsgov)



[@EastCambs](https://twitter.com/EastCambs)



East Cambridgeshire District Council, The Grange, Nutholt Lane, Ely, Cambridgeshire  
4EE

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**East Cambridgeshire  
District Council**

The Grange, Nutholt Lane  
Ely, Cambs, CB7 4EE

Tel: (01353) 665555

**Street Naming  
and Numbering**

**Reference: STNN/23/118**

1 x New Named Street  
and 7 x New dwellings

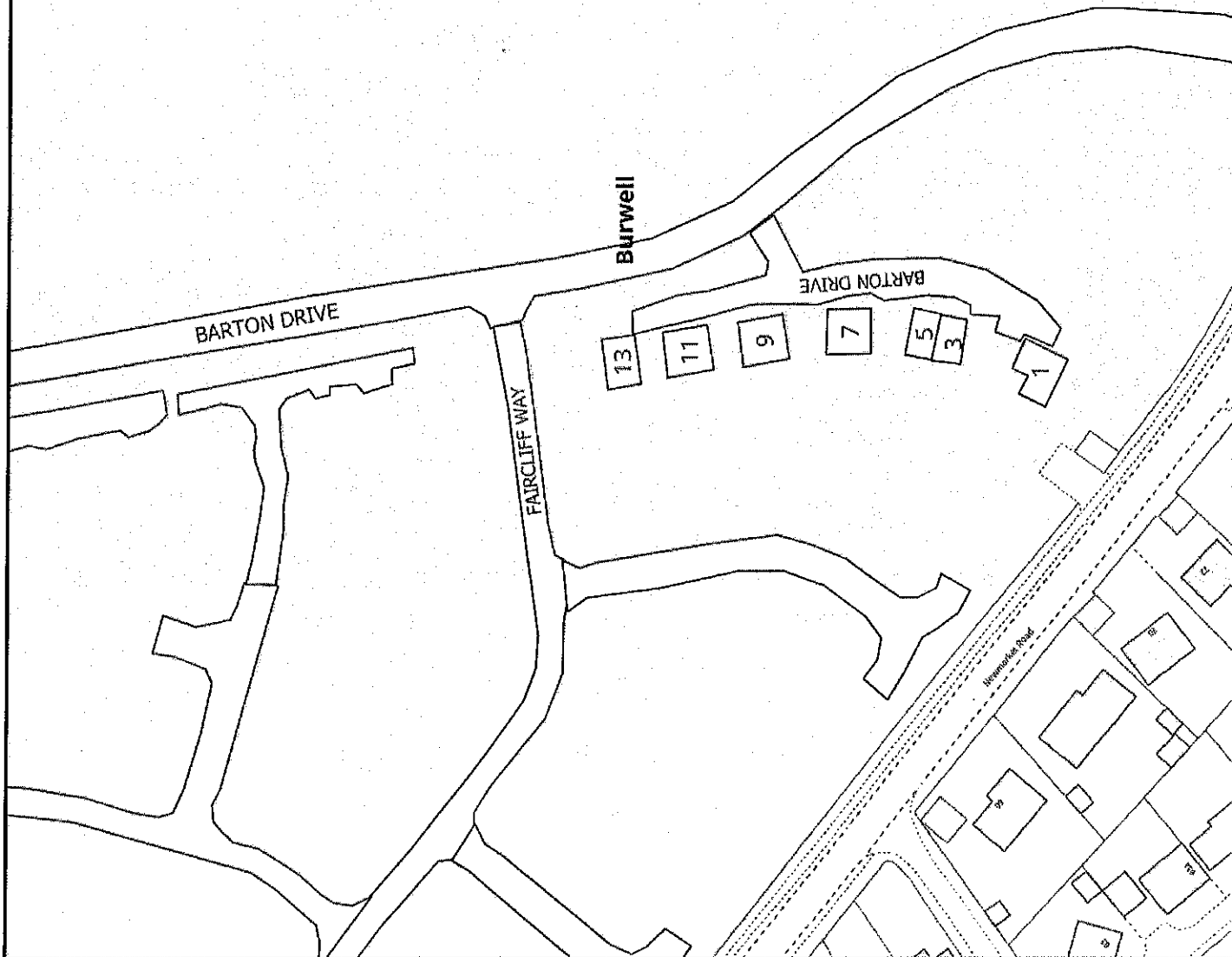
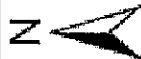
1-13 (Odds)  
Barton Drive  
Burwell

Please read in association with schedule of  
Certification of Street Numbering and  
Naming

**This plan is for identification  
purposes only and does not  
represent legal boundaries.**

Date: 05 Jun 2024  
Scale: 1:1,250

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East Cambridgeshire

District Council

The Grange, Nutholt Lane  
Ely, Cambs, CB7 4EE

Tel: (01353) 665555

## Street Naming and Numbering

Reference: STNN/23/118

1 x New Named Street  
and 19 x New dwellings

1-19 (Consec)  
Chapman Way  
Burwell

Please read in association with schedule of  
Certification of Street Numbering and  
Naming

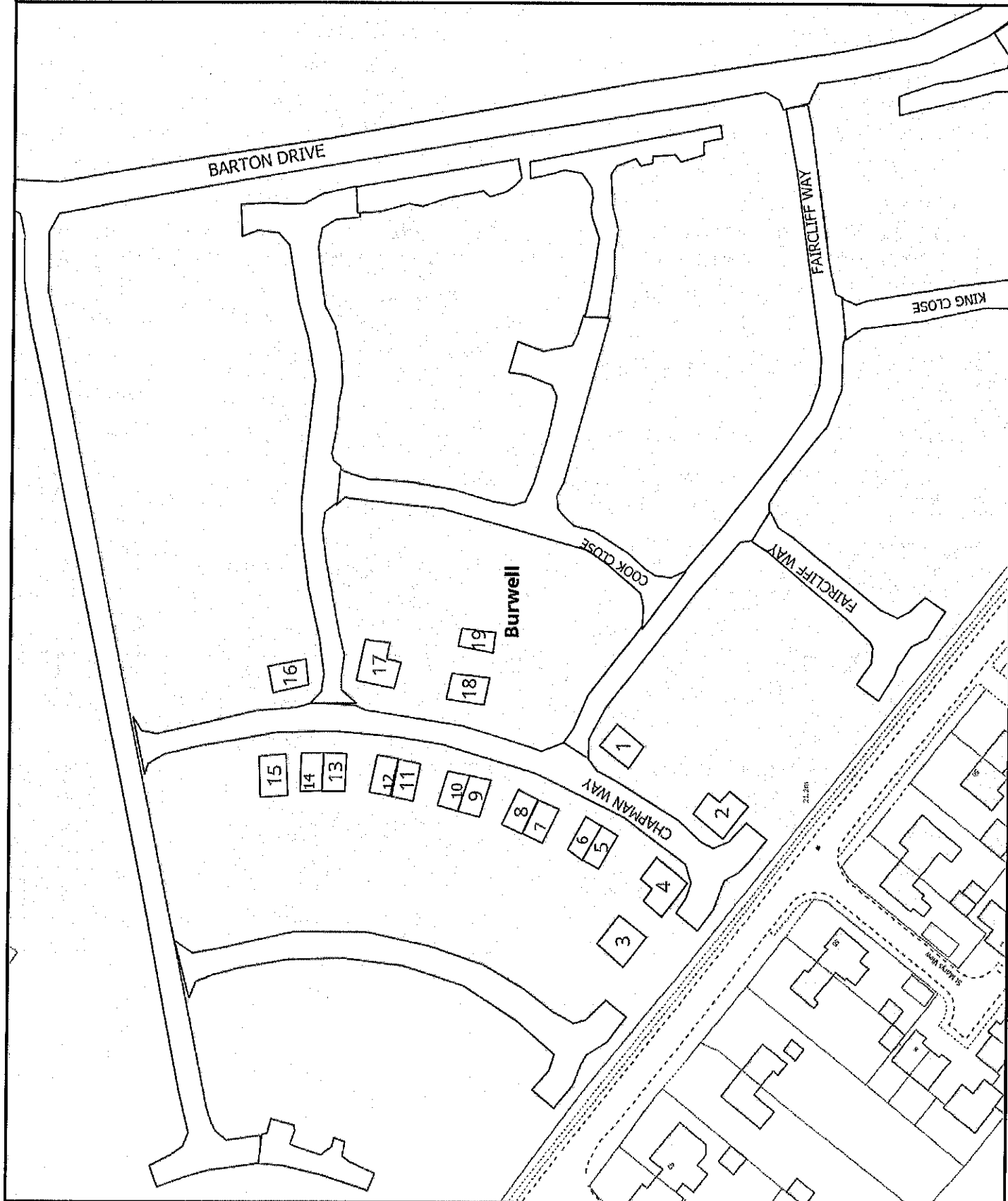
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Tel: (01353) 665555

