

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99 The Causeway, Burwell, Cambridge. CB25 0DU
Telephone 01638 743142

Chairman: Mr D A Reader

Clerk: Mrs L J Reader

Minutes of the meeting of Full Council held on Tuesday 8th October 2013 in Room 2, Mandeville Hall, Tan House Lane, Burwell, CB25 0AR

Present :- Derek Reader – Chairman, Laura Barrett, Sylvia Greenaway, Gus Jones, Joan Lonsdale, James Perry, Heather Sims, Michael Smith, Liz Swift, Fay Whitehouse, Brenda Wilson

01.10.13 Apologies for absence had been received from Tim Clay, Liz Goodman,
Apologies :- Don Harrison, Pat Kilbey, Michel Scarff, Hazel Williams

02.10.13 The following pecuniary interest was declared
Declarations
of any Derek Reader – Payment of accounts
Interests
known to
Councillors :-

03.10.13 The minutes of the meeting of Full Council held on Tuesday 24th September 2013
Approval of were approved and signed with the following amendment Joan Lonsdale had sent
Minutes :- her apologies for the meeting

Proposed – Michael Smith, seconded – James Perry

04.10.13 There were no members of the public present
Public
Forum :-

05.10.13 The following planning applications were considered:-
Planning
Applications :-

13/00691/FUL **Mr & Mrs Timothy Lodge – 59 Baker Drive**
Construction of ground floor and first floor extension

No objection

13/00684/RMA **Hyperion Homes – Velindre 54 Isaacson Road**
Reserved matters for access, appearance, landscaping, layout and scale of
two detached dwellings

No objection

13/00768/VAR **Greene King Retailing Ltd - The Anchor 63 North Street**
Variation of condition 15 (tree protection) of decision dated 13.01.13

No objection

13/00669/FUL

Mr M Daines-Smith – Land adjacent 71 Silver Street

Erection of a detached three bedroom house with detached single garage amendment involving the relocation of the vehicular access and re-positioning of bedroom window to southern elevation

No objection

06.10.13

The following planning applications have been approved:-

Decisions

From District

Council :-

13/00657/FUL

Mr & Mrs Lambeth and Andrew – 57 Toyse Lane

Erect a white pvcu conservatory to the rear

07.10.13

Action

Points

Update :-

Jubilee Reading Room – The main work on the rear extension is now almost complete. It looks likely that there will be a delay with the work in the office due to the lead time with the sliding door.

08.10.13

Parish

Reports :-

Grounds – Weekly play area reports show ongoing maintenance as per the ROSPA report.

Trees/Environment -

Notification had been received of tree works at the following properties:-

Open space adjacent to 41 Appletree Grove

Silver Birch x 2 - fell

Maple – fell

31A The Causeway

Maple – Overall crown reduction by 50% and shorten lateral branches to rebalance crown

4 Cedar Gardens

Yew – trim back from encroaching on the house

Box – trim back

Apple – remove (tall ivy covered tree that does not contribute much to the screenage as it's next to the neighbours large yew tree possibly replace with Ginkgo)

Yew – lightly cut back the branches overhanging the boundary

Sycamore and large shrub - remove, possibly replace with Koelreuteria

3 x Yews – Crown raise to no more than 2 metres

Wooded belt of mainly Sycamore and Yew, also large Beech – Crown raise to 2 metres and remove overgrown shrubs

Small apple orchard – General fruit tree pruning but also reduction of one severely decayed tree

Two sections of planted Beech whips – remove and replace with low trellis and pleached Hornbeam hedge

1 Chestnut Rise

Ash – Crown reduce by 25%, remove dead wood and remove the east facing long lateral at 3.5m up the trunk (longitudinal split)

51 Orchard Way

2 x Pine – crown reduce by 15% and remove dead wood

104 North Street

Silver Birch – crown reduce by approximately 4 metres and shorten sides to shape round

Robinia in adjacent garden - cut back to boundary

Sycamore – in adjacent garden – cut back to boundary as much as possible

Consideration of work to tree/shrub at junction of Tunbridge Close/The Leys

A resident had reported that the above tree/hedgerow was causing problems with an overhang of their garden. The Clerk had investigated the cost of getting the tree cut back and whilst the tree was not the responsibility of the Parish, as a gesture of goodwill we would on this occasion have it cut back.

Sycamore outside 19 Isaacson Road

Now that Councillors had had a chance to look at this tree the consensus of opinion was that they would rather it remained in situ. The Clerk would advise the Highways Supervisor accordingly.

09.10.13

District

County &

Matters :-

Revised wording in the Councillors Code of Conduct – Principles of Public

Life - It was resolved to amend the Code adopted by Council to include the new wording in line with ECDC's code

To consider suggested dates for bi-monthly meetings with the Chief Executive and Head of Strategic Planning of ECDC

The Clerk had received a list of suggested dates for further meetings with the Chief Executive of ECDC. These would be circulated to Working Group Spokespersons and the meetings arranged for the most suitable dates for all.

10.10.13

Other

Reports :

The reports listed on the agenda had been circulated to Councillors for information.

11.10.13

Speedwatch :-

It was resolved to defer discussion on this item until the next meeting

12.10.13

Trees:-

James Perry advised Council that he had met with the ECDC Tree Officer to look at possible sites for the planting of new trees. The main areas they had looked at were The Causeway, The Avenue and Ness Road. Council would need to decide if they were prepared to adopt a replacement tree policy and consider the long term implications of this. It was resolved that the paperwork from the Tree Officer should be distributed to Councillors for their consideration and the item should be placed on the next agenda for discussion.

13.10.13

Finance :-

The following items were considered:-

External Auditors Report

The External Auditors Report had highlighted that it is incorrect, according to the Practitioners Guide, to use insurance figures as a means to give a value to fixed assets. The Responsible

Finance Officer (RFO) proposes to account for all other existing items in future years at the figures stated in the 2012/2013 accounts. These will continue to be used until such time as the item is either replaced or re valued. This will mean that there will be no variance over the years other than when a new item is added or an item is disposed of during the year. It was resolve to accept the RFO's recommendation.

Notification that payment of September Salaries totaling £4007.42 were omitted from the payment schedule

The above was duly noted.

Consideration of the purchase of a wreath for Remembrance Sunday

It was resolved to make a donation of £40 for a wreath for Remembrance Day.

The accounts as presented were approved for payment.

Proposed – Joan Lonsdale, seconded – Laura Barrett. Agreed by all.

14.10.13

Letter from Cambridgeshire Police & Crime Commissioner

Corresp-

pondence :-

A letter had been received announcing the launch of Neighbourhood Alert. This is intended to allow a more effective communication system between various agencies, the public and the police.

Burwell Carnival Committee

Invitation to Presentation Evening at Burwell Ex Service Club on 19th October 2013 from 7.30pm

There being no further business the meeting closed at 8.12p.m.

Signed this

day of

2013

Chairman