

**BURWELL PARISH COUNCIL**  
***The Jubilee Reading Room***  
**99 The Causeway, Burwell, Cambridge. CB25 0DU**  
**Telephone 01638 743142**

Chairman: Mrs P Kilbey

Clerk : Mrs L J Reader

**Minutes of the meeting of Full Council held on Tuesday 12<sup>th</sup> February 2013 in the Jubilee Reading Room, 99 The Causeway, Burwell, CB25 0DU**

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**Present** :- Pat Kilbey – Chairman, Laura Barrett, Liz Goodman, Sylvia Greenaway, Don Harrison, Gus Jones, Joan Lonsdale, James Perry, Derek Reader, Michel Scarff, Heather Sims, Michael Smith, Liz Swift, Fay Whitehouse, Hazel Williams, Brenda Wilson

**01.02.13** There were no apologies for absence  
**Apologies** :-

**02.02.13** The following pecuniary interest was declared  
**Declarations** Derek Reader – Payment of accounts  
**of any**  
**Interests**  
**known to**  
**Councillors** :-

**03.02.13** The minutes of the meeting of Full Council held on Tuesday 29<sup>th</sup> January 2013  
**Approval of** were approved and signed  
**Minutes** :-

Proposed – Joan Lonsdale, seconded – Brenda Wilson

**04.02.13** A parishioner present advised Council that he and a small group of other residents  
**Public** had concerns regarding the Burwell MasterPlan and Burwell Vision. He explained  
**Forum** :- that they had been consulting with the action group at Exning and felt that they would join forces to oppose the number of dwellings proposed between the two villages. The Chairman explained that it was quite late in the process to raise these concerns as there had been ample opportunity during the consultation stages for this. As there was to be a meeting of the group it was suggested that they should come to the first meeting in March with their concerns and an update on the plans of their action group.

**05.02.13** The following planning applications were considered:-  
**Planning**

**Applications** :- 12/101154/FUL

**Cambridgeshire Fire & Rescue Service – Burwell Fire Station, Reach Road**

Application to replace extant planning permission 10/0155/FUL (Retention of building which provides welfare and lecture facilities)

No Objection

13/00075/FUL

**Burwell Parish Council – Cricket Ground, Tan House Lane**

Single storey extension to Cricket Pavilion (74.25sqm)

No objection

**13/00048/FUL**                      **Mr & Mrs Torrens – 30 Reach Road**  
Conservatory link between house and existing out house

No objection

**06.02.13**

**Decisions**

**From District Council :-**

The following planning applications have been approved :-

**12/01043/FUL**                      **Mr M Hubbard - Land adjacent to 101 The Causeway**  
Erection of three bedroom dwelling

**12/00233/FUL**                      **Greene King Retailing Ltd – Land rear of Anchor inn 63 North Street**  
Erection of two dwellings with access onto Anchor Lane

**12/01013/FUL**                      **Mr & Mrs Pete Ludman – 54C The Causeway**  
Proposed single storey front and side extension and associated internal alterations

**12/01135/FUL**                      **Burwell Parish Council – Burwell & District Day Centre Ash Grove**  
Application to replace extant planning permission 098/00929/FUL for single storey kitchen extension to existing village day centre

**07.02.13**

**Action**

**Points**

**Update :-**

**Mandeville Hall** – The Clerk advised Council that the broadband has now been installed at Mandeville Hall

**Recreation Ground** – Anglian Water have now completed the work on the leak in supply to the pavilion. The Clerk will arrange for the meter to be read now and again in a fortnight to check the usage.

**08.02.13**

**Parish**

**Reports :-**

**Grounds** – Weekly play area reports show on going maintenance as per the ROSPA report.

**Trees/Environment -**

Notification had been received of tree works at the following properties:-

**78 Silver Street**

Beech Tree – Reduce southern side of crown by up to 3 metres and crown lift to 4 metres

**4 Buntings Path**

Cherry - Fell

**09.02.13**

**County &**

**District**

**Matters :-**

**Advice from ECDC Legal Department concerning the need to register interests of Spouses/Partners**

The Legal Department at ECDC had written to the Secretary of State with regard to the need to enter the disclosable pecuniary interests of spouses/partners on the Register of Interest. A response had been received stating that there were no plans to change this requirement and suggesting that Parishes which had a problem with this should write directly to the Secretary of State.

**Notification of Road Closure – Hall Lane 22.04.13 to 24.04.13**

Notification of the above road closure had been received. The diversionary route will be along Parsonage Lane and Park Road.

**Invitation to attend Parish Paths and Future Partnership Meeting – 7<sup>th</sup> March 2013 at Over Community Centre**

This was noted and anyone interested in attending was asked to inform the Clerk.

**East Cambridgeshire Draft Local Plan – Pre submission version**

The Clerk advised Councillors that she now had a copy of the draft plan should they wish to look at it in hard copy rather than online.

**10.02.13  
Other  
Reports :**

The reports listed on the agenda had been circulated to Councillors for information.

**11.02.13  
Report of  
Meeting  
With ECDC  
Officers :-**

This meeting had been arranged to discuss the difference in figures that were being presented in the Burwell Vision as compared to those in the MasterPlan. A written report from the meeting had been circulated to all Councillors prior to this meeting. Following a lengthy discussion it is hoped that the figures in the Vision will now mirror those in the MasterPlan. It was noted that the development area has been tightened in some areas of the village especially the North Street end. Hazel Williams felt that the Parish Council should look at the situation where this has happened and the line now cuts through areas where properties may already have obtained planning permission. Some discussion ensued as to how the consultation over the Vision would be carried out. The Parish Council felt that ECDC should carry out a door to door consultation as they had with the MasterPlan. If they were not willing to do this then we should insist on more consultation meetings. As the Parish was unhappy with the way in which the first consultation meeting was set up it was resolved that we should ask for a further consultation meeting towards the end of the consultation period and that this should be advertised well in advance.

**12.02.13  
Finance :-**

The following items were considered:-

**Quarterly Report**

Michel Scarff advised that the audit fee for the year had increased due to the costs associated with Mandeville Hall, but it was anticipated that these would drop again in the next financial year.

It was noted that the Dial-a-Ride Service had run in January with little income, it was resolved that we would not run the service in January 2014.

**Closure of Barclays Bank Accounts**

Michel Scarff asked for this item to be deferred until the next meeting to allow him time to investigate an issue with the Pauline's Swamp bank account.

**Charge for use of WiFi facility at Mandeville Hall**

Now that the broadband has been installed at Mandeville hall the question was raised as to whether or not an additional charge should be made to hirers who wished to use this facility. Following discussion it was resolved that no additional charge would be made but we perhaps needed to consider drawing up a policy to govern the use of the broadband system.

The accounts as presented were approved for payment

Proposed – Liz Goodman, seconded – Joan Lonsdale. Agreed by all.

There being no further business the meeting closed at 8.33p.m.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2013 \_\_\_\_\_