

BURWELL PARISH COUNCIL
The Jubilee Reading Room
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Notice is hereby given that a Meeting of the Burwell Parish Council will be held in the Jubilee Reading Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 11th June 2019 you are summoned to attend for the transaction of the following business

AGENDA

FC/110619/1 Apologies

FC/110619/2 Declarations of any interests known to Councillors

FC/110619/3 Approval of Minutes of the meeting of 28th May 2019

FC/110619/4 Public Forum a maximum of 15 minutes will be allowed for public comment on any agenda item

FC/110619/5 County and District Reports

FC/110619/6.1 Planning Applications to be considered

19/00407/FUL Welney Lodge 7 Hythe Close

Proposed conversion of existing double garage with first floor extension plus associated works forming a detached private dwelling.

FC/110619/6.2 Planning Decisions from District Council - None

FC/110619/6.3 Trees/Environment

Notification of approved (ECDC) tree works at the following properties: -

105 Silver Street

T1 Beech – 30% overall crown reduction

FC/110619/7 Finance

1. Consideration of donation requests from Burwell Action for Youth Group and Burwell Day Centre
2. Release of payment to Clarke and Kent re Skate Park
3. Consideration of payment to the following:

George Rowland

Debbie Cawley

Martyn Wright

Yvonne Rix

Burwell Office Cleaning

Latta Hire Limited

ESPO

Mr Groundsman

Ridgeons

Sharp Business Systems

The Voluntary Network

Jaggard Projects

Alan Lamb

LCR

PPL/PPS

Three Counties Fire Protection

Creative Pay

Wicksteed

Lloyds Bank

ECDC

FC/110619/8 Action Points Update

Including:

- Notes from the meetings between This Land and ECDC re Newmarket Road Development.

FC/110619/9 Group Reports

Consideration of notes and recommendations from the Finance and General Purposes Group Meeting held on 4th June 2019

Recommendations

1. **The Group recommends to Full Council the one-off payment of £20.00 to add PayPal facility, for the booking of the tennis courts, to the Hallmaster/website system.**
2. **The Group recommends to Full Council that the handyman is paid overtime for extra hours worked needed to cover additional work at Pauline's Swamp and the Recreation Ground. This is to be reviewed prior to setting the precept in November, with a view to increase contracted working hours if required from April 2020.**
3. **The Group recommends to Council that the handyman is paid a monthly contribution of £10.00 for the use of his personal mobile phone for work purposes.**
4. **The Group recommends that a step ladder is purchased for Mandeville Hall at a cost of approx. £70.00**
5. **The Group recommends to Full Council that Joan Lonsdale should replace Richard Adams as signatory for the CCLA Account.**
6. **The Group recommends that Full Council purchases Rialtas Software Finance Package as long as the Clerk is satisfied that it meets the needs of the Council.**

Consideration of the notes and recommendations from the Community, Leisure and Sports Meeting held on 28th May 2019

1. **The Group recommends to Full Council that there is a budget of up to £500.00 for refreshments at the Recreation Ground Open Day on 13th July 2019**
2. **That Group recommends that the quotation from David Bracey for £300.00 plus VAT to carry out the annual playground inspection is accepted.**
3. **That Burwell Parish Council should undertake the maintenance of the defibrillator if installed in the redundant red telephone box near the Baptist Chapel.**

**FC/110619/10 Parish Reports: -
Property –**

1. Weekly Play Area Inspection Reports and Property Reports
2. Report from the meeting with Jenny Moss and Burwell Allotment and Garden Society
3. Level of rubbish at the Recreation Ground and the need to purchase additional rubbish bins

FC/110619/11 Other County & District Matters: -

1. CCC Temporary Road Closure at Anchor Lane and North Street

FC/110619/12 Other Reports (in circulating file): -

1. Recreation & Sports Working Group Meetings 11.4.19
2. Pauline's Swamp Meeting Notes 28.2.19 and 9.5.19
3. Burwell Allotment and Garden Society Meeting Notes 25.2.19
4. Notes from the Annual Parish Meeting held on 7.5.19

FC/110619/13 Correspondence –

1. Letter of thanks Citizens Advice Rural Cambs
2. Burwell Carnival Committee – Parade 15.6.19

FC/110619/14 Consideration of the following items -

1. Councillor information on the Burwell Parish Council website

2. Councillor and Staff photos
3. Burwell Carnival 15.6.19

YDRix

Yvonne Rix (Mrs)
Parish Clerk

Dated: 5th June 2019.