**Street Naming  
and Numbering**

**Reference: STNN/23/118**

1 x New Named Street  
and 24 x New dwellings

1-24 (Consec)  
Cook Close  
Burwell

Please read in association with schedule of  
Certification of Street Numbering and  
Naming

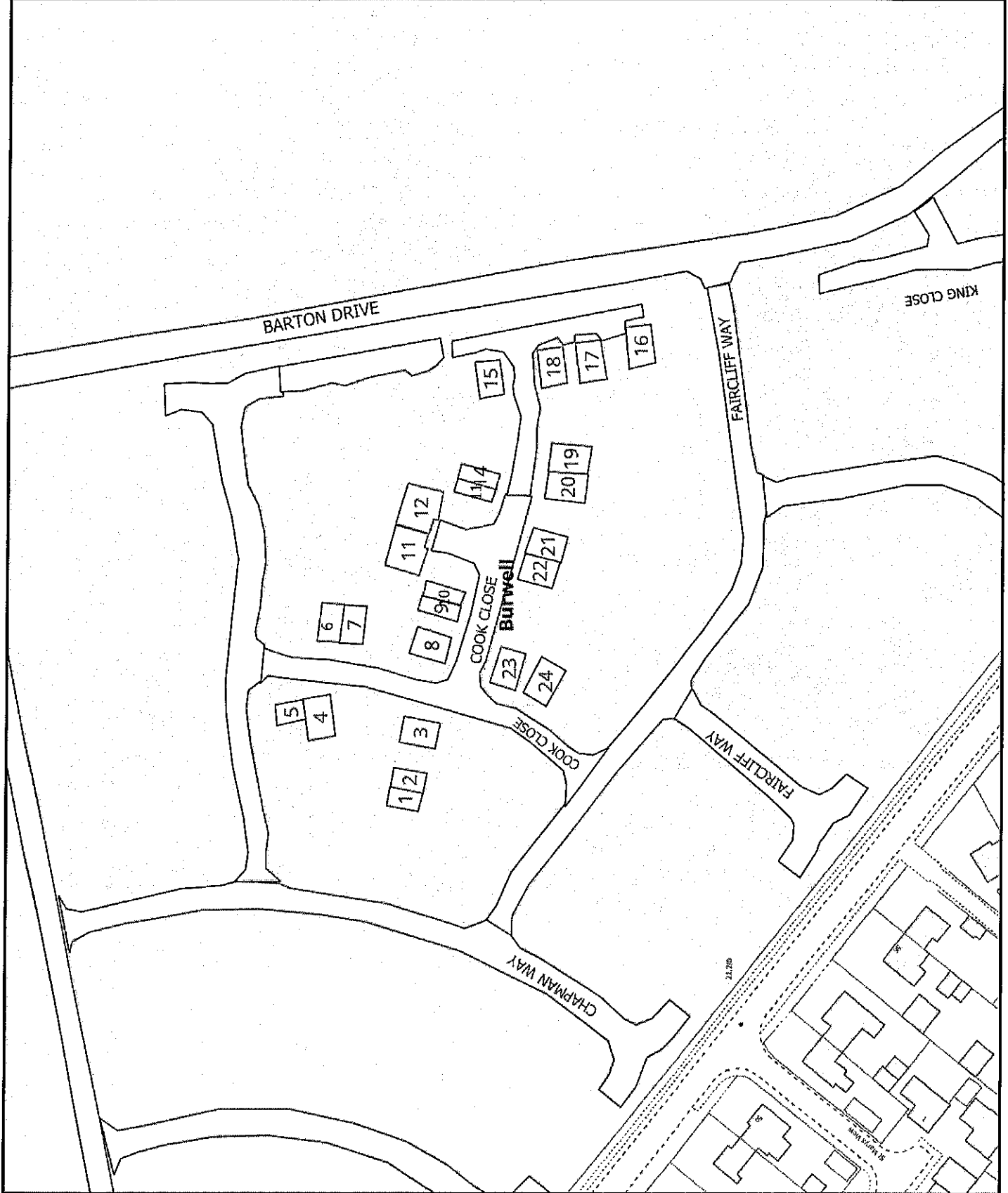
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purposes only and does not  
represent legal boundaries.**

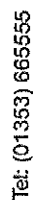
Date: 05 Jun 2024

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## Street Naming and Numbering

Reference: STNN/23/118

1 x New Named Street  
and 17 x New dwellings

1-33 (Odds)  
Goodchild Green  
Burwell

Please read in association with schedule of  
Certification of Street Numbering and  
Naming

