

**BURWELL PARISH COUNCIL**  
***The Jubilee Reading Room***  
**99 The Causeway, Burwell, Cambridge. CB25 0DU**  
**Telephone 01638 743142**

Chairman: Mr D A Reader

Clerk : Mrs L J Reader

**Minutes of the meeting of Full Council held on Tuesday 27<sup>th</sup> August 2013 in Room 2, Mandeville Hall, Tan House Lane, Burwell, CB25 0AR**

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**Present :-** Derek Reader – Chairman, Laura Barrett, Tim Clay, Liz Goodman, Sylvia Greenaway, Don Harrison, Gus Jones, Pat Kilbey, Joan Lonsdale, James Perry, Michel Scarff, Heather Sims, Liz Swift, Fay Whitehouse , Brenda Wilson

**15.08.13** Apologies for absence had been received from Hazel Williams  
**Apologies :-**

**16.08.13** There were no declarations of interest at this point In the meeting  
**Declarations**  
**of any**  
**Interests**  
**known to**  
**Councillors :-**

**17.08.13** The minutes of the meeting of Full Council held on Tuesday 13<sup>th</sup> August 2013  
**Approval of** were approved and signed  
**Minutes :-**

Proposed – Joan Lonsdale, seconded – Pat Kilbey

**18.08.13** There were no members of the public present  
**Public**  
**Forum :-**

**19.08.13** The following planning applications were considered:-  
**Planning**

**Applications :-** 13/00684/RMA

**Hyperion Homes – Velindre 54 Isaacson Road**  
Reserved matters for Access, Appearance, Landscaping,  
Layout and scale of two detached dwellings

Concern is expressed at the close proximity of the proposed development to the side boundaries of the plot

13/00669/FUL

**Mr M Daines-Smith – Land adjacent 71 Silver Street**  
Erection of a detached three bedroom house with detached  
single garage

Concerns are expressed over the shared access and parking facilities.

13/00577/PDR

**Mr & Mrs Farnham – 23 Station Gate**  
Construction of two white pvcu conservatories to the rear of  
the property

Council is concerned that the erection of two conservatories might constitute over development of the site.

**20.08.13**  
**Decisions**  
**From District**  
**Council :-**

The following planning applications have been approved:-

**13/00359/FUL**

**Mr & Mrs Douglas – 24 Baker Drive**

Construction of first floor side extension of existing ground floor play room and utility

**13/00609/PDR**

**Mr Phillip Goldsmith – 4 Station Gate**

Rear extension/orangery

**21.08.13**  
**Action**  
**Points**  
**Update :-**

**Jubilee Reading Room** – Council were advise that work was progressing very slowly on the extension. The Clerk was instructed to contact the architect and ask why so many delays were being encountered.

**Web Site** – Progress with the web site is going well, there are only a couple more sections to be completed. Mick Scarff thanked those that had been involved with the work and commented that the site looked much better.

**22.08.13**  
**County &**  
**District**  
**Councillors**  
**Reports :-**

See attached reports.

**23.08.13**  
**County &**  
**District**  
**Matters :-**

There were no County or District matters for discussion

**24.08.13**  
**Other**  
**Reports :-**

The reports listed on the agenda had been circulated to Councillors for information.

**25.08.13**  
**Recreation**  
**Ground :-**

The clerk advised Council that there appeared to be a problem with the way in which the pitches had been marked out with the senior pitches encroaching onto the junior pitches. It was agreed that another meeting of the Grounds and Buildings Group was needed to look at the problems with the pitches etc. The Clerk would organise this and ensure that representatives of both the Tigers and Swifts football clubs were invited to attend.

More information had been received with regard to the request for a Sunday morning team to use the Recreation Ground. It was felt that for this season we would be unable to accommodate them.

**Basketball Facility** – The youth group had met with the youngsters that had asked for the basketball facility and pointed out that at this point in time we would be unable to provide a full court facility but might be able to provide a practice hoop. Some discussion took place as to the best way forward and it was suggested that the end wall of the pavilion might be suitable for fixing a hoop. Some concern was expressed as to whether the correct height could be obtained there so this would need to be investigated. The Clerk would take advice and report back to Council.

**26.08.13**  
**Finance :-**

Consideration was given to the following :-

**Request for reduction in fee for the use of Mandeville Hall for a Craft Fair**  
**30.11.13**

A request has been received for a reduction in the normal hiring fee of £375 for Mandeville Hall for the whole day to £250 for a Craft Fair. It was resolved that as this was commercial venture Council were unable to offer any reduction in the fee.

**Payment of attendance fee for attendance at Tree Warden Forum**

This item was withdrawn as the fee was waived for Council Tree Wardens.

**27.08.13**  
**Correspondence :-**

**Letter from Burwell W I regarding the possibility of purchasing of replacement chairs for the Gardiner Memorial Hall**

A request had been received for consideration of replacing the chairs at the Gardiner Memorial Hall for something more comfortable. The Clerk would respond to the W I saying that Council were looking at a refurbishment of the Hall and new chairs and tables would be part of that project.

**Request from hirer of Mandeville Hall to attach a banner advertising classes to the front fencing at the hall**

A regular hirer had asked for permission to fix a banner advertising their classes to the front fence at Mandeville Hall. It was resolved that Council would be unable to grant this request.

There being no further business the meeting closed at 8.00p.m.

Signed this day

of

2013

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Chairman