

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99 The Causeway, Burwell, Cambridge. CB25 0DU
Telephone 01638 743142

Chairman: Mr D A Reader

Clerk: Mrs L J Reader

Minutes of the meeting of Full Council held on Tuesday 10th September 2013 in Room 2, Mandeville Hall, Tan House Lane, Burwell, CB25 0AR

Present :- Derek Reader – Chairman, Laura Barrett, Tim Clay, Liz Goodman, Sylvia Greenaway, Gus Jones, Joan Lonsdale, James Perry, Michel Scarff, Heather Sims, Michael Smith, Liz Swift, Fay Whitehouse, Hazel Williams, Brenda Wilson

01.09.13 Apologies for absence had been received from Pat Kilbey
Apologies :-

02.09.13 The following pecuniary interest was declared
Declarations
of any Derek Reader – Payment of accounts
Interests
known to
Councillors :-

03.09.13 The minutes of the meeting of Full Council held on Tuesday 27th August 2013
Approval of were approved and signed
Minutes :-

Proposed – Joan Lonsdale, seconded – Laura Barrett

04.09.13 A resident from the High Street was present and expressed his concerns as to the
Public speed and volume of traffic using the High Street especially the stretch from the Old
Forum Vicarage to the Church. He felt that the pavements were dangerous as they were not very wide and also felt that a barrier was needed to protect the pavement edge outside of the side gate from the Church yard. The resident asked if speed reducing measures could be put in place, he suggested looking at a chicane system such as the one in Stow-Cum-Quy. Following discussion it was suggested that we should approach the Highways Authority to see how many accidents had been recorded along this stretch of road and to discuss possible solutions to the perceived problems. The resident was informed that the Parish Council had looked at similar issues in the past and some speed reducing measures had already been introduced. Once more information was available we would try to arrange a meeting with the Highways Authority the Safety Working Group and the resident.

05.09.13 The following planning applications were considered:-
Planning

Applications :- 13/00657/FUL

Mr & Mrs Lambeth & Andrew – 57 Toyse Lane
Erect a white pvcu conservatory to the rear

No objection

06.09.13 The following planning applications have been approved:-

Decisions

From District 13/00531/FUL

Mr & Mrs Gary Summerskill 27 High Street
Proposed single storey rear extension to kitchen

Council :-

13/00298/FUL

Cambridgeshire Fire and Rescue Services – Burwell Fire Station, Reach Road

Erection of new Fire Station with combined training tower and associated landscaping

07.09.13

Action

Points

Update :-

Jubilee Reading Room – work on the extension continues to make slow progress. The outside opening has now been closed and all access is through the office.

Pound Hill – Michel Scarff mentioned that two of the trees on the Pound Hill did not appear to be in as much leaf as the others. The Clerk would check to see if these were the trees that had previously been replaced.

08.09.13

Parish

Reports :-

Grounds – Weekly play area reports show on going maintenance as per the ROSPA report.

An e-mail had been received from the Tigers Football Club with regard to the pavilion at the Recreation Ground. It would appear that other users are not clearing up after themselves and leaving the pavilion dirty and untidy so that the parents of the youth teams are having to clean up prior to the youngsters being able to use the facilities. The Clerk was asked to write to the Chairman of the Swifts reminding them of their responsibilities whilst using the Recreation Ground and pavilion.

Trees/Environment -

Notification had been received of tree works at the following properties:-

9 Isaacson Road and 6 High Street

Walnut – Crown reduce spread on garden side by approximately 2 metres and shape into upper crown
Walnut – crown reduce spread on garden side and in upper canopy by approximately 2 to 2.5 metres leaving a shaped and balanced crown

Birch & Catalpa – Crown lift over drive to top of hedge
Fig – Crown lift over footpath to approximately 2 metres, crown reduce height and left hand side canopy by approximately 1 to 1.5 metres

27 Silver Street

Holly – Fell

25 & 25A High Street

Horse Chestnut – remove suckers/epicormics on stem
Cherry – Crown reduce top by 2 to 3 metres, crown thin by 10% and remove major deadwood.
Lime – Fell and grind stump

09.9.13

County &

District

Matters :-

There were no County and District matters for discussion.