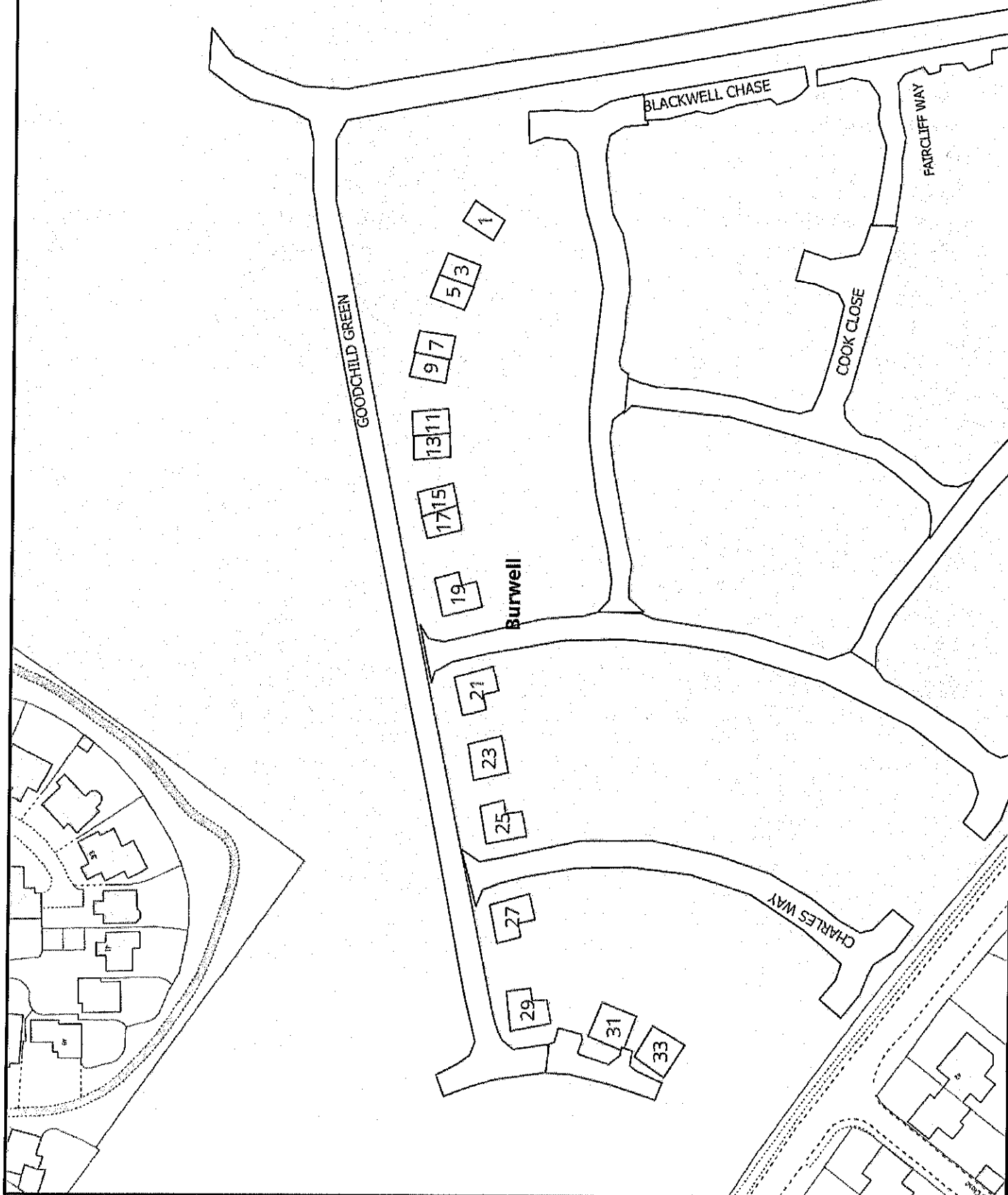
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# East Cambridgeshire

District Council

The Grange, Nutholt Lane  
Ely, Cambs, CB7 4EE

Tel: (01353) 665555

## Street Naming and Numbering

ECDC Reference: STNN/  
23/118

Addressing 8 x New Named  
Streets and 138 Dwellings

1-13 (Odds) Barton Drive  
Burwell

1-13 (Consec) King Close  
Burwell

1-33 (Odds) & 2-18 (Evens)  
Faircliff Way  
Burwell

1-18 (Consec) Chapman Way  
Burwell

1-24 (Consec) Cook Close  
Burwell

1-19 (Consec) Blackwell  
Chase  
Burwell

1-12 (Consec) Charles Way  
Burwell

1-33 (Odds)  
Goodchild Green  
Burwell

Please read in association with schedule of  
Certification of Street Naming and  
Numbering

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represent legal boundaries.

Date: 06 Jun 2024

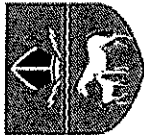
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**EAST CAMBRIDGESHIRE DISTRICT COUNCIL  
STREET NAMING AND NUMBERING SERVICE  
SCHEDULE OF CERTIFICATION OF STREET NUMBERING**

**SETTLEMENT:** Burwell

**IMPLEMENTATION DATE:** 15<sup>th</sup> June 2024

**ADOPTED STREET NAME:** Blackwell Chase

**SCHEME REFERENCE:** STNN/23/118

**DIRECTION:** From Cook Close

Official Street No	Property Formerly Known As		Developer	Planning Reference	Building Control Reference	STNN Reference	Date
	No/Plot	Development Name					
1	Plot 91	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RVM	22/00418/AI	STNN/23/118	15/06/24
2	Plot 90	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RVM	22/00418/AI	STNN/23/118	15/06/24
3	Plot 89	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RVM	22/00418/AI	STNN/23/118	15/06/24
4	Plot 88	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RVM	22/00418/AI	STNN/23/118	15/06/24
5	Plot 87	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RVM	22/00418/AI	STNN/23/118	15/06/24
6	Plot 86	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RVM	22/00418/AI	STNN/23/118	15/06/24
7	Plot 85	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RVM	22/00418/AI	STNN/23/118	15/06/24
8	Plot 84	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RVM	22/00418/AI	STNN/23/118	15/06/24
9	Plot 83	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RVM	22/00418/AI	STNN/23/118	15/06/24
10	Plot 82	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RVM	22/00418/AI	STNN/23/118	15/06/24
11	Plot 106	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RVM	22/00418/AI	STNN/23/118	15/06/24
12	Plot 105	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RVM	22/00418/AI	STNN/23/118	15/06/24
13	Plot 104	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RVM	22/00418/AI	STNN/23/118	15/06/24
14	Plot 103	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RVM	22/00418/AI	STNN/23/118	15/06/24
15	Plot 102	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RVM	22/00418/AI	STNN/23/118	15/06/24

Last Entry Date: 06<sup>th</sup> June 2024

EAST CAMBRIDGESHIRE DISTRICT COUNCIL

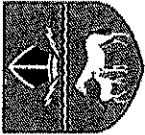


**IMPLEMENTATION DATE:** 15<sup>th</sup> June 2024

**SCHEME REFERENCE: STNN/23/118**

[illegible]

EAST CAMBRIDGESHIRE DISTRICT COUNCIL



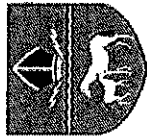
EAST CAMBRIDGESHIRE DISTRICT COUNCIL  
STREET NAMING AND NUMBERING SERVICE  
SCHEDULE OF CERTIFICATION OF STREET NUMBERING

SETTLEMENT: Burwell  
ADOPTED STREET NAME: Charles Way  
DIRECTION: From Goodchild Green

IMPLEMENTATION DATE: 15<sup>th</sup> June 2024  
SCHEME REFERENCE: STNN/23/118

Official Street No	Property Formerly Known As		Developer	Planning Reference	Building Control Reference	STNN Reference	Date
	No/Plot	Development Name					
1	Plot 47	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
2	Plot 46	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
3	Plot 45	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
4	Plot 44	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
5	Plot 43	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
6	Plot 42	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
7	Plot 64	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
8	Plot 63	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
9	Plot 62	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
10	Plot 71	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
11	Plot 70	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
12	Plot 69	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24





# EAST CAMBRIDGESHIRE DISTRICT COUNCIL STREET NAMING AND NUMBERING SERVICE SCHEDULE OF CERTIFICATION OF STREET NUMBERING

SETTLEMENT: Burwell

IMPLEMENTATION DATE: 15<sup>th</sup> June 2024

ADOPTED STREET NAME: Faircliff Way

SCHEME REFERENCE: STNN/23/118

DIRECTION: From Barton Drive

Official Street No	Property Formerly Known As		Developer	Planning Reference	Building Control Reference	STNN Reference	Date
	No/Plot	Development Name					
1	Plot 08	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
3	Plot 09	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
5	Plot 27	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
7	Plot 26	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
9	Plot 25	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
11	Plot 24	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
13	Plot 23	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
15	Plot 22	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
17	Plot 31	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
19	Plot 30	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
21	Plot 29	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
23	Plot 39	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
25	Plot 38	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
27	Plot 37	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
29	Plot 36	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24



