

BURWELL PARISH COUNCIL
The Jubilee Reading Room
99, The Causeway, Burwell Cambridge. CB25 0DU
Telephone/Fax 01638 743142
E Mail burwellpc@btconnect.com

Notice is hereby given that a Meeting of the Burwell Parish Council will be held in the Jubilee Reading Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 14th August 2018 you are summoned to attend for the transaction of the following business

AGENDA

FC/140818/1 Apologies

FC/140818/2.1 Declarations of any interests known to Councillors

FC/140818/2.2 That the press and public be excluded during the consideration of item FC/140818/7.1 in order to progress a confidential staffing matter.

FC/140818/3 Approval of Minutes of the meeting of 31st July 2018

FC/140818/4 Public Forum a maximum of 15 minutes will be allowed for public comment on any agenda item

FC/140818/5 County and District Reports

FC/140818/6.1 Planning Applications to be considered

18/00733/FUL Crabtrees 56 Low Road

The erection of three dwellings formation of new access and associated works

Amendment involving the removal of the bin store – no response required

18/00963/FUL Land South of 76 Low Road

Erection of 5 detached houses with double garages

18/01018/FUL Land between 120 and 122 North Street

Construction of a single dwelling

18/01037/FUL 22 Pound Close

Two storey extension to side of property to form entrance lobby at ground floor with additional bedroom above, and alteration of existing garage roof to form roof terrace

18/00090/OUT Land to the Rear of 81 -91 The Causeway

New Dwellings

18/01054/VAR 29 Isaacson Road

Variation of conditions 1 (Approved plans) and 5 (Visual Screen) of previously approved 16/01481/FUL for Single storey rear extension including demolition of conservatory and loft conversion

18/01048/FUL 56 The Causeway

Demolish garage, form new vehicle and pedestrian access and construct two storey and single storey extensions

FC/140818/6.2 Planning Decisions from District Council

18/00913/CLP 22 Hatley Drive - Approval

Single Storey rear extension

18/00733/FUL Crabtrees 56 Low Road – Approval

The erection of three dwellings formation of new access and associated works

18/00572/FUL Hythe Farm House, Hythe Lane – Approval

Retention of a temporary building to provide a permanent dwelling for a rural worker

18/00872/FUL 38 Isaacson Road – Approval

Proposed garage conversion and extension to form attached Annex

FC/140818/6.3 Trees/Environment

Notification of approved (ECDC) tree works at the following properties:-

17 Murton Close

T1 Ash- reduce spread of longest limbs on all sides by 4-5m, reduce height by 3-4m, shape and balance, remove deadwood throughout to comply with Condition 4 (tree pruning and felling) of decision Notice 87/00763/RMA

FC/140818/7 Finance

1. Confidential item on Staffing
2. Consideration of payment to the following:

George Rowland
Debbie Cawley
Martyn Wright
Burwell Office Cleaning
Ridgeons
Latta Hire Limited
Mr Groundsman
Truelink
David Bracey Play Safety Inspect
Ward Gethin and Archer
Copier IT
Cambridgeshire Cricket Limited
Harrisons of Burwell
East Cambs Neighbourhood
Watch Association
Burwell Computers
Alan Lamb
Arco Environmental
Burwell & Exning Cricket Club
The Voluntary Network
Jaggard Projects Ltd
ESPO
Lloyds Bank
East Cambs District Council
Eon
British Gas
Salaries
Return of Deposits

FC/140818/8 Action Points Update

To receive any updates available relating to the action points including:

1. Offer from ECDC regarding redundant Public Toilet Building to the rear of Jubilee Reading Room

FC/140818/9 Group Reports

Consideration of notes and recommendations from the Safety Group meeting held on 19th June 2018 (omitted recommendation)

Recommendations

1. The Group recommends to Full Council that the Parish Council should purchase one grit/salt bin at a cost of £95.00 for Highways for the Casburn Lane/Newnham Lane area

Consideration of notes and recommendations from the Community, Leisure and Sports meeting held on 17th July 2018:

Recommendations

1. The Group recommends to Full Council that the revised Statement of Intent as to Community Engagement is approved

Consideration of notes and recommendations from the Finance and General Purposes meeting held on 31st July 2018

Recommendations

1. The Group recommends to Full Council that Quarterly Report for the period 1st April 2018 to 30th June 2018 is approved
2. The Group recommends that the Council continues to support the transport to Ely, once per month for a further year. To be reviewed August 2019
3. The Group recommends to Full Council that notice is given for the return of the Photocopier at the end of the lease period
4. The Group recommends to Full Council that Moore Stephens is appointed as Internal Auditor for the year ending 31st March 2019 and that the scope of the Internal Audit remains the same as last year

Consideration of the notes of the Strategy Group meeting held on 24th July 2018

Consideration of the notes from the Strategy Day held on 7th July 2018

**FC/140818/10 Parish Reports:-
Property –**

1. Weekly Play Area Inspection Reports

FC/140818/11 Other County & District Matters:-

1. ECDC Battles Over Tribute
2. Notes from the meeting with ECDC Officers 23.7.18
3. Burwell Library Reading Challenge Award Ceremony

FC/140818/12 Other Reports (in circulating file):-

1. CAPALC Training
2. Notes of the Sports and Recreation Working Group meetings on 3.5.18 and 7.6.18

FC/140818/13 Correspondence

1. None

FC/140818/14 Consideration of the following:

1. Notes from the preliminary meeting with Youth Workers regarding Burwell Action for Youth

YDRix

Yvonne Rix (Mrs)
Parish Clerk

Dated: 8th August 2018