10.09.13

Other

Reports :

The reports listed on the agenda had been circulated to Councillors for information.

11.09.13
Speedwatch :- Michel Scarff informed Council that whilst he was still storing all of the Speedwatch equipment he no longer had the required time to co-ordinate the scheme. The question was raised as to whether or not there was a continued need for the scheme. It was felt that if there was a perceived on going problem with speeding in the village then we should continue to run the scheme. Following lengthy discussion it was resolved to advertise the scheme and place an article on the web site to see if new volunteers came forward. It was thought that more than one person was needed to co-ordinate the scheme. It was resolved that Speedwatch should be an agenda item for the first meeting in October for rediscussion, if no volunteers were forthcoming we might need to cease running the scheme.

Speeding issues within the village – An e-mail had been received from a resident on Newmarket Road expressing concern at the speed of traffic using the road. It was resolved that this issue would be raised along with the issue in the High Street with the Highways Authority.

12.09.13
Grounds & Buildings Working Group :- The working group had met at the Recreation Ground with representatives of both football clubs. The grass had been cut and there was a lot of arisings lying around. It was resolved that the Clerk would write to the grass cutting contractor asking about the maintenance schedule for the Recreation Ground.

13.08.13
Finance :- The following items were considered:-

Purchase of new Christmas decorations for Gardiner Memorial Hall
It was resolved to purchase some new internal Christmas decorations for the Gardiner Memorial Hall up to a value of £100

Consideration of purchase of Christmas Tree for Pound Hill
It was resolved to purchase a Christmas tree for Pound Hill up to a value of £150. Derek Reader pointed out that as the lamp standard had been replaced he would need to check that supply was still connected to the point for the tree lights, if not then we would need to ask for this to be done.

Quotations for sliding door at Jubilee Reading Room
Three quotations had been received from the architect for the sliding door at the Jubilee Reading Room. It was resolved to accept quote 'B' in the sum of £5150.83 plus VAT.

Cost of License for Alterations at Burwell Day Centre
Further information is still awaited regarding the cost for the license. David Brown is to be asked to intervene if no satisfactory solution is agreed.

Hazel Williams advised Council that the District Council are reviewing the concessionary rate relief and one of the properties they are looking at is the Day Centre as it appears that their income is higher than that stipulated to entitle them to rate relief. It is thought that this is because money is being held to pay for the new extension and therefore it is hoped that they will not lose their discretionary rate relief.

NALC – 2013/2014 pay settlement
Michel Scarff reminded Council that it was agreed at the November meeting of the Finance Working group to pay staff the NALC recommendations. The recommended 1% should therefore be paid as agreed.

The accounts as presented were approved for payment.

Proposed – Hazel Williams, seconded – Gus Jones. Agreed by all.

14.09.13
Correspondence :- **Thank you letter from the Cambridgeshire Bobby Scheme**
A letter of thanks had been received from the Bobby Scheme for Councils recent donation.

Wicken Fen – notification of date for next Liaison Group meeting at Wicken Fen

Notification had been received that the above meeting would take place on Thursday 17th October at 7.00p;m at the Learning Centre at Wicken.

The following two items were added at the Chairman's discretion.

Summer Reading Scheme – An invitation had been received for a representative of the Council to help with the distribution of medals and certificates for those completing the scheme. The event will take place on Friday 20th September at 3.30pm. Joan Lonsdale offered to attend on behalf of Council.

Mandeville Hall – The Clerk advised Council that there had been an issue with the Cricket Club erecting a banner on the front fence at Mandeville Hall. This had been removed and erected three times to date with an incident occurring this morning where a member of the club was quite rude to the key holder when challenged. It was resolved that the Clerk should remind the Cricket Club that they needed to inform Council if they intended to use any outside area for anything other than a Cricket Match to avoid any conflict with events at Mandeville Hall.

There being no further business the meeting closed at 8.45p.m.

Signed this

day of

2013

Chairman