**IMPLEMENTATION DATE:** 15<sup>th</sup> June 2024  
**SCHEME REFERENCE:** STNN/23/118

Last Entry Date: 06<sup>th</sup> June 2024

EAST CAMBRIDGESHIRE DISTRICT COUNCIL



**IMPLEMENTATION DATE: 15<sup>th</sup> June 2024**

**SCHEME REFERENCE: STNN/23/118**

Last Entry Date: 06<sup>th</sup> June 2024

EAST CAMBRIDGESHIRE DISTRICT COUNCIL



**IMPLEMENTATION DATE: 15<sup>th</sup> June 2024**

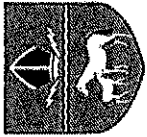
**SCHEME REFERENCE: STNN/23/118**

**DIRECTION: From Barton Drive**

**Last Entry Date: 06<sup>th</sup> June 2024**

EAST CAMBRIDGESHIRE DISTRICT COUNCIL





EAST CAMBRIDGESHIRE DISTRICT COUNCIL  
STREET NAMING AND NUMBERING SERVICE  
SCHEDULE OF CERTIFICATION OF STREET NUMBERING

SETTLEMENT: Burwell  
ADOPTED STREET NAME: King Close  
DIRECTION: From Faircliff Way

IMPLEMENTATION DATE: 15<sup>th</sup> June 2024  
SCHEME REFERENCE: STNN/23/118

Official Street No	Property Formerly Known As				Planning Reference	Building Control Reference	STNN Reference	Date
	No/Plot	Development Name	Developer					
1	Plot 10	Phase 1 Millstone Park	Vistry Homes Ltd		22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
2	Plot 11	Phase 1 Millstone Park	Vistry Homes Ltd		22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
3	Plot 12	Phase 1 Millstone Park	Vistry Homes Ltd		22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
4	Plot 13	Phase 1 Millstone Park	Vistry Homes Ltd		22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
5	Plot 14	Phase 1 Millstone Park	Vistry Homes Ltd		22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
6	Plot 15	Phase 1 Millstone Park	Vistry Homes Ltd		22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
7	Plot 16	Phase 1 Millstone Park	Vistry Homes Ltd		22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
8	Plot 21	Phase 1 Millstone Park	Vistry Homes Ltd		22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
9	Plot 20	Phase 1 Millstone Park	Vistry Homes Ltd		22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
10	Plot 19	Phase 1 Millstone Park	Vistry Homes Ltd		22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
11	Plot 18	Phase 1 Millstone Park	Vistry Homes Ltd		22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
12	Plot 17	Phase 1 Millstone Park	Vistry Homes Ltd		22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
13	Plot 28	Phase 1 Millstone Park	Vistry Homes Ltd		22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24





East Cambridgeshire

District Council

The Grange, Nutholt Lane  
Ely, Cambs, CB7 4EE

Tel: (01353) 665555

## Street Naming and Numbering

Reference: STNN/23/118

1 x New Named Street  
and 20 x New dwellings

1-20 (Consec)  
Blackwell Chase  
Burwell

Please read in association with schedule of  
Certification of Street Naming and  
Numbering

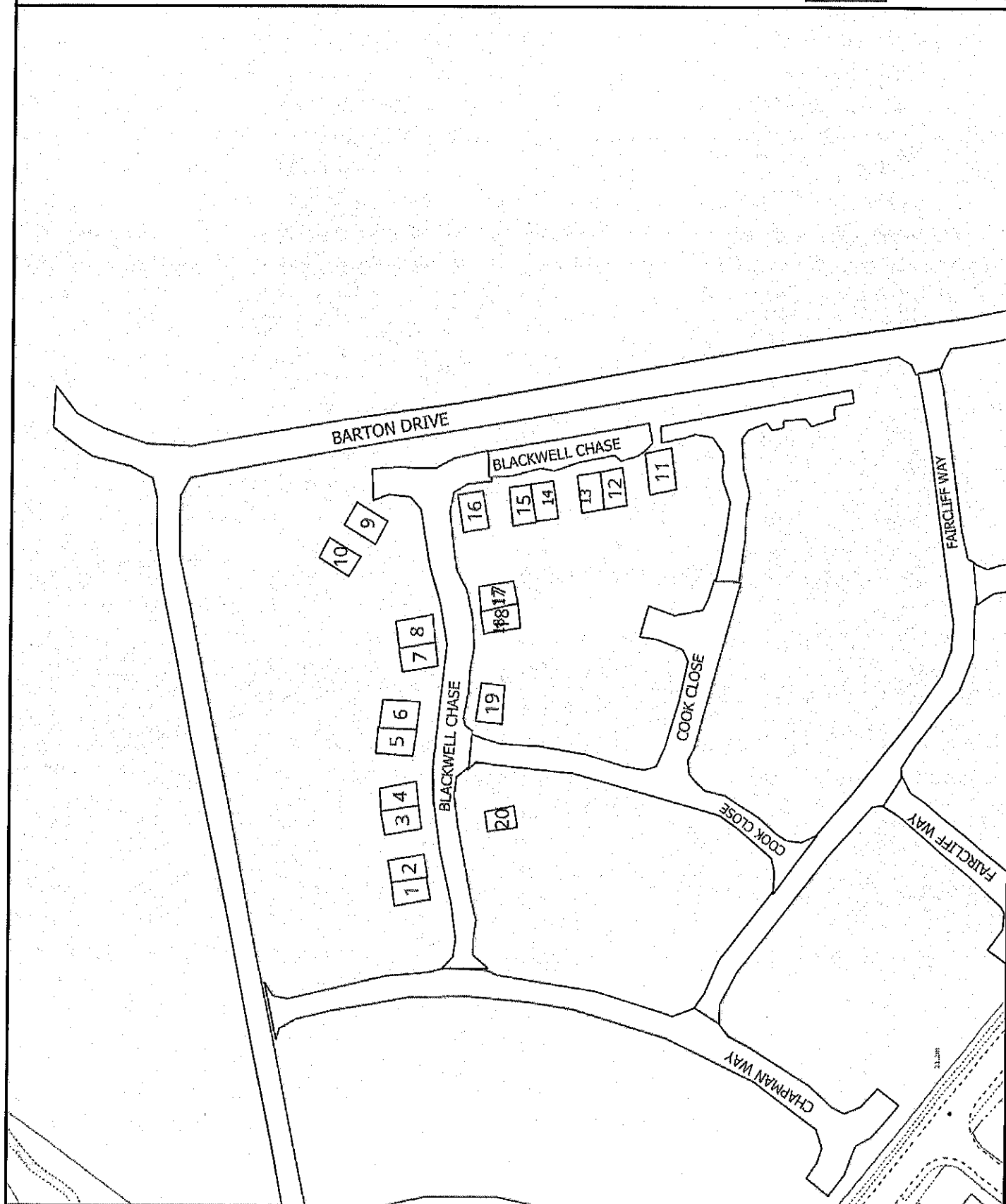
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Date: 05 Jun 2024

Scale: 1:1,250

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**East Cambridgeshire  
District Council**

The Grange, Nutholt Lane  
Ely, Cambs, CB7 4EE

Tel: (01353) 665555

**Street Naming  
and Numbering**

**Reference: STNN/23/118**

1 x New Named Street  
and 12 x New dwellings

1-12 (Consec)  
Charles Way  
Burwell

Please read in association with schedule of  
Certification of Street Numbering and  
Naming

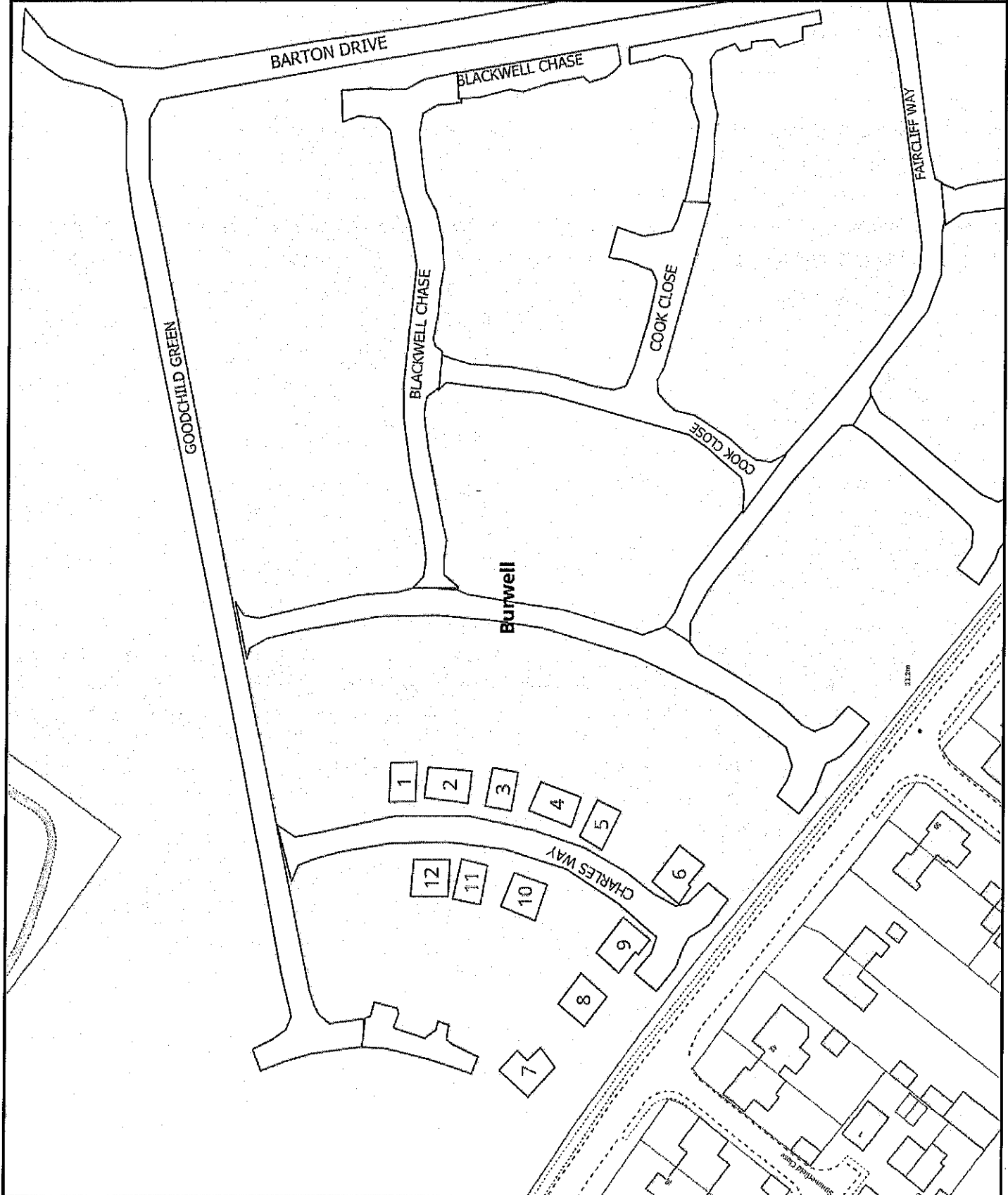
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**East Cambridgeshire  
District Council**

The Grange, Nutholt Lane  
Ely, Cambs, CB7 4EE

Tel: (01353) 665555

**Street Naming  
and Numbering**

Reference: STNN/23/118

1 x New Named Street  
and 26 x New dwellings

1-33 (Odds)  
Faircliff Way  
Burwell

2-18 (Evens)  
Faircliff Way  
Burwell

Please read in association with schedule of  
Certification of Street Naming and  
Numbering

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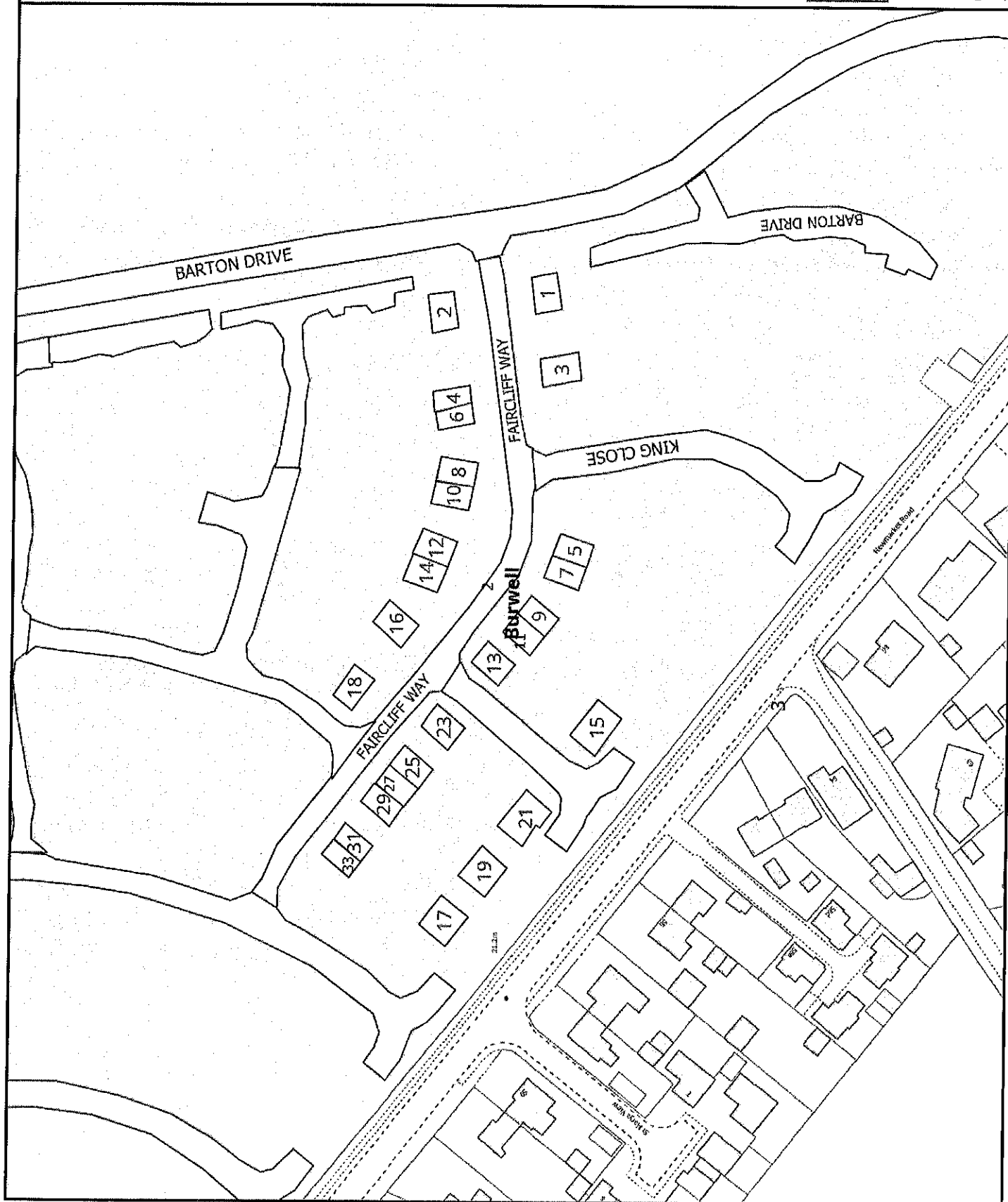
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**East Cambridgeshire  
District Council**

The Grange, Nutholt Lane  
Ely, Cambs, CB7 4EE

Tel: (01353) 665555

**Street Naming  
and Numbering**

**Reference: STNN/23/118**

**1 x New Named Street  
and 13 x New dwellings**

**1-13 (Consec)  
King Close  
Burwell**

Please read in association with schedule of  
Certification of Street Numbering and  
Naming

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**IMPLEMENTATION DATE: 15<sup>th</sup> June 2024**

**SCHEME REFERENCE: STNN/23/118**

## References

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EAST CAMBRIDGESHIRE DISTRICT COUNCIL



**IMPLEMENTATION DATE: 15<sup>th</sup> June 2024**

**SCHEME REFERENCE: STNN/23/118**

[illegible]

EAST CAMBRIDGESHIRE DISTRICT COUNCIL



**IMPLEMENTATION DATE: 15<sup>th</sup> June 2024**

**SCHEME REFERENCE:** STNN/23/118

**DIRECTION: From Newmarket Road**

Last Entry Date: 06<sup>th</sup> June 2024



**IMPLEMENTATION DATE: 15<sup>th</sup> June 2024**

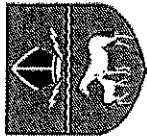
**SCHEME REFERENCE: STNN/23/118**

**DIRECTION:** From Newmarket Road

[illegible]

EAST CAMBRIDGESHIRE DISTRICT COUNCIL





**EAST CAMBRIDGESHIRE DISTRICT COUNCIL  
STREET NAMING AND NUMBERING SERVICE  
SCHEDULE OF CERTIFICATION OF STREET NUMBERING**

**SETTLEMENT:** Burwell

**IMPLEMENTATION DATE:** 15<sup>th</sup> June 2024

**ADOPTED STREET NAME:** Chapman Way

**SCHEME REFERENCE:** STNN/23/118

**DIRECTION:** From Faircliff Way

Official Street No	Property Formerly Known As		Developer	Planning Reference	Building Control Reference	STNN Reference	Date
	No/Plot	Development Name					
1	Plot 33	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
2	Plot 32	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
3	Plot 41	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
4	Plot 40	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
5	Plot 61	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
6	Plot 60	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
7	Plot 59	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
8	Plot 58	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
9	Plot 57	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
10	Plot 56	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
11	Plot 55	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
12	Plot 54	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
13	Plot 53	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
14	Plot 52	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
15	Plot 51	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24

Last Entry Date: 06<sup>th</sup> June 2024

EAST CAMBRIDGESHIRE DISTRICT COUNCIL

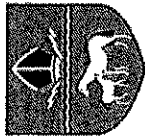


**IMPLEMENTATION DATE: 15<sup>th</sup> June 2024**

**SCHEME REFERENCE: STNN/23/118**

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EAST CAMBRIDGESHIRE DISTRICT COUNCIL



**EAST CAMBRIDGESHIRE DISTRICT COUNCIL  
STREET NAMING AND NUMBERING SERVICE  
SCHEDULE OF CERTIFICATION OF STREET NUMBERING**

**SETTLEMENT:** Burwell

**IMPLEMENTATION DATE:** 15<sup>th</sup> June 2024

**ADOPTED STREET NAME:** Cook Close

**SCHEME REFERENCE:** STNN/23/118

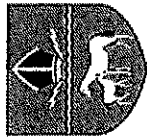
**DIRECTION:** From Faircliff Way

Official Street No	Property Formerly Known As		Developer	Planning Reference	Building Control Reference	STNN Reference	Date
	No/Plot	Development Name					
1	Plot 135	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
2	Plot 134	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
3	Plot 133	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
4	Plot 132	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
5	Plot 130 GFF	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
6	Plot 97	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
7	Plot 96	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
8	Plot 95	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
9	Plot 94 FFF	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
10	Plot 93 GFF	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
11	Plot 111	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
12	Plot 110	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
13	Plot 108 GFF	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
14	Plot 109 FFF	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
15	Plot 107	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24

Last Entry Date: 06<sup>th</sup> June 2024

EAST CAMBRIDGESHIRE DISTRICT COUNCIL





**EAST CAMBRIDGESHIRE DISTRICT COUNCIL**  
**STREET NAMING AND NUMBERING SERVICE**  
**SCHEDULE OF CERTIFICATION OF STREET NUMBERING**

**SETTLEMENT:** Burwell

**IMPLEMENTATION DATE:** 15<sup>th</sup> June 2024

**ADOPTED STREET NAME:** Cook Close

**SCHEME REFERENCE:** STNN/23/118

**DIRECTION:** From Faircliff Way

Official Street No	Property Formerly Known As		Developer	Planning Reference	Building Control Reference	STNN Reference	Date
	No/Plot	Development Name					
16	Plot 128	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
17	Plot 127	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
18	Plot 126	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
19	Plot 125	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
20	Plot 124	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
21	Plot 123	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
22	Plot 122	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
23	Plot 121	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
24	Plot 120	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24

Last Entry Date: 06<sup>th</sup> June 2024

EAST CAMBRIDGESHIRE DISTRICT COUNCIL



**IMPLEMENTATION DATE: 15<sup>th</sup> June 2024**

**SCHEME REFERENCE: STNN/23/118**

**DIRECTION: From Faircliff Way**

Last Entry Date: 06<sup>th</sup> June 2024



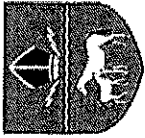
**IMPLEMENTATION DATE: 15<sup>th</sup> June 2024**

**SCHEME REFERENCE: STNN/23/118**

**DIRECTION: From Faircliff Way**

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EAST CAMBRIDGESHIRE DISTRICT COUNCIL



**EAST CAMBRIDGESHIRE DISTRICT COUNCIL**  
**STREET NAMING AND NUMBERING SERVICE**  
**SCHEDULE OF CERTIFICATION OF STREET NUMBERING**

**SETTLEMENT:** Burwell

**IMPLEMENTATION DATE:** 15<sup>th</sup> June 2024

**ADOPTED STREET NAME:** Goodchild Green

**SCHEME REFERENCE:** STNN/23/118

**DIRECTION:** From Barton Drive

Official Street No	Property Formerly Known As		Developer	Planning Reference	Building Control Reference	STNN Reference	Date
	No/Plot	Development Name					
1	Plot 81	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
3	Plot 80	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
5	Plot 79	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
7	Plot 78	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
9	Plot 77	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
11	Plot 76	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
13	Plot 75	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
15	Plot 74	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
17	Plot 73	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
19	Plot 72	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
21	Plot 50	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
23	Plot 49	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
25	Plot 48	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
27	Plot 68	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
29	Plot 67	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24

Last Entry Date: 06<sup>th</sup> June 2024

EAST CAMBRIDGESHIRE DISTRICT COUNCIL



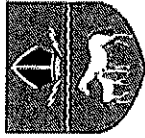
**IMPLEMENTATION DATE: 15<sup>th</sup> June 2024**

**SCHEME REFERENCE:** STNN/23/118

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EAST CAMBRIDGESHIRE DISTRICT COUNCIL





**EAST CAMBRIDGESHIRE DISTRICT COUNCIL**  
**STREET NAMING AND NUMBERING SERVICE**  
**SCHEDULE OF CERTIFICATION OF STREET NUMBERING**

**SETTLEMENT:** Burwell

**IMPLEMENTATION DATE:** 15<sup>th</sup> June 2024

**ADOPTED STREET NAME:** Goodchild Green

**SCHEME REFERENCE:** STNN/23/118

**DIRECTION:** From Barton Drive

Official Street No	Property Formerly Known As		Developer	Planning Reference	Building Control Reference	STNN Reference	Date
	No/Plot	Development Name					
1	Plot 81	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
3	Plot 80	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
5	Plot 79	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
7	Plot 78	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
9	Plot 77	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
11	Plot 76	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
13	Plot 75	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
15	Plot 74	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
17	Plot 73	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
19	Plot 72	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
21	Plot 50	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
23	Plot 49	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
25	Plot 48	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
27	Plot 68	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24
29	Plot 67	Phase 1 Millstone Park	Vistry Homes Ltd	22/00420/RMM	22/00418/AI	STNN/23/118	15/06/24

Last Entry Date: 06<sup>th</sup> June 2024

EAST CAMBRIDGESHIRE DISTRICT COUNCIL



**IMPLEMENTATION DATE:** 15<sup>th</sup> June 2024

**SCHEME REFERENCE: STNN/23/118**

**DIRECTION: From Barton Drive**

Last Entry Date: 06<sup>th</sup> June 2024

EAST CAMBRIDGESHIRE DISTRICT COUNCIL

Pauline's Swamp Minutes of the Meeting of 18<sup>th</sup> April 2024 held at 25 The Causeway 7.30 p.m.

Present: Mike Swift (Chair), Jenny Moss (Secretary), Liz Swift, Paul Webb, Jim Perry, Paul Hawes.

### **1. Apologies.**

James Moss, Helen McMenamin-Smith, Geraldine Tate. It was noted that Sara Phipps has resigned as Trustee due to workload.

### **2. Approval of the minutes of 14<sup>th</sup> March 2024.**

The minutes were proposed by Liz and seconded by Paul H.

### **3. Action Sheet Updates.**

#### *1. Hopkins Homes (More).*

We have received a document to sign agreeing to accept land from Hopkins Homes. The land includes not only the previously agreed parcel of land but the buffer zone. Mike will sign the document but will include a Codicil stating that we will only accept the land when we receive the promised £3,500.

Jenny has received an email from Juleen stating that Hopkins Homes do own the buffer zone at present, and that ECDC therefore have closed the case of negligence on their part for not chasing up the planting of the buffer zone as outlined in planning. Yvonne is chasing the £3,500 and the promise to cover any solicitors fees.

#### *2. Visitors Centre.*

The possibility is looking more promising now that we have paperwork transferring the HH parcel of land to Pauline's Swamp.

#### *3. Work Days.*

Nicola Hallows of Wild Burwell has advised that we leave the removal of the bulrushes until late autumn, as they could be home to newt, frog, and toad spawn.

The sedge can be cut in autumn. We will remove the last of the sheep fencing after our Open Day in September.

Jenny will ask Tara if her Steiner School children would be able to arrange to meet with Paul H to help with restuffing the bug hotel.

It was agreed not to do anything about the section of piping between the feeder pond and our pond. The fence by 58 Swaffham Road is broken.

#### *4. Alan Nash 58 Swaffham Road.*

Still to be arranged: "we will plant hedging inside his nasty fence ourselves, perhaps with some buddleia, and we will see if Burwell Nursery may have any suitable whips".

#### *5. Vision Plan.*

No update as yet. Jenny and Paul to get together asap on this.

#### *6. Water Containers.*

Still to be done: "Jim is to purchase a siphon from Autozone for £10 to get water from our tank".

7. *CCTV*

We need two SIM cards – one for the sender on the CCTV, which J&J Drake will be installing, and one for the phone itself. Paul will chase Yvonne to go into Vodafone.

8. *Compost Toilet.*

Jenny has still to return to Emma at ECDC with the updated list for the Pride of Place grant. Jenny also to submit the list of additional items to Liz.

9. *Tara Livermore.*

Tara has run a taster session at the Swamp, and her first ticket sales session will be on the 30<sup>th</sup> April.

10. *Open Day 2024.*

See separate Action Sheet.

**4. Open Day 2024.**

Working from the addendum Open Day Action Sheet:

1. *Stands.*

We need more nature/eco stands than we had in 2023. Last year we found stands but didn't chase them up nearer the event. Geraldine will ask the Eco Soap stall, Debbie the Plant Lady, and Barbara the Card Lady. Jenny will ask the Print Centre (Hidden Treasures), Hoggwobbles, Wild Burwell, BAGS, Soham animal sanctuary, and BEG. Paul W. will ask Wicken Fen, Burwell Brewery, and Spinney Abbey.

We will ask Gwen and Neil Spike if they would like to run a stall. Chris Fowler or Kevin Pigney might want to sell their photographs.

Jenny will post on FB BCN for eco-friendly stalls.

Perhaps Sian would like to sell Wren Cafe cakes again.

2. *Portaloo.*

Jenny to book nearer the time. If we don't have a compost loo by then!

3. *BBQ & Refreshments.*

We will ask Helen if she can contact Tesco and the local Co-op for food donations (we will need veggieburgers, tea, coffee, milk, fruit, hot dogs, chicken legs). Paul's grandsons still to get costings for meat.

4. *Generator and water*

James will supply generator and cold and hot water again.

5. *Dog Show.*

Paul W will get the stakes and rope from carnival again. Jenny to find a judge and will supply the marquee. Mike to purchase rosettes for 8 categories. Jenny to ask Sian Moss if she can do certificates.

6. *Activities.*

James Moss says that we can use Kingfishers Bridge pond dipping equipment. Paul W. still to ask Wicken Fen if they want to do any hydroponics in the pond. Liz will organise the Bear Hunt. Mike will make a new Directions Board. Paul H. to do the bird box construction again. We will have the owl pellet dissection again.

7. *Media.*

Jenny will make the posters, and ask Yvonne to print lots of A5 nearer the time, as they can be left in small clumps around the village and people pick them up. We will do the FB targetted advert again in August. Paul W. will ask Burwell radio, but make it clear that live music is inappropriate.

8. *Safety.*

1<sup>st</sup> Aiders. Geraldine will ask Neil Spike. Marianne Swift may be able to attend as first aider. Liz will collect the fire extinguisher and first aid kit fro the JRR. Mike will do the Risk Assessment form.

9. *Other equipment.*

The museum can lend marquees, tables, and chairs.

10. *Preparation Day.*

We will cut round footpaths and do any other prep work on Saturday 31<sup>st</sup> August.

11. *Jam and Booze competition.*

This year we will hold jam-making and liqueur/wine competitions.

Andy and Geraldine will judge the wine/liqueur competition, and Geraldine will ask Jean Reeves if she will judge the jam making competition. Jenny will start advertising these competitions to give plenty of preparation time.

**5 Any Other Business.**

There were several suggestions for a Trustee to replace Sara, but Jen suggested again that we keep the Trustees group compact and set up a Friends group similar the the one at KFB. Mike thought we needed one further Trustee.

**Date of Next Meeting.**

Thursday 23<sup>rd</sup> May 7.30 pm, at 25 The Causeway.

The meeting closed at 8.55 p.m.

Signed..........

Date.....23<sup>rd</sup> May 2024.....

## **Notes from the meeting with EDF re Community Fund Burwell Solar Farm**

### **Present:**

Liz Swift  
Paul Webb  
Charlotte Cane  
Kerry McPhee (EDF Renewables)  
Lewis Gray (EDF Renewables - Area Asset Manager)  
Lewis Wildman (EDF Renewables - Operational/Maintenance Manager)  
Vivienne Atkinson (Cambridge Community Foundation)  
Yvonne Rix (Clerk)

### **Apologies**

District Councillor David Brown

Liz Swift in the absence of David Brown welcomed all to the meeting, following which a round of introductions took place.

Liz Swift expressed the deep disappointment that was felt by both Burwell and Reach Parish Councils about the lack of communication, changes in EDF policy to now require an independent third party, not being allowed to create a separate entity to administer the funding and submit an application to do so. Paul Webb indicated that the Parish Council in conjunction with Reach Parish Council could take this matter to the MP Lucy Frazer.

Kerry McPhee responded by saying that she accepts that there has been a lack of communication but felt that she had indicated that it would be a third party and had found it difficult to get this through to the Councils. There have been delays with moving the project forward. Charlotte Cane reported that she would discuss community funds from future solar projects with East Cambs District Council. Paul Webb raised concern that the option of the Councils' setting up an independent body to administer the fund had not been taken back to EDF. Kerry McPhee expressed that the suggestion had been taken back, but that she also felt that the two Councils may not work together very well. Charlotte Cane added that she remembers a third party being mentioned but not that they needed to be independent.

Vivienne Atkinson from Cambridge Community Foundation (CCF) gave a brief introduction about the organisation that she works for. The Cambridge Community Foundation is a major funder in the County. The EDF Community Fund will be classed as a flow through fund. CCF already manages 8 community funds, albeit as a result of wind farms, the EDF fund will be the first solar farm. A procedure will be put in place, criteria set for applications and a panel organised for recommending which applications will receive funding. Parish Council members can be part of the panel. Liz Swift stated that she would rather costs occurred by employing a third party went to the community. Kerry McPhee explained that EDF covers these costs. CCF is also a charity and is responsible for supporting the community. Vivienne Atkinson explained that certain criteria for applications will be set, such as not individuals, need to have a constitution and governance set in place. Liz Swift asked how the fund will be publicised? This can be done in many different ways such as online, publications and noticeboards. The matter of a Parish Council benefitting from the community fund if sitting on the panel was raised. Vivienne Atkinson confirmed that yes, the Parish Council could benefit, but would not be able to vote. Charlotte Cane felt that this could be problematic for Reach as they have many smaller groups which tend to work under the auspices of Reach Parish Council. Vivienne Atkinson agreed that this could be an issue but felt that arrangements could be made to make it workable for group in this situation.

The timings of meetings, along with the delayed notification of outcomes may also be an issue for Reach. Vivienne Atkinson explained that CCF have 70 funds to administer, and staff/time

restrictions unfortunately cause delays. It was noted that CCF do not allow funding for animal welfare. Charlotte Cane informed the group that Reach Parish Council are looking to do something for hedgehogs. Vivienne Atkinson explained that if the project related to climate change, biodiversity or volunteering then this would not be a problem. The fund will not give money to anything that is generally funded by government.

It was explained that Burwell Parish Council were looking to use the first tranche of funding available towards the cost of refurbishing Westhorpe Play Area but due to the funding not being released, had needed to use funding from the Council's reserves. Paul Webb asked if a retrospective application could be considered for the project. Vivienne Atkinson said that she would need to look into this.

Paul Webb continued by asking if in agreement, the parishes could in theory lend each other funding from time to time to support a particular project. Vivienne Atkinson agreed that would be possible.

It is advisable to have one or two independent members on the Panel. These will be appointed through a recruitment process and may be nominated by the Parish Councils.

Liz swift asked if the Solar Farm is operational yet. It was confirmed that it became live in February 2024, but the operational date has yet to be reached. The date keeps changing but it is hoped that the date will be reached within the next 3 months. Once the operational date has been reached then funding will be released to Cambridgeshire Community Foundation.

Charlotte Cane raised the timescale issue again. She explained that where smaller projects were proposed, enthusiasm could dwindle before the money to carry out the project is released. Vivienne Atkinson felt that something could be sorted out to resolve this issue. One possibility would be for the Parish to apply for an amount of funding that they could hold for the benefit of smaller projects. EDF would need to agree to this, although Kerry McPhee felt that it would not be an issue. However, this could potentially mean that groups working under the umbrella of the Council would in theory mean that the Parish Council would be making donations to themselves. Kerry McPhee informed the group that there are some models for this in Scotland.

Paul Webb mentioned that Burwell Parish Council will be looking for funding for Phase 2 of the Gardiner Memorial Hall Refurbishment Project. Vivienne Atkinson suggested looking at the Cambridgeshire Priority Fund, especially if climate change is involved.

The next stage to prepare the process in order to be ready to deal with applications once funding is available is for the Parish Councils to have a meeting with the Cambridgeshire Community Foundation in order to agree criteria and terms of reference. Lewis Wildman will attend from EDF.

A question was asked about using funding to support evening and weekend buses. Again, Vivienne Atkinson felt that this is a possibility but paying a commercial company for the journeys may be an issue and would need further investigation.

Paul Webb asked if as a gesture of goodwill EDF would make some incremental funding for the period of delay in the solar farm becoming operational. Kerry McPhee thought that this was an acceptable request.

It was agreed that a further meeting should take place on Tuesday 2<sup>nd</sup> July 2024 at 10 am.

### **Meeting with Zion Landscapes 13<sup>th</sup> June 2024**

Present: Liz Swift, Lea Dodds, Yvonne Rix (Burwell Parish Council) Ben and Rebecca (Zion Landscapes).

Liz Swift explained that the Council is trying to work in favour of biodiversity, but also getting the balance right for those who favour grass being cut in a more traditional manor.

There are no issues with the initial cut carried out.

Rebecca will look into why an area of grass near Burling Way may have been missed.

Ben suggested that next year a strip is regularly cut around areas (approx. 1 to 2 lawn mower widths) to give the impression that an area is cared for and has a purposed central area of wildflowers and that it is not being left unkept. This was thought to be a good idea.

The next cut is due early in July. Everything will be cut at this point. There may be a need for an additional cut to be carried out in the autumn.

The Hay Cut will take place in early August. Liz swift explained that there is an Open Day at Pauline's Swamp on 1<sup>st</sup> September 2024.

Some members of the Spring Close Management Group would like to have a site visit with Zion Landscapes prior to the banks being cut. Ben suggested that members of the Spring Close Management Group should put in writing how they would like the banks cut and for this to be approved by Council prior to being sent to Zion Landscapes. This was thought to be a positive way forward. Ben is prepared to meet with one member of the Spring Close Group to discuss on site. The banks are likely to be cut in September.

Ben confirmed that the grass is normally cut at 2 to 3 inched. He continued by suggesting that the Council could plant wildflowers. Although planting wildflowers initially may have a greater carbon footprint, seeding an area can demonstrate what can be achieved and this can encourage more areas left to wild in the future, reducing the carbon footprint. Ben to send some information about this to the Council.

Zion Landscapes would be interested in any landscaping work that the Council has and would also be interested in submitting a price for the hedge cutting when the contract is renewed.